

**BOARD OF TRUSTEES
LONG BEACH COMMUNITY COLLEGE DISTRICT**

**Minutes of Meeting of
March 22, 2011**

The meeting of the Board of Trustees of the Long Beach Community College District, County of Los Angeles, California, was held in Building T, Room 1100, Liberal Arts Campus, 4901 East Carson Street, Long Beach, on March 22, 2011.

CALL TO ORDER

The meeting was called to order at 4:00 p.m., the items to be discussed in closed session were announced and the meeting was adjourned to closed session.

The meeting was reconvened in open session at 5:00 p.m., in Building T, Room 1100, Liberal Arts Campus. President Clark reported that, in closed session, no action was taken.

PLEDGE OF ALLEGIANCE

Gavin Centeno led the Pledge of Allegiance.

ROLL CALL

Present: President Clark, Vice President Uranga, Member Bowen,
Member Kellogg, Member Otto and Student Trustee Centeno

WELCOME AND INTRODUCTIONS

President Clark welcomed everyone to the meeting. Superintendent-President Oakley welcomed Boy Scout Troop #140.

APPROVAL OF MINUTES

It was moved by Member Otto, seconded by Member Bowen, that the minutes of the meeting of, March 8, 2011, be approved as distributed.

The motion carried.

ORDERING OF THE AGENDA

There was no reordering of the agenda.

REPORT OF BOARD OF TRUSTEES

CCCT Board of Directors - 2011

It was moved by Member Otto, seconded by Member Kellogg, that the Board of Trustees, upon recommendations of the Selection Committee, select and submit six (6) names for CCCT Board of Directors:

*Laura Casas Frier	Foothill-DeAnza CCD
Nancy Chadwick	Palomar CCD
*Mary Figueroa	Riverside CCD
Robert Jones	Los Rios CCD
*Paul J. Gomez	Chaffey CCD
Pauline Larwood	Kern CCD

*Incumbent

The motion carried, all voting aye.

Committee Reports

There were no committee reports.

STUDENT TRUSTEE

Student Trustee Centeno thanked Dr. Peterson and Trustee Otto for attending the Spring Sing; it was a great success and they raised over \$5000 for scholarships. Mr. Centeno also thanked Trustee Uranga for coming to the reception for ASB. ASB is waiting for the designated smoking signs so they can assist students with the new smoking regulations. There are concerns about the Press Telegram article on the fall semester cuts. Mr. Centeno reminded everyone of the 3rd Annual Beverly O'Neil Leadership Conference with the mentor/mentee mixer after. The Mini Grand Prix will be on April 9.

PUBLIC COMMENTS ON AGENDA ITEMS

DeWayne Sheaffer, Alta Costa (read the pending layoff list for classified employees) Anne Engel, Jaquie Wilvers and C.C. Sadler addressed the Board about budget issues and pending workforce reductions of management and classified employees.

The following items were part of the Consent Agenda

HUMAN RESOURCES (Academic)

That the Board of Trustees approve/ratify the following actions:

APPOINTMENTS

Hourly Instructor – Spring 2011	11
Hourly Counselor – Spring 2011	22
Hourly Librarian – Spring 2011	13
Hourly Reader – Spring 2011	14
Hourly Instructional Specialist – Spring 2011	55
Stipend	1

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IN-SERVICE CHANGES

Change of Title 1

HUMAN RESOURCES (Classified)

That the Board of Trustees approve/ratify the following actions:

APPOINTMENTS

Probationary 1
 Working Out of Class 1
 Temporary 5
 Exempt from the Merit System 13

INSERVICE CHANGES

Leave of Absence without Pay 1

FISCAL SERVICES

FINANCE

Budget Transfers

Budget Transfer numbers 137253, 137284, 137288, 137298, 137323, 137324, 137397 and 137398 for the Unrestricted General Fund 01 in the amount of \$90,759 as listed:

From: Classified Salaries	\$	4,464	
Employee Benefits		536	
Supplies		13,617	
Services and Operating Expenses		52,310	
Equipment		15,992	
Reserve		3,840	\$ <u>90,759</u>
To: Academic Salaries	\$	1,500	
Classified Salaries		16,000	
Employee Benefits		2,145	
Supplies		33,476	
Services and Operating Expenses		13,655	
Equipment		23,983	\$ <u>90,759</u>

There are no budget transfers greater than \$25,000 for the Unrestricted General Fund 01.

Budget Transfer numbers 137254, 137286, 137327 and 137399 for the Restricted General Fund 12 in the amount of \$73,811 as listed:

From: Academic Salaries	\$	1,005	
Supplies		6,614	
Services and Operating Expenses		12,072	
Equipment		16,720	
Reserve / Student Payments		37,400	\$ <u>73,811</u>
To: Classified Salaries	\$	11,658	

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Employee Benefits	1,505	
Supplies	42,634	
Services and Operating Expenses	15,014	
Equipment	<u>3,000</u>	\$ <u>73,811</u>

Included in the budget transfers of \$73,811 for the Restricted General Fund 12 is the following transfer for \$25,000:

<u>AT</u>	<u>From:</u>		<u>Amount</u>
137327	790100-12-644000-0490 Reserve	\$	25,000
	<u>To:</u>		
	457000-12-644000-0490 Supplies	\$	25,000

To cover an increase for vaccine and medical supplies for Student Health Services for the remainder of the spring 2011 semester.

Budget Transfer numbers 137272 and 137314 for the General Obligation Bond Funds 43 and 46 in the amount of \$1,333,595 as listed:

From: Services and Operating Expenses	\$	133,595	
Reserve		<u>1,200,000</u>	\$ <u>1,333,595</u>
To: Services and Operating Expenses	\$	50,000	
Construction/Additions/Equipment		<u>1,283,595</u>	\$ <u>1,333,595</u>

Included in the budget transfers of \$1,333,595 for the General Obligation Bond Funds 43 and 46 are the following transfers greater than \$25,000:

<u>AT</u>	<u>From:</u>		<u>Amount</u>
137272	790100-46-710400-5706 Reserve for Contingencies	\$	1,200,000
	<u>To:</u>		
	514000-46-710400-5706 Professional Services	\$	50,000
	612000-46-710400-5706 Site Improvements		1,000,000
	621000-46-710400-5706 Construction and Additions		50,000
	624000-46-710400-5706 Inspection Services		100,000

To cover costs for the removal of the W trailers and the BMT trailers, and for drainage work and continued construction on the Liberal Arts Campus Parking Structure.

<u>AT</u>	<u>From:</u>		<u>Amount</u>
137314	581000-43-710400-5400 Interest Expense	\$	133,595
	<u>To:</u>		
	612000-43-710400-5404 Infrastructure and Construction	\$	133,595

To reduce interest due to reduced arbitrage and to cover costs related to the North Loop Infrastructure Project.

Budget Transfer numbers 137300 and 137329 for the Veterans' Stadium Operations Fund 58

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in the amount of \$4,500 as listed:

From: Services and Operating Expenses	\$ 800	
Equipment	<u>3,700</u>	\$ <u>4,500</u>
To: Supplies		\$ <u>4,500</u>

There are no budget transfers greater than \$25,000 for the Veterans' Stadium Operations Fund 58.

Budget Transfer number 137330 for the Contract/Community Education Fund 59 in the amount of \$1,400 as listed:

From: Student Payments		\$ <u>1,400</u>
To: Services and Operating Expenses		\$ <u>1,400</u>

There are no budget transfers greater than \$25,000 for the Contract/Community Education Fund 59.

Budget Transfer number 137285 for the Self Insurance Fund 61 in the amount of \$78 as listed:

From: Supplies		\$ <u>78</u>
To: Services and Operating Expenses		\$ <u>78</u>

There are no budget transfers greater than \$25,000 for the Self Insurance Fund 61.

Salary Warrants

Ratify issuance of salary warrants listed on Register Nos. 4664 through 4665 for the period of February 14, 2011 through February 25, 2011 in the amount of \$384,271.01 as listed:

Register No. 4664 Issue Date 02/16/11	Warrant Nos. 100987 - 101026	\$ 34,502.01
Register No. 4665 Issue Date 02/16/11	Warrant Nos. 101027 - 101050	\$ 349,769.00
	Total Salary Warrants Issued:	\$ <u>384,271.01</u>

Commercial Warrants

Ratify issuance of commercial warrants listed for the period of February 14, 2011 through February 25, 2011 in the amount of \$3,202,450.84.

Unrestricted General Fund 01	\$ 1,432,355.87
Restricted General Fund 12	253,064.93
Child and Adult Development Fund 33	70.86
Capital Outlay Projects Fund 41	7,324.62
General Obligation Bond Funds 46	1,436,624.07

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Veterans' Stadium Operations Fund 58	1,324.75
Community/Contract Education Fund 59	1,824.22
Self Insurance Fund 61	1,420.00
Student Financial Aid Fund 74	308.50
Payroll Clearing Fund 76	<u>68,133.02</u>

Total Commercial Warrants: \$ 3,202,450.84

Included in the total warrant expenditures of \$3,202,450.84 are the following payments greater than \$25,000, excluding utilities and employee benefits:

Unrestricted General Fund 01

1. \$ 192,981 to *City of Long Beach (Police Department)* for security services for December 2010 (this warrant is jointly funded with the Restricted General Fund).
2. \$ 50,000 to *United States Postal Services* for postage.

Restricted General Fund 12

1. \$ 80,541 to *Long Beach Community College District* for transfer of EOPS/CARE funds from the Los Angeles County Office of Education (LACOE) to Farmers and Merchants Bank for disbursement through the direct deposit system.
2. \$ 25,990 to *ASB Bank (Associated Student Body Bank)* for implementation of the Community College Initiative for the Egypt Program-Phase II established through the Foundation for California Community Colleges and the Chancellor's Office.
3. \$ 25,917 to *Economic Development Collaborative-Ventura County* for providing Small Business Development Center Network services on behalf of the Los Angeles Regional Network.
4. \$ 10,157 to *City of Long Beach (Police Department)* for security services for December 2010 (this warrant is jointly funded with the Unrestricted General Fund).
5. \$ 6,163 to *Diversified Transportation LLC* for shuttle service between the Liberal Arts Campus and the Pacific Coast Campus for January 2011 (this warrant is a combination of two separate shuttle services).

General Obligation Bond Fund 46

1. \$ 478,169 to *McCarthy Building Companies, Inc.* for renovation of the Liberal Arts Campus Parking Structure.
2. \$ 401,847 to *Cordoba Corporation* for bond project construction management for January 2011.
3. \$ 149,639 to *G2K Construction, Inc.*, for renovation of the Liberal Arts Campus Bookstore (Building I).
4. \$ 49,113 to *Mobile Modular Management Corp.*, for installation of ramps, and setup and rental of modulars for the Liberal Arts Campus Bookstore (Building I) portables.

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5. \$ 39,780 to *GRD Consulting LLC* for professional facility planning and technical support for district-wide construction projects.
6. \$ 36,741 to *Hill Partnership, Inc.* for architectural and engineering services for the Pacific Coast Campus Multi-Disciplinary Academic Building.
7. \$ 26,880 to *Cambridge West Partnership, LLC* for district-wide Building Facilities Program Support projects.
8. \$ 25,170 to *Porter Boiler Service, Inc.* for the installation of the Pacific Coast Campus Senior Center boiler.
9. \$ 25,167 to *U.S. Bank N.A.* for escrow retention for construction & design of the Liberal Arts Campus Parking Structure.
10. \$ 21,427 to *Diversified Transportation LLC* for shuttle service between the Liberal Arts Campus and the Pacific Coast Campus for January 2011 (this warrant is a combination of two separate shuttle services).

Budget Increase (Decrease)

Restricted General Fund 12

2010-2011 Revised Budgets:

Clean Energy Commission Grant (CEC) Program 7085	\$	(27,336)
ITEST (Innovative Technology Experiences for Students and Teachers) - National Science Foundation Program 7185	\$	(1,445)

General Obligation Bond Fund 43

2010-2011 New Budget:

Interest earned on General Obligation Bond Fund 43	\$	35,357
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ACADEMIC AFFAIRS, STUDENT SUPPORT, AND ADMINISTRATIVE SERVICES

Authorize the Vice President, Administrative Services, or designee to enter into and execute the following agreements:

Grant/Revenue Agreements

CN 93148.5 – With *City of Long Beach*, Amendment #1, to extend the term through November 30, 2011.

CN 93153.8 – Ratify – With the *Chancellor's Office, California Community Colleges*, to provide funding effective June 30, 2010 through March 31, 2012. Amount of funding is \$46,923.

CN 93153.9 – Ratify – With *U.S. Small Business Administration*, to provide funding for the Small Business Development Center (SBDC) program effective February 1, 2011 through January 31, 2013. Amount of funding is \$1,604,229.

CN 93154.1 – With *American Association of Community Colleges (AACC)*, effective January 1, 2011 through December 31, 2011. Amount of funding is \$60,000.

Bond Contract Awards

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CN 22045.7 – With *Sandy Pringle Associates Inspection Consultants, Inc.*, effective March 1, 2011 through June 30, 2012 for a total contract amount not to exceed \$200,000, paid from General Obligation Bond Fund.

CN 22045.8 – With *TYR, Inc.*, effective April 1, 2011 through June 30, 2012 for a total contract amount not to exceed \$200,000, paid from General Obligation Bond Fund.

Contract Awards

CN 99672.9 – With *Vicenti, Lloyd & Stutzman LLP* effective April 1, 2011 through March 31, 2014 for an amount not to exceed \$370,910, paid from Unrestricted General and General Obligation Bond Funds.

CN 99673.5 – With *Santa Clarita Community College District* effective February 1, 2011 through January 31, 2013 for a total contract amount not to exceed \$260,000, paid from Restricted General Fund.

CN 99673.6 – With *El Camino Community College District* effective February 1, 2011 through January 31, 2013 for a total contract amount not to exceed \$190,000, paid from Restricted General Fund.

CN 99673.7 – With *Economic Development Collaborative – Ventura County* effective February 1, 2011 through January 31, 2013 for a total contract amount not to exceed \$190,000, paid from Restricted General Fund.

CN 99673.8 – With *Pacific Coast Regional Small Business Development Corporation*, effective February 1, 2011 through January 31, 2013 for a total contract amount not to exceed \$180,000, paid from Restricted General Fund.

CN 99673.9 – With *Santa Monica Community College District* effective February 1, 2011 through January 31, 2013 for a total contract amount not to exceed \$240,000, paid from Restricted General Fund.

CN 99674.8 – With *Verengo, Inc.*, effective April 1, 2011 through June 30, 2011 for a total contract amount not to exceed \$25,000, paid from Restricted General Fund.

Contract Amendment

CN 99670.9 – With *Launchpad Careers, Inc.*, Amendment #1, to increase the contract amount by \$23,945 for a total contract amount not to exceed \$52,245, paid from Restricted General Fund.

Use of Other Agencies' Bids

CMAS Contract #4-10-71-0105A – With *ORG, USA, Inc. dba MAiSPACE and New Tangram LLC* (authorized dealer/distributor), for the purchase of furniture systems and workstation clusters, filing and storage cabinets, bookshelves, tables, reconfiguration and relocation services for systems furniture, design/layout and installation services effective November 8, 2010 through May 31, 2011.

Amendment to Board Action

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CN 99671.3 – Amend the board action of December 14, 2010 with Pacific Coast Regional Small Business Development Corporation, to increase the contract value from \$225,000 to \$360,000.

CN 99671.4 – Amend the board action of December 14, 2010 with Economic Development Collaborative – Ventura County, to increase the contract value from \$300,000 to \$450,000.

CN 99671.5 – Amend the board action of December 14, 2010 with El Camino Community College District, to increase the contract value from \$300,000 to \$480,000.

CN 99671.6 – Amend the board action of December 14, 2010 with Santa Clarita Community College District, to increase the contract value from \$300,000 to \$525,000.

CN 99671.7 – Amend the board action of December 14, 2010 with Santa Monica Community College District, to increase the contract value from \$300,000 to \$525,000.

CN 99671.8 – Amend the board action of December 14, 2010 with Cal State L.A. University Auxiliary Service, Inc., to increase the contract value from \$75,000 to \$100,000.

Ratification of Contracts Under \$25,000

Ratify contract under \$25,000 for the period of February 23, 2011 through March 7, 2011 as listed:

CN #50026.6 No Cost

PURCHASING

Purchase Order Approvals/Ratifications

Authorize the issuance of purchase orders for the period of February 14, 2011 through February 25, 2011 in the amount of \$65,409.43 as listed:

PO #66726 – PO #66761 \$65,409.43

There were no purchase orders issued greater than \$25,000.

It was moved by Member Otto, seconded by Member Kellogg, that the items on the Consent Agenda be approved and authorized.

ACADEMIC SENATE (TITLE 5, SECTION 53203)

Revised Curriculum Guide for Computer and Office Studies

It was moved by Member Bowen, seconded by Member Uranga, that the Board of Trustees approve the revised curriculum guide for Computer and Office Technology.

The motion carried, all voting aye.

Approval of Certificates of Accomplishment

It was moved by Member Bowen, seconded by Member Uranga, that the Board of Trustees approve the following three Certificates of Accomplishment - Type 1: Transportation Security Administration Associates (TSA Associates); Child Development Permit

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Specialization Area – Curriculum in Early Childhood Education; and Child Development Permit Specialization Area – Child Behavior.

The motion carried, all voting aye.

Revision to Curriculum Guide – Associate Degrees for Transfer

It was moved by Member Bowen, seconded by Member Uranga, that the Board of Trustees approve the following curriculum guides: Associate in Arts in Psychology for Transfer; Associate in Arts in Sociology for Transfer; Associate in Arts in Speech Communication for Transfer.

The motion carried, all voting aye.

SUPERINTENDENT-PRESIDENT

Superintendent-President’s Report

President Oakley said that he appreciated hearing from the all the classified staff. It is never easy to work with people and have to tell them that they may lose their jobs. Unfortunately, the reality is that the State of California is making some drastic changes to public education. LBUSD has sent out 1000 layoff notices; this gives you a perspective of what’s going on—one is too many. His staff is working hard to find every way possible to move this college forward. The State is asking this college to shrink permanently—not do we want. This will have a major impact to all Californians going forward. Be vigilant to fight every day in Sacramento to conserve what we have. The tragedy is what it does to our students. He encouraged everyone to continue speaking to him, to management and the Board, to voice their concerns and tell their stories to the legislators. Lastly, it’s unfortunate that a faculty leader would spread untruths about the finances at LBCC, pretending that the district does have the funds, and that the district is not being truthful and transparent. We will carry money over into the next year to keep our doors open and maintain as much of LBCC intact. This is not just a one-year problem—it is for many years to come.

President Oakley announced that it is the third anniversary of the LB College Promise and in light of the budget issues; we will continue to find funding for this work. Today, the U.S. Secretary of Education Arne Duncan visited LBUSD to discuss the work on education happening in this community.

ACADEMIC AFFAIRS

No items, no report

STUDENT SUPPORT SERVICES

No items, no report.

ADMINISTRATIVE SERVICES

No items, no report.

PACIFIC COAST CAMPUS

No Items, no report.

ECONOMIC AND RESOURCE DEVELOPMENT

Report on the Progress of the Comprehensive Evaluation of LBCC Career and Technical Education Programs

In accordance with Board Goal 1.E., MEASURE AND IMPROVE STUDENT SUCCESS – review a comprehensive evaluation of LBCC Career and Technical Education programs with an emphasis on the relevance and alignment of the programs with regional workforce needs. The report should address status on the evaluation of LBCC Career and Technical Education Programs.

Vice President Bynum presented the report.

ACADEMIC SENATE

There was no report.

TRUSTEES COMMUNICATIONS

There was no report.

NEW BUSINESS

There was no new business.

FUTURE REPORTS

There were no new requests for future reports.

PUBLIC COMMENTS (NON-AGENDA ITEMS)

Cyrus McVey, Jesse McBrayer spoke about the cancelled summer aviation maintenance class. Stacey Myhren, Brian Allen and Laura Lake shared their views on the closing of the LBCC Art Gallery. Corinne Magdaleno expressed her opinion on the budget and Christian Caldera shared his concerns about the registration dates. DeWayne Sheaffer expressed his concerns that the College Promise will require more counseling services than we are currently able to provide. Darith Choub asked the Board to consider the needs for ESL students.

ADJOURNMENT

President Clark adjourned the meeting at 6:35 p.m. The next regular meeting of the Board of Trustees will be held on April 12, 2011. The first order of business will be adjournment to a closed session, as needed. The Board will reconvene in open session at 5:00 p.m. in Building T, Room 1100, Liberal Arts Campus.

Assistant Secretary