Minutes of Meeting of
May 8, 2012

The meeting of the Board of Trustees of the Long Beach Community College District, County of Los Angeles, California, was held in Building T, Liberal Arts Campus, 4901 East Carson Street, Long Beach, on May 8, 2012.

CALL TO ORDER
The meeting was called to order at 4:00 p.m., the items to be discussed in closed session were announced and the meeting was adjourned to closed session.

The meeting was reconvened in open session at 5:10 p.m., in Building T, Room 1100, Liberal Arts Campus. President Otto reported that, in closed session, no action was taken.

PLEDGE OF ALLEGIANCE
Amy Leinen led the Pledge of Allegiance.

ROLL CALL
Present: President Otto, Vice President Uranga, Member Bowen, Member Kellogg, Student Trustee Leinen
Absent: Member Clark

WELCOME AND INTRODUCTIONS
President Oakley welcomed Connie Sears, Dean, Student Affairs, Physical Education and Athletics. Ms. Sears introduced Chris Oeding, Men’s and Women’s Water Polo and Swimming Coach; Casey Crook, Baseball Coach; Melissa Angel, Softball Coach; Mike Reisbig, Football Coach; and Jonathan Charette, Matt Silva, Brett Massetti, Men’s Volleyball Coaches. The coaches announced and introduced some of the students and emphasized some of their athletic and academic successes. Many of these students will be transferring out of LBCC. President Oakley thanked the coaches for all their work with our students.

ORDERING OF THE AGENDA
President Otto announced that 11.1, 2012 Phi Theta Kappa All California Academic Team Award Recipients would be moved up to allow for scheduling conflicts, and so would the Update
on Curriculum and Student Success Initiatives - Theatre, Dance and Film Department, reporting under Academic Senate.

STUDENT SUPPORT SERVICES
2012 Phi Theta Kappa All California Academic Team Award Recipients
Dr. Greg Peterson presented Long Beach City College student, Andrew Meyer, with the 2012 Phi Theta Kappa All California Academic Team Award. Photos were taken with President Oakley and Board President Otto.

ACADEMIC SENATE
Update on Curriculum and Student Success Initiatives – Theatre, Dance and Film Department
Ms. Janice Tomson introduced Sheree King, Chair, Theatre, Dance & Film Department, who brought dance students to perform as part of the presentation, while Ms. King provided background information explaining the curriculum and success of these students. Mr. Greg Mortensen provided more information on the theatre program accomplishments.

APPROVAL OF MINUTES
It was moved by Member Kellogg, seconded by Member Uranga, that the minutes of the meeting of, April 24, 2012, be approved as distributed. The motion carried, all voting aye.

REPORT OF BOARD OF TRUSTEES
Resolution, Classified School Employee Week
It was moved by Member Kellogg, seconded by Member Uranga, that the Board of Trustees, adopt Resolution No. 050812A declaring the week of May 20-26, 2012, as Classified School Employee Week in the Long Beach Community College District.

The motion carried, all voting aye.

Committee Reports
There were no committee reports.

STUDENT TRUSTEE
Ms. Leinen said that the ASB election results (new officers) will be welcomed at the ASB awards dinner on May 11. Ms. Leinen mentioned that there is a lot of discussion about the budget cuts, November tax initiatives, and the recent campus forums on Promise Pathways.

PUBLIC COMMENTS ON AGENDA ITEMS
Dr. Lynn Shaw talked about the tentative agreement between CCA and the District that the faculty will vote on soon, and her concerns about item 5.3 with regards to the reduction in force.

The following items were part of the Consent Agenda

HUMAN RESOURCES (Academic)
That the Board of Trustees approve/ratify the following actions:
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APPOINTMENTS
Hourly Instructor – Spring 2012 3
Hourly Non-Instructional Faculty – Spring 2012 1
Stipend 10

HUMAN RESOURCES (Classified)
That the Board of Trustees approve/ratify the following actions:

APPOINTMENTS
Probationary 1
Transfer 1
Temporary 2
Exempt from the Merit System 7

SEPARATION FROM THE DISTRICT
Deceased 1

FISCAL SERVICES
Approve the following actions:

Budget Transfers
Budget Transfer numbers 142396, 142415, 142429, and 142455 for the Unrestricted General Fund 01 in the amount of $1,406 as listed:

From: Services and Operating Expenses $ 1,406
      Employee Benefits 64
      Supplies 752
      Equipment 103 $ 1,406

To:    Classified Salaries $ 487
       Employee Benefits
       Supplies
       Equipment

There are no budget transfers greater than $25,000 for the Unrestricted General Fund 01.

Budget Transfer numbers 142371, 142373, 142450, 142463, 142472, and 142493 for the Restricted General Fund 12 in the amount of $37,683 as listed:

From: Academic Salaries $ 1,148
      Classified Salaries 10,559
      Employee Benefits 20
      Supplies 3,194
      Services and Operating Expenses 20,211
      Equipment 2,551 $ 37,683
To: Academic Salaries $ 27,378
   Classified Salaries 2,749
   Employee Benefits 2,935
   Supplies 3,519
   Services and Operating Expenses 1,102 $ 37,683

There are no budget transfers greater than $25,000 for the Restricted General Fund 12.

Budget Transfer number 142343 for the GO Bond Measure E Fund 46 in the amount of $1,721 as listed:

   From: Equipment $ 1,721
   To: Supplies $ 1,721

There are no budget transfers greater than $25,000 for the GO Bond Measure E Fund 46.

Budget Transfer number 142372 the Contract/Community Education Fund 59 in the amount of $27,647 as listed:

   From: Academic Salaries $ 19,199
   Employee Benefits 8,448 $ 27,647
   To: Services and Operating Expenses $ 26,800
   Equipment 847 $ 27,647

Included in the budget transfers of $27,647 for the Contract/Community Education Fund 59 is the following transfer greater than $25,000:

   From: 211000-59-684000-0884 Classified Salaries, Manager/Supervisor $ 19,199
   395000-59-684000-0884 NI Benefits 8,448
   To: 514000-59-684000-0884 Professional Services 25,000
   521000-59-684000-0884 Mileage 800
   585000-59-684000-0884 Postage 1,000
   646000-59-684000-0884 Equipment < $5,000 847

To cover expenses for quarterly reconciliation of spending accounts for the remainder of the fiscal year.

Salary Warrants
Ratify issuance of salary warrants listed on Register Nos. 4743, 4744, and 4745 for the period of April 2, 2012 through April 13, 2012 in the amount of $1,571,754.91 as listed:

Register No. 4743 Warrant Nos. 108674 – 108799 $ 951,073.92
Issue Date 4/10/12
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Register No. 4744  
Warrant Nos. 108800 – 108826  
Issue Date 4/10/12  
$285,904.22

Register No. 4745  
Warrant Nos. 108827 – 109181  
Issue Date 4/10/12  
$334,776.77

**Total Salary Warrants Issued:**  
$1,571,754.91

### Commercial Warrants
Ratify issuance of commercial warrants listed for the period of April 2, 2012 through April 13, 2012 in the amount of $2,062,338.76.

<table>
<thead>
<tr>
<th>Fund</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Unrestricted General Fund 01</td>
<td>$649,826.04</td>
</tr>
<tr>
<td>Restricted General Fund 12</td>
<td>251,928.95</td>
</tr>
<tr>
<td>Child and Adult Development Fund 33</td>
<td>655.11</td>
</tr>
<tr>
<td>Capital Outlay Projects Fund 41</td>
<td>182,989.69</td>
</tr>
<tr>
<td>General Obligation Bond Fund 46</td>
<td>391,709.04</td>
</tr>
<tr>
<td>Veterans’ Stadium Operations Fund 58</td>
<td>9,182.29</td>
</tr>
<tr>
<td>Community/Contract Education Fund 59</td>
<td>8,577.21</td>
</tr>
<tr>
<td>Student Financial Aid Fund 74</td>
<td>20.00</td>
</tr>
<tr>
<td>Payroll Clearing Fund 76</td>
<td>170,833.53</td>
</tr>
<tr>
<td>Retiree Benefits Fund 79</td>
<td>396,616.90</td>
</tr>
</tbody>
</table>

**Total Commercial Warrants:**  
$2,062,338.76

Included in the total warrant expenditures of $2,062,338.76 are the following payments greater than $25,000, excluding utilities and employee benefits:

#### Unrestricted General Fund 01
1. $135,488 to Long Beach Police Department for security services for February 2012.  
(These warrants are jointly funded with the Restricted General Fund 12.)

#### Restricted General Fund 12
1. $7,130 to Long Beach Police Department for security services for February 2012.  
(These warrants are jointly funded with the Unrestricted General Fund 01.)

#### Capital Outlay Projects Fund 41
1. $143,154 to Bayley Construction for the renovation of the Pacific Coast Campus Multi-Disciplinary Academic Building (MDAB).
2. $39,799 to Community Bank, Escrow #1660 for escrow retention for the Pacific Coast Campus Multi-Disciplinary Academic Building (MDAB) renovation.

#### General Obligation Bond Fund 46
1. $155,609 to Allied Paving Company for resurfacing of Building Z Parking Lot.
2. $110,148 to Martinez Architects, Inc. for architectural services for the Liberal Arts Campus Building A Student Services retrofit.
3. $30,427 to Keenan & Associates for builder’s risk insurance coverage for the Liberal Arts Campus Building A Student Services retrofit.
Budget Increase (Decrease)
Restricted General Fund 12
2011-2012 Budget Revisions:
Matriculation CR and NCR Program 0720 and 1720 $ (50,231)
VTEA Programs 9720 and 9750 18,283

ACADEMIC AFFAIRS, STUDENT SUPPORT AND ADMINISTRATIVE SERVICES
That the Board approve the following:

Certification of Signatures
The Certification of the Board of Trustees as well as the signatures of the personnel authorized to sign warrants, Notices of Employment, contracts, invoices and approve vouchers effective May 8, 2012 to July 25, 2012 as follows:

Board of Trustees
Mark J. Bowen
Thomas J. Clark
Jeffrey A. Kellogg
Douglas W. Otto
Roberto Uranga

<table>
<thead>
<tr>
<th>Personnel</th>
<th>Authority</th>
</tr>
</thead>
<tbody>
<tr>
<td>Eloy O. Oakley</td>
<td>Warrants, Notices of Employment, Contracts</td>
</tr>
<tr>
<td>Cindy Baker</td>
<td>LACOE PSFS Class APDISAPR System</td>
</tr>
<tr>
<td>Michael T. Collins</td>
<td>Contracts, Purchase Orders</td>
</tr>
<tr>
<td>Patricia Davis</td>
<td>Warrants, Contracts, LACOE PSFS Class APDISAPR System</td>
</tr>
<tr>
<td>Rose C. DelGaudio</td>
<td>Notices of Employment</td>
</tr>
<tr>
<td>Ann-Marie Gabel</td>
<td>Warrants, Contracts</td>
</tr>
<tr>
<td>Margaret F. Padron</td>
<td>Purchase Orders</td>
</tr>
<tr>
<td>John Thompson</td>
<td>Warrants, Contracts, Purchase Orders</td>
</tr>
<tr>
<td>Cindy M. Vyskocil</td>
<td>Notices of Employment</td>
</tr>
<tr>
<td>Timothy Wootton</td>
<td>Facility Use Agreements</td>
</tr>
<tr>
<td>Administrators</td>
<td>Invoices (only)</td>
</tr>
</tbody>
</table>

Authorize the Vice President, Administrative Services, or designee to enter into and execute the following agreements:

Grant/Revenue Agreements
CN 93133.8 — With Thomas L. Percer, M.D., Amendment #2, to extend the term through January 31, 2015.

February 1, 2012 - January 31, 2013 $3,427.96
February 1, 2013 - January 31, 2014 $3,565.08
February 1, 2014 - January 31, 2015 $3,707.68
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CN 93153.5 – Ratify – With Board of Governors, California Community Colleges, Chancellor’s Office, Amendment #2, to extend the term to June 30, 2012.

CN 93156.9 – With Yosemite Community College District, Amendment #1, to increase the funding by $13,750 for a total contract amount of $27,500.

CN 93159.1– With KIMCO Reality, effective May 1, 2012 through December 31, 2012, for the amount of $199,205

**Bond Contract Amendments**

CN 22018.8 – With Hill Partnership, Inc., Amendment #13, to increase the contract amount by $44,685.20 for a total contract amount not to exceed $3,139,143.97, paid from General Obligation Bond Fund.

CN 22045.5 – With RBKK, Inc., Amendment #4, to change the termination date from December 31, 2012 to June 30, 2013, and to increase the contract amount by $320,000 for a total contract amount not to exceed $704,000, paid from General Obligation Bond Fund.

**Change Order Ratifications**

CN 22044.2 – With G2K Construction, Inc., Change Order #6 for the Bldg. I Bookstore project at the Liberal Arts Campus in the amount of $36,431.17, for a total contract amount not to exceed $2,125,608.17, paid from General Obligation Bond Fund. Total approved change orders represent 6.87% of the contract amount.

CN 22048.4 – With Fon-Seca Cabinet & Fixture Company, Change Orders #1 and #2, for the Building I Casework project at the Liberal Arts Campus in the amount of $9,440 and ($10,000), respectively, for a total contract amount not to exceed $268,401, paid from General Obligation Bond Fund. Total approved change orders represent 0.21% of the contract amount.

**Ratification of Contracts Under $25,000**

Ratify contracts under $25,000 for the period of April 7, 2012 through April 23, 2012 as listed:

<table>
<thead>
<tr>
<th>Contract Number</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>CN 50003.5</td>
<td>No Cost</td>
</tr>
<tr>
<td>CN 50030.4</td>
<td>No Cost</td>
</tr>
<tr>
<td>CN 50031.1</td>
<td>No Cost</td>
</tr>
<tr>
<td>CN 95009.2</td>
<td>No Cost</td>
</tr>
<tr>
<td>CN 99689.6</td>
<td>$24,500</td>
</tr>
<tr>
<td>CN 99689.7</td>
<td>$20,000</td>
</tr>
</tbody>
</table>

**Amendment to Board Action**

CN 22048.3 – Amend the board action of October 25, 2011 with EMC Engineers, Inc. to change the name to Eaton Energy Solutions, Inc.

**PURCHASING**

**Purchase Order Approvals/Ratifications**

Authorize the issuance of purchase orders for the period of April 2, 2012 through April 13, 2012, for the amount of $732,511.00 as listed:

<table>
<thead>
<tr>
<th>Purchase Order #</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>PO #69184 - PO #69254</td>
<td>$732,511.00</td>
</tr>
</tbody>
</table>
Included in the total amount of purchase orders of $732,511.00 is the following item greater than $25,000:

**Bond Fund – 46**

<table>
<thead>
<tr>
<th>PO #89209</th>
<th>Alley Cat Development Inc.</th>
<th>$259,255.00</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Chiller Line Replacement - PCC</td>
<td></td>
</tr>
</tbody>
</table>

It was moved by Member Uranga, seconded by Member Kellogg, that the items on the Consent Agenda be approved and authorized.

The motion carried, all voting aye.

**HUMAN RESOURCES**

**Resolution, Reduction or Discontinuation of a Particular Kind**

It was moved by Member Kellogg, seconded by Member Uranga, that the Board of Trustees adopt Resolution No. 050812B, Implementing the Reduction or Discontinuance of a Particular Kind of Academic Service.

The motion carried, all voting aye.

**ACADEMIC SENATE (Title 5, Section 53203)**

It was moved by Member Uranga, seconded by Member Kellogg, that the Board of Trustees approve materials fees for the specific course offered in the following department to cover the cost of materials. The fees will be paid at the time of registration.

<table>
<thead>
<tr>
<th>School of Trades &amp; Industrial Technologies</th>
</tr>
</thead>
<tbody>
<tr>
<td>ELECT 253, OSHA Standards for Construction Safety</td>
</tr>
<tr>
<td>Material Fees $5.00</td>
</tr>
</tbody>
</table>

The motion carried, all voting aye.

**SUPERINTENDENT-PRESIDENT**

**Superintendent-President’s Report**

President Oakley recognized and thanked all the faculty, staff, and Rose DelGaudio, who put together the newly tenured faculty dinner – it was a great evening. President Oakley also thanked the Latino Faculty Association for co-sponsoring Dr. Hayes-Bautista’s Cinco de Mayo event. He thanked those who attended the Promise Pathways forums today and he publically thanked Dr. Shaw and other organizers for the well-managed “funeral for education” event, as it was very respectful and maintained order. President Oakley wished Ann-Marie Gable a “happy birthday.”

**ACADEMIC AFFAIRS**

No items, no report.

**ADMINISTRATIVE SERVICES**

**Resolution, Authorizing Issuance and Sale of General Obligation Refunding Bonds**

It was moved by Member Kellogg, seconded by Member Uranga, that the Board of Trustees adopt Resolution No. 050812C to authorize the issuance and sale of General Obligation
Refunding Bonds, 2002 Election, 2012 Series A, in an aggregate principal amount not to exceed $70,000,000; that the Board review and accept the Preliminary Official Statement (POS), the Escrow Agreement, and the Contract of Purchase in form only; and that the Board authorize the Superintendent-President or the Vice President, Administrative Services to sign the Contract of Purchase, and all other relevant documents on the District’s behalf.

The motion carried, all voting aye.

2011-2012 CCFS-311Q Third Quarter Financial Status Report
It was moved by Member Kellogg, seconded by Member Bowen, that the Board of Trustees approve the 2011-2012 Third Quarterly Financial Status Report for the Long Beach Community College District and authorize transmittal of the report to the California Community Colleges Chancellor’s Office.

Motion carried, all voting aye.

2011-2012 Third Quarter Budget Performance Report
To keep the Board and the college community informed about the status of the budget, Ann-Marie Gabel, Vice President, Administrative Services, presented a report on the status of the 2011-2012 Third Quarter Budget Performance report. The report covers the Unrestricted General Fund and the financial activity occurring from July 1, 2011 through March 31, 2012.

PACIFIC COAST CAMPUS
No items, no report.

ECONOMIC AND RESOURCE DEVELOPMENT
Title V Grants – HSI Update
As requested by the Board, Lou Anne Bynum, Vice President of Economic and Resource Development, provided the Board of Trustees an update on Title V Grants - HSI (Hispanic Serving Institutions). Dr. Bobbie Villalobos, Dr. Eva Bagg, and Marty Alvarado co-presented.

TRUSTEES COMMUNICATIONS
Member Kellogg mentioned that at the CCLC’s annual trustee conference over the weekend, it was announced that Member Otto was re-elected to the CCCT board for another term. There were presentations from our college and they were very well received. Member Kellogg also thanked Dr. Lynn Shaw for her advocacy role and leadership with CCA and the faculty. Trustee Uranga explained that he had read the “old” college mission statement at the last board meeting, so he read the correct and updated version, approved by the Board on August 23, 2011.

“Long Beach City College promotes equitable student learning and achievement, academic excellence, and workforce development by delivering high quality educational programs and support services to our diverse communities.”

NEW BUSINESS
There was no new business.
FUTURE REPORTS
There were no new requests for future reports.

PUBLIC COMMENTS (NON-AGENDA ITEMS)
Student, Zikomo Benons, talked about Learning Communities.

ADJOURNMENT
President Otto adjourned the meeting at 6:50 p.m. The next regular meeting of the Board of Trustees will be held on May 22, 2012. The first order of business will be adjournment to a closed session, as needed. The Board will reconvene in open session at 5:00 p.m. in Building T, Room 1100, Liberal Arts Campus.

Assistant Secretary