

**BOARD OF TRUSTEES  
LONG BEACH COMMUNITY COLLEGE DISTRICT**

**Minutes of Meeting of  
February 22, 2011**

The meeting of the Board of Trustees of the Long Beach Community College District, County of Los Angeles, California, was held in Building FF, Dyer Hall, 1305 East Pacific Coast Highway, Long Beach, on February 22, 2011.

**CALL TO ORDER**

The meeting was called to order at 4:00 p.m., the items to be discussed in closed session were announced and the meeting was adjourned to closed session.

The meeting was reconvened in open session at 5:03 p.m., in Dyer Hall, at Pacific Coast Campus. President Clark reported that, in closed session, no action was taken.

**PLEDGE OF ALLEGIANCE**

Doug Otto led the Pledge of Allegiance.

**ROLL CALL**

Present: President Clark, Vice President Uranga, Member Bowen,  
Member Kellogg, Member Otto and Student Trustee Centeno

**WELCOME AND INTRODUCTIONS**

President Clark welcomed everyone to the meeting. Superintendent-President Oakley introduced and welcomed Dr. Peterson, our new V.P., Student Support Services, and Gavin Centeno, our new Student Trustee. President Oakley announced and recognized the retirement of Jonathan Thorsen and Janice Miller. He presented them with a certificate and thanked them for their years of service. Board President Clark thanked them on behalf of the Board of Trustees. President Clark welcomed our new student trustee.

**APPROVAL OF MINUTES**

It was moved by Member Uranga, seconded by Member Otto, that the minutes of the meeting of, January 22, 2011, be approved as distributed.

**ADJOURN FOR SHORT RECESS**

**Welcome Back – Trustee Doug Otto**

The meeting was adjourned at 5:09 p.m., for a small reception in honor of Member Otto who just returned from Houston, Texas, after spending the past 5/12 months undergoing medical treatment. Member Otto was able to continue his duties with the LBCCD Board of Trustees by teleconferencing from Houston.

**RECONVENE OPEN SESSION**

The meeting reconvened at 5:25 p.m.

**ORDERING OF THE AGENDA**

President Clark announced that item 11.1 would move to immediately after item 9.1 and item #16 Academic Senate would move to immediately before item 1.2.

**REPORT OF BOARD OF TRUSTEES**

**Welcome New Student Trustee**

President Clark, on behalf of the Board of Trustees, welcomed Gavin Centeno to his first Board meeting.

**ACADEMIC SENATE**

David Morse presented background information on the current status of SB 1440 (Padilla) Associate Degree for Transfer, preceding the Board's adoption of the following resolution.

Kevin Ryan introduced Janice Tompson and Julian DelGaudio and they shared information about the Academic Excellence Book Club meeting on campus every 1<sup>st</sup> Tuesday of the month from 12-1 pm.

**REPORT OF BOARD OF TRUSTEES (cont.)**

**Resolution, In Support of Expedited Implementation of SB 1440**

It was moved by Member Bowen, seconded by Member Otto, that the Board of Trustees adopt Resolution No. 022211A in support of expediting implementation of SB 1440.

The motion carried, all voting aye.

**Committee Reports**

There were no committee reports.

**STUDENT TRUSTEE**

Mr. Gavin Centeno introduced two ASB cabinet members, Kimberly Thomsen, LAC Cultural Affairs Chair and Martha Childress, PCC Cultural Affairs Chair. ASB is working hard to be more proactive with our students. He asked that we celebrate the life of Samuel Bendimez, an LBCC student and veteran, who passed away on January 21. Signs for smoking in "designated areas" have been ordered. Mr. Centeno thanked Camille Bolton for the signs that have been placed on the student shuttles to eliminate any confusion about where the shuttles were going, as students didn't seem to know what location the shuttles would be taking them to, either PCC or the Veteran's Stadium. Mr. Centeno announced

**Minutes, Meeting of the Board of Trustees  
February 22, 2011**

the Spring-Sing on March 11 and the Mini Gran Prix on April 6 and encouraged everyone to join the March for March in Sacramento coming up next week.

**PUBLIC COMMENTS ON AGENDA ITEMS**

Christian Caldera addressed the Board on the Mid-Year Budget Performance Report and the budget forum held on February 16. He is concerned that students are not informed enough to understand how important the budget crises is and what they can do to be proactive.

**The following items were part of the Consent Agenda**

**HUMAN RESOURCES (Academic)**

That the Board of Trustees approve/ratify the following actions:

**RECOMMENDATION**

That the Board of Trustees approve/ratify the following actions:

**APPOINTMENTS**

|   |     |
|---|-----|
| Academic Administrator                      | 2   |
| Probationary Faculty – Second Year Contract | 1   |
| Probationary Faculty – Third Year Contract  | 1   |
| Probationary Faculty – Permanent Employees  | 4   |
| Hourly Instructor – Spring 2011             | 573 |
| Sabbatical Leave                            | 3   |
| Stipend                                     | 36  |

**IN-SERVICE CHANGES**

|                 |   |
|-----------------|---|
| Change of Title | 7 |
|-----------------|---|

**SEPARATION FROM THE DISTRICT**

|            |   |
|------------|---|
| Retirement | 2 |
|------------|---|

**HUMAN RESOURCES (Classified)**

That the Board of Trustees approve/ratify the following actions:

**APPOINTMENTS**

|                              |     |
|------------------------------|-----|
| Probationary                 | 4   |
| Working Out of Class         | 3   |
| Reinstated                   | 1   |
| Administrative Transfer      | 3   |
| Temporary                    | 21  |
| Exempt from the Merit System | 288 |

**SEPARATION FROM THE DISTRICT**

|             |   |
|-------------|---|
| Resignation | 4 |
| Retirement  | 1 |

**Minutes, Meeting of the Board of Trustees  
February 22, 2011**

**FISCAL SERVICES**

**FINANCE**

**Budget Transfers**

Budget Transfer numbers 136635, 136660, 136708, 136739, 136777, 136822, 136895, 136896, 136909, 136926, 137038 and 137055 for the Unrestricted General Fund 01 in the amount of \$67,097 as listed:

|                                 |    |               |                  |
|---------------------------------|----|---------------|------------------|
| From: Supplies                  | \$ | 1,205         |                  |
| Services and Operating Expenses |    | 37,685        |                  |
| Reserve                         |    | <u>28,207</u> | \$ <u>67,097</u> |
|                                 |    |               |                  |
| To: Academic Salaries           | \$ | 3,267         |                  |
| Classified Salaries             |    | 15,506        |                  |
| Employee Benefits               |    | 2,351         |                  |
| Supplies                        |    | 2,561         |                  |
| Reserve                         |    | <u>43,412</u> | \$ <u>67,097</u> |

Included in the budget transfers of \$67,097 for the Unrestricted General Fund 01 is the following transfer greater than \$25,000:

| <u>AT</u> | <u>From:</u>                                      |    | <u>Amount</u> |
|-----------|---|----|---------------|
| 136895    | 790100-01-790200-0025 Reserve/Energy Management   | \$ | 28,156        |
|           | <u>To:</u>  |    |               |
|           | 647000-01-653000-0025 Equipment/Energy Management | \$ | 28,156        |

To cover expenses for the purchase of a used 2007 Silverado 3500 work truck for the Facilities Department.

Budget Transfer numbers 136738, 136782, 136818, 136819, 136972, 136976, 137035 and 137052 for the Restricted General Fund 12 in the amount of \$296,897 as listed:

|                                 |    |                |                   |
|---------------------------------|----|----------------|-------------------|
| From: Academic Salaries         | \$ | 19,850         |                   |
| Classified Salaries             |    | 164,920        |                   |
| Employee Benefits               |    | 31,419         |                   |
| Supplies                        |    | 1,016          |                   |
| Services and Operating Expenses |    | 56,868         |                   |
| Equipment                       |    | 21,824         |                   |
| Reserve / Student Payments      |    | <u>1,000</u>   | \$ <u>296,897</u> |
|                                 |    |                |                   |
| To: Academic Salaries           | \$ | 54,737         |                   |
| Classified Salaries             |    | 43,993         |                   |
| Employee Benefits               |    | 9,243          |                   |
| Supplies                        |    | 7,602          |                   |
| Services and Operating Expenses |    | 51,291         |                   |
| Student Payments                |    | <u>130,031</u> | \$ <u>296,897</u> |

**Minutes, Meeting of the Board of Trustees  
February 22, 2011**

Included in the budget transfers of \$296,897 for the Restricted General Fund 12 are the following transfers greater than \$25,000:

| <u>AT</u> | <u>From:</u>          |  | <u>Amount</u> |
|-----------|-----------------------|--|---------------|
| 136972    | 514000-12-684700-8650 | Professional Services  | \$ 41,000     |
|           | 589500-12-684700-8650 | On-Line Service-Software Licensing                           | 3,354         |
|           | 212000-12-649900-9410 | Classified Salaries  | 26,335        |
|           | 395000-12-649900-9410 | Employee Benefits  | 6,641         |
|           | <u>To:</u>            |  |               |
|           | 210300-12-684700-8650 | Classified Salaries – Administrators                         | \$ 903        |
|           | 231000-12-684700-8650 | Classified Salaries – Student Aid                            | 3,148         |
|           | 232000-12-684700-8650 | Classified Salaries –<br>Non-Instructional Hourly Non-Exempt | 19,757        |
|           | 233000-12-684700-8650 | Classified Salaries –<br>Non-Instructional Hourly Exempt     | 15,536        |
|           | 395000-12-684700-8650 | Employee Benefits  | 5,010         |
|           | 145000-12-649900-9410 | CHI Hourly Counselor Salaries                                | 32,976        |

To cover salary expenses for the Title V Early Alert System and to re-allocate budget lines that are currently negative in preparation for Small Business Development Center 2010 calendar year reporting.

| <u>AT</u> | <u>From:</u>          |  | <u>Amount</u> |
|-----------|-----------------------|--|---------------|
| 136976    | 147000-12-679900-9810 | Stipends – Non-Instructional               | \$ 18,000     |
|           | 395000-12-679900-9810 | Employee Benefits                          | 2,700         |
|           | 211000-12-609000-9813 | Classified Salaries – Managers/Supervisors | 19,340        |
|           | 395000-12-609000-9813 | Employee Benefits                          | 8,510         |
|           | <u>To:</u>            |  |               |
|           | 514000-12-679900-9813 | Professional Services                      | \$ 48,550     |

To allocate funds for the consulting contract for the Career Technical Education (CTE) evaluation.

| <u>AT</u> | <u>From:</u>          |  | <u>Amount</u> |
|-----------|-----------------------|--|---------------|
| 137035    | 233000-12-684600-7086 | Classified Salaries –<br>Non-Instructional Hourly Exempt | \$ 117,238    |
|           | 395000-12-684600-7086 | Employee Benefits  | 12,793        |
|           | <u>To:</u>            |  |               |
|           | 765000-12-684600-7086 | Other Student Aid Books/Supplies                         | \$ 130,031    |

Budget transfer to cover the cost of training materials for the Certified Education Center (CEC) Program - Category 3 Grant.

Budget Transfer number 136721 for the Capital Outlay Projects Fund 41 in the amount of \$274,651 as listed:

From: Reserve \$ 274,651

**Minutes, Meeting of the Board of Trustees  
February 22, 2011**

|     |                                 |    |                |                   |
|-----|---------------------------------|----|----------------|-------------------|
| To: | Services and Operating Expenses | \$ | 50,000         |                   |
|     | Engineering                     |    | <u>224,651</u> | \$ <u>274,651</u> |

Included in the budget transfers of \$274,651 for the Capital Outlay Projects Fund 41 is the following transfer greater than \$25,000:

| <u>AT</u> | <u>From:</u>                                     |    | <u>Amount</u> |
|-----------|--|----|---------------|
| 136721    | 790100-41-710100-5000 Reserve                    | \$ | 274,651       |
|           | <u>To:</u>                                       |    |               |
|           | 514000-41-710100-5080 Professional Services      | \$ | 25,000        |
|           | 568000-41-710100-5080 Maintenance                |    | 25,000        |
|           | 621000-41-710100-5080 Construction and Additions |    | 224,651       |

To cover expenses for various district-wide projects on the Dean's Improvement list.

Budget Transfer numbers 136792 and 136916 for the General Obligation Bond Fund 46 in the amount of \$2,110,000 as listed:

|       |                                 |    |                  |                     |
|-------|---------------------------------|----|------------------|---------------------|
| From: | Reserve                         |    | \$               | <u>2,110,000</u>    |
| To:   | Services and Operating Expenses | \$ | 300,000          |                     |
|       | Equipment                       |    | <u>1,810,000</u> | \$ <u>2,110,000</u> |

Included in the budget transfers of \$2,110,000 for the General Obligation Bond Fund 46 are the following transfers greater than \$25,000:

| <u>AT</u> | <u>From:</u>                                    |    | <u>Amount</u> |
|-----------|---|----|---------------|
| 136792    | 790100-46-710400-5436 Reserve for Contingencies | \$ | 300,000       |
|           | <u>To:</u>                                      |    |               |
|           | 544000-46-710400-5436 Other Insurance           | \$ | 300,000       |

Budget transfer to cover the builder's risk premium for the Liberal Arts Campus Student Services Center.

| <u>AT</u> | <u>From:</u>                                    |    | <u>Amount</u> |
|-----------|---|----|---------------|
| 136916    | 790100-46-710400-5708 Reserve for Contingencies | \$ | 900,000       |
|           | 790100-46-710600-5808 Reserve for Contingencies |    | 910,000       |
|           | <u>To:</u>                                      |    |               |
|           | 622000-46-710400-5708 Architect Fees            | \$ | 900,000       |
|           | 622000-46-710600-5808 Architect Fees            |    | 900,000       |
|           | 622000-46-710600-5808 Inspection Fees           |    | 10,000        |

To cover expenses for landscape architectural services at the Liberal Arts and Pacific Coast Campuses.

**Minutes, Meeting of the Board of Trustees  
February 22, 2011**

Budget Transfer number 136922 for the Veterans' Stadium Operations Fund 58 in the amount of \$15,000 as listed:

|                 |                  |
|-----------------|------------------|
| From: Equipment | \$ <u>15,000</u> |
| To: Supplies    | \$ <u>15,000</u> |

There are no budget transfers greater than \$25,000 for the Veterans' Stadium Operations Fund 58.

Budget Transfer numbers 136783, 137037 and 137054 for the Contract/Community Education Fund 59 in the amount of \$1,554 as listed:

|                                 |            |                 |
|---------------------------------|------------|-----------------|
| From: Classified Salaries       | \$ 1,079   |                 |
| Employee Benefits               | 475        | \$ <u>1,554</u> |
| To: Supplies                    | \$ 1,085   |                 |
| Services and Operating Expenses | <u>469</u> | \$ <u>1,554</u> |

There are no budget transfers greater than \$25,000 for the Contract/Community Education Fund 59.

**Salary Warrants**

Ratify issuance of salary warrants listed on Register Nos. 4655 through 4659 for the period of December 20, 2010 through January 28, 2011 in the amount of \$1,760,490.23, as listed:

|  |                               |                        |
|--|-------------------------------|------------------------|
| Register No. 4655<br>Issue Date 01/10/11 | Warrant Nos. 99750 - 99904    | \$ 915,195.04          |
| Register No. 4656<br>Issue Date 01/10/11 | Warrant Nos. 99905 - 99946    | \$ 188,950.64          |
| Register No. 4657<br>Issue Date 01/10/11 | Warrant Nos. 99947 - 100295   | \$ 266,707.68          |
| Register No. 4658<br>Issue Date 01/14/11 | Warrant Nos. 100296 - 100312  | \$ 36,683.87           |
| Register No. 4659<br>Issue Date 01/14/11 | Warrant Nos. 100313 - 100335  | \$ <u>352,953.00</u>   |
|  | Total Salary Warrants Issued: | \$ <u>1,760,490.23</u> |

**Commercial Warrants**

Ratify issuance of commercial warrants listed for the period of December 20, 2010 through January 28, 2011 in the amount of \$9,761,175.10.

|                              |                 |
|------------------------------|-----------------|
| Unrestricted General Fund 01 | \$ 2,705,437.19 |
|------------------------------|-----------------|

**Minutes, Meeting of the Board of Trustees  
February 22, 2011**

|                                      |                   |
|--------------------------------------|-------------------|
| Restricted General Fund 12           | 306,535.18        |
| Child and Adult Development Fund 33  | 14,301.87         |
| Capital Outlay Projects Fund 41      | 438,612.45        |
| General Obligation Bond Funds 43, 46 | 5,608,707.34      |
| Veterans' Stadium Operations Fund 58 | 12,611.72         |
| Community/Contract Education Fund 59 | 17,637.33         |
| Self Insurance Fund 61               | 2,663.05          |
| Student Financial Aid Fund 74        | 412.61            |
| Payroll Clearing Fund 76             | 128,475.08        |
| Retiree Benefits Fund 79             | <u>525,781.28</u> |

Total Commercial Warrants: \$ 9,761,175.10

Included in the total warrant expenditures of \$9,761,175.10 are the following payments greater than \$25,000, excluding utilities and employee benefits:

**Unrestricted General Fund 01**

1. \$ 379,696 to *City of Long Beach (Police Department)* for security services for October 2010 and November 2010 (these warrants are jointly funded with the Restricted General Fund).
2. \$ 202,498 to *Protected Insurance Program for Schools* workers' compensation coverage for employees and volunteers from July 1, 2010 through July 1, 2011 (eighth and ninth of twelve installments).
3. \$ 130,064 to *City of Long Beach (Police and Fire Departments)* for Fall 2010 police and fire services training classes.
4. \$ 66,160 to *Oracle Corporation* for PeopleSoft annual license update and support.
5. \$ 36,743 to *ECS Imaging, Inc.* for computer software license renewals.
6. \$ 31,567 to *Image IV Systems, Inc.* for quarterly maintenance for district-wide copiers.
7. \$ 30,478 to *Dell Financial Services* for the lease agreement for district-wide servers.

**Restricted General Fund 12**

1. \$ 58,387 to *Airgas West* for one VRTEX 360 Virtual Reality Welding System for the Welding Department.
2. \$ 19,984 to *City of Long Beach (Police Department)* for security services for October and November 2010 (these warrants are jointly funded with the Unrestricted General Fund).
3. \$ 8,813 to *Diversified Transportation LLC* for Liberal Arts Campus and Pacific Coast Campus shuttle service for November 2010.

**Capital Outlay Projects Fund 41**

1. \$ 378,014 to *Bayley Construction* for the construction of the Pacific Coast Campus Multi-Disciplinary Academic Building.
2. \$ 42,002 to *Community Bank, Escrow #1660* for escrow retention for construction of the Pacific Coast Campus Multi-Disciplinary Academic Building.



**Minutes, Meeting of the Board of Trustees  
February 22, 2011**

**General Obligation Bond Funds 43, 46**

1. \$ 2,037,471 to *McCarthy Building Companies, Inc.* for the construction of the Liberal Arts Campus Parking Structure.
2. \$ 738,003 to *Cordoba Corporation* for bond project construction management for November and December 2010.
3. \$ 555,058 to *AMG & Associates, Inc.* for renovations completed in Building O.
4. \$ 511,124 to *Architectural Design & Signs, Inc.* for the Liberal Arts Campus and Pacific Coast Campus marquee signs.
5. \$ 280,233 to *Keenan & Associates* for builder's risk premium for the Liberal Arts Campus Student Services Center.
6. \$ 226,103 to *Lynne Capouya, Inc.* for landscape architectural services for the Liberal Arts and Pacific Coast Campuses.
7. \$ 218,382 to *Cavecche Engineering & Construction Co., Inc.* for the Liberal Arts Campus Infrastructure North Loop project.
8. \$ 147,625 to *Taisei Construction Corporation* for completion of the construction of the South Quad Complex.
9. \$ 107,235 to *U.S. Bank N.A.* for escrow retention for construction & design of the Liberal Arts Campus Parking Structure.
10. \$ 80,359 to *Angeles Contractor, Inc.* for construction of the Pacific Coast Campus Walnut Avenue Entrance Parking Lot.
11. \$ 59,913 to *Ava Builders, Inc.* for upgrades to the Los Coyotes parking lot.
12. \$ 49,105 to *SEWUP JPA* for workers' compensation and general liability coverage for the Liberal Arts Campus Bookstore renovation.
13. \$ 47,626 to *Spinitar* for installation of audio visual systems at the Liberal Arts Campus South Quad Complex.
14. \$ 45,699 to *Internal Revenue Service (United States Treasury)* for excess in arbitrage earnings.
15. \$ 42,437 to *CIRKS Construction, Inc.* for removal of with eight (8) valves at the Pacific Coast Campus Parking Lot 1.
16. \$ 39,478 to *Rachlin Architects, Inc.* for construction design and oversight on the Pacific Coast Campus Industrial Technology Complex (Tech 1).
17. \$ 39,157 to *Sandy Pringle Associates* for inspection services for the Liberal Arts Campus Parking Structure, the Infrastructure North Loop project and district-wide lighting upgrades.
18. \$ 37,510 to *GRD Consulting LLC* for professional facility planning and technical support services for district-wide construction projects.
19. \$ 30,355 to *Diversified Transportation LLC* for Liberal Arts Campus shuttle service for November 2010.
20. \$ 29,268 to *TSG Enterprises, Inc. (The Solis Group)* for consulting services for the Labor Compliance Program.
21. \$ 26,500 to *KPFF, Inc.* for engineering consulting services for the Liberal Arts Campus Facilities Building parking lot.

**Budget Increase (Decrease)**

**Restricted General Fund 12**

**2010-2011 New Budgets:**

SBDC CY-2011 Program \$ 1,142,782

**Minutes, Meeting of the Board of Trustees  
February 22, 2011**

|  |    |         |
|--|----|---------|
| Long Beach SBDC Program  | \$ | 314,286 |
| IDRC – RFID (Industry Driven Regional Collaborative – Radio Frequency Identification) and Cyber Security Program | \$ | 269,683 |
| Skyline College Green Innovation Challenge Grant Program   | \$ | 193,221 |
| SBDC – Center for International Trade Program  | \$ | 190,476 |

**2010-2011 Revised Budgets:**

|                                 |    |          |
|---------------------------------|----|----------|
| Foster Care and Kinship Program | \$ | (10,531) |
|---------------------------------|----|----------|

Contract/Community Education Fund 59

**2010-2011 Revised Budgets:**

|   |    |         |
|---|----|---------|
| LB-SBDC Cash Match Program                              | \$ | 18,534  |
| LBITO (LB International Trade Office)                   | \$ | 1,375   |
| YEP (Youth Entrepreneurs Program) – Verizon Program     | \$ | (6,665) |
| YEP (Youth Entrepreneurs Program) – Wells Fargo Program | \$ | (5,227) |

**ACADEMIC AFFAIRS, STUDENT SUPPORT, AND ADMINISTRATIVE SERVICES**

Authorize the Vice President, Administrative Services, or designee to enter into and execute the following agreements:

**Grant/Revenue Agreements**

CN 93153.2 – With *John B. McGuire, D.D.S.*, Amendment #1, extends the term through July 18, 2020.

**Bond Contract Amendments**

CN 22029.2 – With *Ninyo & Moore Geotechnical Consultants*, Amendment #2, to increase the contract amount by \$250,000 for a total contract amount not to exceed \$450,000, paid from General Obligation Bond Fund.

CN 22033.7 – With *Martinez Architects, Inc.*, Amendment #4, to increase the contract amount by \$11,739 for a total contract amount not to exceed \$434,233, paid from General Obligation Bond Fund.

**Contract Amendments**

CN 99641.2 – With *Christine Chiang-Schultheiss dba Visual Mix*, Amendment #8, to increase the contract amount by \$15,000 for a total contract amount not to exceed \$80,000, paid from Restricted General Fund.

CN 99660.3 – With *K Street Consulting LLC*, Amendment #1, to change the vendor’s name from Governmental Solutions Group LLC to K Street Consulting LLC.

CN 99662.5 – With *World Digital Innovations*, Amendment #1, to extend the contract through December 13, 2011, at no additional cost.

CN 99664.5 – With *Goodwill, Serving the People of Southern Los Angeles County dba Links Sign Language & Interpreting Services*, Amendment #3, to increase the contract

**Minutes, Meeting of the Board of Trustees  
February 22, 2011**

amount by \$41,000 for a total contract amount not to exceed \$75,000, paid from Restricted General Fund.

CN 99666.2 – With *Vivian L. Shimoyama dba Breakthru Unlimited*, Amendment #1, to extend the contract through December 13, 2011 and increase the contract amount by \$103,000 for a total contract amount not to exceed \$236,000, paid from Restricted General Fund.

**Change Order Ratifications**

CN 22036.5 – With *McCarthy Building Companies, Inc.*, Change Orders #10, #11, #12 and #13 for the Design-Build Parking Structure at the Liberal Arts Campus in the amounts of \$17,579, \$7,638, (\$1,200) and \$19,649, respectively, for a total amount not to exceed \$18,933,022, paid from General Obligation Bond Fund. Total approved change orders represent 0.42% of the construction contract amount.

CN 22039.9 – With *AMG & Associates, Inc.*, Change Orders #3 and #4 for the Building O Renovation project at the Liberal Arts Campus in the amounts of \$49,334 and \$17,903.33, respectively, for a total contract amount not to exceed \$3,161,673.03, paid from General Obligation Bond Fund. Total approved change orders represent 6.38% of the contract amount.

CN 22041.3 – With *Minako America Corporation dba Minco Construction*, Change Orders #1 and #2 for the MDAB Modular Installation project at the Pacific Coast Campus in the amounts of (\$1,725.25) and \$22,225.25, respectively, for at total contract amount not to exceed \$598,200, paid from General Obligation Bond Fund. Total approved change orders represent 3.55% of the contract amount.

CN 22041.6 – With *Bayley Construction*, Change Order #1 for the MDAB Renovation project at the Pacific Coast Campus in the amount of \$66,473.71, for a total contract amount not to exceed \$22,257,473.71, paid from General Obligation Bond Fund. Total approved change order represents .30% of the contract amount.

**Use of Other Agencies' Bids**

County of Los Angeles Master Agreement #1140174-1 – Ratify with *Xerox Corporation*, for the purchase, lease and maintenance of photocopy, facsimile, and micrographics equipment and supplies, effective January 1, 2011 through December 31, 2013.

**Amendment to Board Action**

CN 93133.9 – Amend the board action of January 23, 2007 with *Royal Communications, LLC* to change the name to *MetroPCS Networks LLC*.

CN 99667.3 – Amend the board action of July 27, 2010 with *SMB Connects Corporation dba GrowBiz Media*, to change the effective dates to January 1, 2011 through December 31, 2011 for a total contract amount not to exceed \$22,000, paid from Restricted General Fund.

**Donations**

Accept the donation of one (1) black faux leather couch, with a fair market value of \$400, from Anna Noverta, owner of Anna's Furniture and Design, of Long Beach, CA, for use by

**Minutes, Meeting of the Board of Trustees  
February 22, 2011**

the CalWORKs Office at the Pacific Coast Campus and request a letter of appreciation be sent.

Accept the donation of one (1) electric motorcycle with accessories, VIN #LAEMB24606G218004, with a fair market value of \$7,926.44, from Robert Kalayjian of Long Beach, CA, for use by the Automotive Department in its Advanced Transportation Program at the Pacific Coast Campus and request a letter of appreciation be sent.

Accept the donation of one (1) Dell PowerEdge R801 Server, with a fair market value of \$25,697.34, from Dell Inc., of Round Rock, TX, for use by the Instructional and Information Technology Services Department and request a letter of appreciation be sent.

**Completion of Contract**

CN 22041.3 – With *Minako America Corporation dba Minco Construction*, for the MDAB Modular Installation project at the Pacific Coast Campus for a total fee of \$598,200. Project was completed on January 7, 2011.

**Ratification of Contracts Under \$25,000**

Ratify contracts under \$25,000 for the period of January 4, 2011 through February 7, 2011 as listed:

|                       |             |
|-----------------------|-------------|
| CN #93151.9           | \$10,351.42 |
| CN #93153.6 – 93153.7 | \$ 26,814   |
| CN #99648.8           | \$ 24,000   |
| CN #99655.2           | \$ 5,000    |
| CN #99664.7           | \$ 5,000    |
| CN #99669.7           | \$ 12,720   |
| CN #99671.9           | \$ 500      |
| CN #99672.4           | \$ 16,848   |

**PURCHASING**

**Purchase Order Approvals/Ratifications**

Authorize the issuance of purchase orders for the period of December 20, 2010 through January 28, 2011 in the amount of \$551,886.92 as listed:

|                       |               |
|-----------------------|---------------|
| PO #66514 – PO #66702 | \$ 551,886.92 |
|-----------------------|---------------|

Included in the total amount of purchase orders of \$551,886.92 are the following items greater than \$25,000:

**Unrestricted General Fund - 01**

|           |   |              |
|-----------|---|--------------|
| PO #66556 | <i>ECS Imaging, Inc.</i>                    | \$ 33,479.00 |
|           | Laser Fiche software assurance plan renewal |              |
| PO #66594 | <i>Community College League</i>             | \$ 30,715.40 |
|           | Online subscriptions for the Library        |              |

**Minutes, Meeting of the Board of Trustees  
February 22, 2011**

**Restricted General Fund - 12**

|           |                               |              |
|-----------|-------------------------------|--------------|
| PO #66576 | <i>Avotek</i>                 | \$ 29,286.00 |
|           | Turbo prop teardown equipment |              |

**Restricted General Fund - 43**

|           |  |              |
|-----------|--|--------------|
| PO #66572 | <i>Internal Revenue Service</i>  | \$ 45,698.56 |
|           | Arbitrage rebate payment on 2002 Series B General<br>Obligation Bonds and 2002 Series C General Obligation<br>Refunding Bonds (2005) |              |

It was moved by Member Bowen, seconded by Member Uranga, that the items on the Consent Agenda be approved and authorized.

The motion carried, all voting aye.

**HUMAN RESOURCES**

**Approval of Tentative Agreement between District and LBCCE/AFT**

It was moved by Member Bowen, seconded by Member Uranga, that the Board of Trustees approve the Tentative Agreement dated December 8, 2010 which implements changes to Article XIII – Leaves, reached during negotiations between the District and LBCCE/AFT.

Motion carried, all voting aye.

**Approval of Tentative Agreement between District and CCA-LBCC**

It was moved by Member Bowen, seconded by Member Uranga, that the Board of Trustees approve the Tentative Agreement dated January 7, 2011, reached during negotiations between the District and CCA-LBCC addressing fiscal years 2010-2013:

- Article VI – Leaves
- Article VII – Fringe Benefits
- Article XI – Hours of Employment/Service Load
- Article XII – Salary
- Article XVII – Reopeners

Negotiations will be ongoing during fiscal year 2010-2011 as stated in the Tentative Agreement, and shall include: 1) Stipends; 2) Compensation for work on student learning outcomes; and 3) Article XVII – Reopeners.

The motion carried, all voting aye.

**ACADEMIC SENATE (Title 5, Section 53203)**

No Items, No Report

**SUPERINTENDENT-PRESIDENT**

President Oakley thanked DeWayne Sheaffer, the leadership of CCA and the negotiating teams for both CCA and the District for coming to an agreement. The Long Beach College Promise was featured on Fox 11 News highlighting the experience of the students who

toured LBCC with a session of follow-up questions with LBUSD Superintendent Steinhauser. President Oakley thanked Coleen Maldonado and others for making the tour happen; the video will be available on the college website. LBCC was selected amongst only a handful of community colleges throughout the U.S. for a grant funded by the Mott Foundation to put together and launch a virtual incubator for small business development. This is in large part due to the reputation that the college has earned through the Economic and Resource Development office led by Vice President Bynum and the Small Business Initiative that we have with Goldman Sachs and the Small Business Development Center. We should be quite proud as we were the only California community college selected to receive this grant. Ms. Bynum noted that the selection is done through the American Association of Community Colleges (AACC) and will be implemented by AACC in collaboration with the National Association for Community College Entrepreneurship (NACCE) and through partnerships including the national network of Small Business Development Centers. The pilot project is anticipated to be funded for two years. President Oakley mentioned that he has been invited to testify at the Little Hoover Commission on Thursday, February 24. The State is focusing on state government organizations and economy and their current focus is on the community college system, mission, governance, and finance. They are one of many organizations looking at community colleges in terms of reforming community colleges in the future. President Oakley will speak on the opportunities and challenges of the system. A number of individuals will be testifying. The testimony will be available to anyone who is interested. Lastly, President Oakley announced the recent introduction of SB 650 (Alan Lowenthal) Education: the College Promise Partnership Act. The bill would authorize the Long Beach Community College District (LBCCD) and the Long Beach Unified School District (LBUSD) and the California State University, Long Beach (CSULB) to enter into a partnership that would better facilitate the partnership that we have with the K-12 system to redefine how we look at concurrent enrollment. The bill outlines some accountability measures that would allow us to mandate certain enrollment and admission criteria.

### **STUDENT SUPPORT SERVICES**

#### **Revised Administrative Regulation 5013**

Revisions to Administrative Regulation 5013 – Administrative Regulations on Student Financial Aid was updated to reflect current reporting structure, procedures, and regulations to ensure compliance with current education and legal codes.

Revisions were presented for information purposes only and do not require Board Action.

### **ACADEMIC AFFAIRS**

#### **LBCC Distance Learning Plan**

In accordance with Board Goal 1.G., MEASURE AND IMPROVE STUDENT SUCCESS –By February 2011, review a plan to increase by 20% the number of students served by fully-online course offerings that count towards graduation, earning a certificate, or transfer.

Donald Berz, Executive Vice President of Academic Affairs, introduced Amit Shai and Julian DelGaudio the co-chairs of the Distance Learning Plan Implementation Oversight Task Force for a presentation on the Long Beach City College's Distance Learning Report.

**ADMINISTRATIVE SERVICES**

**2010-2011 Mid-Year Budget Performance Report**

Ann-Marie Gabel, Vice President, Administrative Services, presented the 2010-2011 Mid-Year Budget Performance Report for the Unrestricted General Fund and the financial activity occurring from July 1, 2010 through December 31, 2010.

**2010-2011 CCFS-311Q Second Quarterly Financial Status Report**

It was moved by Member Bowen, seconded by Member Otto, that the Board of Trustees approve the 2010-2011 Second Quarterly Financial Status Report for the Long Beach Community College District, and authorize transmittal of the report to the California Community Colleges Chancellor's Office.

The motion carried, all voting aye.

**PACIFIC COAST CAMPUS**

No items, no report.

**ECONOMIC AND RESOURCE DEVELOPMENT**

No items, no report.

**TRUSTEES COMMUNICATIONS**

President Clark reported that he and Vice President Uranga attended the ACCT National Legislative Summit and that he is proud of his colleague's role as incoming president of ACCT.

**NEW BUSINESS**

There was no new business.

**FUTURE REPORTS**

There were no new requests for future reports.

**PUBLIC COMMENTS (NON-AGENDA ITEMS)**

DeWayne Sheaffer thanked the Board for approving the three names that were submitted for sabbaticals even though only two were recommended due to the budget crises. Mr. Sheaffer spoke about the importance of the upcoming California election and the Wisconsin budget issues, i.e., collective bargaining and pension reform. He thanked VP Ann-Marie Gabel for her budget forums and encourages faculty to learn more about the differences between adopted budget and actual budget. Mr. Sheaffer said that CCA would be participating in the March in March in Sacramento. The CCA tentative agreement passed with 219-33 vote, much better than the first round. Mr. Sheaffer also addressed his concerns about the distance learning report provided earlier tonight as there is no contract language regarding this area of instruction.



**ADJOURNMENT**

President Clark adjourned the meeting at 7:45 p.m. in memory of Steve Horn and Samuel Bendimez. The next regular meeting of the Board of Trustees will be held on March 8, 2011. The first order of business will be adjournment to a closed session, as needed. The Board will reconvene in open session at 5:00 p.m. in Building T, Room 1100, Liberal Arts Campus.

Assistant Secretary