

**BOARD OF TRUSTEES
LONG BEACH COMMUNITY COLLEGE DISTRICT**

**Minutes of Meeting of
May 22, 2012**

The meeting of the Board of Trustees of the Long Beach Community College District, County of Los Angeles, California, was held in Building T, Liberal Arts Campus, 4901 East Carson Street, Long Beach, on May 22, 2012.

CALL TO ORDER

The meeting was called to order at 4:00 p.m., the items to be discussed in closed session were announced and the meeting was adjourned to closed session.

The meeting was reconvened in open session at 5:06 p.m., in Building T, Room 1100, Liberal Arts Campus. President Otto reported that, in closed session, no action was taken.

PLEDGE OF ALLEGIANCE

Jay Field led the Pledge of Allegiance.

ROLL CALL

Present: President Otto, Vice President Uranga, Member Bowen,
Member Clark, Member Kellogg and Student Trustee Leinen

WELCOME AND INTRODUCTIONS

President Oakley welcomed and announced the following retirees: Charline Lang, George Shaw, Winford Sartin and Gary Scott.

APPROVAL OF MINUTES

It was moved by Member Clark, seconded by Member Bowen, that the minutes of the meeting of, May 8, 2012, be approved as distributed. The motion carried, all voting aye.

ORDERING OF THE AGENDA

There was no reordering of the agenda.

REPORT OF BOARD OF TRUSTEES

Resolution, Student Trustee - 2012

It was moved by Member Kellogg, seconded by Member Uranga, that the Board of Trustees adopt Resolution of Commendation No. 052212A for Amy Leinen, for her service as the student member of the Board of Trustees, Long Beach Community College District, for the months of September 2011 through May 2012.

Board President Otto presented Ms. Leinen with flowers and the resolution.

The motion carried, all voting aye.

Committee Reports

There were no committee reports.

STUDENT TRUSTEE

Ms. Leinen did not have a report, but thanked the Board and President Oakley for the experience she has gained during her service as student trustee.

PUBLIC COMMENTS ON AGENDA ITEMS

There were no public comments.

The following items were part of the Consent Agenda

HUMAN RESOURCES (Academic)

That the Board of Trustees approve/ratify the following actions:

APPOINTMENTS

Stipend 1

SEPARATION FROM THE DISTRICT

Reduction of a Particular Kind of Service 1

Retirement 7

HUMAN RESOURCES (Classified)

That the Board of Trustees approve/ratify the following actions:

APPOINTMENTS

Temporary 2

Exempt from the Merit System 5

SEPARATION FROM THE DISTRICT

Resignation 2

Retirement 2

FISCAL SERVICES

That the Board of Trustees approves the following actions:

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Budget Transfers

Budget Transfer numbers 142608, 142613, 142644, 142654, and 142708 for the Unrestricted General Fund 01 in the amount of \$134,862 as listed:

From: Academic Salaries	\$	116,049	
Employee Benefits		17,408	
Supplies		251	
Services and Operating Expenses		<u>1,154</u>	\$ <u>134,862</u>
To: Classified Salaries	\$	195	
Supplies		51,207	
Services and Operating Expenses		251	
Equipment		<u>83,209</u>	\$ <u>134,862</u>

Included in the budget transfers of \$134,862 for the Unrestricted General Fund 01 are the following transfers greater than \$25,000:

<u>AT</u>	<u>From:</u>		<u>Amount</u>
142708	133000-01-660500-0010 Academic Hourly Instructional Salaries	\$	48,432
	395100-01-660500-0010 Instructional Benefits		7,265
	<u>To:</u>		
	432000-01-190100-0010 Instructional Supplies and Materials		34,880
	641000-01-190100-0010 Instructional Equipment <\$5000		20,817

To cover expenses for PCC Geology Lab supplies.

<u>AT</u>	<u>From:</u>		<u>Amount</u>
142708	133000-01-660500-0010 Academic Hourly Instructional Salaries	\$	67,617
	395100-01-660500-0010 Instructional Benefits		10,143
	<u>To:</u>		
	612000-01-696000-0000 Site Improvements	\$	12,944
	432000-01-083500-0010 Instructional Supplies		15,368
	641000-01-083500-0010 Instructional Equipment <\$5000		37,972
	642000-01-083500-0010 Instructional Equipment >\$5000		11,476

To cover expenses for the baseball scoreboard and weight room equipment.

Budget Transfer numbers 142540, 142614, 142630, and 142682 for the Restricted General Fund 12 in the amount of \$13,201 as listed:

From: Academic Salaries	\$	3,348	
Classified Salaries		920	
Employee Benefits		7,033	
Supplies		900	
Services and Operating Expenses		<u>1,000</u>	\$ <u>13,201</u>
To: Academic Salaries	\$	6,261	

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Classified Salaries	4,000	
Supplies	2,040	
Services and Operating Expenses	<u>900</u>	\$ <u>13,201</u>

There are no budget transfers greater than \$25,000 for the Restricted General Fund 12.

Budget Transfer number 142525 for the Capital Projects Fund 41 in the amount of \$50,000 as listed:

From: Services and Operating Expenses	\$ <u>50,000</u>
To: Engineering	\$ <u>50,000</u>

Included in the budget transfer of \$50,000 for the Capital Projects Fund 41 is the following transfer greater than \$25,000:

<u>AT</u>	<u>From:</u>	<u>Amount</u>
142525	568000-41-710100-5080 Maintenance/Redevelopment	\$ 50,000
	<u>To:</u>	
	625000-41-710100-5080 Building Fixtures/Redevelopment	50,000

To cover general architectural services for various projects on the Dean's Improvement List.

Budget Transfer numbers 142519 and 142542 for the GO Bond Fund 46 in the amount of \$165,000 as listed:

From: Services and Operating Expenses	\$ 15,000	
Equipment	<u>150,000</u>	\$ <u>165,000</u>
To: Services and Operating Expenses	\$ 150,000	
Construction and Additions	<u>15,000</u>	\$ <u>165,000</u>

Included in the budget transfers of \$165,000 for the GO Bond Fund 46 is the following transfer greater than \$25,000:

<u>AT</u>	<u>From:</u>	<u>Amount</u>
142519	621000-46-710400-5703 Construction and Additions	\$ 60,000
	624000-46-710400-5703 Inspection Fees	85,000
	624000-46-710400-5737 Inspection Fees	5,000
	<u>To:</u>	
	514000-46-710400-5737 Professional Services	150,000

To cover project management expenses for Bookstore Building I.

Salary Warrants

Ratify issuance of salary warrants listed on Register Nos. 4746 and 4747 for the period of April 16, 2012 through April 27, 2012 in the amount of \$371,098.68 as listed:

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Register No. 4746 Warrant Nos. 109182 – 109209 \$ 23,634.68
Issue Date 4/16/12

Register No. 4747 Warrant Nos. 109210 – 109228 \$ 347,464.00
Issue Date 4/16/12

Total Salary Warrants Issued: \$ 371,098.68

Commercial Warrants

Ratify issuance of commercial warrants listed for the period of April 16, 2012 through April 27, 2012 in the amount of \$3,373,204.44.

Unrestricted General Fund 01	\$ 1,871,370.21
Restricted General Fund 12	272,329.35
Child and Adult Development Fund 33	9,222.88
Capital Outlay Projects Fund 41	18,686.29
General Obligation Bond Fund 46	1,112,484.83
Veterans' Stadium Operations Fund 58	8,654.73
Community/Contract Education Fund 59	6,588.70
Self Insurance Fund 61	11,186.99
Student Financial Aid Fund 74	(20.00)
Payroll Clearing Fund 76	35,333.90
Retiree Benefits Fund 79	<u>27,366.56</u>

Total Commercial Warrants: \$ 3,373,204.44

Included in the total warrant expenditures of \$3,373,204.44 are the following payments greater than \$25,000, excluding utilities and employee benefits:

Unrestricted General Fund 01

1. \$ 535,265 to Long Beach City College Associated Student Body Bank for the College Service Card collections for the Summer and Fall 2011 semesters.
2. \$ 12,487 to Blackboard Connect Inc. for annual service and user fees. (This warrant is jointly funded with the Restricted General Fund 12.)

Restricted General Fund 12

1. \$ 113,713 to Dell Marketing L.P. for computers, printers, and servers for the Perkins/VTEA Grant.
2. \$ 70,264 to Santa Monica Community College District for hosting a service center for the Small Business Development Center Network.
3. \$ 24,899 to Blackboard Connect Inc. for annual service and user fees. (This warrant is jointly funded with the Unrestricted General Fund 01.)

General Obligation Bond Fund 46

4. \$ 439,322 to Cordoba Corporation for facilities project management for March 2012.

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1. \$ 197,333 to Angeles Contractor, Inc. for construction services for the Pacific Coast Campus Building CC Fitness Center renovation.
2. \$ 117,152 to George A. Dominguez for construction of the Pacific Coast Campus Multi-Disciplinary Academic Building portable swing space phase 3.
3. \$ 96,300 to G2K Construction, Inc. for renovation of the Liberal Arts Campus Building I (Bookstore).
4. \$ 30,905 to GRD Consulting, LLC for facility planning and technical support for construction projects at both campuses for March 2012.

Budget Increase (Decrease)

General Fund 01

2011-2012 Budget Revisions:

Material Fees and Facility Use Fees Program 0990 and 0991 \$ (5,449)

Restricted General Fund 12

2011-2012 Budget Revisions:

Child Development Training Consortium Program 0410 \$ 7,500
YESS Program 8780 10,400
DSPS Program 0200 (65,113)
Deaf and Hard of Hearing Program 0220 (8,939)

2011-2012 New Budgets:

LAUP Project Partners in Education, Articulation, and Coordination through Higher Education (PEACH) Program 8625 \$ 11,313

ACADEMIC AFFAIRS, STUDENT SUPPORT AND ADMINISTRATIVE SERVICES

That the Board authorize the Vice President, Administrative Services, or designee to enter into and execute the following agreements:

Bond Contract Awards

CN 22050.3 – With *T & M Painting and Construction, Inc.* for the Bldg. D Interior and Exterior Painting project at the Liberal Arts Campus for a total contract amount not to exceed \$79,620, paid from General Obligation Bond Fund.

Bond Contract Amendments

CN 22042.1 – With *Lynn Capouya, Inc.*, Amendment #3, to increase the contract amount by \$7,012 for a total contract amount not to exceed \$1,877,931, paid from General Obligation Bond Fund.

CN 22047.7 – With *Henrikson Owen & Associates, Inc.*, Amendment #1, to increase the contract amount by \$3,674.80 for a total contract amount not to exceed \$88,674.80, paid from General Obligation Bond Fund.

Change Order Ratifications

CN 22041.6 – With *Bayley Construction*, Change Order #9 for the MDAB Renovation project at the Pacific Coast Campus in the amount of \$19,886 for a total contract amount not to exceed

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\$22,543,699.40, paid from General Obligation Bond Fund. Total approved change orders represent 1.59% of the construction contract amount.

Ratification of Contracts Under \$25,000

Ratify contracts under \$25,000 for the period of April 24, 2012 through May 8, 2012 as listed:

CN 99689.3	\$10,000.00
CN 99689.4	\$12,500.00

PURCHASING

Purchase Order Approvals/Ratifications

Authorize the issuance of purchase orders for the period of April 16, 2012 through April 27, 2012, in the amount of \$294,123.14 as listed:

PO #69255 – PO #69296	\$294,123.14
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Included in the total amount of purchase orders of \$294,123.14 are the following items greater than \$25,000:

Unrestricted General Fund – 01

P.O. #69296	<i>SO CAL Fitness Service</i>	\$60,248.20
	Provide and install fitness equipment products	

General Obligation Bond Fund – 46

P.O. #69269	<i>Heritage Window Coverings Inc.</i>	\$43,333.47
	Sunscreen shades for exterior windows in Bldgs. DD & EE at PCC	

It was moved by Member Uranga, seconded by Member Kellogg, that the items on the Consent Agenda be approved and authorized.

The motion carried, all voting aye.

HUMAN RESOURCES

Personnel Commission Annual Budget, 2012-2013

The Board of Trustees concurred with the 2012-2013 Personnel Commission annual budget in the amount of \$592,120.00

Resolution, Board Member Compensation

It was moved by Member Uranga, seconded by Member Bowen, that the Board of Trustees adopt Resolution 052212B authorizing compensation to Board Member Thomas J. Clark for the meeting of May 8, 2012 from which he was absent due to illness.

The motion carried, Member Clark abstained.

ACADEMIC SENATE (Title 5, Section 53203)

No items, no report.

SUPERINTENDENT-PRESIDENT

Superintendent-President's Report

President Oakley thanked everyone who participated in and donated to make the scholarship reception possible; commencement at 6:00 p.m. on Wednesday and the guest speaker is Gustavo Arellano. He thanked CCA President, Dr. Lynn Shaw and the negotiating team for their hard work on reaching a tentative agreement with the district, welcomed faculty member Ladera Barbee and her new baby, and welcomed Jay Field who is sitting in for Ann-Marie Gabel.

ACADEMIC AFFAIRS

No items, no report.

STUDENT SUPPORT SERVICES

No items, no report.

ADMINISTRATIVE SERVICES

No items, no report.

PACIFIC COAST CAMPUS

No items, no report.

ECONOMIC AND RESOURCE DEVELOPMENT

No items, no report.

ACADEMIC SENATE

Dr. Gary Scott introduced Professor Ann Mitchell, Art and Photography, and Peter Knapp, Music, Radio and TV Department Head to the Board. The staff presented samples of work and insight into the many student successes. Board President Otto also thanked Dr. Scott and said that he will be missed when he retires from LBCC this summer.

TRUSTEES COMMUNICATIONS

Member Uranga congratulated students who will be graduating on Wednesday night and wished them good luck in their future. President Otto said that it has been a hard year economically, but that we can reflect on the good work with educating students at LBCC.

NEW BUSINESS

There was no new business.

FUTURE REPORTS

There were no new requests for future reports.

PUBLIC COMMENTS (NON-AGENDA ITEMS)

There were no comments.

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ADJOURNMENT

President Otto adjourned the meeting at 5:55 p.m. The next regular meeting of the Board of Trustees will be held on June 12, 2012. The first order of business will be adjournment to a closed session, as needed. The Board will reconvene in open session at 5:00 p.m. in Building T, Room 1100, Liberal Arts Campus.

Assistant Secretary