

**BOARD OF TRUSTEES
LONG BEACH COMMUNITY COLLEGE DISTRICT**

**Minutes of Meeting of
September 8, 2009**

The meeting of the Board of Trustees of the Long Beach Community College District, County of Los Angeles, California, was held in Building I, Liberal Arts Campus, 4901 East Carson Street, Long Beach, on September 8, 2009.

CALL TO ORDER

The meeting was called to order at 4:05 p.m., the items to be discussed in closed session were announced and the meeting was adjourned to closed session.

The meeting was reconvened in open session at 5:07 p.m., in the Board Room, Building I, Liberal Arts Campus. President Bowen reported that, in closed session, no action was taken.

PLEDGE OF ALLEGIANCE

Superintendent-President, Eloy Oakley led the Pledge of Allegiance.

ROLL CALL

Present: President Bowen, Vice President Clark, Member Kellogg,
Member Otto, Member Uranga, Student Trustee Green

WELCOME AND INTRODUCTIONS

President Bowen welcomed everyone to the meeting.

APPROVAL OF MINUTES

It was moved by Member Clark, seconded by Member Uranga, that the minutes of the meeting of, August 25, 2009, be approved as distributed. The motion carried, all voting aye.

ORDERING OF THE AGENDA

There were no changes in the order of the agenda.

REPORT OF BOARD OF TRUSTEES

2009-2010 Proposed Budget for the Long Beach Community College

President Bowen declared the public hearing open and called for comments. Hearing no response, President Bowen declared the public hearing closed.

Committee Reports

There were no committee reports.

STUDENT TRUSTEE

Student Trustee Green reported that next Friday-Sunday is the ASB Leadership Retreat at Lake Cachuma.

PUBLIC COMMENTS ON AGENDA ITEMS

At their request, members of the public may address the Board of Trustees on any item prior to or during the Board's consideration of that item. A five (5) minute time limit will be allotted to each speaker, with a maximum of twenty minutes for each subject, unless extended by the Board President.

Hurtie Chukwudire, President of AFT/LBCCE, asked for additional information about the classified positions listed on item 5.2 under DSPS Support Services Aide and Interpreters I-V. Ms. Chukwudire wants to be sure that bargaining work is not being taken away from their unit members.

The following items were part of the Consent Agenda

HUMAN RESOURCES (Academic)

That the Board of Trustees approve/ratify the following actions:

APPOINTMENTS

Academic Administrative Appointment	2
New Contract Faculty	1
Stipends	22

IN-SERVICE CHANGES

Change of Assignment	1
Change of Title – Contract	2

FISCAL SERVICES

That the Board of Trustees approve the following actions:

Budget Transfers

There are no budget transfers for this board.

Salary Warrants

Ratify issuance of salary warrants listed on Register No's. 4557 through 4560 for the period of August 3, 2009 through August 14, 2009 in the amount of \$1,517,502.56 as listed:

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Register No. 4557 Issue Date 08/10/09	Warrant No's. 88672– 88752	\$ 824,973.79
Register No. 4558 Issue Date 08/10/09	Warrant No's. 88753 – 88967	\$ 317,160.30
Register No. 4559 Issue Date 08/14/09	Warrant No's. 88968 – 88974	\$ 48,354.47
Register No. 4560 Issue Date 08/14/09	Warrant No's. 88975 – 88000	\$ 327,014.00
	Total Salary Warrants Issued:	\$ <u>1,517,502.56</u>

Commercial Warrants

Ratify issuance of commercial warrants for the period of August 3, 2009 through August 14, 2009 in the amount of \$3,092,824.82 as listed:

Period Ending August 7, 2009		
Unrestricted General Fund 01	\$ 304,078.29	
Restricted General Fund 12	137,271.29	
Capital Outlay Projects Fund 41	2,250.00	
General Obligation Bond Funds 43, 44, 45, 46	1,476,910.94	
Veterans' Stadium Operations Fund 58	1,761.70	
Contract/Community Education Fund 59	<u>38.32</u>	
	Total Period 1 Warrants:	\$ <u>1,922,310.54</u>
Period Ending August 14, 2009		
Unrestricted General Fund 01	\$ 368,327.06	
Restricted General Fund 12	11,806.50	
General Obligation Bond Funds 45, 46	730,149.69	
Veterans' Stadium Operations Fund 58	3,324.74	
Payroll Clearing Fund 76	51,529.23	
Retiree Benefits Fund 79	<u>5,377.06</u>	
	Total Period 2 Warrants:	\$ <u>1,170,514.28</u>
	Commercial Warrants Total:	\$ <u>3,092,824.82</u>

Included in the total warrant expenditure of \$3,092,824.82 are the following payments greater than \$25,000, excluding employee benefits and utilities:

Unrestricted General Fund 01

1. \$ 139,438 to *Protected Insurance Program for Schools* for Workers' Compensation coverage for employees and volunteers from July 1, 2009 through June 30, 2010 (second installment).

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2. \$ 25,132 to *Community College League of California* for 2009-2010 membership dues.

Restricted General Fund 12

1. \$ 66,277 to *Santa Monica Community College District* for hosting a service center for the Small Business Development Center Network.
2. \$ 58,674 to *Nuventive, LLC* for subscription to access TracDat internet software.

General Obligation Bond Funds 43/45/46

1. \$ 939,829 to *Solpac Construction, Inc.* for construction on the Pacific Coast Campus Industrial Technology Complex (Tech 1).
2. \$ 477,658 to *SEWUP JPA* for premiums of Workers' Compensation, General Liability coverage for the Liberal Arts Campus parking structure.
3. \$ 153,120 to *Owen Group, Inc.* for design and construction assistance for the Gymnasium Buildings HVAC Renovation Project.
4. \$ 104,425 to *First Regional Bank* for escrow retention for construction of the Pacific Coast Campus Industrial Technology Complex (Tech 1).
5. \$ 76,602 to *Clark Security Products, Inc.* for the OSI WAMS (omni locks) wireless system.
6. \$ 43,167 to *Miller Environmental, Inc.* for demolition projects at Pacific Coast Campus.
7. \$ 34,536 to *Leighton Consulting, Inc.* for materials inspection and testing services rendered for the Pacific Coast Campus Industrial Technology Complex (Tech 1).
8. \$ 31,139 to *Krueger International, Inc.* for the installation of furniture in the South Quad Complex Board Room.
9. \$ 30,500 to *Martinez Architect, Inc.* for architectural consultant services rendered for design of new bookstore.
10. \$ 26,248 to *Keenan & Associates* for insurance coverage for the Liberal Arts Campus parking structure.
11. \$ 25,601 to *Sandy Pringle Associates* for consulting services and inspection of the South Quad Complex for May 2009.

ACADEMIC AFFAIRS, STUDENT SUPPORT AND ADMINISTRATIVE SERVICES

Authorize the Vice President, Administrative Services, or designee to enter into and execute the following agreements:

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Grant/Revenue Agreements

CN 93144.9 – Ratify – With *Magella Medical Group, Inc.* effective August 1, 2009 through July 31, 2012, at a rate of \$4,824 per month.

CN 93145.3 – Ratify – With the *Chancellor's Office, California Community Colleges*, to provide funding effective January 1, 2009 through December 31, 2010. Amount of funding is \$75,288.

CN 93141.4 – With the *Chancellor's Office, California Community Colleges*, to provide assistance in collecting delinquent student loans and fees effective October 1, 2009 through December 31, 2010, for a fee of 25% of the total recovered fee amounts.

Bond Contract Awards

CN 22037.4 – Ratify – With *BEC Bowls, Inc.* for the Sewer Lift Project at the Pacific Coast Campus for a total contract amount not to exceed \$90,000, paid from General Obligation Bond Fund.

CN 22037.6 – With *Lynn Capouya, Inc.* to provide landscape architectural services effective September 9, 2009 through June 30, 2010 for an amount not to exceed \$60,356, paid from General Obligation Bond Fund.

Contract Awards

CN 99660.3 – Ratify – With *Governmental Solutions Group, LLC*, for political consulting services effective September 1, 2009 through August 31, 2011 for a total contract amount not to exceed \$80,000, which includes \$1,000 reimbursable expenses annually, paid with Foundation funds.

Contract Amendments

CN 99657.5 – With *Robin Oaks*, Amendment #3, to increase the contract amount by \$20,000 for a total contract amount not to exceed \$44,999, paid from Unrestricted General Fund.

CN 99652.3 – With *Atkinson, Andelson, Loya, Ruud & Romo*, Amendment #1, to extend the termination date to June 30, 2011 and increase the contract amount by \$36,000 for a total contract amount not to exceed \$56,000, paid from Unrestricted General Fund.

CN 99643.2 – With *Parker & Covert, LLP*, Amendment #2, to increase contract amount by \$125,000 for a total contract amount not to exceed \$275,000, paid from Unrestricted General Fund.

Authority to Approve the Selection of Contractor

Bid C1093 – Authorize the Vice President, Administrative Services, to approve the selection of the responsible contractor from the responsive bidders for Bid C1093 SQC Bike Lane at the Liberal Arts Campus.

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General Obligation Bond 2008 Measure E – 46

PO #63349 *Division of State Architect* \$ 75,302.42
DSA fees for LAC – Building A Student Services retrofit

It was moved by Member Kellogg, seconded by Member Otto, that the items on the Consent Agenda be approved and authorized and that item 5.2 be considered with the non-consent items.

The motion carried, all voting aye.

HUMAN RESOURCES (Classified)

It was moved by Member Otto, seconded by Member Kellogg, that the Board of Trustees approve/ratify the following actions:

APPOINTMENTS

Working Out of Class	1
Temporary	4
Exempt from the Merit System	205

INSERVICE CHANGES

Changes and Modifications	1
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SEPARATION FROM THE DISTRICT

Resignation	2
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The motion carried, all voting aye.

Board President Bowen requested that Ms. DelGaudio, Vice President, Human Resources, provide background information to the Board regarding item 5.2 with respect to Ms. Chukwudire’s comments earlier. Ms. DelGaudio said that these positions listed on 5.2 that are under question are exempt from the classified bargaining unit – they are short term positions that come up periodically.

ACADEMIC SENATE (Title 5, Section 53203)

No Items, No Report

SUPERINTENDENT-PRESIDENT

Superintendent-President’s Report

President Oakley introduced and welcomed Ms. Kaneesha Miller, our new Dean of Counseling & Support Services. Mr. Oakley spoke about the current budget challenges of California & the budget challenges of LBCC. He said this is the most challenging budget he has worked with since he has been here at LBCC. It is important that we work together to see through these challenges. We must continue to ensure services to our students. We must ensure we are measuring our own outcomes. As funds become available, and they eventually will, they will come in the form of rewards to colleges that are producing greater outcomes.

ACADEMIC AFFAIRS

No Items, No Report

STUDENT SERVICES

No Items, No Report

ADMINISTRATIVE SERVICES

2009-2010 Adopted Budget

It was moved by Member Uranga, seconded by Member Otto, that the Board of Trustees conduct a public hearing and approve the Adopted Budget for 2009-2010.

The motion carried, all voting aye.

PACIFIC COAST CAMPUS

No Items, No Report

ECONOMIC AND RESOURCE DEVELOPMENT

No Items, No Report

ACADEMIC SENATE

Senate President Sigrid Sexton said that Vice President Gabel will attend the Academic Senate meeting on Friday to present an abbreviated version of the adopted budget to the committee and that the faculty aren't really getting how serious this wave is that's coming on us. Ms. Sexton said they will work hard to get this message out and keep moral up, while working together as a team- not one group against another. She hopes that we can get through this with not too much breakdown in relationships and communications.

TRUSTEES COMMUNICATIONS

There were no communications.

NEW BUSINESS

There was no new business.

FUTURE REPORTS

Future Reports or Discussion Items Requested by Board Members:

- **BOARD OF TRUSTEES GOALS 2009-2011 will be reported on as follows:**

September 22, 2009

1. **MEASURE AND IMPROVE STUDENT SUCCESS**

- C. In September 2009, review and assess the progress of the 2009 ACCJC Accreditation Recommendations implementation. Thereafter, receive quarterly reports on the status of meeting the ACCJC Rubric for evaluating Assessment and Student Learning Outcomes, as well as status of the Program Review process.

October 27, 2009

3. **IMPROVE ORGANIZATION FUNCTION AND CREATE A GREATER SENSE**

OF COMMUNITY AND CONTINUE COMMUNITY OUTREACH EFFORTS

- B. By October 2009, review and assess the implementation of the Staff Equity Plan.

- D. By October 2009, review and assess the status of the College Promise including strategies and timelines with a focus on implementation and cooperation with the LBUSD and CSULB.

November 10, 2009

1. MEASURE AND IMPROVE STUDENT SUCCESS

- A. By November 2009, review and assess the continuing implementation of the LBCC Student Success Plan using established benchmark assessment measures. Reviews shall occur biannually.

December 8, 2009

1. MEASURE AND IMPROVE STUDENT SUCCESS

- E. By December 2009, review and assess the effectiveness of the LBCC Assessment process. Develop strategies and timelines to increase the number of transfer and degree-seeking students who complete the assessment process by 30% by September 2010.

PUBLIC COMMENTS (NON-AGENDA ITEMS)

At their request, members of the public will be given the opportunity to address the Board of Trustees on matters of general District business. This is the time for members of the public to speak and be heard and share their comments with the Board and for the Board to listen. Therefore, the public should not expect the Board to comment or respond to public comments. A particular position should not be inferred if there are no Board member comments during this time.

A total of five (5) minutes will be allotted to each subject, unless extended by the Board President. After receiving testimony, the Board may recommend placing such item or item(s) on the agenda of a future meeting or referring the item(s) to staff for a report.

ADJOURNMENT

President Bowen adjourned the meeting at 7:00 p.m. The next regular meeting of the Board of Trustees will be held on September 22, 2009. The first order of business will be adjournment to a closed session, as needed. The Board will reconvene in open session at 5:00 p.m. in Building I, Liberal Arts Campus.

Assistant Secretary