

**BOARD OF TRUSTEES
LONG BEACH COMMUNITY COLLEGE DISTRICT**

**Minutes of Meeting of
June 14, 2011**

The meeting of the Board of Trustees of the Long Beach Community College District, County of Los Angeles, California, was held in Dyer Assembly Hall, Pacific Coast Campus, 1305 E. Pacific Coast Highway, Long Beach, on June 14, 2011.

CALL TO ORDER

The meeting was called to order at 4:00 p.m., the items to be discussed in closed session were announced and the meeting was adjourned to closed session.

The meeting was reconvened in open session at 5:11 p.m., in Dyer Assembly Hall, at Pacific Coast Campus. President Otto reported that, in closed session, no action was taken.

PLEDGE OF ALLEGIANCE

Mark Bowen led the Pledge of Allegiance.

ROLL CALL

Present: President Otto, Vice President Uranga, Member Bowen, Member Clark and Member Kellogg.

WELCOME AND INTRODUCTIONS

President Otto welcomed everyone to the meeting thanked John Butcher for his service who is retiring after 30 years with LBCC as a classified employee.

APPROVAL OF MINUTES

It was moved by Member Bowen, seconded by Member Clark, that the minutes of the meeting of May 24, 2011, be approved as distributed.

The motion carried, all voting aye.

ORDERING OF THE AGENDA

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Board President Otto announced that Item 12.1-13 be moved to non-consent right before 5.3 and to pull item 12.9 from that agenda and that the Study Session with Eva Bagg would be reordered to immediately before the Report of the Board of Trustees.

STUDY SESSION

College Planning Process

Dr. Eva Bagg and Kevin Ryan led the presentation. The report outlined the planning structure, the responsibilities of the membership, planning cycles and the information flow of the data. This information is also available on the planning website: <http://ie.lbcc.edu/planning.cfm>.

REPORT OF BOARD OF TRUSTEES

Update on Redistricting – LBCCD Trustee Area Boundaries

The Board was presented with additional information necessary before the Board adopts the boundary changes. Mr. Humphrey presented this additional information and the Board discussed why this would be the best way to adjust the boundaries between Trustee Area 1 and 5. A resolution to approve scenario 6 will be presented at the June 28 meeting. The Board is required to submit their updated boundaries to the Los Angeles County Registrar-Recorder/County Clerk's office no later than Friday, July 8, 2011.

Report on Oil Extraction Fee Initiative

After some discussion by the Board, Members Kellogg, Uranga, and Otto stated that they did not feel that there was still not enough information to indicate their support of this initiative at this time. Member Bowen made a motion to request that this item be laid over to the next meeting and Member Clark seconded the motion. The motion carried. Board President Otto asked that the Board establish a committee on how legislative matters are brought to the Board for approval. He then appointed Member Kellogg and Uranga to this committee and asked that they come back with more information after they have had time to do some research on this topic.

Committee Reports

There were no committee reports.

STUDENT TRUSTEE

No report.

PUBLIC COMMENTS ON AGENDA ITEMS

There were no comments.

The following items were part of the Consent Agenda

HUMAN RESOURCES (Academic)

That the Board of Trustees approve/ratify the following actions:

APPOINTMENTS

Academic Administrative Appointment	13
Stipend	47

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IN-SERVICE CHANGES

Change of Title	2
Department Head Election	1

SEPARATION FROM THE DISTRICT

Resignation	1
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HUMAN RESOURCES (Classified)

That the Board of Trustees approve/ratify the following actions:

APPOINTMENTS

Probationary	2
Working Out of Class	1
Temporary	17
Exempt from the Merit System	26

INSERVICE CHANGES

Mileage	4
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SEPARATION FROM THE DISTRICT

Release from Probation	1
Resignation	2
Retirement	1

FISCAL SERVICES

FINANCE

Budget Transfers

Budget Transfer numbers 138316, 138327, 138370, 138398, 138426 and 138443 for the Unrestricted General Fund 01 in the amount of \$21,829 as listed:

From: Classified Salaries	\$	700	
Employee Benefits		84	
Supplies		6,081	
Services and Operating Expenses		14,854	
Equipment		<u>110</u>	\$ <u>21,829</u>
To: Academic Salaries	\$	3,984	
Employee Benefits		598	
Supplies		5,118	
Services and Operating Expenses		174	
Equipment		<u>11,955</u>	\$ <u>21,829</u>

There are no budget transfers greater than \$25,000 for the Unrestricted General Fund 01.

Budget Transfer numbers 138279, 138301, 138315, 138368, 138369, 138378, 138399 and 138440 for the Restricted General Fund 12 in the amount of \$110,196 as listed:

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From: Classified Salaries	\$	72,603	
Employee Benefits		17,353	
Supplies		7,760	
Services and Operating Expenses		2,450	
Equipment		7,630	
Reserve/Student Payments		2,400	\$ <u>110,196</u>
To: Academic Salaries	\$	23,374	
Employee Benefits		626	
Supplies		5,129	
Services and Operating Expenses		79,067	
Equipment		2,000	\$ <u>110,196</u>

Included in the budget transfers of \$110,196 for the Restricted General Fund 12 is the following transfer greater than \$25,000:

<u>AT</u>	<u>From:</u>		<u>Amount</u>
138369	211000-12-684600-7088	Classified Manager/Supervisor Salaries	\$ 32,110
	233000-12-684600-7088	Classified Hourly NI Salaries	4,265
	395000-12-684600-7088	Employee Benefits	14,641
	457000-12-684600-7088	Supplies	50
	<u>To:</u>		
	514000-12-684600-7088	Professional Services	\$ 51,016
	589000-12-684600-7088	Other Services	50

To cover cost for recruitment and job placement provided by Launch Pad for Skyline Contract.

Budget Transfer numbers 138326 and 138461 for the Capital Outlay Projects Fund 41 in the amount of \$98,595 as listed:

From: Supplies	\$	5,253	
Inspection and Architect Fees		93,342	\$ <u>98,595</u>
To: Services and Operating Expenses			\$ <u>98,595</u>

Included in the budget transfers of \$98,595 for the Capital Outlay Projects Fund 41 is the following transfer greater than \$25,000:

<u>AT</u>	<u>From:</u>		<u>Amount</u>
138326	457000-41-710100-5080	Supplies	5,253
	621000-41-710100-5080	Construction	85,000
	625000-41-710100-5080	Fixtures	7,242
	<u>To:</u>		
	568000-41-710100-5080	Repairs	\$ 97,495

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To cover cost for the upholstery and repair of the Liberal Arts Campus Auditorium seating.

Budget Transfer number 138389 for the General Obligation Bond Fund 46 in the amount of \$3,000 as listed:

From: Services and Operating Expenses \$ 3,000

To: Equipment \$ 3,000

There are no budget transfers greater than \$25,000 for the General Obligation Bond Fund 46.

Budget Transfer number 138371 for the Contract/Community Education Fund 59 in the amount of \$1,589 as listed:

From: Services and Operating Expenses \$ 1,589

To: Academic Salaries \$ 1,382
Employee Benefits 207 \$ 1,589

There are no budget transfers greater than \$25,000 for the Contract/Community Education Fund 59.

Salary Warrants

Ratify issuance of salary warrants listed on Register Nos. 4679 through 4683 for the period of May 2, 2011 through May 20, 2011 in the amount of \$2,009,910.02 as listed:

Register No. 4679 Warrant Nos. 102500 - 102660 \$ 1,002,160.73
Issue Date 05/10/11

Register No. 4680 Warrant Nos. 102661 - 102692 \$ 265,116.46
Issue Date 05/10/11

Register No. 4681 Warrant Nos. 102693 - 103037 \$ 381,130.76
Issue Date 05/10/11

Register No. 4682 Warrant Nos. 103038 - 103063 \$ 19,705.07
Issue Date 05/16/11

Register No. 4683 Warrant Nos. 103064 - 103084 \$ 341,797.00
Issue Date 05/16/11

Total Salary Warrants Issued: \$ 2,009,910.02

Commercial Warrants

Ratify issuance of commercial warrants listed for the period of May 2, 2011 through May 20, 2011 in the amount of \$3,012,800.73.

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Unrestricted General Fund 01	\$ 1,543,656.51
Restricted General Fund 12	302,318.89
Child and Adult Development Fund 33	11,634.37
General Obligation Bond Fund 46	976,640.02
Veterans' Stadium Operations Fund 58	27,683.48
Community/Contract Education Fund 59	1,292.99
Self Insurance Fund 61	212.09
Payroll Clearing Fund 76	<u>149,362.37</u>

Total Commercial Warrants: \$ 3,012,800.73

Included in the total warrant expenditures of \$3,012,800.73 are the following payments greater than \$25,000, excluding utilities and employee benefits:

Unrestricted General Fund 01

1. \$ 204,736 to *City of Long Beach (Police Department)* for security services for March 2011 (this warrant is jointly funded with the Restricted General Fund).

Restricted General Fund 12

1. \$ 34,289 to *Samy's Camera* for photo equipment for the Photography Department.
2. \$ 10,776 to *City of Long Beach (Police Department)* for security services for March 2011 (this warrant is jointly funded with the Unrestricted General Fund).

General Obligation Bond Fund 46

1. \$ 386,870 to *Cordoba Corporation* for bond project construction management for April 2011.
2. \$ 131,762 to *Angeles Contractor, Inc* for construction of the Pacific Coast Campus Walnut Avenue entrance parking lot.
3. \$ 72,455 to *McCarthy Building Companies, Inc.* for construction of the Liberal Arts Campus Parking Structure.
4. \$ 69,440 to *G2K Construction, Inc.* for renovation of the Liberal Arts Campus Bookstore (Building I).
5. \$ 59,820 to *Minako America Corporation* for the Pacific Coast Campus Multi-Disciplinary Academic Building modular installation project, swing space portables and swing space photo lab.
6. \$ 29,616 to *GRD Consulting LLC* for professional facility planning and technical support for district-wide construction projects for April 2011.

Student Financial Aid Fund 74

1. \$ 26,814 to *Long Beach Community College District* for transfer of EOPS/CARE funds from the Los Angeles County Office of Education (LACOE) to Farmers and Merchants Bank for disbursement through the direct deposit system.

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Budget Increase (Decrease)

Unrestricted General Fund 01

2010-2011 Revised Budgets:

Material fees/facility use fees, based on 2010-11 collection - Program 0990 \$ 2,062

Restricted General Fund 12

2010-2011 Revised Budgets:

CalWorks Programs 9220-9260 \$ 32,625

Public Education Grant (PEG) Funds Program 0286 \$ 25,869

Child Development Training Consortium \$ 10,880

DSPS Program 0200 \$ 180

Basic Skills Program 2915 \$ (49,726)

2010-2011 New Budgets:

Steps to Excellence Project Program 0415 \$ 4,999

It was moved by Member Clark, seconded by Member Kellogg, that the items on the Consent Agenda be approved and authorized.

The motion carried, all voting aye.

The following items were moved to non-consent due to the request to pull an item from the group.

ACADEMIC AFFAIRS, STUDENT SUPPORT AND ADMINISTRATIVE SERVICES

It was moved by Member Uranga, seconded by Member Kellogg, that the Board of Trustees authorize the Vice President, Administrative Services, or designee to enter into and execute the following agreements:

CN 93148.7 – With *City of Long Beach, Long Beach Harbor Department*, Amendment #1, to increase the funding amount by \$16,380 for a total contract amount of \$65,520.

CN 93152.2 – With *Yosemite Community College District, Child Development Training Consortium*, Amendment #1, to increase the funding amount by \$11,750 for a total contract amount of \$30,500.

Bond Contract Awards

CN 22046.5 – With *Uribe Trucking dba Alex Moving & Storage*, effective July 1, 2011 to June 30, 2012 for a total contract amount not to exceed \$100,000, paid from General Obligation Bond Fund.

CN 22046.6 – With *Corovan Moving & Storage Company*, effective July 1, 2011 to June 30, 2012 for a total contract amount not to exceed \$100,000, paid from General Obligation Bond Fund.

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CN 22046.7 – With *RonDeux Relocation Services, Inc. dba Penn Corporate Relocation Services, Inc.*, effective July 1, 2011 to June 30, 2013 for a total contract amount not to exceed \$100,000, paid from General Obligation Bond Fund.

Bond Contract Amendments

CN 22017.7 – With *P2S Engineering, Inc.*, Amendment #6, to change the termination date from June 30, 2011 to June 30 2012 and to increase the contract amount by \$3,100 for a total contract amount not to exceed \$32,000, paid from General Obligation Bond Fund.

CN 22018.8 – With *Hill Partnership, Inc.*, Amendment #7, to increase the contract amount by \$9,064.50 for a total contract amount not to exceed \$3,047,288.27, paid from General Obligation Bond Fund.

CN 22026.6 – With *Mactec Engineering & Consulting, Inc.*, Amendment #2, to change the termination date from June 30, 2011 to June 30, 2012, at no additional cost.

CN 22030.3 – With *Hill Partnership, Inc.*, Amendment #7, to increase the contract amount by \$8,503.50 for a total contract amount not to exceed \$545,927.99, paid from General Obligation Bond Fund.

CN 22043.6 – With *Cambridge West Partnership, LLP*, Amendment #1, to change the termination date from June 30, 2011 to June 30, 2012, at no additional cost.

Contract Awards

CN 95012.1 – With *Public Agency Retirement Services*, to terminate the 1993 Supplement to PERS Early Retirement Incentive Plan and accept receipt of approximately \$53,091 in residual assets.

CN 99632.4F – With *Dell Financial Services, LLC*, to enter into a 36-month lease for servers and storage from June 1, 2011 through May 31, 2014 at an annual cost of \$44,662.83 plus taxes, shipping and maintenance fees, paid from Unrestricted General Fund.

CN 99676.3 – With *Megan Marshman*, effective July 1, 2011 through December 31, 2011 for a total contract amount not to exceed \$25,000, paid from Restricted General Fund.

CN 99676.4 – With *Lynn Stewart*, effective July 1, 2011 through December 31, 2011 for a total contract amount not to exceed \$54,720, paid from Restricted General Fund.

CN 99676.5 – With *IMO Ventures, Inc. dba IMM Management*, effective July 1, 2011 through December 31, 2011 for a total contract amount not to exceed \$68,000, paid from Restricted General Fund.

CN 99676.6 – With *The Barton Group* effective July 1, 2011 through December 31, 2011 for a total contract amount not to exceed \$25,000, paid from Restricted General Fund.

CN 99676.8 – With *Keenan & Associates*, effective January 1, 2010 benefits will be paid at a rate of 4.5% through the end of the plan or until all benefits have been paid.

Contract Amendments

CN 99663.6 – With *City of Long Beach, Pacific Gateway Workforce Investment Network*, Amendment #1 to change the termination date from May 1, 2011 to June 30, 2011 and to increase the contract amount by \$5,132, for a total contract amount not to exceed \$58,634, paid from Restricted General Fund.

CN 99663.7 – With *City of Long Beach, Pacific Gateway Workforce Investment Network*, Amendment #2, to change the termination date from May 1, 2011 to June 30, 2011 and to increase the contract amount by \$5,132 for a total contract amount not to exceed \$58,634, paid from Restricted General Fund.

CN 99668.1 – With *Substance Abuse Foundation of Long Beach*, Amendment #1, to increase the contract amount by \$10,000 for a total contract amount not to exceed \$30,000, paid from Restricted General Fund.

CN 99669.7 – With *Roy W. Roberts, II Watts Willowbrook Boys & Girls Club*, Amendment #1, to increase the contract amount by \$14,400 for a total contract amount not to exceed \$27,120, paid from Restricted General Fund.

CN 99670.9 – With *Launchpad Careers, Inc.*, Amendment #2, to increase the contract amount by \$6,000 for a total contract amount not to exceed \$58,245, paid from Restricted General Fund.

Change Order Ratifications

CN 22041.6 – With *Bayley Construction*, Change Order #3 for the MDAB Renovation project at the Pacific Coast Campus in the amount of \$25,161, for a total contract amount not to exceed \$22,337,450.96, paid from General Obligation Bond Fund. Total approved change orders represent .66% of the contract amount.

CN 22043.9 – With *Angeles Contractor, Inc.*, Change Order #2 for the Walnut Avenue Arrival Court/Parking Lot project at the Pacific Coast Campus in the amount of \$8,953.71, for a total contract amount of \$458,983.32, paid from General Obligation Bond Fund. Total approved change orders represent 6.15% of the contract amount.

Use of Other Agencies Bids

King County #B20805B – With *Airgas, Inc.*, to use the Purchasing Agreement No. ITB 1085-08-PJO, to provide welding supplies and equipment effective May 1, 2011 through April 30, 2012.

Chawanakee Unified School District #2011-11 – With *Class Leasing, Inc.*, for the purchase, lease, relocation, dismantle and removal of Department of State Architect (DSA) approved portable classrooms, effective March 9, 2011 to March 9, 2016.

Los Alamitos Unified School District #2010-002 – With *Williams Scotsman, Inc.*, for the lease, relocation, dismantle, and removal of Department of State Architect (DSA) approved portable classrooms and California Department of Housing Portable Buildings (DOH) district wide, effective December 14, 2010 to December 14, 2015.

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Partial Release of Retention

CN 22024.4YC – With *Siemens Building Technologies, Inc.* for the Energy Systems Upgrades – Phase IIB project at both campuses to reduce the percentage of retention being held from 10% to 5%. The project is 91% complete.

Completion of Contract

CN 22039.8 – With *Architectural Design & Signs, Inc.*, for the Marquee project at the Liberal Arts and Pacific Coast Campuses for a total fee of \$611,931. Project was completed on March 30, 2011.

Ratification of Contracts Under \$25,000

Ratify contracts under \$25,000 for the period of May 11, 2011 through May 27, 2011 as listed:

CN #22045.9	\$ 6,000
CN #22046.1	\$ 5,500
CN #22046.4	\$ 3,876
CN #93154.6	\$4,999

Institutional Memberships

Amend the 2010-2011 Institutional Membership list to include:

National Association for Community College Entrepreneurship (Paid by ERD – Contact Sheneui Weber)	\$ 750
Santa Fe Springs Chamber of Commerce (Paid by LBCC SBDC – Contact Mike Daniel)	\$ 220

PURCHASING

Purchase Order Approvals/Ratifications

Ratify the issuance of purchase orders for the period of May 2, 2011 through May 20, 2011 in the amount of \$495,343.43 as listed:

PO #67262 – PO #67358	\$495,343.43
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Included in the total amount of purchase orders of \$495,343.43 are no items greater than \$25,000.

The motion carried, all voting aye.

HUMAN RESOURCES

Management Team Furloughs for 2011-12

It was moved by Member Clark, seconded by Member Bowen that the Board of Trustees approve an eight (8) day furlough during fiscal year 2011-2012 for all Management Team personnel.

The motion carried, all voting aye.

Indefinite Salary Rates for District Employees

It was moved by Member Clark, seconded by Bowen, that Board of Trustees hereby declares that all salary rates for academic employees represented by CCA and CHI, the classified employees represented by AFT, as well as Management Team personnel and other unrepresented employee salaries, be declared indefinite for fiscal year 2011-12.

The motion carried, all voting aye.

ACADEMIC SENATE (Title 5, Section 53203)

Revised Administrative Regulations: 4028

This item was presented for information only. Administrative Regulations 4028 on Course Credit were updated and adopted by the Committee on Curriculum and Instruction and have been reviewed by the President's Leadership Council. The revisions allow recognition of the CLEP (Credit by College-Level Examination Program) Test Scores and IB (International Baccalaureate) Assessment. The recognition of the CLEP scores will assist our students who are Veterans and the IB scores will help high school students who have completed the rigorous IB program. The acceptance of these scores will help to align Long Beach City College with the California State University system and what it accepts for general education.

SUPERINTENDENT-PRESIDENT

Superintendent-President's Report

No report.

ACADEMIC AFFAIRS

California Department of Education, Child Development Program Self-Evaluation

The California Department of Education, Child Development Division, requires that all Child Development Centers that are recipients of State contracts must file an annual Program Self-Evaluation. The report indicates how key points in previous self-evaluations were implemented in the current year's operation and presents results, verification of qualified staff and any additional proposals or initiatives to improve student outcomes to effectively prepare students to be Kindergarten ready.

Evidence that the Governing Board has received the progress report and all accompanying documents will be submitted to the Department of Education.

STUDENT SUPPORT SERVICES

No items, no report.

ADMINISTRATIVE SERVICES

Institutional Memberships 2011-2012

It was moved by Member Kellogg, seconded by Member Uranga that the Board authorize District Institutional Membership in the following organizations for 2011-2012 as follows:

Academic Senate for California Community Colleges
Accrediting Commission for Community and Junior Colleges
American Association of Community Colleges

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American Culinary Federation
American Dietetic Association
American Federation of Arts
American Society for Training and Development (ASTD)
Associate Degree Nursing Program Directors
Association for the Assessment of Learning in Higher Education
Association of Community College Trustees (ACCT)
Association of Small Business Development Centers
Association of Writers & Writing Programs
Bellflower Chamber of Commerce
Board of Registered Nursing
Board of Vocational Nurses and Psychiatric Examiners
California Association of Community College Registrars and Admission Officers (CACCRAO)
California Association of Latino Community College Trustees (CALCCT)
California Association of School Business Officials (CASBO)
California Chamber of Commerce
California Colleges for International Education
California Community Colleges Chief Instructional Officers
California Community Colleges Chief Student Services Administrators Association
California School Personnel Commissioners Association (CSPCA)
Catalina Island Chamber of Commerce
Cerritos Chamber of Commerce
Community College Facility Coalition
Community College League of California (CCLC)
Community College League of California, California Community College Athletic Association
Cooperative Organizations for the Development of Employee Selection Procedures
Council for Opportunity in Education
Council for Resource Development (CRD)
Council of Chief Librarians (CCL)
Dietary Service Supervisors of America
Downey Chamber of Commerce
Educational Mandated Cost Network (EMCN)
English Council of California Two-Year Colleges
Equal Employment Diversity and Equity Consortium
Executive Women International
Health Services Association for California Community Colleges
Hispanic Association of Colleges and Universities (HACU)
Honors Transfer Council of California
InfoCom International
Interior Design Educators Council
International Economic Development Council (IEDC)
Lakewood Chamber of Commerce
Leadership Long Beach
League for Innovation
Learning Resources Network
Long Beach Area Chamber of Commerce
Long Beach Rotary Club – Corporate

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Los Angeles Area Chamber of Commerce
Los Angeles County Economic Development Corporation (LAEDC)
National Association for Community College Entrepreneurship (NACCE)
National Association for Foreign Student Affairs (NAFSA)
National Association of Latino Elected/Appointed Officials (NALEAO)
National Association of Student Personnel Administrators (NASPA)
National Coalition of Advanced Technology Centers (NCATC)
National Collegiate Honors Council
National Community College Hispanic Council
National Council for Marketing and Public Relations
National Institute for Staff and Organizational Development (NISOD)
National League for Nursing
Norwalk Chamber of Commerce
Orange County/Long Beach Consortium for Nursing
Paramount Chamber of Commerce
Personnel Commissioners Association of Southern California
Phi Beta Kappa
Recording for the Blind and Dyslexic
Regional Hispanic Chamber of Commerce
Research and Planning Group (The RP Group)
Santa Fe Springs Chamber of Commerce
Signal Hill Chamber of Commerce
South Coast Conference
South Coast Consortium of Schools & Colleges
South Coast Higher Education Council
South Gate Chamber of Commerce
Southern 30 Information Exchange Consortium
Southern California CCD Employment Relations Consortium
Southern California Directors of Vocational Nursing Programs
Southern California Football Association (formerly called Mission Conference)
Southern California Intersegmental Articulation Council (SCIAC)
Southern California Regional Transit Training Consortium
The Advocacy Group
Umoja
Western Regional Honors Council
Western States Conference

The motion carried, all voting aye.

Resolution, Authorizing Utilization of Design-Build Process – Mathematics & Technology Building Project (LAC)

It was moved by Member Bowen, seconded by Member Uranga, that the Board of Trustees adopt Resolution 061411A Authorizing the District to Utilize Design-Build Process for the Mathematics & Technology Building project at the Liberal Arts Campus.

Roll call vote:

Otto Yes

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Uranga	Yes
Bowen	Yes
Clark	Yes
Kellogg	Yes

The motion carried with a vote of 5-0.

Resolution, Authorizing Utilization of Design-Build Process – Student Services Building Project (PCC)

It was moved by Member Kellogg, seconded by Member Clark, that the Board of Trustees adopt Resolution 061411B Authorizing the District to Utilize Design-Build Process for the Student Services Building (Building GG) project at the Pacific Coast Campus.

Roll call vote:

Otto	Yes
Uranga	Yes
Bowen	Yes
Clark	Yes
Kellogg	Yes

The motion carried with a vote of 5-0.

PACIFIC COAST CAMPUS

Pacific Coast Campus Educational Plan

In accordance with Board Goal 3.D., IMPROVE ORGANIZATIONAL FUNCTION, CREATE A GREATER SENSE OF COMMUNITY AND ENGAGE IN MORE COMMUNITY OUTREACH - review an Educational Plan for the Pacific Coast Campus to enhance its responsiveness to students and community needs. Such a plan is to provide students with a complete/comprehensive academic program that will further opportunities for basic skills achievement, Associate Degree attainment, and transfer to four-year higher education institutions.

Donald Berz, Executive Vice President of Academic Affairs, introduced Dr. Byron Breland, Associate Vice President, PCC, who provided the Board with the educational plan approved by the College Planning Committee for the Pacific Coast Campus.

ECONOMIC AND RESOURCE DEVELOPMENT

No items, no report.

ACADEMIC SENATE

No report.

TRUSTEES COMMUNICATIONS

President Otto announced that some general communication changes to the order of the agendas will be introduced over the next few weeks. The Board is interested in ways to make the agendas more participation friendly, i.e., where the public comments listed.

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NEW BUSINESS

There was no new business.

FUTURE REPORTS

There were no new requests for future reports.

PUBLIC COMMENTS (NON-AGENDA ITEMS)

DeWayne Sheaffer, CCA, addressed the Board regarding AB515, Community Colleges: Extension Courses for Credit. CCA opposes this bill.

ADJOURNMENT

President Otto adjourned the meeting at 7:08 p.m. The next regular meeting of the Board of Trustees will be held on June 28, 2011. The first order of business will be adjournment to a closed session, as needed. The Board will reconvene in open session at 5:00 p.m. in Building T, Room 1100, Liberal Arts Campus.

Assistant Secretary