

**BOARD OF TRUSTEES
LONG BEACH COMMUNITY COLLEGE DISTRICT**

**Minutes of Meeting of
December 8, 2009**

The meeting of the Board of Trustees of the Long Beach Community College District, County of Los Angeles, California, was held in Building I, Liberal Arts Campus, 4901 East Carson Street, Long Beach, on December 8, 2009.

CALL TO ORDER

The meeting was called to order at 4:05 p.m., the items to be discussed in closed session were announced and the meeting was adjourned to closed session.

The meeting was reconvened in open session at 5:00 p.m., in the Board Room, Building I, Liberal Arts Campus. President Bowen reported that, in closed session, no action was taken.

PLEDGE OF ALLEGIANCE

DeWayne Shaeffer led the Pledge of Allegiance.

ROLL CALL

Present: President Bowen, Vice President Clark, Member Kellogg, Member Otto, Member Uranga, Student Trustee Green

WELCOME AND INTRODUCTIONS

President Bowen welcomed everyone to the meeting. Superintendent-President Oakley welcomed and introduced Mr. Greg Schultz, our newly hired Dean of Trades, Industrial and Career Technologies, who will assume his position in January, 2010 and Mr. Jay Field, Associate Vice President, Instructional and Information Technology Services, who assumed his position on October 19.

RECOGNITION OF RETIREES

President Oakley presented certificates to the following employees who were present at the meeting and will be retiring at the end of December:

Mary Jean Kolasa Professor, English as Second Language

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Katy Reynolds	Professor, Counseling and Support Services
Brad Roa	Professor, Cabinet Making
Betty Stepan	Counselor, Financial Aid
Roger Brown	Lead Custodian

ADJOURN FOR SHORT RECESS

At 5:12 p.m., President Bowen announced that we would take a short recess to allow everyone to congratulate the retirees.

RECONVENE OPEN SESSION

President Bowen called the meeting to order at 5:19 p.m.

APPROVAL OF MINUTES

It was moved by Member Clark, seconded by Member Uranga, that the minutes of the meeting of November 10, 2009, be approved as distributed. The motion carried, all voting aye.

ORDERING OF THE AGENDA

President Bowen announced that items 12.11, 12.13, and 12.14 would be moved to immediately before item 5.3, after the consent agenda.

REPORT OF BOARD OF TRUSTEES

Nomination of Roberto Uranga for Second Term to ACCT Board of Directors

The Board by consensus agreed that Board Member Roberto Uranga submit his application to ACCT for a second term. Notification must be postmarked by Wednesday, January 6, 2010.

District and Employee Organizations Initial Bargaining Proposals- LBCCE/AFT and CCA-LBCC

President Bowen declared the public hearing open and called for comments on the following proposals:

District Initial Bargaining Proposal to LBCCE/AFT

LBCCE/AFT Initial Bargaining Proposal to District

District Initial Bargaining Proposal to CCA-LBCC

Hurtie Chukwudire, President, LBCCE/AFT responded publicly regarding the language that was included in item 5.3, District Initial Bargaining Proposal to LBCCE/AFT. Item 5.3 had been amended to exclude that the “district retains the right to select one additional article for negotiations” and copies of this correction were distributed before the meeting to allow the Board to approve the item with that sentence eliminated.

DeWayne Shaeffer, President, CCA responded publicly regarding item 5.5, District Initial Bargaining Proposal to CCA-LBCC. Mr. Shaeffer said he is concerned that the district proposal only includes two articles because the entire contract is open for negotiations

and that it's not as broad as they thought it was going to be. He also said that the language about constraints needed a little bit of explaining.

President Bowen declared the public hearing closed.

Committee Reports

There were no committee reports.

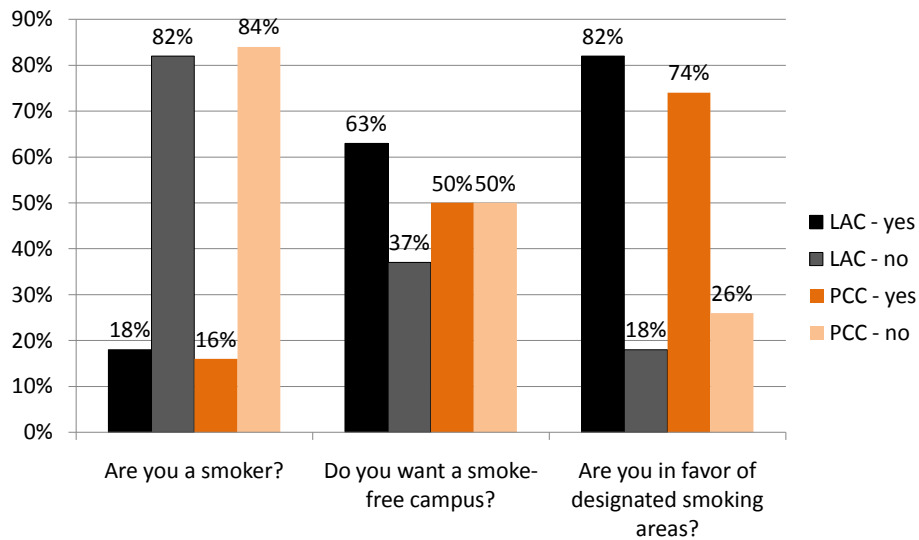
STUDENT TRUSTEE

Student Trustee Green presented a slide report on the results of approximately 600 students polled between LAC and PCC by the Smoking Rules and Regulations Committee. The polling took place on November 16-18; both morning and evening students were polled.

Three questions asked:

- Are you a smoker? Yes/No?
- Would you be in favor of a smoke free campus? Yes/No?
- Would you be in favor of smoking allowed only in designated smoking areas? Yes/No?

POLL RESULTS



The committee's desire is that the Board will amend its current rules to allow smoking only in designated smoking areas or stronger enforcement of the current rules

President Oakley said that the college would continue to work with ASB and the student services area to seek what the next steps will be.

PUBLIC COMMENTS ON AGENDA ITEMS

At their request, members of the public may address the Board of Trustees on any item prior to or during the Board's consideration of that item. A five (5) minute time limit will be allotted to each speaker, with a maximum of twenty minutes for each subject, unless extended by the Board President.

Mr. Shaeffer thanked the Board for attending the annual dinner at Bay Valley with CCA on December 7. It was a great time to visit and talk about issues besides the college issues and we are all working for the same goal. Mr. Shaeffer addressed the Board once again with regards to his previous concerns of the SERP that leaves out some faculty that would have liked to participate but do not want to leave their commitments mid-year. Only thirteen faculty signed up for the early retirement plan and the savings barely meets the threshold of the plan. He hopes that the district will offer this SERP again at the end of the spring semester. Mr. Shaeffer asked that there be more information given to assist CCA in understanding the budget constraints. He asked that there be more transparency with the budget and to consider a SERP for faculty for spring.

The following items were part of the Consent Agenda

HUMAN RESOURCES (Academic)

Approve/ratify the following actions:

APPOINTMENTS

Academic Administrative Appointment	2
Stipends	3

SEPARATION FROM THE DISTRICT

Retirement	13
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HUMAN RESOURCES (Classified)

Approve/ratify the following actions:

APPOINTMENTS

Probationary	3
Administrative Transfer	2
Working Out of Class	1
Demotion in Lieu of Layoff	2
Temporary	3
Exempt from the Merit System	22

INSERVICE CHANGES

Changes to Previous Board	1
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SEPARATION FROM THE DISTRICT

Resignation	2
Retirement	2

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FISCAL SERVICES

Approve the following actions:

FINANCE

Budget Transfers

Budget Transfer numbers 131683, 131782, 131798 and 131836 for the Unrestricted General Fund 01 in the amount of \$90,541 as listed:

From: Academic Salaries	\$	56,843	
Supplies		28,000	
Services and Operating Expenses		5,250	
Equipment		448	\$ <u>90,541</u>
To: Classified Salaries	\$	57,243	
Employee Benefits		48	
Supplies		2,250	
Services and Operating Expenses		28,000	
Equipment		3,000	\$ <u>90,541</u>

Included in the budget transfers of \$90,541 for the Unrestricted General Fund 01 are the following transfers greater than \$25,000:

<u>AT</u>	<u>From:</u>	<u>Amount</u>
131683	111000-01-095210-0010 Academic Instructional Salaries	\$ 56,843
	<u>To:</u>	
	123500-01-095210-0010 Coordinator Salaries	\$ 48,947
	123000-01-095210-0010 Department Head Salaries	7,896

To cover budget transfer expenses of Instructional Salaries to Coordinator and Department Head assignments within the department.

<u>AT</u>	<u>From:</u>	<u>Amount</u>
131798	458000-01-678000-0000 Software Non-Instructional	\$ 28,000
	<u>To:</u>	
	589500-01-678000-0000 Online Server/Software Licensing	\$ 28,000

To cover online software licensing for the IITS Department.

Budget Transfer numbers 131718, 131804, 131855, 131887 and 131888 for the Restricted General Fund 12 in the amount of \$33,264 as listed:

From: Academic Salaries	\$	7,863
Classified Salaries		2,000
Employee Benefits		1,341
Supplies		8,504
Services and Operating Expenses		3,750
Equipment		6,346

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	Reserve/Student Payments	3,460	\$ <u>33,264</u>
To:	Academic Salaries	\$ 950	
	Classified Salaries	1,520	
	Employee Benefits	315	
	Supplies	12,297	
	Services and Operating Expenses	14,268	
	Equipment	<u>3,914</u>	<u>\$ 33,264</u>

There are no budget transfers greater than \$25,000 for the Restricted General Fund 12.

Budget Transfer numbers 131783 and 131799 for the Capital Outlay Projects Fund 41 in the amount of \$11,751 as listed:

From:	Inspection Fees/Architect Fees	\$ <u>11,751</u>
To:	Supplies	<u>\$ 11,751</u>

There are no budget transfers greater than \$25,000 for the Capital Outlay Projects Fund 41.

Budget Transfer numbers 131717, 131784, 131800 and 131842 for the General Obligation Bond Funds 43, 44, 45, 46 in the amount of \$1,390,231 as listed:

From:	Services and Operating Expenses	\$ 653,000	
	Constructions/Additions	49,231	
	Reserve	688,000	<u>\$ 1,390,231</u>
To:	Supplies	\$ 40,000	
	Services and Operating Expenses	977,231	
	Constructions/Additions	373,000	<u>\$ 1,390,231</u>

Included in the budget transfers of \$1,390,231 for the General Obligation Bond Funds 43, 44, 45, 46 are the following transfers greater than \$25,000:

<u>AT</u>	<u>From:</u>	<u>Amount</u>
131717	611000-46-710400-5738 Site Acquisitions	\$ 653,000
	<u>To:</u>	
	568000-46-710400-5738 Maintenance/Building/Grounds/Furniture	\$ 3,000
	589000-46-710400-5738 Other Services	50,000
	514000-46-710400-5738 Professional Services	600,000

To cover expenses for renovation and remodel of Building O.

<u>AT</u>	<u>From:</u>	<u>Amount</u>
131784	790100-46-710400-5701 Reserves	\$ 40,000
	790100-46-710600-5801 Reserves	\$ 598,000

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<u>To:</u>		
457000-46-710400-5701	Supplies and Materials	20,000
646000-46-710400-5701	Non-Instructional Equipment	20,000
457000-46-710600-5801	Supplies and Materials	\$ 20,000
568000-46-710600-5801	Maintenance/Building/Grounds/Furniture	200,000
589000-46-710600-5801	Other Services	25,000
612000-46-710600-5801	Site Improvements	25,000
621000-46-710600-5801	Infrastructure and Construction	150,000
622000-46-710600-5801	Architect Fees	40,000
623000-46-710600-5801	Engineering Fees	13,000
624000-46-710600-5801	Inspection Fees	5,000
625000-46-710600-5801	Building Fixtures	100,000
646000-46-710600-5801	Non-Instructional Equipment	20,000

To cover expenses for various campus improvement projects at the Liberal Arts and Pacific Coast Campuses.

<u>AT</u>	<u>From:</u>		<u>Amount</u>
131800	621000-45-710600-5323	Construction and Additions	\$ 44,000
	622000-45-710600-5323	Architect Fees	\$ 5,231

<u>To:</u>		
514000-45-710600-5323	Professional Services	\$ 16,000
589000-45-710600-5323	Other Services	\$ 30,000
544000-45-710600-5323	Other Insurance	\$ 3,231

To cover geotechnical investigation and inspector expenses for the Industrial Technology (Tech 1) project.

<u>AT</u>	<u>From:</u>		<u>Amount</u>
131842	790100-46-710400-5707	Reserves	\$ 50,000
	<u>To:</u>		
	589000-46-710400-5701	Other Services	\$ 50,000

To cover expenses for bond newsletter.

Budget Transfer number 131806 for the Veterans' Stadium Operations Fund 58 in the amount of \$20,000 as listed:

From: Reserve	\$ <u>20,000</u>
To: Equipment	\$ <u>20,000</u>

There are no budget transfers greater than \$25,000 for the Veterans' Stadium Operations Fund 58.

Budget Transfer number 131805 for the Contract/Community Education Fund 59 in the

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amount of \$125 as listed:

From: Classified Salaries	\$	100	
Employee Benefits		12	
Services and Operating Expenses		<u>13</u>	\$ <u>125</u>
To: Supplies			\$ <u>125</u>

There are no budget transfers greater than \$25,000 for the Contract/Community Education Fund 59.

Salary Warrants

Ratify issuance of salary warrants listed on Register No. 4573 for the period of October 19, 2009 through November 6, 2009 in the amount of \$5,852,580.75 as listed:

Register No. 4573	Warrant No's. 90461– 90550	\$ 5,852,580.75
Issue Date 10/30/09		
	Total Salary Warrants Issued:	\$ <u>5,852,580.75</u>

Commercial Warrants

Ratify issuance of commercial warrants for the period of October 19, 2009 through November 6, 2009 in the amount of \$4,408,174.60 as listed:

Period Ending October 23, 2009		
Unrestricted General Fund 01	\$	156,975.03
Restricted General Fund 12		52,664.06
Child and Adult Development Fund 33		923.81
Capital Outlay Projects Fund 41		21,589.79
General Obligation Bond Funds 43, 45, 46		529,060.05
Veterans' Stadium Operations Fund 58		181.00
Community/Contract Education Fund 59		800.00
Payroll Clearing Fund 76		<u>43,653.42</u>
	Total Period 1 Warrants:	\$ <u>805,847.16</u>
Period Ending October 30, 2009		
Unrestricted General Fund 01	\$	408,032.52
Restricted General Fund 12		254,089.10
General Obligation Bond Funds 45, 46		263,068.01
Veterans' Stadium Operations Fund 58		8,810.80
Self Insurance Fund 61		13,640.96
Payroll Clearing Fund 76		<u>813.68</u>
	Total Period 2 Warrants:	\$ <u>948,455.07</u>
Period Ending November 6, 2009		
Unrestricted General Fund 01	\$	1,470,031.85
Restricted General Fund 12		24,974.59
Child and Adult Development Fund 33		197.79
General Obligation Bond Funds 43, 45, 46		830,306.95
Veterans' Stadium Operations Fund 58		4,049.14

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Community/Contract Education Fund 59	4,540.00	
Payroll Clearing Fund 76	<u>319,772.05</u>	
	Total Period 3 Warrants:	\$ <u>2,653,872.37</u>
	Commercial Warrants Total:	\$ <u>4,408,174.60</u>

Included in the total warrant expenditure of \$4,408,174.60 are the following payments greater than \$25,000, excluding employee benefits and utilities:

Unrestricted General Fund 01

1. \$ 452,386 to *ASB (Associated Student Body) Bank* for college service cards for Fall 2009.
2. \$ 82,771 to *ComputerLand of Silicon Valley* for annual software licensing.

Restricted General Fund 12

1. \$ 118,981 to *Santa Monica Community College District* for hosting a service center for the Small Business Development Center Network.
2. \$ 86,617 to *Mt. San Antonio Community College District* for hosting a service center for the Small Business Development Center Network.

General Obligation Bond Funds 43/45/46

1. \$ 541,385 to *Solpac Construction, Inc.* for construction on the Pacific Coast Campus Industrial Technology Complex (Tech 1).
2. \$ 250,460 to *Martinez Architects, Inc.* for architectural services for the Student Services Retrofit, Building A project at the Liberal Arts Campus.
3. \$ 116,740 to *NPG, Inc.* for parking lot renovations at the Pacific Coast Campus.
4. \$ 77,271 *Siemens Building Technologies, Inc.* for building automation service agreement from October 1, 2009 through December 31, 2009.
5. \$ 61,037 to *RMA Construction Services, Inc.* for bond program technical support services.
6. \$ 60,154 to *First Regional Bank* for escrow retention for construction of the Pacific Coast Campus Industrial Technology Complex (Tech 1).
7. \$ 54,428 to *Angeles Contractor, Inc.* for the MPOE Building and Connection to Building O at the Liberal Arts Campus.
8. \$ 52,911 to *Sandy Pringle Associates* for inspection of the South Quad Complex.
9. \$ 47,658 to *Twining Laboratories, Inc.* for inspection services on the Building O Complex renovation project at the Liberal Arts Campus.

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10. \$ 41,692 to *Taisei Construction Corporation* for construction of the South Quad Complex.
11. \$ 38,300 to *Hill Partnership, Inc.* for LBCC District Design Standards project.
12. \$ 26,925 to *Hill Partnership, Inc.* for architectural services associated with the Pacific Coast Campus Multi-Disciplinary Academic Building.

Budget Increase (Decrease)

Restricted General Fund 12

2009-2010 Budget Revisions:

VTEA-Curriculum and Instruction Program	\$	181,466
VTEA-Other Program	\$	102,681
VTEA-Professional Development Program	\$	46,514
Department of Public Social Services Program	\$	2,610
California Transportation and Logistics Institute Program	\$	1,391

Contract/Community Education Fund 59

2009-2010 New Budget:

American Association of Community Colleges- Chinese Delegation Program	\$	7,705
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ACADEMIC AFFAIRS, STUDENT SUPPORT AND ADMINISTRATIVE SERVICES

Authorize the Vice President, Administrative Services, or designee to enter into and execute the following agreements:

Bond Contract Awards

CN 22038.9 – Ratify – With *Ranbay Construction Corporation*, for SQC – Dais Modification at the Liberal Arts Campus for a total contract amount not to exceed \$33,339, paid from General Obligation Bond Fund.

CN 22039.1 – Ratify – With *Titanium Construction Group, Inc.*, for SQC – Automatic Door Openers at the Liberal Arts Campus for a total contract amount not to exceed \$44,480, paid from General Obligation Bond Fund.

CN 22039.2 – Ratify – With *LVH Electric, Inc., dba LVH Entertainment Systems*, for Studio Theatre Lighting Renovation at the Liberal Arts Campus for a total contract amount not to exceed \$137,232, paid from General Obligation Bond Fund.

Bond Contract Amendments

CN 22018.8 – With *Hill Partnership, Inc.*, Amendment #3, to increase the contract amount by \$3,763.50 for a total contract amount not to exceed \$2,974,284.57, paid from General Obligation Bond Fund.

CN 22031.1 – With *Caldwell Architects*, Amendment #2, to change the termination date from December 31, 2009 to June 30, 2010, at no additional cost.

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CN 22034.8 – With *Kremer & Associates*, Amendment #1, to change the termination date from December 31, 2009 to June 30, 2010 and to increase the contract amount by \$10,500 for a total contract amount not to exceed \$38,500, paid from General Obligation Bond Fund.

CN 22034.9 – With *Hill Partnership, Inc.*, Amendment #1, to change the termination date from December 31, 2009 to June 30, 2010, at no additional cost.

Contract Awards

CN 99661.6 – With *Santa Clarita Community College District*, effective January 1, 2010 through December 31, 2010 for a total contract amount not to exceed \$300,000, paid from Restricted General Fund.

CN 99661.7 – With *El Camino Community College District*, effective January 1, 2010 through December 31, 2010 for a total contract amount not to exceed \$300,000, paid from Restricted General Fund.

CN 99661.8 – With *Pacific Coast Regional Small Business Development Corporation*, effective January 1, 2010 through December 31, 2010 for a total contract amount not to exceed \$225,000, paid from Restricted General Fund.

CN 99661.9 – With *Santa Monica Community College District*, effective January 1, 2010 through December 31, 2010 for a total contract amount not to exceed \$300,000, paid from Restricted General Fund.

CN 99662.1 – With *Ventura County Community College District*, effective January 1, 2010 through June 30, 2010 for a total contract amount not to exceed \$151,680, paid from Restricted General Fund.

CN 99662.2 – Ratify – With *Port of Los Angeles* for the Port Technologies Business Accelerator Program effective November 9, 2009 through December 31, 2010 for a total contract amount not to exceed \$175,000, paid from Restricted General Fund.

Change Order Ratifications

CN 99642.9 – With *Solpac Construction, Inc. dba Soltek Pacific Construction Company, Inc.*, Change Order #22 for the Industrial Technology Complex Replacement Project – Phase 1 at the Pacific Coast Campus for a credit in the amount of \$49,790, for a total contract amount not to exceed \$13,776,156, paid from General Obligation Bond Fund. Total approved change orders represent 6.75% of the contract amount.

Authority to Approve the Selection of Contractor

Bid C1090B – Authorize the Vice President, Administrative Services, to approve the selection of the responsible contractor from the responsive bidders for Bid C1090B Building O Renovation at the Liberal Arts Campus.

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RFP 10-1001 – Authorize the Vice President, Administrative Services, to approve the selection of the responsible contractor from the responsive bidders for RFP 10-1001 Establishment of a SBDC Service Center.

Amendment to Board Action

CN 22032.7 – Amend the Board Action of November 10, 2009 with *Miller Environmental, Inc.*, to revise the change order number from #1 to #2.

CN 93145.7 – Amend the Board Action of September 22, 2009 with the U.S. Department of Education to provide additional funds effective September 29, 2009 in the amount of \$2,722 for a total direct grant aid amount of \$23,372.

CN 93146.3 – Amend the Board Action of September 22, 2009 with the U.S. Department of Education to provide additional funds effective September 29, 2009 in the amount of \$2,722 for a total direct grant aid amount of \$53,872.

Completion of Contract

CN 22036.3 – With *Nelson Paving, Inc. (NPG, Inc.)* for the Paving Project (Parking Lot Renovation) at the Pacific Coast Campus for a total fee of \$129,711. Project was completed on September 3, 2009.

Rejection of Bids

Bid C1094C – Marquee Project at the Liberal Arts & Pacific Coast Campuses, to reject all bids.

Ratification of Contracts Under \$25,000

Ratify contracts under \$25,000 for the period of October 27, 2009 through November 16, 2009 as listed:

CN #50022.1 – 50022.2 No Cost

PURCHASING

Purchase Order Approvals/Ratifications

Authorize the issuance of purchase orders for the period of October 19, 2009 through November 13, 2009 in the amount of \$518,490.25 as listed:

PO #63914 – PO #64031 \$ 518,490.25 Total Amount \$ 518,490.25

Included in the total amount of purchase orders of \$518,490.25 the following items are greater than \$25,000:

Unrestricted General Fund – 01

PO #63952 *Turf Star, Inc.* \$ 37,446.30
Sweeper Vac. with Kohler gas engine

PO #64015 *ECS Imaging, Inc.* \$ 33,479.00
Laser Fiche technical support

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PO #63917 *George Chevrolet* \$ 32,862.70
Two Chevrolet Colorado work trucks

Restricted General Fund – 12

PO #63978 *Apple Computer, Inc.* \$ 26,391.18
Apple Macbooks for the Learning Lab (PCC)

It was moved by Member Clark, seconded by Member Uranga that the items on the Consent Agenda be approved and authorized.

The motion carried all voting aye.

ADMINISTRATIVE SERVICES

Adopt Supplemental Environmental Impact Report

It was moved by Member Clark, seconded by Member Uranga, that the Board of Trustees adopt: 1) the Supplemental Environmental Impact Report (SEIR) to the previously adopted 2004 Liberal Arts Campus (LAC) Master Plan; 2) the Findings of Fact; and 3) Statement of Overriding Considerations. Further, that the Board of Trustees accept the SEIR and approve the projects as listed within the report.

The motion carried, all voting aye.

2008-09 District Audit and Measure E (2002 and 2008) Financial Audits

It was moved by Member Uranga, seconded by Member Kellogg, that the Board of Trustees receive the 2008-09 District Audit covering the Long Beach Community College District, the LBCC Auxiliary Inc., and the Associated Student Body. Additional reports also cover the District's General Obligation Bond Funds, established by Measures E 2002 and 2008, as required by Proposition 39.

The motion carried, all voting aye.

2008-09 Measure E (2002 and 2008) Performance Audit

It was moved by Member Uranga, seconded by Member Kellogg, that the Board of Trustees receive and approve the 2008-09 Measure E (2002 and 2008) Performance Audit covering the Long Beach Community College District's General Obligation Bonds, as required by Proposition 39.

The motion carried, all voting aye.

HUMAN RESOURCES

Receipt of District Initial Bargaining Proposal to LBCCE/AFT

It was moved by Member Uranga, seconded by Member Clark that the Board of Trustees receive the 2010-11 initial proposal from the District for reopener negotiations for 2010-11 (per Article XXVII) with LBCCE/AFT, in accordance with applicable state laws and regulations.

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Article IX – Pay and Allowances: negotiate pay and allowances consistent with the District’s financial constraints

Article XI – Health and Welfare Benefits: negotiate a health benefit package that provides benefits consistent with the District’s financial constraints

Public comment on the initial proposal was received at the meeting of the Board of Trustees on December 8, 2009.

The motion carried, all voting aye.

Receipt of LBCCE/AFT Initial Bargaining Proposal to District

It is moved by Member Kellogg, seconded by Member Clark, that the Board of Trustees receive the 2010-11 initial proposal from LBCCE/AFT for reopener negotiations for 2010-11 (per Article XXVII) with the District, in accordance with applicable state laws and regulations.

Article IX – Pay and Allowances

Article XI – Health and Welfare Benefits

Article XVI – Layoff and Re-Employment

Public comment on the initial proposal was received at the meeting of the Board of Trustees on December 8, 2009.

The motion carried, all voting aye.

Receipt of District Initial Bargaining Proposal to CCA-LBCC

It was moved by Member Otto, seconded by Member Uranga, that the Board of Trustees receive the 2010-11 initial proposal from the District for reopener negotiations with CCA-LBCC for 2010-11, in accordance with applicable state laws and regulations.

Article VII – Fringe Benefits: negotiate a health benefit package that provides benefits consistent with the District’s financial constraints

Article XII – Salary: negotiate pay and allowances consistent with the District’s financial constraints

Public comment on the initial proposal was received at the meeting of the Board of Trustees on December 8, 2009.

The motion carried, all voting aye.

ACADEMIC SENATE (Title 5, Section 53203)

No Items, No Report

SUPERINTENDENT-PRESIDENT

Academic Calendar 2010-2011

It was moved by Member Kellogg, seconded by Member Clark, that the Board of Trustees approve the final 2010-2011 Academic Calendar.

The motion carried, all voting aye.

Academic Calendar 2011-2012

The tentative 2011-2012 academic calendar was presented to the Board of Trustees for first reading.

Superintendent-President's Report

President Oakley announced that AACC has selected Dr. J. Mario Molina and family to receive the 2010 Outstanding Alumni Award. It is an honor that they are being recognized nationally because the family are alumni of Long Beach City College.

President Oakley said the fall semester has been challenging, but successful. He thanked the staff and the students and is looking forward to beginning fresh in January.

President Oakley responded to DeWayne's budget concerns and any employees' concerns about the budget and that we find a way or create a forum through the Budget Advisory Committee to so as to provide the best place to assist with this in order to help employees understand the budget planning and provide transparency.

ACADEMIC AFFAIRS

2010 Summer Session Schedule

It was moved by Member Uranga, seconded by Member Clark, that the Board of Trustees approve the Summer Session 2010 dates as follows:

Monday, June 21, 2010 - Thursday, July 29, 2010

The motion carried, all voting aye.

STUDENT SERVICES

Update on LBCC Assessment Program and Strategies

In Accordance with Board Goal 1.E., MEASURE AND IMPROVE STUDENT SUCCESS – By December 2009, review and assess the effectiveness of the LBCC Assessment process. Develop strategies and timelines to increase the number of transfer and degree-seeking students who complete the assessment process by 30% by September 2010.

Dr. Don Low, Interim Vice President of Student Support Services, led a presentation that outlines the recent history and current status of efforts to develop an action plan linked to the Board's goal related to assessment. Also presenting was: Dr. Kaneesha Miller, Dean of Counseling and Student Support Services, and Dr. Jannie Mackay, Matriculation Specialist/Coordinator.

Member Kellogg excused himself early from the meeting before the following order of business.

ADMINISTRATIVE SERVICES

Resolution, Designating Certain Products, Brands, and Services as District Standards

It was moved by Member Clark, seconded by Member Uranga, that the Board of Trustees adopt Resolution 120809A Designating Certain Products, Brands, and Services “as district standards” for equipment and installation into District buildings as permitted by Public Contract Code §3400(b) and authorize the Vice President, Administrative Services, or designee to execute the necessary contract documents.

The motion carried, all voting aye.

New and Revised District Policies: 3005, 5011, 6002, 6008, 6009, 6010, 7000, 7004, 7005, 7006, 7007

That following new and revised policies were presented to the Board of Trustees for first reading:

- Policy 3005 (Continuation of Benefits)
- Policy 5011 (Prevention of Identity Theft)
- Policy 6002 (Expenses for Special In-Service Training Sessions and Meetings)
- Policy 6008 (Delegation of Authority for General Business)
- Policy 6009 (Bids and Contracts)
- Policy 6010 (Budget Preparation)
- Policy 7000 (Campus Parking and Traffic Control)
- Policy 7004 (Personal Use of District Property, Facilities and Equipment)
- Policy 7005 (Building Access and Security)
- Policy 7006 (Use of District Mailboxes)
- Policy 7007 (Crime Prevention, Reporting, and Campus Security)

New and Revised Administrative Regulations: 3005, 6002, 6009, 6010, 7000, 7005, 7006, 7007

The below referenced new and revised regulations were presented to the Board of Trustees for informational purposes only.

- Regulation 3005 (Continuation of Benefits)
- Regulation 6002 (Expenses for Special In-Service Training Sessions and Meetings)
- Regulation 6009 (Bids and Contracts)
- Regulation 6010 (Budget Preparation)
- Regulation 7000 (Campus Parking and Traffic Control)
- Regulation 7005 (Building Access and Security)
- Regulation 7006 (Use of District Mailboxes)
- Regulation 7007 (Crime Prevention, Reporting, and Campus Security)

PACIFIC COAST CAMPUS

No Items, No Report

ECONOMIC AND RESOURCE DEVELOPMENT

No Items, No Report

ACADEMIC SENATE

Ms. Sigrid Sexton thanked the Board and the Executive Committee for the past 2-1/2 years of working with them. She said that there have been some new faces and some good programs started even though we are facing some budget challenges coming up. Ms. Sexton said that we will continue to work together and feels that she has received total honesty from the Executive Committee and is very pleased with this group. We will see Kevin Ryan at the next meeting in her place.

TRUSTEES COMMUNICATIONS

Board President Bowen commented on how the city of Long Beach is bidding on the Tesla Motors bringing hundreds of jobs to this community. Our experience working with clean vehicles and the number of grants that we have received he asked how we can partner with the city. Board President Bowen would like to write a letter to the CEO of Tesla as to why LBCC is yet one more motivation for them to locate here and how Vice President Bynum and ERD can provide additional support that the city may need to move this forward.

Trustee Uranga thanked the Board for the support of his re-nomination to serve on the ACCT Board of Directors, and to continue his service at the national level through his position as chairman of the board in 2011. He wished everyone happy holidays as this is the last meeting of the year. He said he will miss Sigrid and said he enjoyed the dinner that they had with CCA.

Board President Bowen presented a proclamation and flowers to Sigrid Sexton who has served as the Academic Senate President for the past 2-1/2 years.

NEW BUSINESS

There was no new business.

FUTURE REPORTS

Future Reports or Discussion Items Requested by Board Members:

- **BOARD OF TRUSTEES GOALS 2009-2011 will be reported on as follows:**

February 23, 2010

1. **IMPROVE ORGANIZATIONAL FUNCTION, CREATE A GREATER SENSE OF COMMUNITY AND CONTINUE COMMUNITY OUTREACH EFFORTS**

- C. By February 2010, review and assess an education plan for the Pacific Coast Campus to enhance its responsiveness to students and community needs. Such a plan is to provide students with a complete/comprehensive academic program that will further opportunities for basic skills achievement, Associate Degree attainment, and transfer to four-year higher education institutions. The implementation of this plan shall be reviewed annually.

March 23, 2010

2. **MEASURE AND IMPROVE STUDENT SUCCESS**

- B. By March 2010, review and assess the LBCC transfer success programs including timelines and goals for improving transfer readiness. Reviews shall occur annually thereafter.

April 27, 2010

3. **IMPROVE ORGANIZATIONAL FUNCTION, CREATE A GREATER SENSE OF COMMUNITY AND CONTINUE COMMUNITY OUTREACH EFFORTS**

- A. By April 2010, review and assess the college planning process focusing on accomplishments and progress toward the Educational Master Plan goals and objectives.

PUBLIC COMMENTS (NON-AGENDA ITEMS)

At their request, members of the public will be given the opportunity to address the Board of Trustees on matters of general District business. This is the time for members of the public to speak and be heard and share their comments with the Board and for the Board to listen. Therefore, the public should not expect the Board to comment or respond to public comments. A particular position should not be inferred if there are no Board member comments during this time.

A total of five (5) minutes will be allotted to each subject, unless extended by the Board President. After receiving testimony, the Board may recommend placing such item or item(s) on the agenda of a future meeting or referring the item(s) to staff for a report.

ADJOURNMENT

President Bowen informed the audience of the passing of Lowell Johnson, Professor Emeritus of Speech Communication at Long Beach City College, who passed away a couple of days ago. He was an important member of LBCC as a faculty member and after retiring from LBCC in 1989, he served as a Foundation Board member.

President Bowen adjourned the meeting at 6:55 p.m. in memory of Lowell Johnson. The next regular meeting of the Board of Trustees will be held on January 12, 2010. The first order of business will be adjournment to a closed session, as needed. The Board will reconvene in open session at 5:00 p.m. in Building I, Liberal Arts Campus.

Assistant Secretary