

**BOARD OF TRUSTEES  
LONG BEACH COMMUNITY COLLEGE DISTRICT**

**Minutes of Meeting of  
August 25, 2009**

The meeting of the Board of Trustees of the Long Beach Community College District, County of Los Angeles, California, was held in Building I, Liberal Arts Campus, 4901 East Carson Street, Long Beach, on August 25, 2009.

**CALL TO ORDER**

The meeting was called to order at 5:05 p.m., in the Board Room, Building I, Liberal Arts Campus.

**PLEDGE OF ALLEGIANCE**

Member Uranga led the Pledge of Allegiance.

**ROLL CALL**

Present: President Bowen, Vice President Clark, Member Kellogg, Member Uranga, Student Trustee Green, (Member Otto arrived at 5:25 p.m.)

**WELCOME AND INTRODUCTIONS**

President Bowen welcomed everyone to the meeting.

**APPROVAL OF MINUTES**

It was moved by Member Uranga, seconded by Member Clark, that the minutes of the meetings of August 25, 2009 be approved as distributed. The motion carried, all voting aye.

**ORDERING OF THE AGENDA**

There were no changes in the order of the agenda.

**REPORT OF BOARD OF TRUSTEES**

**Approval of 2010 Calendar of Board Meetings**

It was moved by Member Uranga, seconded by Member Clark, that the Board of Trustees approve the Calendar of Meetings of the Board of Trustees for 2010.

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Meeting Dates

Location

January 12, 2010	LAC
February 23, 2010	PCC
March 9, 2010	LAC
March 23, 2010	LAC
April 27, 2010	LAC Regular Meeting/Retreat
May 11, 2010	LAC
May 25, 2010	LAC
June 8, 2010	PCC
June 22, 2010	LAC Budget Workshop
July 13, 2010	LAC Study Session
August 24, 2010	LAC
September 14, 2010	LAC Budget Workshop and Public Hearing
September 28, 2010	LAC
October 26, 2010	LAC
November 9, 2010	PCC
December 14, 2010	LAC

The motion carried, all voting aye.

**Committee Reports**

There were no committee reports.

**STUDENT TRUSTEE**

Student Trustee Green thanked the Board for making it possible that she attend the CCLC (Community College League of California) Student Trustee conference on August 14 and 15. Ms. Green announced that the LBCC ASB just adopted their new budget and that their cabinet retreat will be September 11-13 and that the Homecoming Committee met today and planning is under way.

**PUBLIC COMMENTS ON AGENDA ITEMS**

At their request, members of the public may address the Board of Trustees on any item prior to or during the Board's consideration of that item. A five (5) minute time limit will be allotted to each speaker, with a maximum of twenty minutes for each subject, unless extended by the Board President.

LBCC Classified employees, Alta Costa, Hurtie Chukwudire, Tammy Lespron and Sonia Verdusco addressed the Board regarding item 5.3 Resolution, Reduction of Classified Service, 2009-1010. Dr. Peter Nguyen, CFT/AFT and Velma Butler, representing CFT/AFT/CCE also spoke on this topic.

**The following items were part of the Consent Agenda**

**HUMAN RESOURCES (Academic)**

That the Board of Trustees approve/ratify the following actions:

**APPOINTMENTS**

Academic Administrative Appointment

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Hourly Instructor – Summer	7
Hourly Counselor – Summer	3
Hourly Instructional Specialist – Summer	6
Hourly Librarian – Summer	1
Hourly Instructor – Fall	15
Stipends	24

**IN-SERVICE CHANGES**

Change of Assignment	1
Change of Title – Contract	1

**SEPARATION FROM THE DISTRICT**

Resignation	1
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**HUMAN RESOURCES (Classified)**

That the Board of Trustees approve/ratify the following actions:

**APPOINTMENTS**

Probationary	4
Working Out of Class	2
Provisional	3
Temporary	61
Exempt from the Merit System	249

**SEPARATION FROM THE DISTRICT**

Resignation	2
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**FISCAL SERVICES**

That the Board of Trustees approve the following actions:

**FINANCE**

**Budget Transfers**

(a) Budget Transfer numbers 130145, 130186, 130206, 130331, 130397, 130402, 130529, 130598, 130626, 130686, 130706, 130729, 130742 and 130800 for the Unrestricted General Fund 01 in the amount of \$63,164 as listed:

From: Academic Salaries	\$ 17,675	
Classified Salaries	328	
Employee Benefits	2,145	
Supplies	11,191	
Services and Operating Expenses	5,254	
Equipment	1,571	
Reserves	<u>25,000</u>	\$ <u>63,164</u>
To: Academic Salaries	\$ 3,479	
Classified Salaries	16,048	
Employee Benefits	2,113	

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Supplies	3,701	
Services and Operating Expenses	36,378	
Equipment	<u>1,445</u>	\$ <u>63,164</u>

Included in the budget transfers of \$63,164 for the Unrestricted General Fund 01 are the following transfers greater than \$25,000:

<u>AT</u>	<u>From:</u>	<u>Amount</u>
130686	790100-01-790200-0000 Reserves	\$ 25,000
	<u>To:</u>	
	589000-01-650100-0000 Other Services	\$ 25,000

To cover settlement agreement.

(b) Budget Transfer numbers 130175, 130177, 130185, 130330, 130398, 130530, 130546, 130556, 130605, 130607, 130608, 130611, 130647, 130681, 130709, 130710, 130731, 130739, 130791, 130795, 130801 and 130829 for the Restricted General Fund 12 in the amount of \$471,282 as listed:

From:	Academic Salaries	\$ 25,239	
	Classified Salaries	116,936	
	Employee Benefits	13,869	
	Supplies	11,189	
	Services and Operating Expenses	46,464	
	Equipment	26,575	
	Reserves/Student Payments	<u>231,010</u>	\$ <u>471,282</u>
To:	Academic Salaries	\$ 314,513	
	Classified Salaries	42,441	
	Employee Benefits	77,257	
	Supplies	17,238	
	Services and Operating Expenses	15,482	
	Equipment	<u>4,351</u>	\$ <u>471,282</u>

Included in the budget transfers of \$471,282 for the Restricted General Fund 12 are the following transfers greater than \$25,000:

<u>AT</u>	<u>From:</u>	<u>Amount</u>
130546	790100-12-602000-2875 Reserves	\$ 209,589
	<u>To:</u>	
	111000-12-150500-2875 Academic Salaries Instructional	\$ 7,230
	395100-12-150500-2875 Employee Benefits	17,628
	111000-12-170200-2875 Academic Salaries Instructional	23,268
	133000-12-170200-2875 CHI Hourly Instructional Salaries	33,602
	133000-12-450500-2875 CHI Hourly Instructional Salaries	101,613
	111000-12-492000-2875 Academic Salaries Instructional	12,328
	111000-12-493000-2875 Academic Salaries Instructional	13,920

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To cover budget transfer for Fiscal Year 2008-09 Basic Skills account deficits.

<u>AT</u>	<u>From:</u>	<u>Amount</u>
130605	641000-12-093900-9612 Equipment Instructional<\$5000	\$ 106
	641000-12-094700-9612 Equipment Instructional<\$5000	1,235
	641000-12-095200-9612 Equipment Instructional<\$5000	1,227
	641000-12-095300-9612 Equipment Instructional<\$5000	36
	642000-12-095800-9610 Equipment Instructional>\$5000	10,857
	233000-12-684500-9612 Hourly Non-Instructional Salaries	91,878
	395000-12-684500-9612 Employee Benefits	2,042
	522500-12-684500-9611 Conferences Administrative/Management	645
	522600-12-684500-9611 Conferences Classified	90
	<u>To:</u>	
	133000-12-493072-9612 CHI Hourly Instructional Salaries	\$ 86,480
	221000-12-493072-9612 Classified Instructional Salaries	6,189
	395100-12-493072-9612 Employee Benefits	15,447

To cover budget transfer for Fiscal Year 2008-09 to close out VTEA account deficits.

- (c) Budget Transfer number 130365 for the Capital Outlay Projects Fund 41 in the amount of \$455,731 as listed:

From: Services and Operating Expenses	\$ <u>455,731</u>
To: Engineering	\$ <u>455,731</u>

Included in the budget transfers of \$455,731 for the Capital Outlay Projects Fund 41 are the following transfers greater than \$25,000:

<u>AT</u>	<u>From:</u>	<u>Amount</u>
130365	568000-41-710100-0550 Maintenance NI - Block Grant	\$ 85,723
	568000-41-710100-0552 Maintenance NI - Block Grant	370,008
	<u>To:</u>	
	621000-41-710100-0550 Construction and Additions - Block Grant	\$ 85,723
	621000-41-710100-0552 Construction and Additions - Block Grant	370,008

To cover transfer of bond expenses to Block Grant.

- (d) Budget Transfer numbers 130146, 130158, 130159, 130299, 130300, 130365, 130455, 130802, 130803 and 130804 for the General Obligation Bond Funds 43, 44, 45 and 46 in the amount of \$10,232,100 as listed:

From: Classified Salaries	\$ 198	
Employee Benefits	25	
Services and Operating Expenses	119,869	
Construction and Additions	657,785	
Reserves	<u>9,454,223</u>	<u>\$10,232,100</u>

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To:	Classified Salaries	\$ 6,993	
	Employee Benefits	2,423	
	Supplies	73	
	Services and Operating Expenses	732,044	
	Construction and Additions	4,119,527	
	Engineering	85,723	
	Additions/Engineering/Equipment	<u>5,285,317</u>	<u>\$10,232,100</u>

Included in the budget transfers of \$10,232,100 for the General Obligation Bond Funds 43, 44, 45 and 46 are the following transfers greater than \$25,000:

<u>AT</u>	<u>From:</u>	<u>Amount</u>
130158	790100-46-710400-5416 Reserves	\$4,100,000
	<u>To:</u>	
	621000-46-710400-5404 Construction and Additions	\$4,100,000

To cover expenses for settlement agreement with construction company in regards to the South Quad Complex.

<u>AT</u>	<u>From:</u>	<u>Amount</u>
130159	730100-45-000000-0000 Interfund Transfers Out	\$ 55,000
	646000-45-710400-5404 Equipment Non-Instructional	38,010
	621000-45-710400-5440 Construction and Additions	2,366
	621000-45-710600-5637 Construction and Additions	320
	<u>To:</u>	
	573000-45-710400-5404 Legal Services	\$ 38,010
	573000-45-710400-5440 Legal Services	2,366
	621000-45-710600-5328 Construction and Additions	55,000
	573000-45-710600-5637 Legal Services	320

To cover expenses for general legal consultant services (South Quad, Pacific Coast Infrastructure, Liberal Arts Campus Building Z) and for change orders to the Pacific Coast Campus Learning Resource Center.

<u>AT</u>	<u>From:</u>	<u>Amount</u>
130299	621000-45-710400-5404 Construction and Additions	\$ 255,000
	621000-45-710400-5438 Construction and Additions	7,000
	625000-45-710400-5404 Building Fixtures	95,000
	625000-45-710400-5440 Building Fixtures	25,000
	790100-45-710400-5327 Reserves	38,500
	621000-45-710600-5323 Construction and Additions	79,000
	<u>To:</u>	
	514000-45-710400-5327 Professional Services	\$ 38,500
	514000-45-710400-5404 Professional Services	350,000
	514000-45-710400-5438 Professional Services	7,000
	514000-45-710400-5440 Professional Services	25,000
	514000-45-710600-5320 Professional Services	79,000

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To cover expenses for bond invoices.

<u>AT</u>	<u>From:</u>	<u>Amount</u>
130365	568000-44-710400-0550 Maintenance-Block Grant	\$ 85,723
	<u>To:</u>	
	621000-44-710400-0550 Construction and Additions	\$ 85,723

To cover budget transfer of bond expenses to Block Grant.

<u>AT</u>	<u>From:</u>	<u>Amount</u>
130802	790100-43-710400-5404 Reserves	\$5,200,055
	<u>To:</u>	
	621000-43-710400-5404 Construction and Additions	\$5,200,055

To cover deficits and remaining balance for the South Quad Complex construction.

<u>AT</u>	<u>From:</u>	<u>Amount</u>
130804	730100-45-000000-0000 Interfund Transfer Out	\$ 31,041
	621000-45-710400-5418 Construction and Additions	84,314
	622000-45-710400-5436 Architect Fees	6,172
	514000-45-710400-5437 Professional Fees	1,565
	621000-45-710400-5438 Construction and Additions	31,413
	568000-45-710400-5701 Building Maintenance	3,000
	514000-45-710600-5606 Professional Services	12,330
	625000-45-710600-5649 Building Fixtures	2,842
	<u>To:</u>	
	514000-45-710400-5418 Professional Services	\$ 50,885
	589500-45-710400-5423 On-line Service Software	5,486
	621000-45-710400-5423 Construction and Additions	13,516
	514000-45-710400-5436 Professional Services	6,172
	514000-45-710400-5446 Professional Services	31,413
	232500-45-710400-5437 Classified Hourly Non-Instructional Salaries	1,385
	395000-45-710400-5437 Employee Benefits	180
	621000-45-710400-5453 Construction and Additions	3,000
	622000-45-710600-5606 Architect Fees	13,746
	514000-45-710600-5649 Professional Services	46,894

To cover expenses, deficits and negative remaining balances for Liberal Arts Campus Infrastructure, Building P restroom (ADA compliance), Infrastructure Connection, VOIP Infrastructure, Building Q and R improvements; and Pacific Coast Campus improvements and Multi-Disciplinary Complex.

(e) Budget Transfer numbers 130338 and 130147 for the Contract/Community Education Fund 59 in the amount of \$560 as listed:

From: Classified Salaries	\$	371
Employee Benefits		149

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	Services and Operating Expenses	_____ 40	\$ _____ 560
To:	Supplies	40	
	Equipment	_____ 520	\$ _____ 560

There are no budget transfers greater than \$25,000 for the Contract/Community Education Fund 59.

**Salary Warrants**

Ratify issuance of salary warrants listed on Register No's. 4551 through 4556 for the period of June 22, 2009 through July 31, 2009 in the amount of \$9,573,519.80 as listed:

Register No. 4551 Issue Date 06/29/09	Warrant No's. 88103 – 88188	\$ 3,733,861.33
Register No. 4552 Issue Date 07/09/09	Warrant No's. 88189 – 88262	\$ 1,001,333.04
Register No. 4553 Issue Date 07/09/09	Warrant No's. 88263 – 88530	\$ 362,214.58
Register No. 4554 Issue Date 07/16/09	Warrant No's. 88531 – 88560	\$ 127,206.45
Register No. 4555 Issue Date 07/16/09	Warrant No's. 88561 – 88587	\$ 319,914.00
Register No. 4556 Issue Date 07/30/09	Warrant No's. 88588 – 88671	\$ 4,028,990.40
	Total Salary Warrants Issued:	\$ <u>9,573,519.80</u>

**Commercial Warrants**

Ratify issuance of commercial warrants for the period of June 22, 2009 through July 31, 2009 in the amount of \$12,477,302.18 as listed:

Period Ending June 26, 2009	
Unrestricted General Fund 01	\$ 670,704.75
Restricted General Fund 12	200,818.65
Child and Adult Development Fund 33	224.85
General Obligation Bond Funds 43, 45, 46	395,083.73
Veterans' Stadium Operations Fund 58	3,100.42
Contract/Community Education Fund 59	4,777.87
Self Insurance Fund 61	4,193.82
Student Financial Aid Fund 74	63.05
Payroll Clearing Fund 76	188.56
Retiree Benefits Fund 79	_____ 19,331.55



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	Total Period 1 Warrants:	\$ <u>1,298,487.25</u>
Period Ending July 3, 2009		
Unrestricted General Fund 01	\$ 33,133.76	
Restricted General Fund 12	28,598.92	
Veterans' Stadium Operations Fund 58	909.78	
Payroll Clearing Fund 76	<u>18,941.56</u>	
	Total Period 2 Warrants:	\$ <u>81,584.02</u>
Period Ending July 10, 2009		
Unrestricted General Fund 01	\$ 988,560.01	
Restricted General Fund 12	374,616.13	
Child and Adult Development Fund 33	12,725.79	
Capital Outlay Projects Fund 41	519,665.70	
General Obligation Bond Funds 43, 44, 45, 46	948,016.39	
Veterans' Stadium Operations Fund 58	4,583.05	
Student Financial Aid Fund 74	310,803.00	
Payroll Clearing Fund 76	<u>8,616.01</u>	
	Total Period 3 Warrants:	\$ <u>3,167,586.08</u>
Period Ending July 17, 2009		
Unrestricted General Fund 01	\$ 102,599.91	
Restricted General Fund 12	250,082.92	
General Obligation Bond Funds 43, 45, 46	4,824,388.88	
Veterans' Stadium Operations Fund 58	6,979.00	
Self Insurance Fund 61	11,558.35	
Student Financial Aid Fund 74	164.00	
Payroll Clearing Fund 76	<u>42,492.76</u>	
	Total Period 4 Warrants:	\$ <u>5,238,265.82</u>
Period Ending July 24, 2009		
Unrestricted General Fund 01	\$ 747,322.91	
Restricted General Fund 12	237,698.98	
Child and Adult Development Fund 33	773.41	
Capital Outlay Projects Fund 41	53,491.72	
General Obligation Bond Funds 43, 45, 46	732,599.13	
Contract/Community Education Fund 59	519.93	
Self Insurance Fund 61	.11	
Payroll Clearing Fund 76	5,008.02	
Retiree Benefits Fund 79	<u>90,137.85</u>	
	Total Period 5 Warrants:	\$ <u>1,867,552.06</u>
Period Ending July 31, 2009		
Unrestricted General Fund 01	\$ 132,432.67	
Restricted General Fund 12	206,581.46	
Child and Adult Development Fund 33	13.28	
General Obligation Bond Funds 43, 45, 46	456,070.92	
Veterans' Stadium Operations Fund 58	1,428.37	

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Self Insurance Fund 61	5,715.26
Payroll Clearing Fund 76	<u>21,584.99</u>

Total Period 6 Warrants: \$ 823,826.95

Commercial Warrants Total: \$ 12,477,302.18

Included in the total warrant expenditure of \$12,477,302.18 are the following payments greater than \$25,000, excluding employee benefits and utilities:

**Unrestricted General Fund 01**

1. \$ 501,097 to *City of Long Beach (Police Department)* for security services for April 2009 and May 2009.
2. \$ 279,469 to *City of Long Beach Police/Fire Departments* for Summer 2009 police and fire services training classes.
3. \$ 278,878 to *Protected Insurance Program for Schools* for Workers' Compensation coverage for employees and volunteers from July 1, 2009 through June 30, 2010 (first installment).
4. \$ 67,650 to *Dell Financial Services* for lease agreement for district-wide servers.
5. \$ 44,987 to *Public Works Construction Group, Inc.* for Building Q dance floors replacement. (This warrant is jointly funded with the General Obligation Bond Fund).
6. \$ 35,968 to *LBCC Auxiliary, Inc.* for bookstore purchases made in June 2009 at the Liberal Arts and Pacific Coast Campuses.
7. \$ 31,480 to *Ridelinks, Inc.* for conducting electronic surveys and reports to meet with Southern California AQMD regulations.
8. \$ 29,552 to *Westport Fuel System, Inc.* for a liquid natural gas conversion kit for the 2009 tank system in the Advance Transportation Technician Training Program. (This warrant is jointly funded with the Restricted General Fund).
9. \$ 25,689 to *LBCC Auxiliary, Inc.* for reimbursement of the Summer 2009 PELL advances.
10. \$ 25,000 for a settlement agreement.

**Restricted General Fund 12**

1. \$ 213,877 to *Medical Education Technologies, Inc.* for two Nursing curriculum emergency care simulator base units, air compressors, and software.

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2. \$ 127,997 to *Laerdal Medical Corporation* for medical equipment for the patient simulation lab.
3. \$ 54,347 to *Ventura County Community College District* for hosting a service center for the Small Business Development Center Network.
4. \$ 52,706 to *Hospital Systems* for patented training headwall with built-in vacuum pump and air compressor for the nursing lab upgrade.
5. \$ 52,216 to *City of Hawthorne* for the CalWorks Community College Work Study Development Program.
6. \$ 50,883 to *Mt. San Antonio Community College District* for hosting a service center for the Small Business Development Center Network.
7. \$ 49,237 to *El Camino Community College District* for hosting a service center for the Small Business Development Center Network.
8. \$ 48,572 to *Pacific Coast Regional Small Business Development Corp.* for hosting a service center for the Small Business Development Center Network.
9. \$ 48,369 to *Avotek* for one turbine fuel system and one air cycle system for the Aviation Maintenance program.
10. \$ 39,561 to *Santa Clarita Community College District* for hosting a service center for the Small Business Development Center Network.
11. \$ 39,290 to *EBSCO Subscription Services* for the Library database subscription renewals from August 1, 2009 through July 31, 2010.
12. \$ 31,623 to *Western Graphics Plus* for EOPS backpacks.
13. \$ 26,970 to *Valiant Music Supply* for portable seated stage risers for the Liberal Arts Campus theatre auditorium.
14. \$ 25,000 to *Whittier College* for hosting an Upward Bound event.
15. \$ 23,166 to *Westport Fuel System, Inc.* for a liquid natural gas conversion kit for the 2009 tank system in the Advance Transportation Technician Training Program. (This warrant is jointly funded with the Unrestricted General Fund).

**Capital Outlay Projects Fund 41**

1. \$ 520,761 to *New Tangram LLC* for furniture for the first floor of the Liberal Arts Campus Learning Resource Center. (This warrant is jointly funded by the General Obligation Bond Fund).

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2. \$ 47,616 to *Spinitar* for installation of audio visual systems at the Liberal Arts Campus Learning Resource Center.

**General Obligation Bond Funds 43/44/45/46**

1. \$ 2,275,806 to *Taisei Construction Corp.* for a settlement agreement on construction of the Liberal Arts Campus South Quad Complex Building.
2. \$ 1,027,954 to *New Tangram LLC* for furniture for the South Quad Complex.
3. \$ 788,567 to *Solpac Construction, Inc.* for construction on the Pacific Coast Campus Industrial Technology Complex (Tech 1).
4. \$ 786,128 to *Siemens Building Technologies, Inc.* for installation of central plants.
5. \$ 484,336 to *Cordoba Corporation* for bond project construction management.
6. \$ 277,622 to *Spinitar* for installation of audio visual systems at the Liberal Arts Campus South Quad Complex.
7. \$ 106,358 to *Miller Environmental, Inc.* for demolition projects at Pacific Coast Campus.
8. \$ 97,950 to *Hill Partnership, Inc.* for architectural services associated with the Pacific Coast Campus Fitness Center and Building MM.
9. \$ 87,619 to *First Regional Bank* for escrow retention for construction of the Pacific Coast Campus Industrial Technology Complex (Tech 1).
10. \$ 71,775 to *Owen Group, Inc.* for design and construction assistance for the Gymnasium Buildings HVAC Renovation Project.
11. \$ 71,080 to *RMA Construction Services, Inc.* for bond program technical support services.
12. \$ 64,016 to *The Garland Company, Inc.* for roofing materials for the Liberal Arts Campus Child Development Center.
13. \$ 62,909 to *Public Works Construction Group, Inc.* for Building Q dance floors replacement. (This warrant is jointly funded with the Unrestricted General Fund).
14. \$ 62,500 to *Martinez Architect, Inc.* for architectural consultant services rendered.
15. \$ 61,000 to *Cambridge West Partnership, LLC* for district-wide facilities planning and implementation services.

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16. \$ 60,186 to *Steinberg Architects* for consultant services for the Liberal Arts Campus Parking Structure Project.
17. \$ 36,750 to *MVE Institutional, Inc.* for consultant services for the Liberal Arts Campus Buildings M and N.
18. \$ 32,722 to *National Business Investigations, Inc.* for security and fire protection services from April 1, 2009 through May 19, 2009 for the Liberal Arts Campus Learning Resource Center.
19. \$ 31,122 to *Division of State Architect* to cover increase of construction cost on the Liberal Arts Campus Central Plant.
20. \$ 29,143 to *Hammel, Green & Abrahamson, Inc.* for architectural and engineering services on the Building O renovation.
21. \$ 25,250 to *Class Leasing, Inc.* for dismantling and removal fees for modular building at the Liberal Arts Campus.
22. \$ 20,500 to *New Tangram LLC* for furniture for the first floor of the Liberal Arts Campus Learning Resource Center. (This warrant is jointly funded by the Capital Outlay Projects Fund).

**Student Financial Aid Fund 74**

1. \$ 310,803 to *Long Beach Community College District* for the transfer of EOPS/CARE categorical funds from the Los Angeles County Office of Education (LACOE) to Farmers and Merchants Bank for disbursement through the direct deposit system.

**Budget Increase (Decrease)**

**Restricted General Fund 12**

**2008-2009 Budget Revisions:**

Disabled Students Programs and Services (DSPS)	\$	6,705
Basic Skills Program	\$	(3,328)

**Child and Adult Development Fund 33**

**New 2008-2009 Budget:**

General Child Care Program	\$	71,663
State Preschool Program	\$	27,347

**ACADEMIC AFFAIRS, STUDENT SUPPORT AND ADMINISTRATIVE SERVICES**

Authorize the Vice President, Administrative Services or designee to enter into and execute the following agreements:

**Grant/Revenue Agreements**

CN 93119.7 – Ratify – With *TowerCo Assets LLC* (formerly *Nextel of California, Inc.*) to change the current Lessee name from Nextel to TowerCo effective September 23, 2008.

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CN 93144.7 – With the *Chancellor's Office, California Community Colleges*, to provide funding under Grant Agreement No. 09-312-013 effective July 1, 2009 to June 30, 2010. Amount of funding is \$205,000.

CN 93144.8 – With the *Foundation for California Community Colleges*, to provide funding for Youth Development Services Program/Project Youth Empowerment Strategies for Success – Los Angeles (Project YESS) effective July 1, 2009 through June 30, 2010. Amount of funding is \$170,998.

CN 93145.2 – With *Los Angeles Universal Preschool*, to provide funding for Workforce Initiative effective July 1, 2009 through June 30, 2010. Funding amount is \$204,332.

**Bond Contract Awards**

CN 22035.2 – With *Hill Partnership, Inc.* for the Building GG Renovation project at the Pacific Coast Campus for a total contract amount not to exceed \$1,188,350, paid from General Obligation Bond Fund.

CN 22035.8 – With *Mobile Modular Management Corporation*, for the lease of modular units for interim space during the renovation of Buildings AA, BB, DD, and EE at the Pacific Coast Campus for a period of 36 months at monthly rate of \$18,509 plus taxes, with one time charges for delivery and modifications of \$82,020 and return charges of \$53,738. Total cost for the term of the lease agreement not to exceed \$802,082, paid from General Obligation Bond Fund.

CN 22035.9 – With *Mobile Modular Management Corporation*, for the lease of modular units for interim space for the Bookstore at the Liberal Arts Campus for a period of 24 months at monthly rate of \$7,408, with one time charges for delivery and modifications of \$41,246.60 and return charges of \$13,002 plus taxes. Total cost for the term of the lease agreement not to exceed \$232,040.60 plus taxes, paid from General Obligation Bond Fund.

CN 22036.7 – With *Hammel, Green and Abrahamson, Inc. (HGA)*, for the Building O Renovation project at the Liberal Arts Campus for a total contract amount not to exceed \$568,776, paid from General Obligation Bond Fund.

CN 22036.8 – Ratify – With *Romberg Excavation & Operations, Inc.* for AT&T MPOE Infrastructure Connections at the Liberal Arts Campus for a total contract amount not to exceed \$14,239, paid from General Obligation Bond Fund.

CN 22036.9 – With *PlanNet Consulting, LLC* for the audiovisual and acoustical design standards for Liberal Arts and Pacific Coast Campuses effective August 26, 2009 through December 31, 2009 for a total contract amount not to exceed \$31,630, paid from General Obligation Bond Fund.

CN 22037.1 – With *Cambridge West Partnership, LLC* for facilities planning and implementation services effective July 1, 2009 through June 30, 2010 for a total contract amount not to exceed \$247,000, paid from General Obligation Bond Fund.

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CN 22037.2 – Ratify – With *Angeles Contractor, Inc.* for MPOE Bldg. & Connection to Bldg. O at the Liberal Arts Campus for a total contract amount not to exceed \$1,139,000, paid from General Obligation Bond Fund.

CN 22037.3 – Ratify – With *TBC Contractors Corporation* for Bldg. Z Warehouse Alterations at the Liberal Arts Campus for a total contract amount not to exceed \$672,700, paid from General Obligation Bond Fund.

**Bond Contract Amendments**

CN 22009.1 – With *Sandy Pringle Associates*, Amendment #9, to increase the contract amount by \$100,000 for a total contract amount not to exceed \$1,916,220, paid from General Obligation Bond Fund.

CN 22018.8 – With *Hill Partnership, Inc.*, Amendment #2, to increase the contract amount by \$106,500 for a total contract amount not to exceed \$2,970,521.07, paid from General Obligation Bond Fund.

CN 22030.3 – With *Hill Partnership, Inc.*, Amendment #3, to increase the contract amount by \$26,650 for a total contract amount not to exceed \$528,253.49, paid from General Obligation Bond Fund.

CN 22033.7 – With *Martinez Architects, Inc.*, Amendment #1, to increase the contract amount by \$47,800 for a total contract amount not to exceed \$406,400, paid from General Obligation Bond Fund.

CN 22036.1 – With *Western Fire Center, Inc.*, Amendment #1, to increase the contract amount by \$6,319.69 for a total contract amount not to exceed \$46,319.69, paid from General Obligation Bond Fund.

CN 99627.6 – With *Rachlin Architects, Inc.*, Amendment #15, to increase the contract by \$61,417 for a total contract amount not to exceed \$891,967.10, paid from General Obligation Bond Fund.

**Contract Awards**

CN 95008.3 – Ratify – With *Burnham Benefits Insurance Services, Inc.*, to provide benefits consulting services effective July 1, 2009 through June 30, 2010 for a fee equal to a percentage of the total benefit premium amounts not to exceed \$150,000.

CN 95008.4 – Ratify – With *Anthem Blue Cross* to provide benefits under the Prudent Buyer Plan effective July 1, 2009 through June 30, 2010 with fees to be paid in accordance with subscription charge schedule.

CN 95008.5 – Ratify – With *Anthem Blue Cross* to provide benefits under the Health Maintenance Organization (HMO) Plan effective July 1, 2009 through June 30, 2010 with fees to be paid in accordance with subscription charge schedule.

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CN 95008.6 – Ratify – With *Anthem Blue Cross* to provide benefits under the Senior Secure Plan effective July 1, 2009 through June 30, 2010 with fees to be paid in accordance with subscription charge schedule.

CN 95008.7 – Ratify – With *Anthem Blue Cross* to provide benefits under the Anthem Blue MedicareRx California Plan effective July 1, 2009 through June 30, 2010 at a monthly rate of \$137.71 per member per month.

CN 95008.8 – Ratify – With *Anthem Blue Cross Life and Health Insurance Company* to provide benefits under the Preferred Provider Option (PPO)/Fee-For-Service Plan effective July 1, 2009 through June 30, 2010 with fees to be paid in accordance with premium rate schedule.

CN 95008.9 – Ratify – With *Anthem Blue Cross Life and Health Insurance Company* to provide benefits under the Life and Accidental Death and Dismemberment Insurance (AD&D) Plan effective July 1, 2009 through June 30, 2010 with fees to be paid in accordance with premium rate schedule.

CN 95011.5 – Ratify – With *Student Insurance* for student accident coverage effective August 1, 2009 through July 31, 2010 for the amount of \$83,884, paid from the Restricted General Fund.

CN 99659.8 – With *Boston Reed College*, effective January 19, 2010 through August 5, 2010 for a total contract amount not to exceed \$57,600, paid from Restricted General Fund.

CN 99632.4YD – Ratify – With *Dell Financial Services, LLC* to lease servers from August 1, 2009 through July 31, 2012 at a cost of \$79,390.02 plus taxes, shipping and maintenance fees, paid from Unrestricted General Fund.

**Contract Amendments**

CN 99644.2 – With *RBC Dain Rauscher, Inc., E. J. De La Rosa & Co.* and *Kinsell, Newcomb & DeDios, Inc.*, Amendment #1, to provide underwriting services for the sale of general obligation bonds.

**Change Order Ratifications**

CN 22021.3 – With *Taisei Construction Corporation*, Change Order #39, for the New South Quad Complex project at the Liberal Arts Campus in the amount of \$87,831, for a total contract amount not to exceed \$40,237,830.18, paid from General Obligation Bond Fund. Total approved change orders represent 9.90% of the contract amount.

CN 22031.8 – With *Mel Smith Electric, Inc.*, Change Order #1 for the New Technology Phase 1 Underground & Media Project at the Pacific Coast Campus for a credit in the amount of \$10,958, for a total contract amount not to exceed \$185,042, paid from General Obligation Bond Fund. Total approved change orders represent -5.59% of the contract amount.



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CN 22033.5 – With *Miller Environmental, Inc.* Change Order #2, for the Demolition Projects at the Pacific Coast Campus for a credit in the amount of \$15,373.85 for a total contract amount not to exceed \$320,788.15, paid from General Obligation Bond Fund. Total approved change orders represent 2.19% of the contract amount.

CN 22035.7 – With *Cirks Construction, Inc., dba KDC Construction*, Change Orders #1, #2, #3 and #4, for the Building MM Renovations project at the Pacific Coast Campus in the amounts of \$2,760, \$11,267, \$4,018.75 and \$4,817, respectively, for a total contract amount not to exceed \$315,306.75, paid from General Obligation Bond Fund. Total approved change orders represent 7.82% of the contract amount.

CN 99642.9 – With *Solpac Construction, Inc. dba Soltek Pacific Construction Company, Inc.*, Change Orders #17 and #18 for the Industrial Technology Complex Replacement Project – Phase 1 at the Pacific Coast Campus in the amounts of \$90,000 and \$80,637 respectively, for a total contract amount not to exceed \$13,737,713, paid from General Obligation Bond Fund. Total approved change orders represent 6.45% of the contract amount.

**Ratification of Contracts Under \$25,000**

Ratify contracts under \$25,000 for the period of July 1, 2009 through August 1, 2009 in the amount of \$25,000 as listed:

Background: CN #99659.6 – CN #99660.2 \$ 22,200.00

**Use of Other Agencies' Bids**

City of Los Angeles Contract #57475 – With *Empire Cleaning* for janitorial products to extend the contract term from August 1, 2009 to August 31, 2009.

CMAS Contract #4-09-71-0021E with *McMurray-Stern, Inc.* for the purchase, installation and warranty of furniture products effective July 22, 2009 through December 31, 2012.

NJPA® Contract #102908KII with *Kruger International and Spacesaver Storage Products* for the purchase of classroom and educational furniture and furnishings with related accessories effective January 15, 2009 and continue for a maximum term of four years which is subject to annual renewal.

**Authority to Approve the Selection of Contractor**

Bid C0994S – Authorize the Vice President, Administrative Services, to approve the selection of the responsible contractor from the responsive bidders for Bid C0994S Infrastructure North Loop at the Liberal Arts Campus.

Bid C0994T – Authorize the Vice President, Administrative Services, to approve the selection of the responsible contractor from the responsive bidders for Bid C0994T Welding Booths for Tech 1 at the Pacific Coast Campus.

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Bid C1089 – Authorize the Vice President, Administrative Services, to approve the selection of the responsible contractor from the responsive bidders for Bid C1089 Bldg. F & G Painting & Minor Renovations at the Liberal Arts Campus.

**Amendment to Board Action**

CN 22018.8 – Amend the Board Action of July 14, 2009 with *Hill Partnership, Inc.*, Amendment #3, to revise the Amendment Number from 3 to 1.

CN 93104.7 – Amend the Board Action of June 24, 2008 with *Statewide Association of Community Colleges (SWACC) Joint Powers Authority (JPA)* for Property Liability, Theft and Casualty to revise the termination date for this agreement to be effective until the District decides to no longer participate in the JPA.

CN 93104.8 – Amend the Board Action of June 17, 2003, with *Protected Insurance Program for Schools (PIPS) Joint Powers Authority (JPA)* for Workers’ Compensation Coverage to revise the termination date for this Agreement to be effective until the District decides to no longer participate in the JPA.

CN 95003.2 – Amend the Board Action of July 14, 2009 with *Vision Service Plan (VSP)* to provide vision coverage for the District’s self-funded insurance program for all District employees and their dependents and auxiliary employees to change the termination date from June 30, 2010 to June 30, 2011.

CN 99656.5 – Amend the Board Action of February 17, 2009 with *Zampi, Determan & Erickson, LLP, dba Zampi and Associates*, to increase the contract not to exceed amount by \$6,800 for a total contract amount of \$38,800, paid from the Unrestricted General Fund.

**PURCHASING**

**Purchase Order Approvals/Ratifications**

Authorize the issuance of purchase orders for the period of June 22, 2009 through July 31, 2009 in the amount of \$2,718,057.94 as listed.

PO# 62885 – PO# 63328	\$ 2,718,057.94
Total Amount	\$ <u>2,718,057.94</u>

Included in the total amount of purchase orders of \$2,718,057.94 the following items are greater than \$25,000:

**Unrestricted General Fund – 01**

PO #63234	<i>Protected Insurance Program for Schools (PIPS)</i>	\$ 1,115,502.00
	Worker Compensation contributions	
PO #63288	<i>United States Postal Services</i>	\$ 250,000.00
	Annual postage for meters	

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**Restricted General Fund – 12**

PO #63116	<i>Graphic Designs West</i> Student and staff parking permits	\$	60,000.00
PO #63243	<i>City Service Contracting Inc.</i> Service agreement for parking lot surfacing, striping and repair	\$	50,000.00
PO #63103	<i>EBSCO Subscription Services</i> Subscription renewal for titles being received during the period of August 2009 – July 2010	\$	39,289.62

**General Obligation Bond Fund – 45**

PO #62890	<i>Clark Security Products, Inc.</i> OSI Wams wireless system	\$	70,117.00
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**Veterans' Stadium Operations Fund – 58**

PO #63089	<i>Long Beach Police Department</i> Supplemental law enforcement services for special events at Veterans' Stadium	\$	30,000.00
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**Self Insurance Fund – 61**

PO #63036	<i>Keenan and Associates</i> Open purchase order to replenish the District's P & L Trust accounts	\$	125,000.00
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It was moved by Member Clark, seconded by Member Otto, that the items on the Consent Agenda be approved and authorized.

The motion carried, all voting aye.

**HUMAN RESOURCES**

**Resolution, Reduction of Classified Service, 2009-2010**

It was moved by Member Otto, seconded by Member Kellogg, that the Board of Trustees Adopt Resolution No. 082509A, Reduction of Classified Service, 2009-2010.

The motion carried, all voting aye.

**ACADEMIC SENATE (Title 5, Section 53203)**

No Items, No Report

**SUPERINTENDENT-PRESIDENT**

**Superintendent-President's Report**

Superintendent-President Oakley read a farewell message from Dr. Chris Villa, as he could not be at the meeting tonight. Dr. Villa thanked members of the Board, President Oakley, colleagues, administrators, faculty, staff, and students for providing him the

opportunity to serve Long Beach City College and the surrounding community. As he looks forward to being the Vice President of Student Services at Fresno City College, he leaves LBCC with appreciation for the strong support between the community and the college. He extends his regards to all and wishes continued success in the efforts to expand student success at the college. President Oakley publicly thanked Chris for his three years of serving the college and wished him well at Fresno Community College.

President Oakley congratulated Mr. Ross Miyashiro for his recent election by the California Association of Community College Registrars and Admissions Officers (CACCRAO) membership to the office of Vice President for 2009-2010.

A few weeks back, President Oakley, Trustee Otto, and Shauna Hagemann attended the California Leadership Alliance for Student Success (CLASS) for two days. The initiative is funded by the Hewlett Foundation, as well as the James Irvine Foundation and is managed by the University of Texas at Austin. Their goal is to work with thirteen colleges (including LBCC) to look at ways to improve student success in California. It was a productive time, very informative. They heard from faculty including the state senate president- who is very involved and interested in student success. This initiative is also looking at ways that the state funds the community colleges and its policies in support of student success.

Finally, President Oakley said that although the staff had left, he wanted to make some comments on the discussions that occurred before. President Oakley said he has been at this college for over seven years and that the classified staff are one of its most treasured resources- he has always worked to ensure that any layoff process is treated with fairness and dignity. Every classified employee that we can find another place for will be treated in that manner. This process will be no different. He is concerned about the level of rhetoric being tossed around by people not employed by this district because these are some very difficult times. He hopes to continue to work closely with the union leadership. He finds it curious that he spoke to the union president not more than 24 hours ago and 90% of tonight's discussion was not discussed with him. It will be a more difficult process and it is his responsibility to ensure students are served and employees continue to have an opportunity to be employed and that will continue to be his commitment as long as he is here.

**ACADEMIC AFFAIRS**

No Items, No Report

**STUDENT SERVICES**

No Items, No Report

**ADMINISTRATIVE SERVICES**

**Resolution, Authorizing Position Changes to the Retirement Board of Authority**

It was moved by Member Otto, seconded by Member Clark, that the Board of Trustees adopt Resolution No. 082509B authorizing the positions which comprise the Retirement Board of Authority.

The motion carried, all voting aye.

**Notice of Intention to Convey Walnut Street Easement**

It was moved by Member Uranga, seconded by Member Clark, that the Board of Trustees grant an easement to the City of Long Beach (City) of the northwest corner of Walnut Avenue for the creation of right hand turn pocket onto Pacific Coast Highway (PCH).

The motion carried, all voting aye.

**2008-2009 CCFS-311Q Fourth Quarterly Financial Status Report**

It was moved by Member Clark, seconded by Member Otto, that the Board of Trustees approve the 2008-2009 Fourth Quarterly Financial Status Report for the Long Beach Community College District, and authorize transmittal of the report to the California Community Colleges Chancellor's Office.

The motion carried, all voting aye.

**PACIFIC COAST CAMPUS**

No Items, No Report

**ECONOMIC AND RESOURCE DEVELOPMENT**

No Items, No Report

**ACADEMIC SENATE**

Sigrid Sexton, President, Academic Senate, said that in times like these of economic cuts that we are facing, the faculty have gone through some processes themselves with the course schedules budget reductions and the reassigned time. Whenever they collaborate early and often, they do get a better quality of collaboration- layoffs are the toughest ones. They will continue to work hard to get collaboration, along with the new senate president, to move the college forward.

**TRUSTEES COMMUNICATIONS**

Member Uranga paid compliments to President Oakley and Mark Taylor for LBCC being one of a few colleges selected to host a White House Initiative's Community Conversation on Educational Excellence for Hispanic Americans. Our model of the Seamless Education and the Long Beach Promise was well received and brings us to the forefront- it became instrumental to the discussion of this initiative. The agenda included two questions: 1) How can Latino education be improved; and 2) What should the White House Initiative be doing to spearhead those efforts. Two different sessions were held to accommodate everyone.

**STUDY SESSION**

**Update on Implementation of the 2009 ACCJC Accreditation Recommendations**

As requested by the Board of Trustees, Dr. Eva Bagg presented an up-to-date outline of the college's resolution of each of the recommendations that were included in the Commission's accreditation visit. A final report will be submitted to the Board at the September 22, 2009 meeting and then submitted to the Commission by October 15.

**NEW BUSINESS**

There was no new business.

**FUTURE REPORTS**

Future Reports or Discussion Items Requested by Board Members:

- **BOARD OF TRUSTEES GOALS 2009-2011 will be reported on as follows:**

**September 22, 2009**

1. **MEASURE AND IMPROVE STUDENT SUCCESS**

C. In September 2009, review and assess the progress of the 2009 ACCJC Accreditation Recommendations implementation. Thereafter, receive quarterly reports on the status of meeting the ACCJC Rubric for evaluating Assessment and Student Learning Outcomes, as well as status of the Program Review process.

2. **MEASURE AND IMPROVE INSTRUCTURE STABILTY**

A. By September 2009, adopt Board budget guidelines that include:

- A commitment to reduce deficit spending
- A commitment to maintain a 5 ½% General Fund reserve
- A focus on funding the goals of the Student Success Plan, transfer readiness and degree and certificate attainment
- A reserve to fund campus maintenance and IT functions

**October 27, 2009**

3. **IMPROVE ORGANIZATION FUNCTION AND CREATE A GREATER SENSE OF COMMUNITY AND CONTINUE COMMUNITY OUTREACH EFFORTS**

B. By October 2009, review and assess the implementation of the Staff Equity Plan.

D. By October 2009, review and assess the status of the College Promise including strategies and timelines with a focus on implementation and cooperation with the LBUSD and CSULB.

**November 10, 2009**

1. **MEASURE AND IMPROVE STUDENT SUCCESS**

A. By November 2009, review and assess the continuing implementation of the LBCC Student Success Plan using established benchmark assessment measures. Reviews shall occur biannually.

**December 8, 2009**

1. **MEASURE AND IMPROVE STUDENT SUCCESS**

E. By December 2009, review and assess the effectiveness of the LBCC Assessment process. Develop strategies and timelines to increase the number of transfer and degree-seeking students who complete the assessment process by 30% by September 2010.

**PUBLIC COMMENTS (NON-AGENDA ITEMS)**

At their request, members of the public will be given the opportunity to address the Board of Trustees on matters of general District business. This is the time for members of the public to speak and be heard and share their comments with the Board and for the Board to listen. Therefore, the public should not expect the Board to comment or respond to public comments. A particular position should not be inferred if there are no Board member comments during this time.

A total of five (5) minutes will be allotted to each subject, unless extended by the Board President. After receiving testimony, the Board may recommend placing such item(s) on the agenda of a future meeting or referring the item(s) to staff for a report.

Karen Roberts, part time faculty (CHI) addressed the Board requesting that their efforts be recognized as crucial to the advancement of student success at LBCC, and be included in the Superintendent's 12-month agenda.

**ADJOURNMENT**

President Kellogg adjourned the meeting at 7:14 p.m. The next regular meeting of the Board of Trustees will be held on September 8, 2009. The first order of business will be adjournment to a closed session, as needed. The Board will reconvene in open session at 5:00 p.m. in Building I, Liberal Arts Campus.

Assistant Secretary