The meeting of the Board of Trustees of the Long Beach Community College District, County of Los Angeles, California, was held in Building T, Liberal Arts Campus, 4901 East Carson Street, Long Beach, on January 24, 2012.

CALL TO ORDER
The meeting was called to order at 4:00 p.m., the items to be discussed in closed session were announced and the meeting was adjourned to closed session.

The meeting was reconvened in open session at 5:10 p.m., in Building T, Room 1100, Liberal Arts Campus. President Otto reported that, in closed session, no action was taken.

PLEDGE OF ALLEGIANCE
Tom Clark led the Pledge of Allegiance.

ROLL CALL
Present: President Otto, Vice President Uranga, Member Bowen, Member Clark, Member Kellogg, and Student Trustee Leinen

WELCOME AND INTRODUCTIONS
President Otto welcomed everyone to the meeting. The Board welcomed two more new faculty members: Celina Lee, Librarian and Morgan Barnard, Assistant Professor, Digital Media.

APPROVAL OF MINUTES
It was moved by Member Clark, seconded by Member Uranga, that the minutes of the meeting of, December 13, 2011, be approved as distributed. The motion carried, all voting aye.

ORDERING OF THE AGENDA
Item 5.1, Human Resources (Academic) moved from consent to non-consent for discussion.

REPORT OF BOARD OF TRUSTEES
Report of the Board President
Board President Otto reported that the Student Success Task Force reform plan was passed by the California Community College Board of Governors and will now go to the State Legislature. We are on the cutting edge and never thought that we would see these kinds of change in higher education.

**Nomination for CCCT Board of Directors – 2012**

It was moved by Member Clark, seconded by Member Bowen, that the Board of Trustees support Member Otto’s nomination to the California Community College Trustees (CCCT) Board of Directors.

The motion carried 4-0-1, Otto abstaining.

**AFT and District Initial Bargaining Proposals**

California statute and regulations prescribe that the initial proposal of employee organizations be received during a meeting of the Board of Trustees. Members of the general public are provided the opportunity to address the Board.

President Otto declared the public hearing open and called for comments. Alta Costa, President, AFTCCE said that the classified staff looks forward to collegial negotiations on these reopeners.

Hearing no more responses, President Otto declared the public hearing closed.

**Revised Policy 2001 – Board of Trustees Travel**

The revised policy was for first reading only and will be presented at a future meeting for adoption.

**New Administrative Regulations 2001 – Board of Trustees Travel**

The new regulation was presented for informational purposes only and does not require Board action.

**Revised Policy 2005 – Student Member of the Board of Trustees**

The revised policy was for first reading only and will be presented at a future meeting for adoption.

**Revised Administrative Regulations 2005 – Student Member of the Board of Trustees**

The revised regulation was presented for informational purposes only and does not require Board action.

**Revised Administrative Regulations 2006 – Participation in Governance**

The revised regulation was presented for informational purposes only and does not require Board action.


It was moved by Member Clark, seconded by Member Uranga, that the Board of Trustees approve the deletion of the following policies:

Policy 2009 - Role of the Academic Senate in Shared Governance

DELETED AND INCORPORATED INTO 2006
Policy 2010 - Role of Students in Shared Governance
DELETED AND INCORPORATED INTO 2006

Policy 2012 - Role of the Classified Senate in Shared Governance
DELETED AND INCORPORATED INTO 2006

The motion carried, all voting aye.

Committee Reports
There were no committee reports.

STUDENT TRUSTEE
Ms. Leinen announced the following upcoming events: Join-A-Club Day on Thursday, January 26th; 4th Annual Beverly O’Neill Student Leadership Conference – Mentor Mixer on Friday, February 10th; and Spring Sing on Friday, March 2nd. Ms. Leinen thanked all that attended the Coaches vs. Cancer fundraiser and making it a success.

PUBLIC COMMENTS ON AGENDA ITEMS
There were no public comments on agenda items.

The following items were part of the Consent Agenda

HUMAN RESOURCES (Classified)
That the Board of Trustees approve/ratify the following actions:

APPOINTMENTS
Probationary 8
Working Out of Class 2
Temporary 14
Exempt from the Merit System 40

INSERVICE CHANGES
Mileage 9

SEPARATION FROM THE DISTRICT
Resignation 2

FISCAL SERVICES
FINANCE
Budget Transfers
Budget Transfer numbers 140694, 140721, 140737, 140755, 140846, 140847, 140883, 140900, 140935, 140977, and 141017 for the Unrestricted General Fund 01 in the amount of $53,239 as listed:

From: Academic Salaries $4,050
        Supplies 10,090
Services and Operating Expenses 37,518
Equipment 1,581 $ 53,239

To:
Classified Salaries 21,194
Employee Benefits 2,148
Supplies 5,953
Services and Operating Expenses 11,671
Equipment 12,273 $ 53,239

There are no budget transfers greater than $25,000 for the Unrestricted General Fund 01.

Budget Transfer numbers 140710, 140740, 140752, 140768, 140810, 140858, 140880, 140899, 140961, and 141011 for the Restricted General Fund 12 in the amount of $113,898 as listed:

From: Academic Salaries $ 6,145
 Classified Salaries 30,410
 Employee Benefits 15,108
 Supplies 6,037
 Services and Operating Expenses 25,738
 Equipment 23,960
 Reserve/Student Payments 6,500 $ 113,898

To: Supplies 32,887
 Services and Operating Expenses 59,011
 Equipment 22,000 $ 113,898

Included in the budget transfers of $113,898 for the Restricted General Fund 12 are the following transfers greater than $25,000:

<table>
<thead>
<tr>
<th>AT</th>
<th>From:</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>140740</td>
<td>210300-12-684700-8675 Classified NI Admin Salaries</td>
<td>$ 14,124</td>
</tr>
<tr>
<td></td>
<td>212000-12-684700-8675 Classified NI Salaries</td>
<td>$ 10,182</td>
</tr>
<tr>
<td></td>
<td>395000-12-684700-8675 NI Benefits</td>
<td>$ 10,848</td>
</tr>
<tr>
<td>To:</td>
<td>457000-12-684700-8675 NI Supplies and Materials</td>
<td>$ 2,221</td>
</tr>
<tr>
<td></td>
<td>514000-12-684700-8675 Professional Services</td>
<td>$ 23,933</td>
</tr>
<tr>
<td></td>
<td>646000-12-684700-8675 NI Equipment &lt;$5,000</td>
<td>$ 9,000</td>
</tr>
</tbody>
</table>

To cover anticipated supply, professional services, and equipment expenses for the SBDC Long Beach Service Center through December 31, 2011.

<table>
<thead>
<tr>
<th>AT</th>
<th>From:</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>140961</td>
<td>210300-12-684700-8675 Classified Salaries Administrators</td>
<td>$ 3,584</td>
</tr>
<tr>
<td></td>
<td>211000-12-684700-8675 Classified Salaries Mgr/Supervisors</td>
<td>$ 662</td>
</tr>
<tr>
<td></td>
<td>231000-12-684700-8675 Classified Salaries Student Aides</td>
<td>$ 1,858</td>
</tr>
<tr>
<td></td>
<td>395000-12-684700-8675 NI Benefits</td>
<td>$ 2,110</td>
</tr>
<tr>
<td></td>
<td>646000-12-684700-8675 NI Equipment &lt;$5,000</td>
<td>$ 23,005</td>
</tr>
<tr>
<td>To:</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
To cover anticipated Business Advisor expenses for the SBDC Long Beach Service Center for December 2011.

Budget Transfer numbers 140693 and 140892 for the Capital Projects Fund 41 in the amount of $164,013 as listed:

| From: Inspection Fees/Architect Fees Reserve | $ 10,000 | 154,013 | $ 164,013 |
| From: Services and Operating Expenses Supplies | 7,701 |
| From: Site Improvements/Construction & Additions | 48,504 |
| To: Building Fixtures/Equipment | $ 164,013 |

Included in the budget transfers of $164,013 for the Capital Projects Fund 41 is the following transfer greater than $25,000:

| AT | From: | Amount |
| 140892 | 790100-41-710100-5000 Reserve(s) | $ 154,013 |
| To: | 457000-41-710100-5081 NI Supplies & Materials | $ 7,701 |
| To: | 566000-41-710100-5081 Equipment Repairs NI | $ 7,701 |
| To: | 568000-41-710100-5081 Maintenance NI Bldg. Grnds. & Furn. | $ 30,803 |
| To: | 612000-41-710100-5081 Site Improvements | $ 7,701 |
| To: | 621000-41-710100-5081 Construction & Additions | $ 61,605 |
| To: | 625000-41-710100-5081 Building Fixtures | $ 15,401 |
| To: | 646000-41-710100-5081 Equipment NI < $5,000 | $ 15,400 |
| To: | 647000-41-710100-5081 Equipment NI > $5,000 | $ 7,701 |

To establish new budget for College Improvement Projects – International Student Fees.

Budget Transfer numbers 140751, 140800, and 140963 for the GO Bond Measure E Fund 46 in the amount of $705,380 as listed:

| From: Services and Operating Expenses | 104,040 |
| Equipment | 1,340 |
| Reserve | 600,000 | $ 705,380 |
| To: Supplies | 1,340 |
| Construction and Additions | 704,040 | $ 705,380 |

Included in the budget transfer of $705,380 for the GO Bond Measure E Fund 46 is the following transfer greater than $25,000:
To cover expenses for the Building Z Parking Lot improvements and inspection.

<table>
<thead>
<tr>
<th>AT</th>
<th>From:</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>140963</td>
<td>790100-46-710400-5704 Reserves</td>
<td>$600,000</td>
</tr>
<tr>
<td></td>
<td>612000-46-710400-5704 Site Improvements</td>
<td>$500,000</td>
</tr>
<tr>
<td></td>
<td>624000-46-710400-5704 Inspection</td>
<td>$100,000</td>
</tr>
</tbody>
</table>

To cover contract construction cost for Building I - Bookstore.

Budget Transfer number 140936 for the Veterans’ Stadium Operations Fund 58 in the amount of $14,978 as listed:

| From: Reserve | $14,978 |
| To: Equipment | $14,978 |

There are no budget transfers greater than $25,000 for the Veterans’ Stadium Operations Fund 58.

Budget Transfer numbers 140860 and 140882 for the Contract/Community Education Fund 59 in the amount of $9,151 as listed:

| From: Employee Benefits Services and Operating Expenses | 7,001 |
| To: Classified Salaries | 2,535 |
| Supplies | 1,650 |
| Services and Operating Expenses | 1,963 |
| Equipment | 3,003 |

$9,151

There are no budget transfers greater than $25,000 for the Contract/Community Education Fund 59.

Ratify issuance of salary warrants listed on Register Nos. 4718 - 4723 for the period of November 28, 2011 through December 16, 2011 in the amount of $7,552,404.47 as listed:

| Register No. 4718 Issue Date 11/30/11 | Warrant Nos. 106183 – 106254 | $5,540,441.34 |
| Register No. 4719 Issue Date 12/09/11 | Warrant Nos. 106255 – 106389 | 894,647.50 |
| Register No. 4720 | Warrant Nos. 106390 – 106428 | 330,176.35 |
Commercial Warrants
Ratify issuance of commercial warrants listed for the period of November 21, 2011 through December 16, 2011 in the amount of $5,741,388.44.

<table>
<thead>
<tr>
<th>Fund Name</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Unrestricted General Fund 01</td>
<td>$2,085,706.99</td>
</tr>
<tr>
<td>Restricted General Fund 12</td>
<td>563,833.10</td>
</tr>
<tr>
<td>Child and Adult Development Fund 33</td>
<td>8,520.51</td>
</tr>
<tr>
<td>Capital Outlay Projects Fund 41</td>
<td>1,348,350.06</td>
</tr>
<tr>
<td>General Obligation Bond Fund 46</td>
<td>1,237,066.44</td>
</tr>
<tr>
<td>Veterans’ Stadium Operations Fund 58</td>
<td>44,549.31</td>
</tr>
<tr>
<td>Community/Contract Education Fund 59</td>
<td>8,497.05</td>
</tr>
<tr>
<td>Self-Insurance Fund 61</td>
<td>15,959.25</td>
</tr>
<tr>
<td>Payroll Clearing Fund 76</td>
<td>393,642.19</td>
</tr>
<tr>
<td>Retiree Benefits Fund 79</td>
<td>35,263.54</td>
</tr>
</tbody>
</table>

Total Commercial Warrants: $5,741,388.44

Included in the total warrant expenditures of $5,741,388.44 are the following payments greater than $25,000, excluding utilities and employee benefits:

**Unrestricted General Fund 01**
1. $198,598 to *Long Beach Police Department* for July 2011 security services. (This warrant is jointly funded with the Restricted General Fund 12.)
2. $94,260 to LBCC Auxiliary, Inc. for reimbursement of Pell Grant advances for Fall 2011 student grantee bookstore purchases.
4. $41,021 to *Image IV Systems, Inc.* for district-wide 1st and 2nd quarter copier maintenance.
5. $37,800 to *CA Gang Investigators Association* for revenue from Administration of Justice courses.

**Restricted General Fund 12**
1. $125,917 to *Santa Monica Community College District* for hosting a service center for the Small Business Development Center Network.
2. $ 75,000 to Economic Development Collaborative for hosting a service center for the Small Business Development Center Network.
3. $ 10,452 to Long Beach Police Department for July 2011 security services. (This warrant is jointly funded with the Unrestricted General Fund 01.)

**Capital Outlay Projects Fund 41**
1. $ 1,203,952 to Bayley Construction for renovation of the Pacific Coast Campus Multi-Disciplinary Academic Building.
2. $ 133,772 to Community Bank, Escrow #1660 for escrow retention for renovation of the Pacific Coast Campus Multi-Disciplinary Academic Building.

**General Obligation Bond Fund 46**
1. $ 235,865 to G2K Construction, Inc. for Building I Bookstore renovation.
2. $ 178,117 to McCarthy Building Co. for the construction and design of the Liberal Arts Campus parking structure.
3. $ 145,492 to Siemens Industry, Inc. for energy improvement projects.
4. $ 111,839 to SEWUP JPA/Keenan & Associates for insurance coverage for the Building CC renovation at the Pacific Coast Campus from October 2011 to January 2013.
5. $ 92,094 to Angeles Contractor, Inc. for the Pacific Coast Campus Walnut Avenue Arrival Court.
6. $ 35,000 to BCA Architects, Inc. for professional services related to the Liberal Arts Campus Building C renovation.
7. $ 34,420 to Guida Surveying, Inc. for the topographical survey for the Landscape Implementation Project at the Liberal Arts Campus.
8. $ 32,014 to Alley Cat Development, Inc. for the Pacific Coast Campus Building II Sheet Metal Retrofit Project.
9. $ 26,210 to Citibank USA, N.A. for escrow retention for the Building I retrofit construction.

**Budget Increase (Decrease)**

**Restricted General Fund 12**

**2011-2012 Budget Revisions:**
Title V Skills Grant Program 9410 $ 518
SBDC Service Center – College of the Canyons Program 8678 $ 4,000
EOPS Program 4212 $ 52,156
VTEA Programs 9740 and 9750 (12,879)

**2011-2012 New Budgets:**
Workplace Learning Resource Center (WpLRC) Hub Grant / Affiliate Marketing Fund Program 8320 $ 5,500
Community Emergency Response Team (CERT) Grant Program 1750 $ 1,500

**Contract/Community Education Fund 59**

**2011-2012 New Budgets:**
Digital Volt Ohm Meter (DVOM) Training–Cerritos College Program 6307 $ 2,581
Assessment/Diagnosis Repair Program 6320 $ 1,500
ACADEMIC AFFAIRS, STUDENT SUPPORT, AND ADMINISTRATIVE SERVICES
Authorize the Vice President, Administrative Services, or designee to enter into and execute the following agreements:

Declare as Surplus
Declare 14 cribs located in the Child Development Center Infant Pod at the Pacific Coast Campus as surplus and authorize the sale in accordance with Education Code § 81450.

Grant/Revenue Agreements
CN 93157.8 – With Long Beach Unified School District, effective July 1, 2011 through June 30, 2012. Amount of funding is $50,000.

Bond Contract Awards
CN 22048.8 – With Allied Paving Company, Inc., for the Bldg. Z Parking Lot project at the Liberal Arts Campus for a total contract amount not to exceed $169,274, paid from General Obligation Bond Fund. Per Public Contract Code §20651, the District is awarding to the lowest responsible bidder and rejecting all others.

CN 22048.9 – With G. A. Dominguez, for the MDAB Renovation Portable Swing Space Classrooms & Offices project at the Pacific Coast Campus for a total contract amount not to exceed $358,700, paid from General Obligation Bond Fund. Per Public Contract Code §20651, the District is awarding to the lowest responsible bidder and rejecting all others.

Bond Contract Amendments
CN 22018.8 – With Hill Partnership, Inc., Amendment #10, to increase the contract amount by $3,401.30 for a total contract amount not to exceed $3,044,519.57, paid from General Obligation Bond Fund.

CN 22024.4YC – With Siemens Building Technologies, Inc., Change Order #4 for Energy Systems Upgrades – Phase IIB project at both campuses in the amount of $9,612 for a total contract amount not to exceed $13,227,822 paid from General Obligation Bond.

CN 22025.2 – With P2S Engineering, Inc., Amendment #2, to extend the term through June 30, 2012, with no additional cost.

CN 22040.8 – With Facilities Planning & Program Services, Inc., Amendment #2, to increase the contract amount by $28,000 for a total contract amount not to exceed $124,000, paid from General Obligation Bond Fund.

Contract Awards
CN 99684.9 – With Boston Reed College, effective March 6, 2012 through August 9, 2012, for a total contract amount not to exceed $66,600, paid from Restricted General Fund.

Contract Amendments
CN 99667.3 – With SMB Connects Corporation dba GrowBiz Media, Amendment #2, to extend the term through June 30, 2012 and increase the contract amount by $3,000 for a total contract amount not to exceed $45,000, paid from Restricted General Fund.
Amendment to Board Action
CN 22047.8 – Amend the board action of October 25, 2011 with Marlene Imirzian & Associates Architects Ltd., to revise the total contract amount from $74,270 to $74,180.

CN 99669.9 – Amend the board action of July 26, 2011 with Long Beach Unified School District, to rescind Amendment #1.

Ratification of Contracts Under $25,000
Ratify contracts under $25,000 for the period of November 29, 2011 through January 9, 2012 as listed:

<table>
<thead>
<tr>
<th>CN</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>50029.4</td>
<td>No Cost</td>
<td></td>
</tr>
<tr>
<td>50030.5 – CN 50030.6</td>
<td>No Cost</td>
<td></td>
</tr>
<tr>
<td>93157.5 – CN 93157.6</td>
<td>$ 3,000</td>
<td></td>
</tr>
<tr>
<td>99677.6</td>
<td>$ 7,300</td>
<td></td>
</tr>
<tr>
<td>99679.4</td>
<td>$ 4,872</td>
<td></td>
</tr>
<tr>
<td>99682.7</td>
<td>$12,000</td>
<td></td>
</tr>
<tr>
<td>99686.8</td>
<td>$11,000</td>
<td></td>
</tr>
</tbody>
</table>

PURCHASING
Bid Award
Bid C1233 – With Apex Audio, Inc. for the purchase of an auditorium sound system for an amount not to exceed $139,921.95, including all applicable taxes and fees.

Purchase Order Approvals/Ratifications
Authorize the issuance of purchase orders for the period of November 21, 2011 through December 16, 2011, in the amount of $526,517.13 as listed:

<table>
<thead>
<tr>
<th>PO</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>#68495 – #68637</td>
<td>$526,517.13</td>
</tr>
</tbody>
</table>

There are no items included in the total amount of purchase orders of $526,517.13 greater than $25,000.

It was moved by Member Clark, seconded by Member Bowen, that the items on the Consent Agenda be approved and authorized.

The motion carried, all voting aye.

HUMAN RESOURCES (Academic)
President Otto requested this item be moved to the non-consent agenda for discussion on Sabbatical Leave under Appointments.

It was moved by Member Clark, seconded by Member Kellogg, that the Board of Trustees approve/ratify the following actions and to lay over the approval of two (2) Sabbatical Leaves until the next meeting when further information and background is provided to the Board regarding the process of sabbatical recommendations.
APPOINTMENTS
Academic Administrative Appointment 5
Sabbatical Leave 2 (pulled)
Stipend 8

IN-SERVICE CHANGES
Department Head Election 1

SEPARATION FROM THE DISTRICT
Resignation 1
Retirement 1

The motion carried 4-1-0, Uranga voting no.

HUMAN RESOURCES
LBCCE/AFT Initial Bargaining Proposal to District
It was moved by Member Bowen, seconded by Member Clark that the Board of Trustees adopt the LBCCE/AFT Initial Proposal dated December 13, 2011 for reopener negotiations with the District for 2011-12.

ARTICLE IX – PAY AND ALLOWANCES
- Provide a salary increase reflective of the excellent service of the Classified Staff
- Add longevity step K for 35 years of service

ARTICLE XI – HEALTH AND WELFARE BENEFITS
- Restore vested rights already earned by employees hired prior to June 30, 2003

ARTICLE XXV – STAFF DEVELOPMENT
- Apply terms of staff development equitably to all
- Clarify “job related” majors in relationship to “current job duties”
- Clarify “course work taken at an accredited community college, college or university, or adult school”
- Encourage out of class experiences
- Reinstitute Classified Staff Development Day

The motion carried, all voting aye.

District Initial Bargaining Proposal to LBCCE/AFT
It was moved by Member Bowen, seconded by Member Clark, that the Board of Trustees adopt the District Initial Proposal dated December 13, 2011 for reopener negotiations with LBCCE/AFT for 2011-12.

ARTICLE IX – PAY AND ALLOWANCES
- Appendix A in accordance with State budget
- Holiday compensation
ARTICLE XI – HEALTH AND WELFARE BENEFITS
- To be determined based on budget
- Contribution rates

ARTICLE XIII – LEAVES
- Modify Leave article for efficiency of District business

The motion carried, all voting aye.

ACADEMIC SENATE (TITLE 5, SECTION 5320)
Revision to Curriculum Guide – Associate in Science in Child Development for Transfer
It was moved by Member Clark, seconded by Member Uranga, that the Board of Trustees approve the Associate in Science in Child Development for Transfer.

The motion carried, all voting aye.

General Education Plan A: Double Counting
It was moved by Member Clark, seconded by Member Kellogg, that the Board of Trustees approve double counting on General Education Plan A for courses that meet both the General Education and Field of Concentration requirements.

The motion carried, all voting aye.

SUPERINTENDENT-PRESIDENT
Update on Accreditation
President Oakley announced that the Board would not receive an update at this meeting, but would receive one at an upcoming meeting.

Superintendent-President’s Report
President Oakley announced and publicly welcomed Dr. Loewenstein (not present) as our new VP, Academic Affairs. President Oakley announced that there will be a reduced summer session. April Juarez is the new Academic Senate president-elect. President Oakley also recognized retiree Monica White, although she could not attend. President Oakley mentioned that the State of the College event went well with approximately 500 attendees. Oakley commented about the current budget with decline in fee revenue that will most likely result in more losses on top of what we were already anticipating with the trigger cuts.

ACADEMIC AFFAIRS
No items, no report.

STUDENT SUPPORT SERVICES
No items, no report.

ADMINISTRATIVE SERVICES
Public Works Bid Process
The Board of Trustees requested information on how the District processes bid requests and awards contracts. Dr. Michael Collins, Director, Business Support Services, Bill Adams, Program
Director, Bond Management Team and Terry Solis, Chairman and Secretary of the Board of Directors of The Solis Group presented a PowerPoint on how the District processes bid requests and awards contracts.

**Revised Regulation 3024 – Travel and Professional Conference Attendance**
The revised regulation was presented for informational purposes only and does not require Board action.

**Citizens Oversight Committee Annual Report for Year Ending 2011**
Ann-Marie Gable presented the Citizens Oversight Committee Annual Report for Year Ending 2011.

**Resolution, Authorizing the Issuance of 2011-12 Tax and Revenue Anticipation Notes, Series B**
It was moved by Member Bowen, seconded by Member Clark, that the Board of Trustees adopt Resolution No. 012412A to authorize the issuance of 2011-12 Tax and Revenue Anticipation Notes (TRANs) for the District by the Board of Supervisors of the County of Los Angeles.

Roll Call Vote:

- Otto: Yes
- Uranga: Yes
- Bowen: Yes
- Clark: Yes
- Kellogg: Yes

Motion carried, 5-0.

**PACIFIC COAST CAMPUS**
No Items, No Report

**ACADEMIC SENATE**
Ms. Tomson acknowledged Monica White who is retiring and Mark Matsui who has resigned for another position. Ms. Tomson asked Scott Fraser, Department Chair, Electrical Technology and Matt Turlo, Professor, to provide an update on the programs and curriculum of the Electrical Technology Department.

**TRUSTEES COMMUNICATIONS**
Member Uranga mentioned that we were missing President Obama’s State of the Union address and that part of his speech is to include the role that community colleges play in the skills gap that we are facing today. Member Uranga said that as ACCT Chair, he will be participating in the Community Colleges Futures Conference as a judge by reading proposals on how to move community colleges into the future. He also reminded everyone that from February 13-16 some of our trustees will be attending the ACCT National Legislative Summit and will also meet with legislative representatives as advocates for our college on how we can serve more students and help them with their success. Member Kellogg again expressed his desire to get student textbooks online. Member Kellogg said that some faculty are already developing online course materials for their classes and he asks that the faculty aggressively respond to the technology availability considering the rising cost of tuition, budget cutbacks and the high cost of textbooks.
NEW BUSINESS
Member Bowen mentioned that last year there was discussion on completely banning any smoking on campus or assigning designated smoking areas. A policy was adopted that supports allowing designated areas, but the policy is not being enforced, as he has received many complaints about the lack of enforcement. Member Bowen asked that we have a report/discussion at a future meeting to consider the new law that was just passed in January 2012 that would allow our campus police to enforce our current smoking policy by issuing tickets to those who do not adhere to the policy. Board President Otto noted that Member Bowen’s request is now in the queue for an upcoming meeting.

FUTURE REPORTS
There were no new requests for future reports.

PUBLIC COMMENTS (NON-AGENDA ITEMS)
Lynn Shaw mentioned that that she is pleased with her department for the report presented on electrical and solar projects. Ms. Shaw reminded the Board that the CCA contract reads that district will guarantee a minimum of one (1) sabbatical for year 2012-2013 and that she appreciates that they have considered approving beyond the minimum. Ms. Shaw thanked everyone who came to the holiday mixer where they ate, drank, and exchanged gifts and it was a lot of fun. Ms. Shaw mentioned that many faculty members attended the State of the College and that they are so grateful that it was announced by President Oakley that there will be a summer session for our students. Retired faculty member Craig Hendricks announced and invited everyone to attend the Second Long Beach Community Studies Conference at the Historical Society of Long Beach on February 11, 2011. John Kindred reported on the smoking violations of our designated smoking areas and would like the college to pursue a smoke-free campus.

ADJOURNMENT
President Otto adjourned the meeting at 7:43 p.m. The next regular meeting of the Board of Trustees will be held on February 28, 2012. The first order of business will be adjournment to a closed session, as needed. The Board will reconvene in open session at 5:00 p.m. in Building FF, Dyer Hall, Pacific Coast Campus.