

**BOARD OF TRUSTEES
LONG BEACH COMMUNITY COLLEGE DISTRICT**

**Minutes of Meeting of
March 27, 2012**

The meeting of the Board of Trustees of the Long Beach Community College District, County of Los Angeles, California, was held in Building T, Liberal Arts Campus, 4901 East Carson Street, Long Beach, on March 27, 2012.

CALL TO ORDER

The meeting was called to order at 4:10 p.m., the items to be discussed in closed session were announced and the meeting was adjourned to closed session.

The meeting was reconvened in open session at 5:10 p.m., in Building T, Room 1100, Liberal Arts Campus. President Otto reported that, in closed session, no action was taken.

PLEDGE OF ALLEGIANCE

Roberto Uranga led the Pledge of Allegiance.

ROLL CALL

Present: President Otto, Vice President Uranga, Member Bowen,
Member Kellogg, Student Trustee Leinen

Absent: Member Clark

WELCOME AND INTRODUCTIONS

President Oakley welcomed Mr. Pat McKean and journalism students. Mr. McKean announced that our journalism students were recipients of eleven awards at the state convention this year. Also present, were the beginning news writers to observe how a government meeting is run.

APPROVAL OF MINUTES

It was moved by Member Uranga, seconded by Member Bowen, that the minutes of the meeting of, March 13, 2012, be approved as distributed. The motion carried, all voting aye.

ORDERING OF THE AGENDA

There was no reordering of the agenda.

REPORT OF BOARD OF TRUSTEES

Committee Reports

Member Bowen reported that he and Student Trustee Leinen met this past Wednesday, but that Member Uranga was not able to make it, to discuss the smoking regulations. The committee said that they would approve to go with whatever policy the associated student body votes to support. Board President Otto said this will be agendized after there is enough time to work on the new policy.

STUDENT TRUSTEE

Ms. Leinen reported on the ASB elections coming up and that online voting will be available on April 24, 25, and 26. Candidate forums will be held on both campuses on April 18 and 19. ASB invited students to come and express their opinions about the current smoking policy. After hearing their opinions on the issue, the cabinet deliberated and voted to support a 100% smoke-free campus.

PUBLIC COMMENTS ON AGENDA ITEMS

There were no comments on agenda items.

The following items were part of the Consent Agenda

HUMAN RESOURES (Academic)

That the Board of Trustees approve/ratify the following actions:

APPOINTMENTS

Academic Administrative Appointment	1
Non-paid Intern – Spring 2012	1
Stipend	6

HUMAN RESOURES (Classified)

That the Board of Trustees approve/ratify the following actions:

APPOINTMENTS

Working Out of Class	1
Exempt from the Merit System	17

INSERVICE CHANGES

Mileage	2
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FISCAL SERVICES

Approve the following actions:

Budget Transfers

Budget Transfer numbers 141761, 141762, 141794, 141799, 141800, 141807, 141821, 141822, 141840, 141842, 141847, 141852, 141888, 141893, 141901, 141907, 141910, and 141931 for the Unrestricted General Fund 01 in the amount of \$176,340 as listed:

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From: Supplies	22,406	
Services and Operating Expenses	114,345	
Equipment	1,275	
Reserves	<u>38,314</u>	<u>\$ 176,340</u>
To: Academic Salaries	29,153	
Classified Salaries	4,664	
Employee Benefits	4,980	
Supplies	7,518	
Services and Operating Expenses	19,261	
Equipment	106,764	
Reserves	<u>4,000</u>	<u>\$ 176,340</u>

Included in the budget transfers of \$176,340 for the Unrestricted General Fund 01 are the following transfers greater than \$25,000:

<u>AT</u>	<u>From:</u>	<u>Amount</u>
141799	790100-01-790200-0019 Reserves	\$ 35,000
	<u>To:</u>	
	647000-01-678000-0019 Equipment NI	\$ 35,000

To cover expenses for server and video equipment upgrades using Public Education Government grant money.

<u>AT</u>	<u>From:</u>	<u>Amount</u>
141800	589000-01-660500-0000 Other Services	\$ 33,526
	<u>To:</u>	
	144000-01-612000-0000 CHI Librarian Hourly Salaries	\$ 29,153
	395000-01-612000-0000 Benefits NI	4,373

To cover expenses related to a one-time augmentation of the library budget.

Budget Transfer numbers 141759, 141805, 141820, 141850, 141853, 141924, and 141934 for the Restricted General Fund 12 in the amount of \$85,976 as listed:

From: Academic Salaries	\$ 18,380	
Classified Salaries	21,165	
Employee Benefits	8,678	
Supplies	5,950	
Services and Operating Expenses	26,340	
Equipment	<u>5,463</u>	<u>\$ 85,976</u>
To: Academic Salaries	\$ 16,546	
Employee Benefits	3,402	
Supplies	42,315	
Services and Operating Expenses	20,763	
Equipment	<u>2,950</u>	<u>\$ 85,976</u>

There are no budget transfers greater than \$25,000 for the Restricted General Fund 12.

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Budget Transfer numbers 141808 and 141892 for the GO Bond Measure E Fund 46 in the amount of \$120,604 as listed:

From: Services and Operating Expenses	\$	13,062	
Equipment		105,492	
Reserves		<u>2,050</u>	\$ <u>120,604</u>
To: Classified Salaries	\$	5,000	
Employee Benefits		650	
Supplies		1,022	
Services and Operating Expenses		105,492	
Construction and Additions		<u>8,440</u>	\$ <u>120,604</u>

Included in the budget transfers of \$120,604 for the GO Bond Measure Fund 46 is the following transfer greater than \$25,000:

<u>AT</u>	<u>From:</u>	<u>Amount</u>
141808	621000-46-710400-5404 Construction and Additions	\$ 74,438
	625000-46-710400-5404 Fixtures	\$ 6,654
	<u>To:</u>	
	514000-46-710400-5404 Professional Services	\$ 21,092
	567000-46-710400-5404 Maintenance and Repair	60,000

For Liberal Arts Campus T Building inspection services and repairs to pitch pockets on the roof.

Budget Transfer number 141908 for the Contract/Community Education Fund 59 in the amount of \$344 as listed:

From: Equipment	\$	<u>344</u>
To: Services and Operating Expenses	\$	<u>344</u>

There are no budget transfers greater than \$25,000 for the Contract/Community Education Fund 59.

Salary Warrants

Ratify issuance of salary warrants listed on Register No. 4736 for the period of February 20, 2012 through March 2, 2012 in the amount of \$5,588,945.88 as listed:

Register No. 4736	Warrant Nos. 107988 – 108062	\$ 5,588,945.88
Issue Date 2/29/12		

Total Salary Warrants Issued: \$ 5,588,945.88

Commercial Warrants

Ratify issuance of commercial warrants listed for the period of February 20, 2012 through March 2, 2012 in the amount of \$2,133,061.98.

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Unrestricted General Fund 01	\$ 532,256.20
Restricted General Fund 12	143,551.65
Child and Adult Development Fund 33	5,313.36
Capital Outlay Projects Fund 41	8,313.38
General Obligation Bond Fund 46	1,072,137.06
Veterans' Stadium Operations Fund 58	15,643.59
Community/Contract Education Fund 59	10,379.51
Student Financial Aid Fund 74	56,773.00
Payroll Clearing Fund 76	260,143.04
Retiree Benefits Fund 79	<u>28,551.19</u>

Total Commercial Warrants: \$ 2,133,061.98

Included in the total warrant expenditures of \$2,133,061.98 are the following payments greater than \$25,000, excluding utilities and employee benefits:

Unrestricted General Fund 01

1. \$ 69 to Dell Marketing, L.P. for storage area networks. (This warrant is jointly funded with the General Obligation Bond Fund 46.)

General Obligation Bond Fund 46

1. \$ 403,028 to Cordoba Corporation for facilities project management for January 2012.
2. \$ 361,300 to Angeles Contractor, Inc. for Pacific Coast Campus Building CC Fitness Center renovation.
3. \$ 82,378 to G2K Construction, Inc. for Liberal Arts Campus Building I Bookstore renovation.
4. \$ 52,612 to Martinez Architects, Inc. for design services of the Liberal Arts Campus Building I Bookstore.
5. \$ 50,522 to Dell Marketing, L.P. for storage area networks. (This warrant is jointly funded with the Unrestricted General Fund 01.)

Student Financial Aid Fund 74

1. \$ 56,773 to Long Beach Community College District for transfer of funds to local bank account to disburse to students receiving Disadvantage Nursing Student Scholarships.

Budget Increase (Decrease)

Restricted General Fund 12

2011-2012 Budget Revisions:

Basic Skills Program 2925	\$ (20,895)
State Trade Export Program 7065	25,342

2011-2012 New Budgets:

Career Technical Education Pathways Initiative Program 7118	\$ 348,000
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Contract/Community Education Fund 59

2011-2012 Budget Revisions:

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Professional and Personal Success ERD Program 6535	\$	4,320
2011-2012 New Budgets:		
State Trade Export Program Grant (Match) Program 7065	\$	27,623
10,000 Small Businesses Goldman Sachs Program 8697		101,959
Workforce Investment Board Allied Health Training Program 6201		16,446
Miramar-Semptra Advanced Transportation Technology Center Program 6311		12,692

ACADEMIC AFFAIRS, STUDENT SUPPORT AND ADMINISTRATIVE SERVICES

Authorize the Vice President, Administrative Services, or designee to enter into and execute the following agreements:

Grant/Revenue Agreements

CN 93155.3 – Ratify – With *California Community Colleges, Chancellor’s Office*, Amendment #1, to change the end date of the term from June 30, 2012 to December 31, 2012.

Bond Contract Awards

CN 22049.6 – With *KPFF Consulting Engineers*, for a total contract amount not to exceed \$29,350, paid from General Obligation Bond Fund.

Bond Contract Amendments

CN 22045.5 – With *RBKK, Inc.*, Amendment #2, to increase the contract amount by \$84,000 for a total contract amount not to exceed \$384,000 paid from General Obligation Bond Fund.

CN 22046.7 – With *RonDeux Relocation Services, Inc. dba Penn Corporate Relocation Services, Inc.*, Amendment #1, to increase the contract amount by \$200,000 for a total contract amount not to exceed \$300,000, paid from General Obligation Bond Fund.

Contract Awards

CN 99688.5 – With *Moss Adams LLP*, effective March 28, 2012 through September 30, 2014 for a total contract amount not to exceed \$208,756, paid from Restricted General Fund.

Contract Amendments

CN 99687.8 – With *Janet Serey Techagaiciyawanis*, Amendment #1, to increase the contract amount by \$73,000 for a total contract amount not to exceed \$90,000, paid from Restricted General Fund.

Amendment to Board Action

CN 99684.4 – Amend the board action of December 13, 2011 with *Economic Development Collaborative* – Ventura County to revise the total contract amount from \$300,000 to \$314,000.

CN 99684.5 – Amend the board action of December 13, 2011 with *Pacific Coast Regional Small Business Development Corporation, Inc.*, to revise the total contract amount from \$200,000 to \$250,000.

CN 99684.6 – Amend the board action of December 13, 2011 with *Santa Monica Community College District*, to revise the total contract amount from \$300,000 to \$322,000.

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Ratification of Contracts Under \$25,000

Ratify contracts under \$25,000 for the period of February 28, 2012 through March 12, 2012 as listed:

CN 22049.2 – CN 22049.3	\$13,500.00
CN 50027.6	No Cost
CN 99676.1	\$ 5,000.00
CN 99682.7	\$10,000.00
CN 99685.7	\$23,750.00
CN 99687.1	\$ 4,000.00
CN 99687.4	\$15,000.00

PURCHASING

Purchase Order Approvals/Ratifications

Authorize the issuance of purchase orders for the period of February 21, 2012 through March 2, 2012, in the amount of \$261,107.22 as listed:

PO #68858 – PO #68950	\$261,107.22
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Included in the total amount of purchase orders of \$261,107.22 are the following items greater than \$25,000:

Restricted General Fund – 12

PO #68881	<i>Aramark Services, Inc.</i> Open Purchase Order for student meal cards	\$27,200.00
PO #68900	<i>SOGECOS s.p.a.</i> Exhibition rental space for COSMOPROF	\$35,200.00
PO #68903	<i>Katherine Frank Creative Inc.</i> Setup and equipment rental for COSMOPROF	\$43,647.50

It was moved by Member Kellogg, seconded by Member Uranga, that the items on the Consent Agenda be approved and authorized.

The motion carried, all voting aye.

HUMAN RESOURCES

Resolution, Board Member Absence Compensation

It was moved by Member Uranga, seconded by Member Kellogg, that the Board of Trustees adopt Resolution 032712A authorizing compensation to Board Member Thomas J. Clark for the meeting of March 13, 2012 from which he was absent due to hospitalization and illness.

The motion carried, all voting aye.

ACADEMIC SENATE (Title 5, Section 53203)

No items, no report.

SUPERINTENDENT-PRESIDENT

Superintendent-President's Report

President Oakley sends Dr. Clark his wishes for a speedy recovery. Congratulations to the students of the journalism department for a job well done and for the support of the faculty in this department. Today was the opening of the new bookstore and President Oakley thanked everyone who attended the ribbon cutting ceremony. President Oakley said we will continue to work with the budget choices that we have to make at the local level and will continue to work with sister colleges to advocate in Sacramento, and this will be for many years to come. Whichever of the two measures that will be on the November ballot, they won't give us any new revenue, but will only pay some of the old debt and prevent future cuts.

ACADEMIC AFFAIRS

No items, no report.

STUDENT SUPPORT SERVICES

No items, no report.

ADMINISTRATIVE SERVICES

No items, no report.

PACIFIC COAST CAMPUS

No items, no report.

ECONOMIC AND RESOURCE DEVELOPMENT

No items, no report

ACADEMIC SENATE

There was no report from the counseling department. Ms. Tomson spoke about choices that the faculty has to make at LBCC. These are not black or white, but more subtle, and there are no quick fixes – they accept the need for alternatives. The difficulty is not an unwillingness to change, or mired in what was, but facing what is – in all its complexity – thoughtfully for our future.

TRUSTEES COMMUNICATIONS

None.

NEW BUSINESS

The committee on smoking regulations will head up future discussions with regards to the proposed changes to the current smoking policy that allows for “designated smoking areas” to a “smoke-free” campus. Member Bowen is the chair of this committee.

FUTURE REPORTS

There were no new requests for future reports.

PUBLIC COMMENTS (NON-AGENDA ITEMS)

Board President Otto announced that he will extend the time for the speakers. The first group of students from the honors program: Jason Troia, Brett Bruhanski, Amanda Ford, Evelyn Loya,

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Holly Beck Kimble and Brian Campbell all expressed their appreciation of Alta Costa, Sr. Administrative Assistant, for her guidance and assistance with the program and spoke against the layoff of her position, for without her, there is no honors program.

Student Christian Caldera talked about Promise Pathways. Mr. Caldera would like administration to hold some public forums for our students who need clarification on how *Promise Pathways* works with priority registration and how it will affect current students. Janét Hund, CCA, expressed the faculty's concerns about the budget, executive and administrator's salaries, and the number of vice presidents and associate vice presidents here at LBCC. Anne Engel spoke about layoffs and reductions; Alta Costa, AFT, spoke about layoffs; Karen Roberts, CHI, spoke about classified employees losing their opportunity to also hold part-time faculty positions. Nassef Girgis, who manages the international students, along with two students, Natalie Nguyen and Carlos Sacramento, spoke on behalf of the program, and how reductions to staff will affect the department.

Member Kellogg asked that President Oakley give an overview of how the *Promise Pathways* is to work. Board President Otto said that the budget is a difficult task and we are already working on preparing next year's budget.

ADJOURNMENT

President Otto adjourned the meeting at 6:24 p.m. The next regular meeting of the Board of Trustees will be held on April 24, 2012. The first order of business will be adjournment to a closed session, as needed. The Board will reconvene in open session at 5:00 p.m. in Building T, Room 100, Liberal Arts Campus.

Assistant Secretary