The meeting of the Board of Trustees of the Long Beach Community College District, County of Los Angeles, California, was held in Building T, Liberal Arts Campus, 4901 East Carson Street, Long Beach, on December 13, 2011.

CALL TO ORDER
The meeting was called to order at 4:30 p.m., the items to be discussed in closed session were announced and the meeting was adjourned to closed session.

The meeting was reconvened in open session at 5:05 p.m., in Building T, Room 1100, Liberal Arts Campus. President Otto reported that, in closed session, no action was taken.

PLEDGE OF ALLEGIANCE
Lou Ann Bynum led the Pledge of Allegiance.

ROLL CALL
Present: President Clark, Vice President Uranga, Member Bowen, Member Clark, Member Kellogg and Student Trustee Leinen

WELCOME AND INTRODUCTIONS
President Otto welcomed everyone to the meeting. Superintendent-President Oakley asked that Grant Boyer share with the Board the “Chief of Police for a Day” competition winners.

APPROVAL OF MINUTES
It was moved by Member Bowen, seconded by Member Clark, that the minutes of the meeting of, November 8, 2011, be approved as distributed.

The motion carried, Bowen, Clark, Kellogg and Otto all voting aye; Uranga abstained.

ORDERING OF THE AGENDA
President Otto announced that item 12.14, 12.15 and report of Academic Senate would be moved to immediately after the Student Trustee report.

REPORT OF BOARD OF TRUSTEES
Committee Reports
There were no committee reports.

STUDENT TRUSTEE
Student Trustee Leinen thanked the Board, administrators, and staff, for attending the ASB Leadership Awards Banquet honoring Viking awards recipients and past and new ASB cabinet members. Ms. Leinen said that the students are excited about the 16-week calendar and hoping that in light of the budget issues that there might be an option of having a winter session.

ADMINISTRATIVE SERVICES
It was moved by Member Bowen, seconded by Member Clark, that the Board of Trustees receive the 2010-11 District Audit covering the Long Beach Community College District, the LBCC Auxiliary Inc., and the Associated Student Body. An additional report also covers the financial audit of the District’s General Obligation Bond Funds, established by Measures E 2002 and 2008, as required by Proposition 39.

The motion carried, all voting aye.

It was moved by Member Clark, seconded by Member Bowen, that the Board of Trustees receive and approve the 2010-11 Measure E (2002 and 2008) Performance Audits covering the Long Beach Community College District’s General Obligation Bonds, as required by Proposition 39.

The motion carried, all voting aye.

ACADEMIC SENATE
Sabbaticals in Support of Student Learning & Student Success
Jeff Wheeler and Trish Alexander reported on their sabbaticals and their experiences that they believe would benefit other faculty and the college.

ADJOURNMENT FOR HOLIDAY REFRESHMENTS HOSTED BY: LBCC BOARD OF TRUSTEES
At 5:45 p.m., Board President Otto announced that the Board of Trustees would like everyone to go to Room 1200 and join them for some hot chocolate, coffee, and cookies.

Member Kellogg left the meeting following the refreshments.

RECONVENE OPEN SESSION
The meeting reconvened at 6:00 p.m.

PUBLIC COMMENTS ON AGENDA ITEMS
Lynn Shaw spoke about the support for sabbaticals and is asking that the Board consider approving the eight sabbaticals approved by the Sabbatical Committee this year.

The following items were part of the Consent Agenda
HUMAN RESOURCES (Academic)
That the Board of Trustees approve/ratify the following actions:

APPOINTMENTS
New Contract Faculty 3
Hourly Instructor – Fall 2011 1
Stipend 37

IN-SERVICE CHANGES
Change of Assignment 3
Change of Title 7
Leave of Absence without Pay 2

HUMAN RESOURCES (Classified)
That the Board of Trustees approve/ratify the following actions:

APPOINTMENTS
Probationary 5
Working Out of Class 2
Reinstatement 2
Temporary 5
Exempt from the Merit System 17

IN SERVICE CHANGES
Mileage 1

SEPARATION FROM THE DISTRICT
Layoff Due to Lack of Work/Funds 1
Resignation 1

FISCAL SERVICES
FINANCE
Budget Transfers
That the Board of Trustees approve the following actions:

Budget Transfer numbers 140282, 140327, 140372, 140439, 140484, 140538, 140583, 140592, 140605, 140607, 140662, 140666, and 140672 for the Unrestricted General Fund 01 in the amount of $15,609 as listed:

<table>
<thead>
<tr>
<th>From:</th>
<th>$</th>
</tr>
</thead>
<tbody>
<tr>
<td>Classified Salaries</td>
<td>4,756</td>
</tr>
<tr>
<td>Employee Benefits</td>
<td>1,511</td>
</tr>
<tr>
<td>Supplies</td>
<td>1,227</td>
</tr>
<tr>
<td>Services and Operating Expenses</td>
<td>8,115</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>To:</th>
<th>$</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic Salaries</td>
<td>2,500</td>
</tr>
</tbody>
</table>

$15,609
Classified Salaries  2,199  
Employee Benefits  171  
Supplies  4,108  
Services and Operating Expenses  3,243  
Equipment  3,388  $ 15,609  

There are no budget transfers greater than $25,000 for the Unrestricted General Fund 01.

Budget Transfer numbers 140286, 140329, 140374, 140388, 140409, 140452, 140481, 140490, 140536, 140539, 140543, 140580, 140584, 140618, 140635, 140638, and 140663 for the Restricted General Fund 12 in the amount of $271,817 as listed:

From:  
Academic Salaries $ 18,336  
Classified Salaries  2,756  
Employee Benefits  7,823  
Supplies  6,316  
Services and Operating Expenses  111,825  
Equipment  32,404  
Reserve/Student Payments  92,357  $ 271,817  

To:  
Academic Salaries $ 6,629  
Classified Salaries  92,301  
Employee Benefits  20,535  
Supplies  38,005  
Services and Operating Expenses  114,130  
Equipment  217  $ 271,817  

Included in the budget transfers of $271,817 for the Restricted General Fund 12 are the following transfers greater than $25,000:

<table>
<thead>
<tr>
<th>AT</th>
<th>From:</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>140388</td>
<td>514000-12-684710-8698</td>
<td>Professional Services $ 79,300</td>
</tr>
<tr>
<td></td>
<td>233000-12-684710-8698</td>
<td>Classified Hourly NI Salaries $ 70,000</td>
</tr>
<tr>
<td></td>
<td>395000-12-684710-8698</td>
<td>NI Staff Benefits $ 9,100</td>
</tr>
<tr>
<td></td>
<td>458000-12-684710-8698</td>
<td>Software $ 200</td>
</tr>
</tbody>
</table>

To cover salary and benefit expenses for Classified Hourly payrolls through December 2011 for the Goldman Sachs 10,000 Small Businesses Program.

<table>
<thead>
<tr>
<th>AT</th>
<th>From:</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>140536</td>
<td>589000-12-684700-8685</td>
<td>Other Services $ 28,800</td>
</tr>
<tr>
<td></td>
<td>211000-12-684700-8685</td>
<td>Classified NI Manager Salaries $ 20,000</td>
</tr>
<tr>
<td></td>
<td>395000-12-684700-8685</td>
<td>NI Staff Benefits 8,800</td>
</tr>
</tbody>
</table>

To cover anticipated expenses for Strategic Planning Event for the Small Business Development Center.
Minutes, Meeting of the Board of Trustees  
December 13, 2011

<table>
<thead>
<tr>
<th>AT</th>
<th>From:</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>140539</td>
<td>790100-12-695000-0070</td>
<td>Reserves</td>
</tr>
<tr>
<td>514000-12-695000-0070</td>
<td>Other Services</td>
<td>$78,000</td>
</tr>
<tr>
<td>564000-12-695000-0070</td>
<td>Rental Equipment Lease</td>
<td>$6,000</td>
</tr>
</tbody>
</table>

To cover the cost of the Police Services Contract and radio frequency site lease.

<table>
<thead>
<tr>
<th>AT</th>
<th>From:</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>140635</td>
<td>641000-12-093200-9710</td>
<td>Instructional Equipment</td>
</tr>
<tr>
<td>432000-12-093200-9710</td>
<td>Instructional Supplies &amp; Materials</td>
<td>$22,710</td>
</tr>
<tr>
<td>438000-12-093200-9710</td>
<td>Software Instructional</td>
<td>$2,972</td>
</tr>
</tbody>
</table>

To cover instructional supplies and software for Solar VTEA Project.

Budget Transfer number 140328 for the Capital Projects Fund 41 in the amount of $10,000 as listed:

| From: Services and Operating Expenses | $10,000 |
| To: Engineering | $10,000 |

There are no budget transfers greater than $25,000 for the Capital Projects Fund 41.

Budget Transfer numbers 140551 and 140640 for the GO Bond Measure E Fund 46 in the amount of $349,458 as listed:

| From: Services and Operating Expenses | $349,458 |
| To: Construction and Additions | $349,458 |

Included in the budget transfer of $349,458 for the GO Bond Measure E Fund 46 is the following transfer greater than $25,000:

<table>
<thead>
<tr>
<th>AT</th>
<th>From:</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>140640</td>
<td>589000-46-710400-5454</td>
<td>Other Services</td>
</tr>
<tr>
<td>589000-46-710600-5654</td>
<td>Other Services</td>
<td>$170,046</td>
</tr>
<tr>
<td>621000-46-710400-5437</td>
<td>Construction and Additions</td>
<td>$340,092</td>
</tr>
</tbody>
</table>

To cover expenses for anticipated costs for the Math Tech Building.

**Salary Warrants**

Ratify issuance of salary warrants listed on Register Nos. 4712 - 4717 for the period of October 17, 2011 through November 18, 2011 in the amount of $7,498,163.36 as listed:
Register No. 4712  Warrant Nos. 105548 - 105620  $ 5,519,520.13
Issue Date 10/31/11

Register No. 4713  Warrant Nos. 105621 – 105755  947,264.79
Issue Date 11/10/11

Register No. 4714  Warrant Nos. 105756 – 105781  274,863.27
Issue Date 11/10/11

Register No. 4715  Warrant Nos. 105782 – 106145  378,247.05
Issue Date 11/10/11

Register No. 4716  Warrant Nos. 106146 – 106161  34,135.12
Issue Date 11/16/11

Register No. 4717  Warrant Nos. 106162 – 106182  344,133.00
Issue Date 11/16/11

Total Salary Warrants Issued:  $ 7,498,163.36

Commercial Warrants
Ratify issuance of commercial warrants listed for the period of October 17, 2011 through November 18, 2011 in the amount of $7,921,946.51.

<table>
<thead>
<tr>
<th>Fund</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Unrestricted General Fund 01</td>
<td>$ 3,542,689.76</td>
</tr>
<tr>
<td>Restricted General Fund 12</td>
<td>987,733.30</td>
</tr>
<tr>
<td>Child and Adult Development Fund 33</td>
<td>18,433.28</td>
</tr>
<tr>
<td>Capital Outlay Projects Fund 41</td>
<td>500,208.63</td>
</tr>
<tr>
<td>General Obligation Bond Fund 46</td>
<td>1,684,561.08</td>
</tr>
<tr>
<td>Veterans’ Stadium Operations Fund 58</td>
<td>24,929.14</td>
</tr>
<tr>
<td>Community/Contract Education Fund 59</td>
<td>7,052.63</td>
</tr>
<tr>
<td>Self-Insurance Fund 61</td>
<td>4,141.37</td>
</tr>
<tr>
<td>Student Financial Aid Fund 74</td>
<td>56,240.00</td>
</tr>
<tr>
<td>Payroll Clearing Fund 76</td>
<td>400,851.19</td>
</tr>
<tr>
<td>Retiree Benefits Fund 79</td>
<td>695,106.13</td>
</tr>
</tbody>
</table>

Total Commercial Warrants:  $ 7,921,946.51

Included in the total warrant expenditures of $7,921,946.51 are the following payments greater than $25,000, excluding utilities and employee benefits:

Unrestricted General Fund 01
1.  $ 47,606 to Pacific Ford for purchase and registration of 2 district vehicles.
2. $ 33,479 to ECS Imaging, Inc. for LaserFiche computer software license renewals.
3. $ 31,933 to Dell Marketing, L.P. for computer hardware.
4. $ 30,217 to Dell Financial Services for lease agreement for district-wide servers.
5. $ 27,530 to Apple Computer, Inc. for 20 iMac computers with warranties for faculty.

**Restricted General Fund 12**

1. $ 215,213 to El Camino Community College District for hosting a service center for the Small Business Development Center Network.
2. $ 186,420 to Pacific Coast Regional for hosting a service center for the Small Business Development Center Network.
3. $ 147,931 to Santa Monica Community College District for hosting a service center for The Small Business Development Center Network.
4. $ 46,260 to Vivian Shimoyama for consulting services for the 10,000 Small Business Program from May 2011 to July 2011.
5. $ 28,750 to Launchpad Careers, Inc. for career services for the Skyline Innovation Challenge grant from July 2011 to September 2011.

**Capital Outlay Projects Fund 41**

1. $ 413,081 to Bayley Construction for renovation of the Pacific Coast Campus Multi-Disciplinary Academic Building.
2. $ 51,645 to Community Bank Escrow #1660 for escrow retention for construction of the Pacific Coast Campus Multi-Disciplinary Academic Building.

**General Obligation Bond Fund 46**

1. $ 786,646 to Cordoba Corporation for bond project construction management for September 2011 and October 2011.
2. $ 232,443 to G2K Construction, Inc. for the Building I Bookstore Renovation.
3. $ 101,832 to Green Giant Landscape, Inc. for the Lew Davis Parking Lot & Landscape.
4. $ 97,391 to Martinez Architects, Inc. for architectural services for the Building A Student Services Retrofit at the Liberal Arts Campus Bookstore.
5. $ 67,040 to GRD Consulting LLC for professional facility planning and technical support for district-wide construction projects for September 2011 and October 2011.
6. $ 57,375 to Henrikson Owen & Associates for engineering services related to the Pacific Coast Campus Infrastructure Repair Project.
7. $ 56,690 to AMG & Associates, Inc. for Building O Renovations.
8. $ 37,610 to Public Agency Law Group for legal services rendered in August 2011 and September 2011.
9. $ 32,875 to Lynne Capouya, Inc. for landscape architectural services for the Liberal Arts and Pacific Coast Campuses in September 2011.
10. $ 25,830 to Citibank USA, N.A. for escrow retention for the Building I Retrofit Construction.

**Student Financial Aid Fund 74**

1. $ 56,240 to Long Beach City College for transfer from the Los Angeles County Office of Education to Farmers and Merchants Bank for disbursement through the
direct deposit system for the Scholarships for Disadvantaged Nursing Students Program.

**Budget Increase (Decrease)**
Restricted General Fund 12

**2011-2012 Budget Revisions:**

<table>
<thead>
<tr>
<th>Program</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Upward Bound Program 9081</td>
<td>$(8,197)</td>
</tr>
<tr>
<td>Upward Bound Program 9071</td>
<td>$65</td>
</tr>
</tbody>
</table>

**ACADEMIC AFFAIRS, STUDENT SUPPORT, AND ADMINISTRATIVE SERVICES**

**Donations**
Accept the cash donation of $3,490 from *Audrey J. Burge* for the purchase and installation of three (3) toilets for the women’s restroom in Building P at the Liberal Arts Campus and request a letter of appreciation be sent.

Accept the cash donation of $5,000 from *Anthem Blue Cross* for the Wellness Program and request a letter of appreciation be sent.

Accept the cash donation of $20,000 from *Anthem Blue Cross* for the Wellness Program and request a letter of appreciation be sent.

**Declare as Surplus**
Declare Trane Series R Chiller, Model # RTWA070AYE01D3D1W, Serial # U99K02905 located in the warehouse of Building O2 as surplus and authorize the disposal in accordance with Education Code § 81452.

Declare the following telephone systems: Nortel Option 81, Nortel Option 61, Nortel Mini-Option 11 and 2100 used Meridian telephones utilized at the Liberal Arts and Pacific Coast campuses as surplus and authorize the disposal in accordance with Education Code § 81452.

**Acceptance of Project Completion**
CN 22038.2 – With *Cavecche Engineering & Construction Company, Inc.* for the Infrastructure North Loop project at the Liberal Arts Campus for a total fee of $4,014,919.85. Project was completed on November 19, 2011.

CN 22046.2 – With *Alley Cat Development, Inc.* for the Sheet Metal Shop Retrofit project at the Pacific Coast Campus for a total fee of $93,071.50. Project was completed on October 24, 2011.

**Institutional Memberships**
Amend the 2011-2012 Institutional Membership list to include:

*Los Angeles County Business Federation* $15,000
(Paid by Economic and Resource Development)

Authorize the Vice President, Administrative Services, or designee to enter into and execute the following agreements:

**Grant/Revenue Agreements**
CN 93092.2 – With Verizon California, Inc., Amendment #3, to exercise the second of three (3) five-year options to extend the lease through March 31, 2017 and increase the monthly rent to $15,795.

CN 93172.5 – With Radnet Management, Inc., Amendment #1, to extend the lease through September 30, 2018.

CN 93157.3 – With El Camino Community College District, to provide funding effective December 13, 2011 through February 28, 2013. Amount of funding is $75,000.

**Bond Contract Awards**

CN 22048.6 – With Ocean State Development, Inc., for the Bldg. I Landscape & Parking Lot project at the Liberal Arts Campus for a total contract amount not to exceed $189,868, paid from General Obligation Bond Fund. Per Public Contract Code §20651, the District is awarding to the lowest responsible bidder and rejecting all others.

CN 22048.7 – With Ian Thomas Group, Inc., for the Infrastructure Repair project at the Pacific Coast Campus for a total contract amount not to exceed $841,400, including two alternates, paid from General Obligation Bond Fund. Per Public Contract Code §20651, the District is awarding to the lowest responsible bidder and rejecting all others.

**Bond Contract Amendments**

CN 22029.2 – With Ninyo & Moore Geotechnical Consultants, Amendment #4, to increase the contract amount by $100,000 for a total contract amount not to exceed $550,000, paid from General Obligation Bond Fund.

**Contract Awards**

CN 99680.6 – With Long Beach Unified School District (LBUSD), effective July 1, 2011 through June 30, 2012 for a total contract amount not to exceed $65,870, paid from the Restricted General Fund.

CN 99682.9 – With Lynn Stewart dba Red Leaf Global, effective January 1, 2012 through December 31, 2012 for a total contract amount not to exceed $54,720, paid from Restricted General Fund.

CN 99683.1 – With Megan Fate Marshman, effective January 1, 2012 through December 31, 2012 for a total contract amount not to exceed $57,600, paid from Restricted General Fund.

CN 99683.2 – With Proamerica Capital Group, effective January 1, 2012 through December 31, 2012 for a total amount not to exceed $90,000, paid from Restricted General Fund.

CN 99683.3 – With Alpha Business Bridge, effective January 1, 2012 through December 31, 2012 for a total amount not to exceed $90,000, paid from Restricted General Fund.

CN 99683.4 – With IMO Ventures, Inc., dba IMM Management, effective January 1, 2012 through January 31, 2013 for a total contract amount not to exceed $95,000, paid from Restricted General Fund.
CN 99683.5 – With Vivian Shimoyama dba Breakthru Unlimited effective January 1, 2012 through January 31, 2013 for a total contract amount not to exceed $80,000, paid from Restricted General Fund.

CN 99683.6 – With James M. Hansen effective January 1, 2012 through January 31, 2013 for a total contract amount not to exceed $47,500, paid from Restricted General Fund.

CN 99683.7 – With Bruce Sparks, effective January 1, 2012 through December 31, 2012 for a total contract amount not to exceed $43,200, paid from Restricted General Fund.

CN 99683.8 – With Lindsay Berg dba Se Reed Media, effective January 1, 2012 through December 31, 2012 for a total contract amount not to exceed $28,800, paid from Restricted General Fund.

CN 99683.9 – With Samantha Sproson, effective January 1, 2012 through December 31, 2012 for a total contract amount not to exceed $34,560, paid from Restricted General Fund.

CN 99684.1 – With Titan Empire, Inc., dba The Titan Group, Professional Investigations, effective October 14, 2011 through June 30, 2014 for a total contract amount not to exceed $36,000, paid from the Unrestricted General Fund.

CN 99684.2 – With Santa Clarita Community College District, effective January 1, 2012 through December 31, 2012, for a total contract amount not to exceed $300,000, paid from Restricted General Fund.

CN 99684.3 – With El Camino Community College District, effective January 1, 2012 through December 31, 2012, for a total contract amount not to exceed $300,000, paid from Restricted General Fund.

CN 99684.4 – With Economic Development Collaborative – Ventura County, effective January 1, 2012 through December 31, 2012, for a total contract amount not to exceed $300,000, paid from Restricted General Fund.

CN 99684.5 – With Pacific Coast Regional Small Business Development Corporation, effective January 1, 2012 through December 31, 2012, for a total contract amount not to exceed $200,000, paid from Restricted General Fund.

CN 99684.6 – With Santa Monica Community College District, effective January 1, 2012 through December 31, 2012, for a total contract amount not to exceed $300,000, paid from Restricted General Fund.

CN 99684.7 – With Cal State L.A. University Auxiliary Services, Inc., effective January 1, 2012 through December 31, 2012, for a total contract amount not to exceed $75,000, paid from Restricted General Fund.

**Contract Amendments**

10
CN 99648.8 – With Cybersource, Inc., Amendment #2, to extend the contract through December 31, 2012 and increase the amount by $6,000 for a total contract amount of $30,000, paid from Unrestricted General Fund.

CN 99671.6 – With Santa Clarita Community College District, Amendment #2, to increase the contract amount by $4,000 for a total contract amount not to exceed $564,000, paid from Restricted General Fund.

CN 99671.8 – With Cal State L.A. University Auxiliary Services, Inc., Amendment #1, to increase the contract amount by $4,000 for a total contract amount not to exceed $104,000, paid from Restricted General Fund.

**Change Order Ratifications**

CN 22041.6 – With Bayley Construction, Change Order #6 for the MDAB Renovation project at the Pacific Coast Campus in the amount of $74,896, for a total contract amount not to exceed $22,451,694.40, paid from General Obligation Bond Fund. Total approved change orders represent 1.17% of the contract amount.

CN 22044.2 – With G2K Construction, Inc., Change Orders #4 and #5, for the Bldg. I Bookstore project at the Liberal Arts Campus in the amounts of $10,000 and $19,086, respectively, for a total contract amount not to exceed $2,089,177, paid from General Obligation Bond Fund. Total approved change orders represent 5.04% of the contract amount.

CN 22046.2 – With Alley Cat Development, Inc., Change Order #1 for the Sheet Metal Shop Retrofit project at the Pacific Coast Campus in the amount of $8,291.50, for a total contract amount not to exceed $93,071.50, paid from General Obligation Bond Fund. Total approved change order represents 9.78% of the contract amount.

**Use of Other Agencies Bids**

City of Los Angeles Contract #59112 – With Unisource Worldwide, Inc., for janitorial products and supplies limited to: sanitary papers, all-purpose wipers and rags, feminine hygiene and personal care, brooms, dust pans and dusters, mops and rags, scrapers, trash cans, trigger sprayers and pumps, cleaning chemical products, and green certified cleaning chemical products. Contract effective December 1, 2009 through September 30, 2012.

City of Los Angeles Contract #59186 – With Empire Cleaning Supply, for janitorial products and supplies limited to: brushes, buckets, squeegees, cleaning chemical products, and green certified cleaning chemical products. Contract effective May 25, 2010 through September 30, 2012.

U.S. Communities Contract #05091 – With Home Depot U.S.A., Inc. for maintenance and hardware supplies and with HD Supply Facilities Maintenance, Ltd. for the purchase of Maintenance, Repair and Operating (MRO) Supplies which includes window coverings, effective August 1, 2011 through July 31, 2014 with the option to extend for additional one–year terms up to a maximum of three years.

**Ratification of Contracts Under $25,000**

Ratify contracts under $25,000 for the period of October 25, 2011 through November 28, 2011 as listed:
Minutes, Meeting of the Board of Trustees  
December 13, 2011

<table>
<thead>
<tr>
<th>CN</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>22048.1</td>
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<td></td>
</tr>
<tr>
<td>50026.9</td>
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<td></td>
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<tr>
<td>50029.5</td>
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</tr>
<tr>
<td>50029.7</td>
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<td>50030.1</td>
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<tr>
<td>93156.3</td>
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<tr>
<td>99684.8</td>
<td>$4,000</td>
<td></td>
</tr>
</tbody>
</table>

**PURCHASING**

**Purchase Order Approvals/Ratifications**

Authorize the issuance of purchase orders for the period of October 17, 2011 through November 18, 2011, in the amount of $403,405.58 as listed:

- PO #68362 – PO #68494, $403,405.58

Included in the total amount of purchase orders of $403,405.58 are the following items greater than $25,000:

**Unrestricted General Fund – 01**

- PO #68435, Image IV Systems Inc., $81,962.99
  - District copier maintenance agreement

- PO #68433, ECS Imaging Inc., $33,479.00
  - Support & consulting for Laserfiche software

It was moved by Member Bowen, seconded by Member Clark, that the items on the Consent Agenda be approved and authorized.

The motion carried, all voting aye; Member Kellogg absent.

**HUMAN RESOURCES**

**Resolution, Board Member Absence Compensation**

It was moved by Member Clark, seconded by Member Bowen, that the Board of Trustees adopt Resolution No. 121311A, authorizing compensation to Board Member Roberto Uranga for the Board of Trustees’ meeting of November 8, 2011, from which he was absent.

The motion carried, all voting aye; Member Kellogg absent.

**Presentation of District Initial Bargaining Proposal to LBCCE/AFT**

The LBCCE/AFT Initial Proposal dated December 13, 2011 for reopener negotiations for 2011-12 with AFT/LBCCE was presented as information to the Board of Trustees.
Members of the general public will be provided the opportunity to address the Board on the initial proposal after the public has been given no less than fourteen (14) calendar days to review it. The public hearing will be held at the meeting of the Board of Trustees on January 24, 2011.

ARTICLE IX - PAY AND ALLOWANCES
- Appendix A in accordance with State budget
- Holiday compensation

ARTICLE XI – HEALTH AND WELFARE BENEFITS
- To be determined based on budget
- Contribution rates

ARTICLE XXVII – NEGOTIATIONS
- Modify Leave article for efficiency of District business

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ARTICLE IX - PAY AND ALLOWANCES
- Provide a salary increase reflective of the excellent service of the Classified Staff
- Add longevity step K for 35 years of service

ARTICLE XI – HEALTH AND WELFARE BENEFITS
- Restore vested rights already earned by employees hired prior to June 30, 2003

ARTICLE XXV – STAFF DEVELOPMENT
- Apply terms of staff development equitably to all
- Clarify “job related” majors in relationship to “current job duties”
- Clarify “course work taken at an accredited community college, college or university, or adult school”
- Encourage out of class experiences
- Reinstitute Classified Staff Development Day

ACADEMIC SENATE (TITLE 5, SECTION 53203)
Approval of Certificates of Accomplishment
It was moved by Member Clark, seconded by Member Uranga, that the Board of Trustees approve the following Certificates of Accomplishment:

Type I:  Business Digital Literacy
Green Design Technology

Type II: Dietetics Formula Room Technician

The motion carried, all voting aye; Member Kellogg absent.

**Information Competency Graduation Requirement**

It was moved by Member Bowen, seconded by Member Clark, that the Board of Trustees approve the fulfillment of the Technology Component of the Information Competency proficiency requirement through the completion of a degree in a related discipline.

The motion carried, all voting aye; Member Kellogg absent.

**New Course Recommendations**

It was moved by Member Bowen, seconded by Member Uranga, that the Board approve the following new courses for Fall 2012:

**BUSINESS AND SOCIAL SCIENCES:**
- CULAR 202, Culinary Skills and Principles (5.5)
- CULAR 211, Garde Manger (5.5)
- CULAR 212, Classical Cuisine (5.5)
- CULAR 216, American Regional Cuisine (3.0)
- CULAR 217, Vegetarian & Specialty Cuisine (3.0)
- CULAR 218, Asian Cuisine (3.0)
- CULAR 219, World Cuisine (3.0)
- COSS 272, Forensics Digital Analysis and Validation (4.0)
- COSS 273, Computer Forensics and Analysis (4.0)
- CS 21B, Java: Computer Science 2 (4.0)
- BCOM, Business Writing (3.0)

**CREATIVE ARTS AND APPLIED SCIENCES:**
- ID 40, Advanced Cad for Interior Design (3.0)
- ID 45, Codes, Systems & Specifications (2.0)
- ID 55, Digital Illustration (3.0)

**LANGUAGE ARTS:**
- ESL 860, Reading & Vocabulary 1 (5.0)
- ESL 861, Reading & Vocabulary 2 (5.0)
- ESL 862, Reading & Vocabulary 3 (5.0)
- ESL 863, Reading & Vocabulary 4 (5.0)

**STUDENT SUCCESS:**
- LEARN 11H, Honors Learning & Academic Strategies (3.0)

The motion carried, all voting aye; Member Kellogg absent.

**Revisions to Curriculum Guide for Associate in Science in Business Administration for Transfer**
It was moved by Member Clark, seconded by Member Bowen, that the Board of Trustees approve the Associate in Science in Business Administration for Transfer.

The motion carried, all voting aye; Member Kellogg absent.

**Revisions to Curriculum Guide for Associate in Arts in English for Transfer**

It was moved by Member Clark, seconded by Member Bowen, that the Board of Trustees approve the Associate in Arts in English for Transfer.

The motion carried, all voting aye; Member Kellogg absent.

**Additional Courses to General Education Plans A & B**

It was moved by Member Uranga, seconded by Member Clark, that the Board of Trustees approve the addition of one (1) course to General Education Plan A: COUNS 2 Making a Difference with Mentoring in the Communication and Analytical Thinking area; add four (4) courses to General Education Plan B: COUNS 2 Making a Difference with Mentoring in Area E; CDECE 19 Health, Safety and Nutrition DS7 in Area E; CDECE 48 Child, Family and Community in Area D0 or D7; and CDECE 61 Teaching in a Diverse Society in Area D3.

The motion carried, all voting aye; Member Kellogg absent.

**SUPERINTENDENT-PRESIDENT**

**Update on Accreditation**

This informative item was pulled and will be reported at the meeting of January 24, 2012.

**2012-2016 Educational Master Plan**

Dr. Eva Bagg, Associate Dean, Institutional Effectiveness, presented an overview of the process used by the College Planning Committee to develop the 2011-2016 Educational Master Plan and focused on the target measures included in the Plan. The final Educational Master Plan was approved by the College Planning Committee on December 6, 2011.

**Superintendent-President’s Report**

President Oakley commented on the presentation of the Educational Master Plan. He said that it was a clear departure from where we were with the previous EMP as the new one offers clear objectives that are measureable, clearly focused on improving outcomes for our students. The work will be challenging and will require us to focus time and attention to make students better prepared. Mr. Oakley said that Valencia Community College received the Aspen Prize and is a good model and is a great example on how to close achievement gaps. Thanks to all faculty and staff who work on the Promise Pathways. A workshop was scheduled to provide opportunities for dialog and collaboration. Thanks to faculty, staff, and trustees for getting through another successful and challenging year. Midyear, the State has announced that it will impose “trigger 2” cuts which will nearly be two million dollars to LBCC on top of what other cuts we already have experienced and is equivalent to 600 FTEs that we will shrink. Lastly, President Oakley asked that we remember the recent loss of a great supporter to the three institutions of the LB College Promise, Shaun Lamachi, who died in a tragic car accident.

**ACADEMIC AFFAIRS**

**Materials Fees**

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It was moved by Member Bowen, seconded by Member Clark, that the Board of Trustees approve materials fees for courses offered in the following department to cover the cost of materials. The fees will be paid at the time of registration.

**SCHOOL OF BUSINESS AND SOCIAL SCIENCE**
COSS 272, Forensics Digital Analysis and Validation $3
COSS 273, Computer Forensics and Analysis $3
COSA 214, Records Management and Filing $3
CS 21B, Java: Computer Science 2 $3

The motion carried, all voting aye; Member Kellogg absent.

**STUDENT SUPPORT SERVICES**
No items, no report.

**ADMINISTRATIVE SERVICES**
**Resolution, 2011-12 Proposed State Categorical Program Transfer**
It was moved by Member Bowen, seconded by Member Uranga, adopt Resolution No. 121311B authorizing the transfer of $1.00 from the Equal Employment Opportunity program (formerly Staff Diversity) to the Basic Skills Initiative program.

The motion carried, all voting aye; Member Kellogg absent.

**PACIFIC COAST CAMPUS**
No items, no report.

**ECONOMIC AND RESOURCE DEVELOPMENT**
No items, no report.

**TRUSTEES COMMUNICATIONS**
Trustee Uranga thanked the Trustees for their support by attending his reception at ACCT Congress in Dallas; he especially liked the photos. Board President Otto talked about the CCLC 2011 Annual Conference in San Jose in November where the Board participated in various workshops.

**NEW BUSINESS**
There was no new business.

**FUTURE REPORTS**
There were no new requests for future reports.

**PUBLIC COMMENTS (NON-AGENDA ITEMS)**
There were no comments.

**ADJOURNMENT**
President Otto adjourned the meeting at 6:59 p.m. The next regular meeting of the Board of Trustees will be held on January 24, 2011. The first order of business will be adjournment to a closed session, as needed. The Board will reconvene in open session at 5:00 p.m. in Building T, Room 1100, Liberal Arts Campus.
Assistant Secretary