The meeting of the Board of Trustees of the Long Beach Community College District, County of Los Angeles, California, was held in Building T, Liberal Arts Campus, 4901 E. Carson Street, Long Beach, on May 25, 2010.

CALL TO ORDER
The meeting was called to order at 3:40 p.m., the items to be discussed in closed session were announced and the meeting was adjourned to closed session.

The meeting was reconvened in open session at 5:10 p.m., in the Board Room, Building T, Room 1100, Liberal Arts Campus. President Clark reported that, in closed session, no action was taken.

PLEDGE OF ALLEGIANCE
Mark Bowen led the Pledge of Allegiance.

ROLL CALL
Present: President Clark, Vice President Uranga, Member Bowen, Member Kellogg, Member Otto, and Student Trustee Green

WELCOME AND INTRODUCTIONS
President Clark welcomed everyone to the meeting. Superintendent-President Oakley welcomed Pat McKean and several journalism students who recently won several awards at the annual state convention for Journalism Association of Community Colleges (JACC) in early April, and more awards at the California Community College Media Association. President Oakley also thanked Mr. McKean for his work with our school newspaper, the Viking.

President Oakley announced two faculty members who are retiring from the District – Craig Hendricks and Larry White. Mr. Oakley presented a certificate to them and thanked them for their many years of service.

APPROVAL OF MINUTES
It was moved by Member Uranga, seconded by Member Clark, that the minutes of the meeting of May 11, 2010, be approved as distributed, with inserting Member Clark’s name in the motion on page 3, Representative to the Los Angeles County Committee on School District Organization.

The motion carried, all voting aye.

**ORDERING OF THE AGENDA**
President Clark announced that item 11.1 2010 Phi Theta Kappa All California Academic Team Award Recipients be moved to immediately after item 1.2. Committee Reports.

**REPORT OF BOARD OF TRUSTEES**
**Resolution, Student Trustee – 2009-2010**
It was moved by Member Bowen, seconded by Member Otto that the Board of Trustees adopt Resolution of Commendation No. 052510A for Kellee Green, for her service as the student member of the Board of Trustees, Long Beach Community College District, during the 2009-2010 academic year.

The motion carried, all voting aye.

President Clark thanked Ms. Green for her service and presented her with the resolution and some flowers.

**Committee Reports**
There were no committee reports.

**STUDENT SUPPORT SERVICES**
**2010 Phi Theta Kappa All California Academic Team Award Recipients**
Dr. Don Low, Interim Vice President of Student Support Services, presented the Long Beach City College student recipients of the 2010 Phi Theta Kappa All California Academic Team Award Recipients. Francisco Hernandez and Ricky Kelly were present. Meredyth Warren and David Barrera were absent.

**STUDENT TRUSTEE**
Student Trustee Green thanked the Board and staff for the opportunity to serve for the past year and how much she appreciates their guidance, as she feels that through this experience she has grown a lot.

**PUBLIC COMMENTS ON AGENDA ITEMS**
Members of the public were given opportunity to address the Board of Trustees on any item prior to or during the Board's consideration of that item.

Alta Costa, AFT and classified employees, Michael Birong, Jacquie Wilvers and student, Christian Caldera, faculty member Velvet Pearson, addressed the Board regarding item 5.4 Reduction of Classified Services.
Minutes, Meeting of the Board of Trustees
May 25, 2010

DeWayne Sheaffer, CCA, addressed the Board regarding negotiation items; and Elizabeth Arreaga, CHI, addressed the Board regarding part time faculty issues.

The following items were part of the Consent Agenda

**HUMAN RESOURCES (Academic)**
Approve/ratify the following actions:
That the Board of Trustees approve/ratify the following actions:

**APPOINTMENTS**
Hourly Instructor – Summer 10
Hourly Reader – Summer 2
Hourly Instructional Specialist – Summer 5
Hourly Librarian – Summer 4
Stipend 1

**IN-SERVICE CHANGES**
Department Head Election 2

**SEPARATION FROM THE DISTRICT**
Retirement 1

**HUMAN RESOURCES (Classified)**
Approve/ratify the following actions:

**APPOINTMENTS**
Probationary 1
Temporary 3
Exempt from the Merit System 24

**INSERVICE CHANGES**
Leave Without Pay 1

**SEPARATION FROM THE DISTRICT**
Release from Probation 1

**FISCAL SERVICES**
Approve the following actions:

**FINANCE**
**Budget Transfers**
Budget Transfer numbers 133652, 133653 and 133695 for the Unrestricted General Fund 01 in the amount of $6,573 as listed:

<table>
<thead>
<tr>
<th>From:</th>
<th>$</th>
<th>211</th>
</tr>
</thead>
<tbody>
<tr>
<td>Classified Salaries</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Employee Benefits</td>
<td>25</td>
<td></td>
</tr>
</tbody>
</table>
Minutes, Meeting of the Board of Trustees
May 25, 2010

Supplies 967
Services and Operating Expenses 5,370 $ 6,537

To: Academic Salaries $ 357
Classified Salaries 500
Employee Benefits 110
Supplies 5,386
Equipment 220 $ 6,537

There are no budget transfers greater than $25,000 for the Unrestricted General Fund 01.

Budget Transfer numbers 133533, 133619, 133647 and 133710 for the Restricted General Fund 12 in the amount of $66,927 as listed:

From: Academic Salaries $ 417
Classified Salaries 10,666
Employee Benefits 1,900
Supplies 4,362
Services and Operating Expenses 47,071
Equipment 2,511 $ 66,927

To: Classified Salaries $ 19,563
Employee Benefits 8,021
Supplies 4,959
Services and Operating Expenses 12,165
Equipment 21,637
Student Payments 582 $ 66,927

Included in the budget transfers of $66,927 for the Restricted General Fund 12 are the following transfers greater than $25,000:

AT
133619 From: 514000-12-684700-8650 Professional Services $ 27,584
To: 211000-12-684700-8650 Classified Manager/Supervisor $ 19,563
395000-12-684700-8650 Employee Benefits Non-Instructional 8,021

To cover salary for Operations Manager position going into recruitment.

Budget Transfer number 133555 for the Capital Outlay Project Fund 41 in the amount of $26,867 as listed:

From: Services and Operating Expenses $ 26,867
To: Construction and Additions $ 26,867

Included in the budget transfers of $26,867 for the Capital Outlay Project Fund 41 are the
following transfers greater than $25,000:

<table>
<thead>
<tr>
<th>AT</th>
<th>From:</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>133555</td>
<td>568000-41-710100-0550 Maintenance – Block Grant</td>
<td>$26,867</td>
</tr>
<tr>
<td></td>
<td>621000-41-710100-0550 Building Improvement – Block Grant</td>
<td>$26,867</td>
</tr>
</tbody>
</table>

To cover expenses transferred from Bond to the Block Grant for the Liberal Arts Campus Building R pool heater.

Budget Transfer number 133696 for the General Obligation Bond Fund 46 in the amount of $631,041 as listed:

<table>
<thead>
<tr>
<th></th>
<th>From:</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Equipment</td>
<td>$83,041</td>
</tr>
<tr>
<td></td>
<td>Reserves</td>
<td>548,000</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$631,041</td>
</tr>
<tr>
<td></td>
<td>Services and Operating Expenses</td>
<td>$150,874</td>
</tr>
<tr>
<td></td>
<td>Construction and Additions</td>
<td>480,167</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$631,041</td>
</tr>
</tbody>
</table>

Included in the budget transfers of $631,041 for the General Obligation Bond Fund 46 are the following transfers greater than $25,000:

<table>
<thead>
<tr>
<th>AT</th>
<th>From:</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>133696</td>
<td>647000-46-710400-5716 Non-Instructional Equipment&gt;$5000</td>
<td>$83,041</td>
</tr>
<tr>
<td></td>
<td>544000-46-710400-5738 Other Insurance</td>
<td>$83,041</td>
</tr>
</tbody>
</table>

To cover expenses for the Owner Controlled Insurance Program.

<table>
<thead>
<tr>
<th>AT</th>
<th>From:</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>133696</td>
<td>790100-46-710400-5716 Reserves</td>
<td>$325,000</td>
</tr>
<tr>
<td></td>
<td>514000-46-710600-5323 Professional Services</td>
<td>$37,833</td>
</tr>
<tr>
<td></td>
<td>612000-46-710600-5323 Site Improvements</td>
<td>153,918</td>
</tr>
<tr>
<td></td>
<td>621000-46-710600-5323 Construction and Additions</td>
<td>25,712</td>
</tr>
<tr>
<td></td>
<td>622000-46-710600-5323 Architect Fees</td>
<td>51,537</td>
</tr>
<tr>
<td></td>
<td>624000-46-710600-5323 Inspection Fees</td>
<td>56,000</td>
</tr>
</tbody>
</table>

To cover additional construction costs to the Pacific Coast Campus Industrial Technology Complex (Tech 1).

<table>
<thead>
<tr>
<th>AT</th>
<th>From:</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>133696</td>
<td>790100-46-710400-5701 Reserves</td>
<td>$150,000</td>
</tr>
<tr>
<td></td>
<td>568000-46-710400-5701 Maintenance</td>
<td>$30,000</td>
</tr>
<tr>
<td></td>
<td>621000-46-710400-5701 Construction and Additions</td>
<td>100,000</td>
</tr>
<tr>
<td></td>
<td>625000-46-710400-5701 Building Fixtures</td>
<td>20,000</td>
</tr>
</tbody>
</table>
To cover expenses for Campus Improvement Activities.

<table>
<thead>
<tr>
<th>AT</th>
<th>From:</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>133696</td>
<td>790100-46-710400-5722</td>
<td>$46,000</td>
</tr>
<tr>
<td></td>
<td>790100-46-710400-5724</td>
<td>27,000</td>
</tr>
<tr>
<td>To:</td>
<td>625000-46-710400-5722</td>
<td>$46,000</td>
</tr>
<tr>
<td></td>
<td>625000-46-710400-5724</td>
<td>27,000</td>
</tr>
</tbody>
</table>

To cover expenses for carpeting at the Liberal Arts Campus for Building E and the Child Development Center.

Budget Transfer numbers 133621 and 133714 for the Contract/Community Education Fund 59 in the amount of $580 as listed:

<table>
<thead>
<tr>
<th>From:</th>
<th>$ 580</th>
</tr>
</thead>
<tbody>
<tr>
<td>To:</td>
<td>$ 580</td>
</tr>
</tbody>
</table>

There are no budget transfers greater than $25,000 for the Contract/Community Education Fund 59.

**Salary Warrants**

Ratify issuance of salary warrants listed on Register No. 4609 for the period of April 19, 2010 through April 30, 2010 in the amount of $1,025,032.81, as listed:

<table>
<thead>
<tr>
<th>Register No. 4609</th>
<th>Warrant Nos. 94828 - 94914</th>
<th>$1,025,032.81</th>
</tr>
</thead>
<tbody>
<tr>
<td>Issue Date 04/30/10</td>
<td>Total Salary Warrants Issued:</td>
<td>$1,025,032.81</td>
</tr>
</tbody>
</table>

**Commercial Warrants**

Ratify issuance of commercial warrants listed for the period of April 19, 2010 through April 30, 2010 in the amount of $2,943,105.72:

<table>
<thead>
<tr>
<th>Unrestricted General Fund 01</th>
<th>$1,551,586.90</th>
</tr>
</thead>
<tbody>
<tr>
<td>Restricted General Fund 12</td>
<td>383,372.50</td>
</tr>
<tr>
<td>Child and Adult Development Fund 33</td>
<td>140,678.97</td>
</tr>
<tr>
<td>General Obligation Bond Funds 43, 45, 46</td>
<td>501,390.84</td>
</tr>
<tr>
<td>Veterans’ Stadium Operations Fund 58</td>
<td>6,323.46</td>
</tr>
<tr>
<td>Community/Contract Education Fund 59</td>
<td>58,508.00</td>
</tr>
<tr>
<td>Self Insurance Fund 61</td>
<td>15,270.49</td>
</tr>
<tr>
<td>Student Financial Aid Fund 74</td>
<td>14.00</td>
</tr>
<tr>
<td>Payroll Clearing Fund 76</td>
<td>285,960.56</td>
</tr>
</tbody>
</table>

Commercial Total Warrants: $2,943,105.72

Included in the total warrant expenditure of $2,943,105.72 are the following payments greater than $25,000, excluding employee benefits and utilities:

**Unrestricted General Fund 01**
Minutes, Meeting of the Board of Trustees
May 25, 2010

1. $ 27,934 to Xpedx for Warehouse paper stock.

**Restricted General Fund 12**

1. $ 114,738 to Santa Monica Community College District for hosting a service center for the Small Business Development Center Network.

**Child and Adult Development Fund 33**

1. $ 132,038 to California Department of Education for reimbursement of Child Development apportionment overpayment in Fiscal Year 2008-09.

**General Obligation Bond Fund 46**

1. $ 133,038 to Cavecche Engineering & Construction, Co., Inc. for the Liberal Arts Campus Infrastructure North Loop project.

2. $ 123,651 to McCarthy Building Companies, Inc. for design-work for the Liberal Arts Campus Parking Structure.

**Community/Contract Education Fund 59**

1. $ 55,680 to Boston Reed College for the Pharmacy Technician Program offered through Boston Reed College.

**Budget Increase (Decrease)**

Restricted General Fund 12

**2009-2010 Budget Revisions:**

- Workforce Investment Act Allied Health Program $ 68,444
- Growth and Opportunities Project Program $ (8,223)

Child and Adult Development Fund 33

**2009-2010 Budget Revisions:**

- Child Development Program $ 1,413

**ACADEMIC AFFAIRS, STUDENT SUPPORT AND ADMINISTRATIVE SERVICES**

Authorize the Vice President, Administrative Services, or designee to enter into and execute the following agreements:

**Grant/Revenue Agreements**

CN 93140.3 – Ratify – With the Board of Governors, California Community Colleges, Chancellor’s Office Amendment #1, to extend the funding period through March 30, 2010, with no additional funding.

CN 93149.6 – Ratify – With Board of Governors, California Community Colleges, Chancellor’s Office effective December 1, 2009 through June 30, 2010. Total amount of funding is $35,000.

**Bond Contract Awards**

CN 22041.3 – With Minako America Corporation dba Minco Construction, for the MDAB Modular Installation project at the Pacific Coast Campus for a total contract
amount not to exceed $577,700, paid from General Obligation Bond Fund. Per Public Contract Code §20651, the District is awarding to the lowest responsible bidder and rejecting all others.

**Bond Contract Amendments**

CN 22019.2 – With *RDS Architects*, Amendment #4, to change the termination date from December 31, 2009 to June 30, 2010, at no additional cost.

**Contract Amendments**

CN 99654.4 – With *AEPC Group, LLC*, Amendment #2, to change the termination date from June 30, 2010 to June 30, 2011, at no additional cost.

**Change Order Ratifications**

CN 22037.2 – With *Angeles Contractor, Inc.*, Change Order #7 for MPOE Bldg. and Connection to Bldg. O project at the Liberal Arts Campus in the amount of $24,665 for a total contract amount not to exceed $1,215,684, paid from General Obligation Bond Fund. Total approved change orders represent 6.73% of the contract amount.

CN 22037.3 – With *TBC Contractors Corporation*, Change Order #2 for Building Z Warehouse Alterations project at the Liberal Arts Campus for a credit in the amount of $17,756 for a total contract amount not to exceed $689,553, paid from General Obligation Bond Fund. Total approved change orders represent 2.51% of the contract amount.

**Amendment to Board Action**

CN 99661.6 – To amend the board action of December 8, 2009 with *Santa Clarita Community College District* to revise the not to exceed amount from $300,000 to $320,000, paid from Restricted General Fund.

**Use of Other Agencies’ Bids**

National Joint Powers Alliance® (NJPA) #011707 with *Steelcase, Inc., and New Tangram LLC* as an authorized dealer/distributor, for the purchase of premium grade office furniture, related equipment and accessories effective May 1, 2010 through May 1, 2011.

**Ratification of Contracts Under $25,000**

Ratify contracts under $25,000 for the period of April 28, 2010 through May 7, 2010 as listed:

<table>
<thead>
<tr>
<th>CN #</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>50023.9</td>
<td>No Cost</td>
</tr>
<tr>
<td>99665.7 – 99665.8</td>
<td>$35,750</td>
</tr>
</tbody>
</table>

**PURCHASING**

**Purchase Order Approvals/Ratifications**

Authorize the issuance of purchase orders for the period of April 19, 2010 through April 30, 2010 in the amount of $219,523.59 as listed:

<table>
<thead>
<tr>
<th>PO #</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>65073 – 65111</td>
<td>$219,523.59</td>
</tr>
</tbody>
</table>
Total Amount $ 219,523.59

Included in the total amount of purchase orders of $219,523.59 are the following items greater than $25,000:

**Capital Projects Fund – 41**

<table>
<thead>
<tr>
<th>PO #</th>
<th>Board of Governors, California Community Colleges</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>#65109</td>
<td>Plan check fee for the Multi-Disciplinary Academic Building Renovation.</td>
<td>$ 43,050.03</td>
</tr>
</tbody>
</table>

**General Obligation Bond Fund – 46**

<table>
<thead>
<tr>
<th>PO #</th>
<th>Board of Governors, California Community Colleges</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>#65109</td>
<td>Plan check fee for the Multi-Disciplinary Academic Building Renovation.</td>
<td>$ 54,623.35</td>
</tr>
</tbody>
</table>

It was moved by Member Kellogg, seconded by Member Bowen, that the items on the Consent Agenda be approved and authorized.

The motion carried, all voting aye.

**HUMAN RESOURCES**

**Personnel Commission Annual Budget, 2010-2011**

Ms. Rose DelGaudio, Vice President, Human Resources, introduced Ms. Julie Kossick, Director of Human Resources, who then presented the Personnel Commission Annual budget report.

The Board of Trustees concurred with the 2010-2011 Personnel Commission Annual Budget in the amount of $721,768.

**Resolution, Reduction of Classified Service, 2009-2010**

It was moved by Member Otto, seconded by Member Kellogg, that Board of Trustees Adopt Resolution No. 052510B, Reduction of Classified Service, 2009-2010.

The motion carried, all voting aye.

**ACADEMIC SENATE (Title 5, Section 53203)**

No Items, No Report

**SUPERINTENDENT-PRESIDENT**

**Superintendent-President’s Report**

President Oakley reminded everyone that tomorrow is graduation and that we will work to ensure the greatest ceremony we can provide for our students. Ms. Hilda Solis, Secretary of Labor, will be our commencement speaker. President Oakley thanked Charlotte Joseph, CCA leadership and chief negotiator, for where we are today with negotiations. Mr. Oakley referred to the budget deficit and that the management team will meet next week on how to close the gap that still remains for this particular constituent group. He thanked
CHI for reaching a tentative agreement and thanked all constituent groups for getting us through this year. We overcame the accrediting issues with the Commission, and ended the year in a budget crises; we are hanging in, but will get through it, as he remains hopeful.

**Improving Sense of Community and Community Outreach**
Superintendent-President Oakley introduced Mr. Chi-Chung Keung, Executive Director of Public Affairs & Marketing, to present the report to the Board. Mr. Chi-Chung gave an overview of the Board of Trustees Goal 3. E. IMPROVE ORGANIZATIONAL FUNCTION, CREATE A GREATER SENSE OF COMMUNITY AND CONTINUE COMMUNITY OUTREACH EFFORTS. Mr. Chi-Chung recapped all the efforts in reaching out to the community and Mark Taylor, Director of Community and Governmental Relations, reported on community special events.

**ACADEMIC AFFAIRS**

**Sabbatical Report**
Don Berz, Executive Vice President of Academic Affairs, introduced Velvet Pearson, Professor of English and Department Chair, to present her sabbatical report on Applications of Cognitive Psychology Research to the Teaching of Developmental Composition – or in brief – a Reading Project.

**ADMINISTRATIVE SERVICES**
No Items, No Report

**PACIFIC COAST CAMPUS**
No Items, No Report

**ECONOMIC AND RESOURCE DEVELOPMENT**
No Items, No Report

**ACADEMIC SENATE**
Senate President Kevin Ryan thanked LBCC Senate members whose terms are coming to an end, Lark Zunich, Matt Lawrence, Wil Shaw and Adrian Novotny for their service, and the executive members, Janice Tomson, Phyllis Arias, Joan Zuckerman and Peter Knapp.

Kevin Ryan asked David Morse to share a few things going on in the Senate at the state level. David represents the south area on the State Academic Senate Executive Board.

**TRUSTEES COMMUNICATIONS**
No Items, No Report

**NEW BUSINESS**
There was no new business.

**FUTURE REPORTS**
Future Reports or Discussion Items requested by the Board Members:
- Update on LBCC Grants – meeting date to be determined
- BOARD OF TRUSTEES GOALS 2009-2011 will be reported on as follows:
July 13, 2010 (Study Session)
3. IMPROVE ORGANIZATIONAL FUNCTION, CREATE A GREATER SENSE OF COMMUNITY AND CONTINUE COMMUNITY OUTREACH EFFORTS
   A. By April 2010, review and assess the college planning process focusing on accomplishments and progress toward the Educational Master Plan goals and objectives.

PUBLIC COMMENTS (NON-AGENDA ITEMS)
Members of the public were given the opportunity to address the Board of Trustees on matters of general District business.

Jesus Gonzalez representing ESL students addressed class cuts to the ESL courses; and students Sherry Ray-Von, Denise Favre, and Sheika Lugtu, addressed the closing of the Art Gallery and class cuts. Student Nikalas Stafford addressed the Board regarding standards of student conduct; and faculty member, Rachel Hollenberg addressed CCA budget cuts.

ADJOURNMENT
President Clark adjourned the meeting at 7:40 p.m. The next regular meeting of the Board of Trustees will be held on June 8, 2010. The first order of business will be adjournment to a closed session, as needed. The Board will reconvene in open session at 5:00 p.m. in Building FF, Dyer Assembly Hall, Pacific Coast Campus.

Assistant Secretary