

**BOARD OF TRUSTEES
LONG BEACH COMMUNITY COLLEGE DISTRICT**

**Minutes of Meeting of
September 14, 2010**

The meeting of the Board of Trustees of the Long Beach Community College District, County of Los Angeles, California, was held in Building T, Room 1100, Liberal Arts Campus, 4901 East Carson Street, Long Beach, on September 14, 2010.

CALL TO ORDER

The meeting was called to order at 5:10 p.m., in the Board Room, Building T, Room 1100, Liberal Arts Campus.

PLEDGE OF ALLEGIANCE

Jeff Kellogg led the Pledge of Allegiance.

ROLL CALL

Present: President Clark, Vice President Uranga, Member Bowen, Member Kellogg, and Student Trustee Alvarez

Absent: Member Otto arrived after roll call (5:12 p.m.)

WELCOME AND INTRODUCTIONS

President Clark welcomed everyone to the meeting.

APPROVAL OF MINUTES

It was moved by Member Bowen, seconded by Member Uranga, that the minutes of the meetings of, August 24, 2010, be approved as distributed. The motion carried, all voting aye.

ORDERING OF THE AGENDA

President Clark announced that item 5.2, 6.1, 6.3, and 12.1 would be moved from consent to non-consent for discussion.

REPORT OF BOARD OF TRUSTEES

Committee Reports

There were no committee reports.

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STUDENT TRUSTEE

Ms. Alvarez announced that ASB cabinet officially accepted their tentative budget; LBCC “Rock to Vote” campaign is in the works and a date is still to be set, along with a committee. The ASB retreat will take place on Saturday, September 18, at UCI and will provide training to the cabinet in parliamentary procedures and they will work on establishing goals for this semester.

PUBLIC COMMENTS ON AGENDA ITEMS

There were no comments.

The following items were part of the Consent Agenda

HUMAN RESOURCES (Academic)

That the Board of Trustees approve/ratify the following actions:

APPOINTMENTS

Hourly Instructor – Fall	520
Stipend	62

IN-SERVICE CHANGES

Change of Title	3
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FISCAL SERVICES

That the Board of Trustees approve the following actions:

Salary Warrants

Ratify issuance of salary warrants listed on Register Nos. 4627 through 4630 for the period of August 2, 2010 through August 20, 2010 in the amount of \$1,263,447.24, as listed:

Register No. 4627 Issue Date 08/08/10	Warrant Nos. 96694 - 96746	\$ 675,255.41
Register No. 4628 Issue Date 08/09/10	Warrant Nos. 96747 - 96928	\$ 246,830.32
Register No. 4629 Issue Date 08/15/10	Warrant Nos. 96929 - 96942	\$ 19,293.51
Register No. 4630 Issue Date 08/16/10	Warrant Nos. 96943 - 96959	\$ 322,068.00
Total Salary Warrants Issued:		\$ <u>1,263,447.24</u>

Budget Increase (Decrease)

General Obligation Bond Funds 43/45

2009-2010 Budget Revisions:

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Additional Interest Earned through June 30, 2010

General Obligation Bond Fund 43, Series A	\$	55,772
General Obligation Bond Fund 45, Series B	\$	10,900

ACADEMIC AFFAIRS, STUDENT SUPPORT AND ADMINISTRATIVE SERVICES

Authorize the Vice President, Administrative Services, or designee to enter into and execute the following agreements:

Bond Contract Awards

CN 22043.3 – With *Hill Partnership, Inc.*, for Storm Drain Improvements at the Pacific Coast Campus for a total contract amount not to exceed \$104,847, paid from General Obligation Bond Fund.

CN 22043.4 – With *GRD Consulting LLC*, effective September 15, 2010 through September 14, 2012 for a total contract amount not to exceed \$993,168, paid from General Obligation Bond Fund.

CN 22043.5 – With *Twining Laboratories, Inc.*, effective September 15, 2010 through June 30, 2013 for a total contract amount not to exceed \$350,000, paid from General Obligation Bond Fund.

CN 22043.6 – With *Cambridge West Partnership, LLC*, effective July 1, 2010 through June 30, 2011 for a total contract amount not to exceed \$184,760, paid from General Obligation Bond Fund.

Contract Awards

CN 99640.3 – With *Liebert Cassidy Whitmore*, for a not to exceed amount of \$171,800 for the 2010–2011 fiscal year, paid from Unrestricted General Fund.

CN 99668.6 – With *Boston Reed College*, effective October 12, 2010 through May 24, 2011 for a total contract amount not to exceed \$63,000, paid from Restricted General Fund.

CN 99668.9 – With *Long Beach Unified School District (LBUSD)* effective July 1, 2010 through June 30, 2013 for an amount not to exceed \$90,000, paid from Restricted General Fund.

Contract Amendments

CN 99643.2 – With *Parker & Covert, LLP*, Amendment #3, to extend the termination date from June 30, 2010 to June 30, 2011, at no additional cost.

CN 99652.3 – With *Atkinson, Andelson, Loya, Ruud & Romo*, Amendment #3, to increase the contract amount by \$62,000 for a total contract amount not to exceed \$118,000, paid from Unrestricted General Fund.

CN 99658.5 – With *Norman A. Traub dba: Norman A. Traub Associates*, Amendment #3, to extend the termination date from June 30, 2010 to June 30, 2011, at no additional cost.

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CN 99661.6 – With *Santa Clarita Community College District*, Amendment #1, to increase the contract amount by \$25,000 for a total contract amount not to exceed \$345,000, paid from Restricted General Fund.

CN 99661.7 – With *El Camino Community College District*, Amendment #1, to increase the contract amount by \$50,000 for a total contract amount not to exceed \$350,000, paid from Restricted General Fund.

CN 99664.5 – With *Goodwill, Serving the People of Southern Los Angeles County dba Links Sign Language & Interpreting Services*, Amendment #1, to extend the termination date from June 30, 2010 to June 30, 2011, at no additional cost.

Change Order Ratifications

CN 22035.9 – With *Mobile Modular Management Corporation*, Change Order #2, for the interim space for the Bookstore at the Liberal Arts Campus in the amount of \$958, for a total contract amount not to exceed \$238,404.99, paid from General Obligation Bond Fund.

CN 22038.2 – With *Cavecche Engineering & Construction Company, Inc.*, Change Orders #6 and #7 for the Infrastructure North Loop project at the Liberal Arts Campus in the amounts of \$13,021.58 and \$7,861.23, respectively, for a total contract amount not to exceed \$3,781,625.81, paid from General Obligation Bond Fund. Total approved change orders represent 3.57 % of the contract amount.

CN 22040.2 – With *Marina Landscape, Inc.*, Change Order #4 for the Tech I Exterior Lighting & Landscape project at the Pacific Coast Campus in the amount of \$8,961.78, for a total contract amount not to exceed \$156,820.48, paid from General Obligation Bond Fund. Total approved change orders represent 1.89% of the contract amount.

CN 22041.4 – With *Moore Flooring, Inc.*, Change Order #1 for the Bldg. E Nordic Lounge Floor Replacement project at the Liberal Arts Campus in the amount of \$1,628, for a total contract amount not to exceed \$29,115, paid from General Obligation Bond Fund. Total approved change order represents 5.92% of the contract amount.

Amendment to Board Action

CN 22024.4YC – Amend the board action of August 24, 2010 with *Siemens Building Technologies, Inc.*, to revise the total contract amount not to exceed to \$13,218,210.

CN 99663.9 – Amend the board action of February 23, 2010 with *California Building Performance Contractor Association* to revise the termination date of September 30, 2010 to December 31, 2010.

Completion of Contract

CN 22021.3 – With *Taisei Construction Company*, for the South Quad Complex Building project at the Liberal Arts Campus for a total fee of \$40,218,933.57. Final completion date of the project is September 14, 2010.

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CN 22038.3 – With *G. A. Dominguez*, for the MDAB Swing Space Site Work project at the Pacific Coast Campus for a total fee of \$394,734.92. Project was completed on April 12, 2010.

CN 22041.4 – With *Moore Flooring, Inc.*, for the Bldg. E Nordic Lounge Floor Replacement project at the Liberal Arts Campus for a total fee of \$29,115. Project was completed on July 23, 2010.

Ratification of Contracts Under \$25,000

Ratify contracts under \$25,000 for the period of August 2, 2010 through August 20, 2010 as listed:

CN #22043.2	\$	4,970.25
CN #93151.5	\$	1,500.00
CN #99664.7	\$	20,000.00
CN #99668.4 – 99668.5	\$	34,000.00
CN #99668.8	\$	23,625.00

PURCHASING

Purchase Order Approvals/Ratifications

Authorize the issuance of purchase orders for the period of August 2, 2010 through August 20, 2010 in the amount of \$1,286,011.46 as listed:

PO #65627 – PO #65804	\$	1,286,011.46
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Included in the total amount of purchase orders of \$1,286,011.46 are the following items greater than \$25,000:

Unrestricted General Fund – 01

PO #65668	<i>United States Postal Services</i> Postage for meter	\$	250,000.00
PO #65670	<i>Oracle America, Inc.</i> PeopleSoft program licenses and support	\$	300,517.26
PO #65673	<i>Hillyard</i> Custodial cleaning supplies	\$	55,000.00
PO #65711	<i>Enterprise Fleet Services</i> Lease of vans for District and ASB	\$	51,034.00
PO #65801	<i>Amtech Elevator Services</i> Service agreement for elevator testing & maintenance	\$	40,000.00

General Obligation Bond Fund – 46

PO #65799	<i>KDC Construction</i> Valve replacement, Bldg GG at PCC	\$	110,718.29
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HUMAN RESOURCES (Classified)

It was moved by Member Uranga, seconded by Member Kellogg, that the Board of Trustees approve/ratify the following actions:

APPOINTMENTS

Permanent	2
Temporary	5
Exempt from the Merit System	234

INSERVICE CHANGES

Mileage	5
Resignation	2
Retirement	1

The motion carried aye voting aye.

Member Uranga acknowledged Lucinda Williamson upon her retirement after twenty-six years of service at LBCC. Ms Williams was unable to attend the meeting. President Oakley said that we would send her certificate and congratulations on behalf of the Board.

FISCAL SERVICES

FINANCE

Budget Transfers

It was moved by Member Uranga, seconded by Member Bowen, that the Board of Trustees approve the following actions:

Budget Transfer numbers 134948, 135013 and 135041 for the Restricted General Fund 12 in the amount of \$10,722 as listed:

From: Classified Salaries	\$	16	
Employee Benefits		2	
Supplies		751	
Services and Operating Expenses		6,359	
Equipment		<u>3,594</u>	\$ <u>10,722</u>
To: Academic Salaries	\$	497	
Classified Salaries		4,208	
Employee Benefits		1,482	
Supplies		1,553	
Equipment		<u>2,982</u>	\$ <u>10,722</u>

There are no budget transfers greater than \$25,000 for the Restricted General Fund 12.

Budget Transfer numbers 135141, 135142 and 135154 for the General Obligation Bond Funds 43, 45 and 46 in the amount of \$1,539,750 as listed:

From: Services and Operating Expenses	\$	809,608
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	Equipment	56,621	
	Construction and Additions	123,521	
	Reserves	<u>550,000</u>	\$ <u>1,539,750</u>
To:	Classified Salaries	\$ 4,220	
	Employee Benefits	507	
	Supplies	2,806	
	Services and Operating Expenses	354,388	
	Construction/Engineering/Equipment	<u>1,177,829</u>	\$ <u>1,539,750</u>

Included in the budget transfer of \$1,539,750 for the General Obligation Bond Funds 43, 45 and 46 are the following transfers greater than \$25,000:

<u>AT</u>	<u>From:</u>	<u>Amount</u>
135141	514000-46-710400-5400 Professional Services	\$ 2,806
	621000-46-710400-5404 Construction and Additions	56,621
	790100-46-710400-5701 Reserves	400,000
	790100-46-710400-5703 Reserves	50,000
	790100-46-710400-5716 Reserves	100,000
	573000-46-710400-5738 Legal Services	3,973
	514000-46-710600-5323 Professional Services	13,472
	<u>To:</u>	
	457000-46-710400-5400 Supplies	\$ 2,806
	514000-46-710400-5404 Professional Services	53,877
	568000-46-710400-5404 Maintenance and Repairs	1,192
	589000-46-710400-5404 Other Services	798
	232500-46-710400-5438 Classified Salaries	673
	395000-46-710400-5438 Employee Benefits	81
	589000-46-710400-5701 Other Services	25,000
	621000-46-710400-5701 Construction and Additions	200,000
	624000-46-710400-5701 Inspection Services	125,000
	625000-46-710400-5701 Building Fixtures	50,000
	589000-46-710400-5703 Other Services	50,000
	232500-46-710400-5738 Classified Salaries	3,547
	395000-46-710400-5738 Employee Benefits	426
	646000-46-710600-5323 Equipment	13,472
	568000-46-710600-5616 Maintenance and Repairs	100,000

Transfer budget to cover expenses for construction, building fixtures, other services and to cover deficit accounts for 2009-2010 year-end closing.

<u>AT</u>	<u>From:</u>	<u>Amount</u>
135142	621000-43-710400-5404 Construction and Additions	\$ 85,251
	621000-43-710600-5616 Construction and Additions	38,270
	<u>To:</u>	
	581000-43-710400-5400 Arbitrage Interest Expense	\$ 123,521

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Transfer budget to cover arbitrage interest expense.

<u>AT</u>	<u>From:</u>	<u>Amount</u>
135154	514000-45-710400-5400 Professional Services	\$ 477,275
	544000-45-710400-5327 Other Insurance	11,722
	544000-45-710400-5400 Other Insurance	2,786
	544000-45-710400-5406 Other Insurance	11,087
	544000-45-710400-5409 Other Insurance	117,856
	544000-45-710400-5414 Other Insurance	2,229
	544000-45-710400-5415 Other Insurance	9,434
	544000-45-710400-5416 Other Insurance	72,710
	544000-45-710600-5603 Other Insurance	1,769
	544000-45-710600-5268 Other Insurance	82,489
	<u>To:</u>	
	621000-45-710400-5438 Infrastructure and Construction	\$ 789,357

Transfer budget to cover expenses for year-end closing and to close out Fund 45.

The motion carried, all voting aye.

Commercial Warrants

It was moved by Member Uranga, seconded by Member Bowen, that the Board of Trustees ratify issuance of commercial warrants listed for the period of August 2, 2010 through August 20, 2010 in the amount of \$10,477,858.20.

Unrestricted General Fund 01	\$ 2,679,508.29
Restricted General Fund 12	490,347.54
Child and Adult Development Fund 33	353.14
General Obligation Bond Fund 46	6,786,434.31
Veterans' Stadium Operations Fund 58	56,082.00
Community/Contract Education Fund 59	16,081.02
Self Insurance Fund 61	800.00
Student Financial Aid Fund 74	41.50
Payroll Clearing Fund 76	37,885.81
Retiree Benefits Fund 79	<u>410,324.59</u>

Total Commercial Warrants: \$ 10,477,858.20

Included in the total warrant expenditure of \$10,477,858.20 are the following payments greater than \$25,000, excluding employee benefits and utilities:

Unrestricted General Fund 01

1. \$ 203,638 to *City of Long Beach (Police Department)* for security services for May 2010 (this warrant is jointly funded with the Restricted General Fund).
2. \$ 202,498 to *Protected Insurance Program for Schools* for workers' compensation coverage from July 1, 2010 through July 1, 2011 (second and third of twelve installments).

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3. \$ 51,034 to *Enterprise Fleet Services* for the lease of eight 12-passenger vans.

Restricted General Fund 12

1. \$ 128,379 to *Santa Monica Community College District* for hosting a service center for the Small Business Development Center Network.
2. \$ 116,322 to *Pacific Coast Regional Small Business Development Corp.* for hosting a service center for the Small Business Development Center Network.
3. \$ 75,866 to *City of Los Angeles, Harbor Department (Port of Los Angeles)* for a contract with Small Business Development Center for a port technology center.
4. \$ 50,963 to *ASB Bank (Associated Student Body Bank)* for implementation of the Community College Initiative for the Egypt Program-Phase II established through the Foundation for California Community Colleges and the Chancellor's Office.
5. \$ 10,718 to *City of Long Beach (Police Department)* for security services for May 2010 (this warrant is jointly funded with the Unrestricted General Fund).

General Obligation Bond Fund 43/45/46

1. \$ 3,751,089 to *McCarthy Building Companies, Inc.* for the construction of the Liberal Arts Campus Parking Structure for the period of June and July 2010.
2. \$ 930,698 to *Siemens Building Technologies, Inc.* for installation of central plants.
3. \$ 523,170 to *SEWUP JPA* for premiums of workers' compensation, general liability coverage for the Pacific Coast Campus Multi-Disciplinary Academic Building.
4. \$ 194,481 to *Solpac Construction, Inc.* for construction of the Liberal Arts Campus Learning Resource Center.
5. \$ 193,248 to *AMG & Associates, Inc.* for renovations completed in Building O.
6. \$ 175,289 to *Ava Builders, Inc.* for upgrades made on the Los Coyotes parking lot.
7. \$ 131,869 to *Angeles Contractor, Inc.* for the MPOE Building and Connection to Building O project at the Liberal Arts Campus.
8. \$ 123,236 to *U.S. Bank N.A.* for escrow retention for construction & design of the Liberal Arts Campus Parking Structure.
9. \$ 114,426 to *Minako America Corporation* for the Pacific Coast Campus Multi-Disciplinary Academic Building portable swing space and modulares.
10. \$ 107,377 to *Twining Laboratories, Inc.* for testing and data collection of construction materials on the Liberal Arts Campus Parking Structure, Building P, Building O, Infrastructure North Loop project, and MPOE Building.
11. \$ 89,948 to *Silver Creek Industries, Inc.* for installation of the Liberal Arts Campus Bookstore (Building I) portable modular.
12. \$ 74,648 to *Alley Cat Development, Inc.* for construction of the Pacific Coast Campus Multi-Disciplinary Academic Building portable swing space.
13. \$ 72,694 to *Sandy Pringle Associates* for inspection services of the Liberal Arts Campus Central Plant walkway extension, Infrastructure North Loop project, Parking Structure, MPOE Building and Connection to the Building O project, Building Z/Warehouse Retrofit, and the South Quad.
14. \$ 52,554 to *Keenan & Associates* for owner's protective indemnity insurance for the Pacific Coast Campus Multi-Disciplinary Academic Building renovation.

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15. \$ 45,823 to *Universal Metro, Inc.* for installation of 6,000 square feet of carpet and linoleum in the Liberal Arts Campus Building E.
16. \$ 28,536 to *Lynne Capouya, Inc.* for landscape architect services for the Pacific Coast Campus Walnut Avenue Arrival Court project.
17. \$ 28,454 to *TBC Contractors Corporation* for construction work on the Liberal Arts Campus Building Z /Warehouse Retrofit.
18. \$ 26,936 to *R2A Architecture* for professional services rendered for renovation of Building P.

The motion carried, all voting aye.

Member Uranga asked about the term of the contract with the City of Long Beach (Police Department) due to the city's budget restraints and possible eliminations of a number of the city's police force. President Oakley assured Member Uranga that we have a current contract stating a certain number of officers assigned to our District and that that changes cannot be made by the city without renegotiating that contract. Mr. Oakley said that he would keep the Board apprised if he should hear anything that would indicate reopening this contract.

Grant/Revenue Agreements

It was moved by Member Uranga, seconded by Member Otto, that the Board of Trustees authorize the Vice President, Administrative Services, or designee to enter into and execute the following agreements:

CN 93151.4 – Ratify – With the *U.S. Department of Education*, to provide funding effective September 1, 2010 through August 31, 2011. Amount of funding is \$290,516.

CN 93151.6 – Ratify – With the *U.S. Department of Education*, to provide funding effective September 1, 2010 through August 31, 2011. Amount of funding is \$238,496.

CN 93151.7 – Ratify – With the *Goldman Sachs Foundation*, to provide funding effective September 1, 2010 through January 31, 2011. Amount of funding is \$543,509.

The motion carried, all voting aye.

Member Uranga commented on CN93151.7 (Goldman Sachs Foundation) that he is very pleased that this grant is coming along and that we are fully on board. He reemphasized that the Board hopes to receive updates on the project, at least a general overview. Ms. Bynum is working with Goldman Sachs on bringing a rep to discuss the partnership. We are looking at starting another cohort in February.

Ms. Bynum says Goldman Sachs is pleased with our model of outreach to bring applicants in and is considering using us as a national model; they are anticipating that this will be their premier program.

ACADEMIC SENATE (Title 5, Section 53203)

No items, no report.

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SUPERINTENDENT-PRESIDENT

President Oakley announced that the MOU between Kaplan University of Florida and the California Community College Chancellor's Office (CCCCO) has been canceled. There have been ongoing discussions on the smoking policies/regulations and we should have a more detailed report at the next meeting. The Educational Master Plan (EMP) Development Process Survey was distributed and the community forums are scheduled for Monday, September 27 at LAC and Wednesday, September 29 at PCC. President Oakley reported that last week we hosted the Executive Director of the White House Initiative on Excellence in Hispanic Higher Education. Member Uranga attended and gave his support. They are focusing on improving student outcomes in the Hispanic education, K-20, by identifying nine communities in the US where they can work with existing infrastructure. Lastly, President Oakley addressed faculty sabbaticals. He encourages the sabbatical committee to continue to submit their requests and follow the process, but that due to budget deficits he will not be recommending to the Board any approved sabbaticals for 2011-2012 due to the fiscal crises. We intend to honor sabbaticals in the long term, but not in the short term.

ACADEMIC AFFAIRS

No items, no report.

STUDENT SERVICES

No items, no report.

ADMINISTRATIVE SERVICES

Resolution, Settlement of General Liability Claims

It was moved by Member Uranga, seconded by Member Otto, that the Board of Trustees adopt Resolution No. 091410A authorizing the Vice President, Administrative Services, or designee, to settle self-insured general liability claims up to \$100,000.

The motion carried, all voting aye.

PACIFIC COAST CAMPUS

No items, no report.

ECONOMIC AND RESOURCE DEVELOPMENT

No items, no report.

ACADEMIC SENATE

Academic Senate President Kevin Ryan announced that the Senate discussed and passed unanimously an Academic Senate Resolution - Appeal for Administration Support of Sabbatical Leave, despite current financial uncertainties for 2011-2012. They encourage faculty to submit sabbatical requests and asks that the Board and President Oakley continue to consider them.

TRUSTEES COMMUNICATIONS

There were no Trustee communications.

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STUDY SESSION**Overview of Board Self –Assessment for 2009-2010**

Dr. Eva Bagg compiled the results of the Board's results of their self-assessment and presented them to the Board and the audience. Copies of these results were distributed and are available electronically online with the agenda for this meeting.

Institutional Effectiveness

Dr. Eva Bagg, Associate Dean, Institutional Effectiveness, presented an Annual Institutional Effectiveness Report which included data from the most current Accountability Reporting for Community Colleges (ARCC) report published by the California Community Colleges Chancellor's Office. The report provides analyses of data from the 2010 ARCC report in addition to other key indicators of student learning and achievement.

Member Clark expressed concerns regarding the ESL Basic Skills Improvement Rate outcomes. President Oakley cited that this has been a topic of discussion for many years and there have been recent efforts to improve how we record the data. Ms. Bagg further explained that the Chancellor's Office had led a project designed to establish consistency in coding for this outcome across all of the California Community Colleges. This project was concluded last year so the impact of these coding changes can be expected in future ARCC results.

Member Otto posed the question if there is something structurally that the college does that explains why the ESL Basic Skills Improvement Rate is so low. Dr. Bagg stated that there is a high rate of repetition in some of these courses. Executive Vice President, Academic Affairs, Don Berz acknowledges that a statewide taskforce has been formed to look at ESL, including repeatability rules. He added that the Deming Report pointed out that the issue of repeatability needed to be addressed, but not much change has taken place since that report. Academic Senate President Ryan stated that he has spoken with ESL faculty about this exact concern. The Faculty is not discouraging repeatability because they are responding to student's stated need.

Dr. Bagg states that further implementation of the LBCC's Student Success Plan will entail adding supplemental learning assistance to some of our ESL courses and that this may lead to improve ESL Basic Skills Improvement Rates.

Dr. Bagg reported on the Student Progress and Achievement Rate and broke this data down by ethnicity. She pointed out that the significant difference for the 2001/02 cohort of Black students as compared to the 2002/03 and 2003/04 cohorts is largely due to changes in the size of the cohorts. For the 2001/02 cohort, there were only 10 Black students who met the cohort criteria. This number increased to 390 Black students for the following cohort.

Member Otto asked how many Black students were enrolled between 2001/02. Member Uranga cited the ethnic breakdown for the student population. He recollected that the student population, in general, is comprised of 10.8% Asian students, about 35% Hispanic and 15% Black. Dr. Bagg confirmed that this was an accurate ethnic breakdown of the student population. Member Otto commented that disaggregating these indicators by ethnicity reflects the equity part of our Educational Master Plan.

Dr. Bagg concluded her report and there was no further discussion.

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NEW BUSINESS

There was no new business.

FUTURE REPORTS

Future Reports or Discussion Items Requested by Board Members:

- Updates on the ongoing development of the 2011-2016 Educational Master Plan
- Report on progress of Smoking Policy/Regulations enforcement

- **BOARD OF TRUSTEES GOALS 2009-2011 will be reported on as follows:**

September 2010

1. MEASURE AND IMPROVE STUDENT SUCCESS

D. By September 2010, review progress in implementing the 2009 ACCJC Accreditation Recommendations and the 2008 Institutional Self-Study Planning Agendas. Thereafter, receive Periodic Reports on the status of meeting the criteria of the ACCJC for reaching proficiency for institutional effectiveness, as defined by the ACCJC Rubric.

2. MEASURE AND IMPROVE FISCAL AND INFRASTRUCTURE STABILITY

A. By September 2010, adopt Board budget guidelines that include:

- A commitment to reduce deficit spending
- A commitment to maintain a 5% General Fund reserve
- A focus on funding the goals of the 24-Month Agenda for Advancement of Student Success and Community Development Plan, the LBCC Institutional Goals for 2010-2011, transfer readiness, and degree and certificate attainment
- A reserve to fund campus maintenance and IT functions

October 2010

1. MEASURE AND IMPROVE STUDENT SUCCESS

F. By October 2010, review the effectiveness of the LBCC assessment process. Develop strategies and time lines to increase the number percentage of non-exempt transfer and degree-seeking students who complete the assessment process to 100% by September 2011.

3. IMPROVE ORGANIZATIONAL FUNCTION, CREATE A GREATER SENSE OF COMMUNITY AND ENGAGE IN MORE COMMUNITY OUTREACH

C. By October 2010, review the implementation of the Staff Equity Plan.

E. By October 2010, review the status of the College Promise, including strategies and time lines as to its implementation and cooperation with the LBUSD and CSULB.

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November 2010

1. **MEASURE AND IMPROVE STUDENT SUCCESS**

A. By November 2010, review the continuing implementation of the LBCC 24-Month Agenda for Advancement of Student Success and Community Development Plan using established benchmark assessment measures.

3. **IMPROVE ORGANIZATIONAL FUNCTION, CREATE A GREATER SENSE OF COMMUNITY AND ENGAGE IN MORE COMMUNITY OUTREACH**

F. By October 2010, review the outreach of the LBCCD to the greater Long Beach community.

PUBLIC COMMENTS (NON-AGENDA ITEMS)

Danny Reich addressed the Board on updating and enforcing the smoking regulations for our campus.

ADJOURNMENT

President Clark adjourned the meeting at 6:50 p.m. The next regular meeting of the Board of Trustees will be held on September 28, 2010. The first order of business will be adjournment to a closed session, as needed. The Board will reconvene in open session at 5:00 p.m. in Building T, Room 1100, Liberal Arts Campus.

Assistant Secretary