

**BOARD OF TRUSTEES
LONG BEACH COMMUNITY COLLEGE DISTRICT**

**Minutes of Meeting of
February 23, 2010**

The meeting of the Board of Trustees of the Long Beach Community College District, County of Los Angeles, California, was held in Building FF, Dyer Assembly Hall, Pacific Coast Campus, 1305 E. Pacific Coast Highway, Long Beach, on February 23, 2010.

CALL TO ORDER

The meeting was called to order at 4:00 p.m., the items to be discussed in closed session were announced and the meeting was adjourned to closed session.

The meeting was reconvened in open session at 5:10 p.m., in Dyer Assembly Hall, at Pacific Coast Campus. President Bowen reported that, in closed session, no action was taken.

PLEDGE OF ALLEGIANCE

Doug Otto led the Pledge of Allegiance.

ROLL CALL

Present: President Bowen, Vice President Clark, Member Kellogg, Member Otto, Member Uranga, Student Trustee Green

WELCOME AND INTRODUCTIONS

President Bowen welcomed everyone to the meeting. President Bowen announced that Naomi Rainy, President of the NAACP, Greater Long Beach Area was here tonight to accept the resolution that the Board adopted at the January 12 meeting, recognizing the month of February as African American History Month and invited her to say a few words. Ms. Rainy thanked the Board and accepted the resolution. The Board and President Oakley took a photo with Ms. Rainy.

APPROVAL OF MINUTES

It was moved by Member Kellogg, seconded by Member Clark, that the minutes of the meeting of, January 12, 2010, be approved as distributed. The motion carried, all voting aye.

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ORDERING OF THE AGENDA

President Bowen announced that item 10.2 Sabbatical Report would be pulled from the agenda and will be reported at the March 9 meeting.

REPORT OF BOARD OF TRUSTEES

CCA-LBCC Initial Bargaining Proposal to District (Public Hearing)

President Bowen declared the public hearing open and called for comments. Hearing no response, President Bowen declared the public hearing closed.

Committee Reports

There were no committee reports.

STUDENT TRUSTEE

Student Trustee Green went to Sacramento with the ASB President, Isaac Romero for the Campaign for Opportunity to lobby for funds for community colleges. They met with the student leadership of UC, CSU and private universities. They also met with legislators and found that these legislators are quite familiar with our superintendent-president. Ms. Green said that the Associated Student Body thanks him for all the work he is doing for not only LBCC students, but for other community colleges as well.

PUBLIC COMMENTS ON AGENDA ITEMS

At their request, members of the public may address the Board of Trustees on any item prior to or during the Board's consideration of that item. A five (5) minute time limit will be allotted to each speaker, with a maximum of twenty minutes for each subject, unless extended by the Board President.

Mr. Kelly Engle, Vice President of Western Alta Construction addressed the Board on item 12.2 regarding the LBCC Building O Renovation contract. Mr. Engle asked the Board to award the contract to his company since they had incurred expenses in relation to the contract before they received the revised notice of intent to award a contract.

The following items were part of the Consent Agenda

HUMAN RESOURCES (Academic)

Approve/ratify the following actions:

APPOINTMENTS

Hourly Instructor – Spring	586
Hourly Instructional Specialist– Spring	57
Hourly Counselor – Spring	26
Hourly Librarian – Spring	12
Hourly Reader – Spring	16
Sabbatical Leaves	3
Stipends	20

IN-SERVICE CHANGES

Change of Assignment	2
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Change of Title – Contract 3

SEPARATION FROM THE DISTRICT

Retirement 1

HUMAN RESOURCES (Classified)

Approve/ratify the following actions:

APPOINTMENTS

Probationary	2
Working Out of Class	5
Temporary	12
Exempt from the Merit System	226

INSERVICE CHANGES

Changes and Modifications	2
Mileage	2

SEPARATION FROM THE DISTRICT

Layoff Due to Lack of Work/Funds	1
Resignation	3
Medical Separation	1

FISCAL SERVICES

Approve the following actions:

FINANCE

Budget Transfers

Budget Transfer numbers 132343, 132393, 132394, 132440, 132452, 132500, 132577, 132616, 132632 and 132650 for the Unrestricted General Fund 01 in the amount of \$83,989 as listed:

From: Academic Salaries	\$	5,000	
Employee Benefits		89	
Supplies		4,285	
Services and Operating Expenses		42,615	
Reserves		<u>32,000</u>	\$ <u>83,989</u>
To: Academic Salaries	\$	11,982	
Classified Salaries		13,162	
Employee Benefits		2,648	
Supplies		17,358	
Services and Operating Expenses		6,285	
Equipment		<u>32,554</u>	\$ <u>83,989</u>

Included in the budget transfers of \$83,989 for the Unrestricted General Fund 01 are the following transfers greater than \$25,000:

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<u>AT</u>	<u>From:</u>	<u>Amount</u>
132343	790100-01-790200-0025 Reserves	\$ 30,000
	<u>To:</u>	
	457000-01-653000-0025 Supplies	\$ 10,000
	646000-01-653000-0025 Equipment	20,000

To cover expenses for supplies and equipment under the Energy Rebate Program.

Budget Transfer numbers 132378, 132425, 132426, 132462, 132549, 132561, 132583, 132627 and 132659 for the Restricted General Fund 12 in the amount of \$155,902 as listed:

From:	Academic Salaries	\$ 7,051	
	Classified Salaries	50,521	
	Employee Benefits	13,412	
	Supplies	8,942	
	Services and Operating Expenses	54,929	
	Equipment	19,000	
	Reserves/Student Payments	2,047	\$ <u>155,902</u>
To:	Academic Salaries	\$ 8,454	
	Classified Salaries	29,268	
	Employee Benefits	4,465	
	Supplies	31,719	
	Services and Operating Expenses	35,180	
	Equipment	46,816	\$ <u>155,902</u>

Included in the budget transfers of \$155,902 for the Restricted General Fund 12 are the following transfers greater than \$25,000:

<u>AT</u>	<u>From:</u>	<u>Amount</u>
132462	514000-12-601300-8075 Professional Services	\$ 30,000
	233000-12-601300-8075 Salaries Hourly Non-Instructional	2,679
	395000-12-601300-8075 Employee Benefits Non-Instructional	321
	<u>To:</u>	
	133000-12-120300-8075 Salaries Hourly Instructional	\$ 8,454
	395100-12-120300-8075 Employee Benefits Instructional	1,184
	232000-12-601300-8075 Salaries Hourly Non-Instructional	20,457
	395000-12-601300-8075 Employee Benefits Non-Instructional	2,455
	457300-12-601300-8075 Hospitality	450

To cover expenses for 2009-2010 Hourly Instructional and LTE salary expenses.

Budget Transfer number 132391 for the Capital Outlay Projects Fund 41 in the amount of \$2,013 as listed:

From:	Services and Operating Expenses	\$ <u>2,013</u>
To:	Engineering	\$ <u>2,013</u>

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There are no budget transfers greater than \$25,000 for the Capital Outlay Projects Fund 41.

Budget Transfer number 132463 for the Contract/Community Education Fund 59 in the amount of \$1,288 as listed:

From: Supplies	\$	300	
Services and Operating Expenses		<u>988</u>	\$ <u>1,288</u>
To: Classified Salaries	\$	1,150	
Employee Benefits		<u>138</u>	\$ <u>1,288</u>

There are no budget transfers greater than \$25,000 for the Contract/Community Education Fund 59.

Budget Transfer numbers 132342, 132392, 132439, 132459, 132461, 132575, 132617, 132648 and 132649 for the General Obligation Bond Funds 43, 44, 45, 46 in the amount of \$15,007,423 as listed:

From: Supplies	\$	43	
Services and Operating Expenses		952,591	
Constructions/Additions		624,489	
Reserves		<u>13,430,300</u>	\$ <u>15,007,423</u>
To: Classified Salaries	\$	6,159	
Employee Benefits		739	
Supplies		4,590	
Services and Operating Expenses		626,913	
Constructions/Additions/Site Acquisitions		<u>14,369,022</u>	\$ <u>15,007,423</u>

Included in the budget transfers of \$15,007,423 for the General Obligation Bond Funds 43, 44, 45, 46 are the following transfers greater than \$25,000:

<u>AT</u>	<u>From:</u>		<u>Amount</u>
132342	621100-46-710400-5731 Infrastructure and Construction	\$	600,000
	<u>To:</u>		
	514000-46-710400-5438 Professional Services	\$	600,000

To cover expenses for the Liberal Arts Campus Infrastructure projects.

<u>AT</u>	<u>From:</u>		<u>Amount</u>
132342	514000-46-710400-5705 Professional Services	\$	558,864
	790100-46-710400-5705 Reserves		6,900,000
	790100-46-710400-5716 Reserves		2,430,165
	514000-46-710600-5805 Professional Services		238,485
	790110-46-710600-5805 Reserves		3,000,000
	<u>To:</u>		
	621000-46-710400-5705 Construction and Additions		9,889,029

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621000-46-710600-5805 Construction and Additions 3,238,485

To cover expenses for the Phase 2 Energy Upgrades.

<u>AT</u>	<u>From:</u>		<u>Amount</u>
132392	790100-45-710400-5327 Reserves	\$	35,000
	<u>To:</u>		
	624000-45-710400-5327 Inspection Fees	\$	35,000

To cover inspection fees for the Liberal Arts Campus Learning Resource Center through February 2010.

<u>AT</u>	<u>From:</u>		<u>Amount</u>
132439	790100-46-710600-5838 Reserves	\$	686,933
	<u>To:</u>		
	611000-46-710600-5838 Site Acquisitions	\$	686,933

To cover expenses for the purchase of property located at 1501 East Pacific Coast Highway, Long Beach.

<u>AT</u>	<u>From:</u>		<u>Amount</u>
132461	790100-46-710400-5701 Reserves	\$	50,000
	<u>To:</u>		
	623000-46-710400-5701 Engineering	\$	45,000
	624000-46-710400-5701 Inspection Services		5,000

To cover expenses for district-wide electrical engineering services.

<u>AT</u>	<u>From:</u>		<u>Amount</u>
132648	79120100-46-710600-5606 Reserves	\$	300,000
	<u>To:</u>		
	622000-46-710600-5606 Architect Fees	\$	300,000

To cover architectural expenses for the Pacific Coast Campus Multi-Disciplinary Academic Building (MDAB).

<u>AT</u>	<u>From:</u>		<u>Amount</u>
132649	514000-45-710400-5404 Professional Services	\$	117,988
	622000-45-710400-5404 Architect Fees		714
	<u>To:</u>		
	232500-45-710400-5404 Salaries Non-Instructional	\$	6,159
	395000-45-710400-5404 Employee Benefits Non-Instructional		739
	457000-45-710400-5404 Supplies		400
	624000-45-710400-5404 Inspection Fees		69,677
	647000-45-710400-5404 Equipment		38,632
	564000-45-710400-5404 Equipment Rental		3,095

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To cover expenses for inspection and installation of electrical and audio visual equipment in the Liberal Arts Campus South Quad Board Room.

<u>AT</u>	<u>From:</u>	<u>Amount</u>
132649	514000-45-710400-5424 Professional Services	\$ 17,645
	573000-45-710400-5400 Legal Fees	9,545
	<u>To:</u>	
	457000-45-710400-5424 Supplies	\$ 4,190
	646000-45-710400-5424 Equipment	23,000

To cover expenses for trash cans in the Liberal Arts Campus South Quad Complex.

Salary Warrants

Ratify issuance of salary warrants listed on Register Nos. 4583 through 4591 for the period of December 14, 2009 through January 29, 2010 in the amount of \$13,985,540.88, as listed:

Register No. 4583 Issue Date 12/16/09	Warrant No's. 91913– 91960	\$ 65,888.90
Register No. 4584 Issue Date 12/16/09	Warrant No's. 91961– 91981	\$ 368,865.00
Register No. 4585 Issue Date 12/31/09	Warrant No's. 91982– 92070	\$ 5,847,243.58
Register No. 4586 Issue Date 01/08/10	Warrant No's. 92071– 92247	\$ 1,003,747.83
Register No. 4587 Issue Date 01/08/10	Warrant No's. 92248– 92294	\$ 209,767.16
Register No. 4588 Issue Date 01/08/10	Warrant No's. 92295– 92667	\$ 260,778.56
Register No. 4589 Issue Date 01/15/10	Warrant No's. 92668– 92687	\$ 105,308.45
Register No. 4590 Issue Date 01/15/10	Warrant No's. 92688– 92716	\$ 381,129.00
Register No. 4591 Issue Date 01/29/10	Warrant No's. 92717– 92806	\$ <u>5,742,812.40</u>
	Total Salary Warrants Issued:	\$ <u>13,985,540.88</u>

Commercial Warrants

Ratify issuance of commercial warrants for the period of December 14, 2009 through January 29, 2010 in the amount of \$8,122,808.73 are as listed:

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Period Ending December 18, 2009	
Unrestricted General Fund 01	\$ 725,974.66
Restricted General Fund 12	16,897.30
Child and Adult Development Fund 33	399.70
General Obligation Bond Funds 45, 46	551,398.91
Veterans' Stadium Operations Fund 58	1,312.50
Payroll Clearing Fund 76	43,187.81
Retiree Benefits Fund 79	<u>6,475.53</u>
Total Period 1 Warrants:	\$ 1,345,646.41
Period Ending December 25, 2009	
Unrestricted General Fund 01	\$ 309,957.33
Restricted General Fund 12	47,624.55
Child and Adult Development Fund 33	324.06
General Obligation Bond Funds 43, 45, 46	673,352.74
Community/Contract Education Fund 59	110.00
Self Insurance Fund 61	13,309.84
Student Financial Aid Fund 74	<u>-27.00</u>
Total Period 2 Warrants:	\$ 1,044,651.52
Period Ending January 1, 2010	
Unrestricted General Fund 01	\$ 32,637.78
Restricted General Fund 12	3,133.52
Capital Outlay Projects Fund 41	69,678.35
General Obligation Bond Fund 45	4,059.00
Community/Contract Education Fund 59	<u>704.00</u>
Total Period 3 Warrants:	\$ 110,212.65
Period Ending January 8, 2010	
Unrestricted General Fund 01	\$ 61,328.05
Restricted General Fund 12	91,351.20
Capital Outlay Projects Fund 41	317,262.34
General Obligation Bond Funds 45, 46	647,094.15
Veterans' Stadium Operations Fund 58	<u>2,977.42</u>
Total Period 4 Warrants:	\$ 1,120,013.16
Period Ending January 15, 2010	
Unrestricted General Fund 01	\$ 1,889,596.44
Restricted General Fund 12	77,169.07
Child and Adult Development Fund 33	6,588.28
General Obligation Bond Funds 45, 46	392,300.41
Veterans' Stadium Operations Fund 58	15,780.11
Community/Contract Education Fund 59	218.07
Self Insurance Fund 61	271.00
Payroll Clearing Fund 76	344,716.52
Retiree Benefits Fund 79	<u>415,057.33</u>
Total Period 5 Warrants:	\$ 3,141,697.23
Period Ending January 22, 2010	
Unrestricted General Fund 01	\$ 184,280.89
Restricted General Fund 12	12,202.67

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Child and Adult Development Fund 33	5,400.50	
Capital Outlay Projects Fund 41	25,214.96	
General Obligation Bond Funds 43, 45, 46	286,114.59	
Veterans' Stadium Operations Fund 58	63.00	
Self Insurance Fund 61	96.27	
Student Financial Aid Fund 74	-13.00	
Payroll Clearing Fund 76	<u>87,097.96</u>	
Total Period 6 Warrants:		\$ 600,457.84

Period Ending January 29, 2010		
Unrestricted General Fund 01	\$ 99,483.74	
Restricted General Fund 12	63,012.33	
Child and Adult Development Fund 33	773.05	
General Obligation Bond Funds 45, 46	595,532.98	
Veterans' Stadium Operations Fund 58	175.00	
Self Insurance Fund 61	395.00	
Student Financial Aid Fund 74	311.03	
Payroll Clearing Fund 76	<u>446.79</u>	
Total Period 7 Warrants:		\$ 760,129.92

Commercial Warrants Total: \$ 8,122,808.73

Included in the total warrant expenditure of \$8,122,808.73 here the following payments greater than \$25,000, excluding employee benefits and utilities:

Unrestricted General Fund 01

1. \$ 304,074 to *City of Long Beach (Police Department)* for security services for September 2009. (This warrant is jointly funded with the Restricted General Fund).
2. \$ 111,550 to *Protected Insurance Program for Schools* for workers' compensation coverage for employees and volunteers from July 1, 2009 through June 30, 2010 (eighth installment).
3. \$ 100,000 to *United States Postal Service* for postage.
4. \$ 64,918 to *Vicenti, Lloyd & Stutzman LLP* for completion of the District financial and compliance audit and District Proposition 39 Bond Audit for year ending June 30, 2009. (This warrant is jointly funded with the General Obligation Bond Fund.)
5. \$ 41,097 to *Turf Star, Inc.* for a self propelled sweeper vac with gas engine for the Facilities Department.
6. \$ 36,065 to *George Chevrolet* for the purchase of two work trucks for the Facilities Department.

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7. \$ 30,496 to *Dell Financial Services* for lease agreement for district-wide servers.
8. \$ 28,112 to *Image IV Systems, Inc.* for quarterly maintenance of district-wide printers.

Restricted General Fund 12

1. \$ 16,004 to *City of Long Beach (Police Department)* for security services for September 2009. (This warrant is jointly funded with the Unrestricted General Fund).
2. \$ 41,040 to *Phytorion, Inc.* for data warehouse consulting services.

Capital Outlay Projects Fund 41

1. \$ 131,337 to *Airgas West* for installation of manifolds for the Pacific Coast Campus Industrial Technology Complex (Tech 1).
2. \$ 104,868 to *Spinitar* for installation of audio visual systems at the Liberal Arts Campus Learning Resource Center.
3. \$ 76,815 to *Color New Co.* for exterior painting and interior renovations of the Liberal Arts Campus Buildings F and G.
4. \$ 65,186 to *Kruger International, Inc.* for classroom furniture for the Pacific Coast Campus Industrial Technology Complex (Tech 1).

General Obligation Bond Funds 43/44/45/46

1. \$ 800,641 to *Cordoba Corporation* for bond project construction management for November and December 2009.
2. \$ 365,485 to *Newman Midland Corp.* for the construction of welding booths at the Pacific Coast Campus Industrial Technology Complex (Tech 1).
3. \$ 362,756 to *TBC Contractors Corporation* for construction work on the Liberal Arts Campus Building Z / Warehouse.
4. \$ 151,987 to *New Tangram LLC* for furniture for the Liberal Arts Campus South Quad Complex.
5. \$ 114,466 to *RMA Construction Services, Inc.* for bond program technical support services.
6. \$ 99,347 to *SEWUP JPA* for premiums of workers' compensation, general liability coverage for the Liberal Arts Campus Infrastructure.
7. \$ 94,937 to *New Tangram LLC* for furniture for the events and conference rooms in Building O.

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8. \$ 72,870 to *George A. Dominguez* for construction of the Pacific Coast Campus Multi-Disciplinary Academic Building portable swing space.
9. \$ 58,500 to *R. Don Spencer, II (RDS Architects)* for architectural services for the Liberal Arts Campus Men’s Gymnasium, Building R.
10. \$ 57,895 to *Cavecche Engineering & Construction, Co., Inc.* for the Liberal Arts Campus North Loop project.
11. \$ 55,883 to *Dell Marketing* for computers for student labs in the Liberal Arts Campus South Quad Complex.
12. \$ 36,000 to *Tony Turpin Associates* for the Long Beach Community College District Bond newsletter (Winter 2009).
13. \$ 28,287 to *Keenan & Associates* for the builder’s risk premium for the South Quad Complex.
14. \$ 4,000 to *Vicenti, Lloyd & Stutzman LLP* for completion of the District financial and compliance audit and District Proposition 39 Bond Audit for year ending June 30, 2009. (This warrant is jointly funded with the Unrestricted General Fund.)

Budget Increase (Decrease)

Restricted General Fund 12

2009-2010 Budget Revisions:

CA Clean Energy Workforce Training-Pre-Apprenticeship Program 7106	\$	761,031
CA Clean Energy Project-Program 7086	\$	263,234
CA Clean Energy Workforce Training-Pre-Apprenticeship Program 7105	\$	120,734
CA Clean Energy Project-Program 7085	\$	94,421
Centro Community Hispanic Association Program 7139	\$	50,840

Contract/Community Education Fund 59

2009-2010 Budget Revisions:

Certified Testing Service Program 6101	\$	2,251
GED Program 6515	\$	2,200
Cylinder Safety Program 6306	\$	784

Reissuance of Salary Warrant

Authorize the reissuance of salary warrant No. 737273, dated June 10, 2005, to *Ripple Kalra* in the amount of \$293.63. This action is required in accordance with Ed Code Section 85270 which states that all warrants exceeding two and one half years go back to Board for approval.

ACADEMIC AFFAIRS, STUDENT SUPPORT AND ADMINISTRATIVE SERVICES

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Authorize the Vice President, Administrative Services, or designee to enter into and execute the following agreements:

Grant/Revenue Agreements

CN 93133.3 – With *Long Beach Locations, Inc.*, Amendment #3, to revise the location fees. The location fees are flat daily rates based on a 14-hour film day and are as follows:

Stadium & Parking Lot	\$6,500
Prep and Strike Days (includes Production Parking)	\$3,250
Half-day of filming (less than 7 hours)	\$4,000
Locker Rooms, Weight Rooms, Concession Areas, Grand Stands	
General Campus Areas, Gymnasium, Pool, Parking Lot	\$5,500
Prep and Strike Days (includes Production Parking)	\$2,750
Still Photography Shoot (includes Production Parking)	\$3,500
Crew Parking Only	\$9.00/per hr.
Base Camp and Parking	\$1,750

CN 93147.8 – Ratify – With *Centro Community Hispanic Association* effective January 1, 2010 through March 31, 2011, for a total amount of \$52,874.

CN 93148.1 – Ratify – With *City of Long Beach, Pacific Gateway Workforce Investment Network* effective January 1, 2009 through May 31, 2011, for a total amount of \$260,000.

CN 93148.4 – Ratify – With *L. John Rose, D.D.S., Inc.*, effective November 1, 2009 through October 31, 2020, at a rate of \$5,685.49 per month.

CN 93148.5 – Ratify – With *City of Long Beach*, effective October 1, 2009 through June 30, 2011, for a total amount of \$390,000.

Bond Contract Awards

CN 22039.8 – With *Architectural Design & Signs, Inc.*, for Marquee Project (Re-bid) at the Liberal Arts and Pacific Coast Campuses for a total contract amount not to exceed \$573,750, paid from General Obligation Bond Fund. Per Public Contract Code §20651, the District is awarding to the lowest responsible bidder and rejecting all others.

CN 22039.9 – With *AMG & Associates, Inc.*, for Building O Renovation at the Liberal Arts Campus for a total contract amount not to exceed \$2,972,000, paid from General Obligation Bond Fund. Per Public Contract Code §20651, the District is awarding to the lowest responsible bidder and rejecting all others.

CN 22040.1 – Ratify – With *Fullbright and Jaworski, LLP*, to provide bond counsel services for an amount not to exceed \$59,000, to be paid from proceeds of the Bond Anticipation Notes (BAN).

Bond Contract Amendments

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CN 22008.9 – With *TYR, Inc.*, Amendment #6, to change the termination date from December 31, 2009 to December 31, 2010, at no additional cost.

CN 22020.1 – With *Coffey Environments, Inc.*, Amendment #6, to change the name from CTL Environmental Services to Coffey Environments, Inc., at no additional cost.

CN 22027.3 – With *Hunt Design Associates, Inc.*, Amendment #5, to increase the contract amount by \$27,600 for a total contract amount not to exceed \$138,600, paid from General Obligation Bond Fund.

CN 22028.1 – With *Twining Laboratories, Inc.*, Amendment #2, to change the termination date from June 30, 2010 to June 30, 2011 and to increase the contract amount by \$350,000 for additional services, for a total contract amount not to exceed \$550,000, paid from General Obligation Bond Fund.

CN 22029.1 – With *Sandy Pringle Associates Inspection Consultants, Inc.*, Amendment #2, to increase the contract amount by \$650,000 for additional services, for a total contract amount not to exceed \$1,150,000, paid from General Obligation Bond Fund.

CN 22029.3 – With *Americec, Inc.*, Amendment #2, to increase the contract amount by \$275,000 for additional services, for a total contract amount not to exceed \$475,000, paid from General Obligation Bond Fund.

CN 22033.2 – With *AEPC Group, LLC*, Amendment #1, to change the termination date from December 31, 2009 to December 31, 2010.

CN 22035.6 – With *Chambers Group, Inc.*, Amendment #2, to increase the contract amount by \$6,868 for a total contract amount not to exceed \$81,628, paid from General Obligation Bond Fund.

Contract Awards

CN 99663.4 – With *Long Beach Unified School District* effective February 24, 2010 through June 30, 2010 for an amount not to exceed \$30,000, paid from Restricted General Fund.

CN 99663.5 – With *Village Green Global, Inc.*, effective February 24, 2010 through September 30, 2010 for an amount not to exceed \$30,000, paid from Restricted General Fund.

CN 99663.6 – With *City of Long Beach, Pacific Gateway Workforce Investment Network*, effective February 24, 2010 through May 1, 2011 for an amount not to exceed \$53,502, paid from Restricted General Fund.

CN 99663.7 – With *City of Long Beach, Pacific Gateway Workforce Investment Network*, effective February 24, 2010 through May 1, 2011 for an amount not to exceed \$53,502, paid from Restricted General Fund.

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CN 99663.8 – With *Build It Green*, effective February 24, 2010 through September 30, 2010 for an amount not to exceed \$34,500, paid from Restricted General Fund.

CN 99663.9 – With *California Building Performance Contractor Association*, effective February 24, 2010 through September 30, 2010 for an amount not to exceed \$37,500, paid from Restricted General Fund.

CN 99664.1 – With *WaterWise Consulting*, effective February 24, 2010 through September 30, 2010 for an amount not to exceed \$31,680, paid from Restricted General Fund.

CN 99664.2 – With *GreenPlumbers USA*, effective February 24, 2010 through September 30, 2010 for an amount not to exceed \$30,000, paid from Restricted General Fund.

Contract Amendment

CN 99641.2 – With *Christine Chiang-Schulthesis dba Visual Mix*, Amendment #6, to change the termination date from December 31, 2009 to June 30, 2010 and increase the contract amount by \$10,000 for a total contract amount not to exceed \$51,000, paid from Restricted General Fund.

Change Order Ratifications

CN 22037.2 – With *Angeles Contractor, Inc.*, Change Order #2 and #3, for MPOE Building and Connection to Building O at the Liberal Arts Campus in the amounts of \$14,000 and \$2,019 respectively, for a total contract amount not to exceed \$1,155,661, paid from General Obligation Bond Fund. Total approved change orders represent 1.23% of the contract amount.

CN 22037.7 – With *Newman Midland Corporation*, Change Order #1 for Welding Booths for Tech 1 at the Pacific Coast Campus in the amount of \$37,807.15 for a total contract amount not to exceed \$514,032.15, paid from General Obligation Bond Fund. Total approved change order represents 7.94% of the contract amount.

CN 99642.9 – With *Solpac Construction, Inc. dba Soltek Pacific Construction Company, Inc.*, Change Orders #23, #24, and #25 for the Industrial Technology Complex Replacement Project – Phase 1 at the Pacific Coast Campus in the amounts of \$99,557, \$66,079 and \$77,508 respectively, for a total contract amount not to exceed \$14,101,618 paid from General Obligation Bond Fund. Total approved change orders represent 9.27% of the contract amount.

Amendments to Board Action

CN 99662.5 – To amend the board action of January 12, 2010 with *World Digital Innovations* to revise the not to exceed amount from \$5,500 to \$7,000 for equipment.

CN 99662.8 – To amend the board action of January 12, 2010 with *Energy Efficiency Management, Inc.*, to revise the not to exceed amount from \$38,400 to \$44,400 for training programs.

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Bid Award

Bid C1017 – With *TRUMPF Inc.*, for the purchase of a press brake in an amount not to exceed \$112,000, including all applicable taxes and fees.

Use of Other Agencies Bids

U.S. Communities Contract #2007-118 – With *Zep Service Solutions* for janitorial supplies to extend the term from December 31, 2009 to December 31, 2010.

U.S. Communities Contract #42595 – With *Office Depot* for office supplies to extend the term from January 1, 2010 to January 1, 2011.

U.S. Communities Contract – With *Fisher Science Education* for science, labware supplies and equipment effective July 1, 2008 through June 30, 2013 with the option to extend up to an additional 24 months.

City of Los Angeles Contract #59077 – With *Empire Cleaning* for janitorial products limited to brushes, buckets, and squeegees effective October 1, 2009 through September 30, 2011.

City of Los Angeles Contract #59112 – With *Empire Cleaning* for janitorial products limited to brooms, dust pans, dusters, mops, rags, scrapers, trash cans, and trigger sprayers and pumps effective December 1, 2009 through September 30, 2011.

Completion of Contract

CN 22035.7 – With *Cirks Construction, Inc., dba KDC Construction*, for Building MM. Renovations at the Pacific Coast Campus for a total fee of \$315,306.75. Project was completed on November 1, 2009.

CN 22037.8 – With *Color New Company*, for Buildings F & G Painting & Minor Renovations at the Liberal Arts Campus for a total fee of \$103,000. Project was completed on January 2, 2010.

Ratification of Contracts Under \$25,000

Ratify contracts under \$25,000 for the period of December 14, 2009 through January 29, 2010 as listed:

CN #50023.3	No Cost
CN #93148.3	\$ 15,000
CN #99655.2	\$ 10,000
CN #99663.3	\$ 22,800

Surplus Equipment

Declare various wood shelving, study carols, chairs, file cabinets, couches and tables previously utilized in Buildings GG at the Pacific Coast Campus as surplus and authorize the disposal in accordance with Education Code § 81452.

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Declare various modular furniture, tables, book cases, chairs, and file cabinets previously utilized in the W Trailers at the Liberal Arts Campus as surplus and authorize the disposal in accordance with Education Code § 81452.

PURCHASING

Purchase Order Approvals/Ratifications

Authorize the issuance of purchase orders for the period of December 14, 2009 through January 29, 2010 in the amount of \$852,746.63 as listed:

PO #64164 – PO #64386	\$ 852,746.63
Total Amount	\$ <u>852,746.63</u>

Included in the total amount of purchase orders of \$852,746.63 are the following items greater than \$25,000:

Unrestricted General Fund - 01

PO #64222	SimplexGrinnell	\$ 33,099.89
	Service agreement for testing and inspection of the fire alarms – LAC and PCC	

Restricted General Fund – 12

PO #64233	Laerdal Medical Corporation	\$ 44,007.79
	Equipment for the RN patient simulation hospital	

It was moved by Member Clark, seconded by Member Uranga, that the items on the Consent Agenda be approved and authorized.

The motion carried, all voting aye.

HUMAN RESOURCES

Receipt of CCA-LBCC Initial Bargaining Proposal to District

It was moved by Member Clark, seconded by Member Otto, that the Board of Trustees receive the CCA-LBCC Initial Proposal dated February 16, 2010 for successor agreement negotiations during 2010-11 with the District.

The motion carried, all voting aye.

ACADEMIC SENATE (Title 5, Section 53203)

It was moved by Member Uranga, seconded by Member Clark, that the Board of Trustees approve the following courses for the Physical Fitness/Wellness Requirement for the Associate of Science and Associate of Art Degrees in General Education Plan A:

SCHOOL OF CREATIVE ARTS & APPLIED SCIENCES

- DANCE 3AD, Musical Theatre Dance (1.0)
- DANCE 5AB, Beginning Tap (1.0)
- DANCE 6AB, Intermediate Tap Dance (1.0)

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DANCE 8AD, Stretch and Relaxation (1.0)
DANCE 10AB, Fundamentals of Ballet (1.0)
DANCE 11AB Intermediate Ballet (1.0)
DANCE 13AD, Turns (1.0)
DANCE 14AB, Beginning Modern Dance (1.0)
DANCE 17AB, Intermediate Modern Dance (1.0)
DANCE 18AD, Folk and Ethnic Dance (1.0)
DANCE 21AB, Intermediate Jazz Dance (1.0)
DANCE 31AB, Choreography I (1.0)
DANCE 32AB, Choreography II (1.0)
DANCE 33AD, Dance Choreography Workshop (1.0)
DANCE 41/1, Dance Performance (.5)
DANCE 41/3, Dance Performance (1.5)
DANCE 41AD, Dance Performance (2.0)
DANCE 60AD, Special Projects in Dance (1.0)

The motion carried, all voting aye.

SUPERINTENDENT-PRESIDENT

California Leadership Alliance for Student Success (CLASS) Initiative

Superintendent-President Oakley led the discussion and then asked Dr. Eva Bagg to continue with the presentation. Dr. Bagg presented an overview of the project that involves tracking the cohort of all Fall 2006 first-time-in-college students, full- and part-time, credit and non-credit who have **COLLEGIATE and/or PRE-COLLEGIATE/BASIC SKILLS** enrollments in English, mathematics and/or reading at any time during the subsequent 3 years.

ACADEMIC AFFAIRS

Sabbatical Report

This item was pulled and will be reported at the March 9 meeting.

Pacific Coast Campus Education Plan

Donald Berz, Executive Vice President of Academic Affairs, introduced Dr. Byron Breland, Associate Vice President, Pacific Coast Campus, who then presented to the Board an interim draft of the Educational Plan for the Pacific Coast Campus. The plan outlined the development of a comprehensive education plan for the Pacific Coast Campus that will further strengthen the curricular and programmatic offerings at the Pacific Coast Campus utilizing resources that are currently available through the District as well as resources that are unique to the central and downtown Long Beach area.

STUDENT SERVICES

No Items, No Report

ADMINISTRATIVE SERVICES

2009-2010 Mid-year Budget Performance Report

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Ann-Marie Gabel, Vice President, Administrative Services, presented a 2009-2010 Mid-Year Budget Performance Report. The report covered the Unrestricted General Fund and the financial activity occurring from July 1, 2009 through December 31, 2009.

2009-2010 CCFS-311Q Second Quarterly Financial Status Report

It was moved by Member Clark, seconded by Member Uranga, that the Board of Trustees approve the 2009-2010 Second Quarterly Financial Status Report for the Long Beach Community College District, and authorize transmittal of the report to the California Community Colleges Chancellor's Office.

The motion carried, all voting aye.

Resolution, Authorization of Online Banking System Access

It was moved by Member Uranga, seconded by Member Kellogg that the Board of Trustees adopt Resolution No. 022310A authorization of Online Banking System Access for all accounts held at Farmers and Merchants Bank.

The motion carried, all voting aye.

Resolution, Authorizing Agreement with the California Department of Education

It was moved by Member Otto, seconded by Member Uranga, that the Board of Trustees adopt Resolution 022310B authorizing the District to enter into an agreement with the California Department of Education.

The motion carried, all voting aye.

PACIFIC COAST CAMPUS

No Items, No Report

ECONOMIC AND RESOURCE DEVELOPMENT

No Items, No Report

ACADEMIC SENATE

Senate President, Kevin Ryan, thanked the faculty for their efforts that removed LBCC from Warning status by the Accreditation Commission. He thanked Sigrid Sexton, David Morse, Kim Anderson, Cathy Crane and Eva Bagg and her team. The SLOs are almost completed and he thanked the faculty for their hard work on this. Program level work-ongoing assessment plans are being put into place and Kevin thanked Kim Anderson for diligently working with this department; the schools and VPs have made their plans and currently the College Planning Committee is trying to put it into one big grouping.

TRUSTEES COMMUNICATIONS

President Mark Bowen received a request from the employee unions for endorsing the Employee Free Choice Act. President Bowen requested that the resolution be agendaized for the next Board meeting.

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Member Otto shared a YouTube video about the training that he attended at Cabrillo College in January. Trustee Otto paid for this training out of his own funds. The Digital Bridge Academy (DBA) is a nationally-recognized, award-winning academic program. The center of the DBA strategy is a desire to make school relevant and meaningful for students, to teach them skills for success in both school and the workplace and to create for them an educational experience in which they are supported in self-exploration as well as skill building.

Member Kellogg congratulated the college on being removed from the Warning status by the Accreditation Commission – congrats to everybody who got involved, working toward conclusion, especially on the faculty side. As trustee, he said he is proud of their efforts.

NEW BUSINESS

There was no new business.

FUTURE REPORTS

Future Reports or Discussion Items Requested by Board Members:

California Leadership Alliance for Student Success (CLASS) Initiative

- Monthly Reports/Discussions on the Initiative Projects
Next report for Board of Trustees will be on March 23, 2010. Subsequent dates will be determined based on calendar of Board Meetings adopted for 2010.

- **BOARD OF TRUSTEES GOALS 2009-2011 will be reported on as follows:**

March 23, 2010

1. **MEASURE AND IMPROVE STUDENT SUCCESS**

- B. By March 2010, review and assess the LBCC transfer success programs including timelines and goals for improving transfer readiness. Reviews shall occur annually thereafter.

April 27, 2010

2. **IMPROVE ORGANIZATIONAL FUNCTION, CREATE A GREATER SENSE OF COMMUNITY AND CONTINUE COMMUNITY OUTREACH EFFORTS**

- A. By April 2010, review and assess the college planning process focusing on accomplishments and progress toward the Educational Master Plan goals and objectives.

May 25, 2010

3. **IMPROVE ORGANIZATIONAL FUNCTION CREATE A GREATER SENSE OF COMMUNITY AND CONTINUE COMMUNITY OUTREACH EFFORTS**

- E. By May 2010, review and access the outreach of the LBCCD to the greater Long Beach community to educate the public of the importance of education to the wellbeing of the community. Review the outreach annually.

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PUBLIC COMMENTS (NON-AGENDA ITEMS)

At their request, members of the public will be given the opportunity to address the Board of Trustees on matters of general District business. This is the time for members of the public to speak and be heard and share their comments with the Board and for the Board to listen. Therefore, the public should not expect the Board to comment or respond to public comments. A particular position should not be inferred if there are no Board member comments during this time.

A total of five (5) minutes will be allotted to each subject, unless extended by the Board President. After receiving testimony, the Board may recommend placing such item or item(s) on the agenda of a future meeting or referring the item(s) to staff for a report.

ADJOURNMENT

President Bowen adjourned the meeting at 7:02 p.m. The next regular meeting of the Board of Trustees will be held on March 9, 2010. The first order of business will be adjournment to a closed session, as needed. The Board will reconvene in open session at 5:00 p.m. in Building I, Liberal Arts Campus.

Assistant Secretary