

**BOARD OF TRUSTEES  
LONG BEACH COMMUNITY COLLEGE DISTRICT**

**Minutes of Meeting of  
June 12, 2012**

The meeting of the Board of Trustees of the Long Beach Community College District, County of Los Angeles, California, was held in Building T, Liberal Arts Campus, 4901 East Carson Street, Long Beach, on June 12, 2012.

**CALL TO ORDER**

The meeting was called to order at 4:10 p.m., the items to be discussed in closed session were announced and the meeting was adjourned to closed session.

The meeting was reconvened in open session at 5:00 p.m., in Building T, Room 1100, Liberal Arts Campus. Vice President Uranga reported that, in closed session, no action was taken.

**PLEDGE OF ALLEGIANCE**

Bill Zeilinger led the Pledge of Allegiance.

**ROLL CALL**

Present: President Otto (teleconferenced from Denver, CO), Vice President Uranga, Member Bowen, Member Clark, Member Kellogg and  
Absent: Student Trustee Troia

**WELCOME AND INTRODUCTIONS**

President Oakley welcomed and announced the following retirees: Nancy Capone, Alta Costa, Philip Gustin, Betty Heiserman, Robert Sparks, Dana Thompson and Bill Zeilinger.

**APPROVAL OF MINUTES**

It was moved by Member Clark, seconded by Member Bowen, that the minutes of the meeting of, May 22, 2012, be approved as distributed.

Roll Call Vote:

Otto	Yes
Uranga	Yes
Bowen	Yes
Clark	Yes
Kellogg	Yes

The motion carried by a vote of 5-0

**ORDERING OF THE AGENDA**

Vice President Uranga announced that items 12.12, 1.1, 12.13, 12.14 and 12.15 would be moved to right before the consent agenda to accommodate guests.

**REPORT OF BOARD OF TRUSTEES**

**ADMINISTRATIVE SERVICES**

**Resolution, 2012-13 Debt Service Estimate for Los Angeles County**

It was moved by Member Bowen, seconded by Member Clark, that the Board of Trustees adopt Resolution No. 061212B to authorize a debt service estimate to be provided to the County of Los Angeles respecting authorized but unsold general obligation bonds. It is the current intention of the Long Beach Community College District to issue bonds not to exceed \$275,000,000 during the 2012-13 fiscal year.

Roll Call Vote:

Otto	Yes
Uranga	Yes
Bowen	Yes
Clark	Yes
Kellogg	Yes

The motion carried by a vote of 5-0

**Presentation of Certificate – Citizens Oversight Committee Member**

Superintendent-President Oakley presented a certificate to Barbara Long, Citizens Oversight Committee member who was appointed and served on this committee from 2008-2012.

**Institutional Memberships 2012-13**

It was moved by Member Bowen, seconded by Member Clark, that the Board authorize District Institutional Memberships in the following organizations for 2012-2013 as follows:

Academic Senate for California Community Colleges  
Accrediting Commission for Community and Junior Colleges  
American Association of Community Colleges  
American Culinary Federation  
American Dietetic Association  
American Federation of Arts  
American Society for Training and Development (ASTD)  
Associate Degree Nursing Program Directors  
Association for the Assessment of Learning in Higher Education  
Association of Community College Trustees (ACCT)  
Association of Small Business Development Centers  
Association of Writers & Writing Programs  
Bellflower Chamber of Commerce  
Board of Registered Nursing  
Board of Vocational Nurses and Psychiatric Examiners  
California Association of Community College Registrars and Admission Officers (CACCRAO)  
California Association of Latino Community College Trustees (CALCCT)

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California Association of School Business Officials (CASBO)  
California Chamber of Commerce  
California Colleges for International Education  
California Community College Athletics Association (CCLC/CCCAA)  
California Community Colleges Chief Instructional Officers  
California Community Colleges Chief Student Services Administrators Association  
California School Personnel Commissioners Association (CSPCA)  
Catalina Island Chamber of Commerce  
Cerritos Chamber of Commerce  
Community College Facility Coalition  
Community College League of California (CCLC)  
Cooperative Organizations for the Development of Employee Selection Procedures  
Council for Opportunity in Education  
Council for Resource Development (CRD)  
Council of Chief Librarians (CCL)  
CyberWatch West  
Dietary Service Supervisors of America  
Downey Chamber of Commerce  
Educational Mandated Cost Network (EMCN)  
English Council of California Two-Year Colleges  
Equal Employment Diversity and Equity Consortium  
Executive Women International  
Health Services Association for California Community Colleges  
Hispanic Association of Colleges and Universities (HACU)  
Honors Transfer Council of California  
InfoCom International  
Interior Design Educators Council  
International Economic Development Council (IEDC)  
Lakewood Chamber of Commerce  
Leadership Long Beach  
League for Innovation  
Learning Ally  
Learning Resources Network  
Long Beach Area Chamber of Commerce  
Long Beach Rotary Club – Corporate  
Los Angeles Area Chamber of Commerce  
Los Angeles County Business Federation  
Los Angeles County Economic Development Corporation (LAEDC)  
National Association for Community College Entrepreneurship (NACCE)  
National Association for Foreign Student Affairs (NAFSA)  
National Association of Latino Elected/Appointed Officials (NALEAO)  
National Association of Student Personnel Administrators (NASPA)  
National Coalition of Advanced Technology Centers (NCATC)  
National Collegiate Honors Council  
National Community College Hispanic Council  
National Council for Marketing and Public Relations  
National Institute for Staff and Organizational Development (NISOD)

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National League for Nursing  
Norwalk Chamber of Commerce  
Orange County/Long Beach Consortium for Nursing  
Paramount Chamber of Commerce  
Personnel Commissioners Association of Southern California  
Phi Beta Kappa  
Regional Hispanic Chamber of Commerce  
Research and Planning Group (The RP Group)  
Santa Fe Springs Chamber of Commerce  
Signal Hill Chamber of Commerce  
South Coast Conference  
South Coast Consortium of Schools & Colleges  
South Coast Higher Education Council  
South Gate Chamber of Commerce  
Southern 30 Information Exchange Consortium  
Southern California CCD Employment Relations Consortium  
Southern California Directors of Vocational Nursing Programs  
Southern California Football Association (formerly called Mission Conference)  
Southern California Intersegmental Articulation Council (SCIAC)  
Southern California Regional Transit Training Consortium  
The Advocacy Group  
Western Regional Honors Council  
Western States Conference

Roll Call Vote:

Otto	Yes
Uranga	Yes
Bowen	Yes
Clark	Yes
Kellogg	Yes

The motion carried by a vote of 5-0

**LBCC Auxiliary Bookstore Services**

It was announced by Michael Collins that the LBCC Auxiliary, Inc. has entered into a contract with Barnes & Noble College to operate the campus stores at both LAC and PCC beginning July 1, 2012. Barnes & Noble College representatives, Russell Markman, and Denise Nakakihara, provided an informative overview of their approach to providing affordable and accessible instructional content to our campus community.

**Redevelopment Agency Update**

Ann-Marie Gabel, Vice President, Administrative Services provided a Redevelopment Agency update including the impact of the Governor's elimination bill.

**Committee Reports**

There were no committee reports.

**STUDENT TRUSTEE**

No report.

**PUBLIC COMMENTS ON AGENDA ITEMS**

There were no public comments.

**The following items were part of the Consent Agenda**

**HUMAN RESOURCES (Academic)**

That the Board of Trustees approve/ratify the following actions:

**APPOINTMENTS**

Stipend 42

**IN-SERVICE CHANGES**

Change in Employment Contract 1  
Change of Title 1  
Department Head Election 12

**HUMAN RESOURCES (Classified)**

That the Board of Trustees approve/ratify the following actions:

**APPOINTMENTS**

Probationary 4  
Temporary 14  
Exempt from the Merit System 26

**INSERVICE CHANGES**

Changes to Previous Board 1

**SEPARATION FROM THE DISTRICT**

Resignation 1  
Retirement 5  
Retirement in Lieu of Layoff 10  
Deceased 1

**FISCAL SERVICES**

That the Board of Trustees approves the following actions:

**Budget Transfers**

Budget Transfer numbers 142719, 142739, 142742, 142789, 142794, 142890, 142899, 142920, and 142941 for the Unrestricted General Fund 01 in the amount of \$139,982 as listed:

From: Academic Salaries	\$	116,529
Classified Salaries		1,018
Employee Benefits		17,614

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	Supplies	149	
	Services and Operating Expenses	<u>4,672</u>	\$ <u>139,982</u>
To:	Academic Salaries	\$ 1,000	
	Classified Salaries	125	
	Employee Benefits	166	
	Supplies	13,435	
	Services and Operating Expenses	22,864	
	Equipment	<u>102,392</u>	\$ <u>139,982</u>

Included in the budget transfers of \$139,982 for the Unrestricted General Fund 01 is the following transfer greater than \$25,000:

<u>AT</u>	<u>From:</u>	<u>Amount</u>
142742	133000-01-660500-0010 Academic Instructional Salaries	\$ 27,723
	133000-01-660500-0010 Academic Instructional Salaries	\$ 43,479
	395100-01-660500-0010 Instructional Benefits	4,159
	395100-01-660500-0010 Instructional Benefits	6,522
	<u>To:</u>	
	432000-01-190100-0010 Instructional Supplies and Materials	3,885
	641000-01-040100-0010 Instructional Equipment <\$5000	19,753
	641000-01-190100-0010 Instructional Equipment <\$5000	8,244
	589500-01-612000-0000 On-Line Service/Software Licensing	14,991
	632000-01-612000-0000 Library Books LAC	20,339
	632100-01-612000-0000 Non-Print Media - Library	4,170
	632300-01-612000-0000 Library Books PCC	10,501
	641000-01-040100-0010 Instructional Equipment <\$5000	19,753
	641000-01-190100-0010 Instructional Equipment <\$5000	8,244

To cover expenses for instructional equipment and supplies; and Ebook series and books for the library.

Budget Transfer numbers 142720, 142788, 142855, 142905, and 142922 for the Restricted General Fund 12 in the amount of \$59,110 as listed:

From:	Academic Salaries	\$ 18,455	
	Classified Salaries	1,750	
	Employee Benefits	555	
	Supplies	6,072	
	Services and Operating Expenses	<u>32,278</u>	\$ <u>59,110</u>
To:	Academic Salaries	\$ 24,230	
	Classified Salaries	19,436	
	Employee Benefits	8,829	
	Supplies	264	
	Services and Operating Expenses	6,201	
	Reserve	<u>150</u>	\$ <u>59,110</u>

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Included in the budget transfers of \$59,110 for the Restricted General Fund 12 is the following transfer greater than \$25,000:

<u>AT</u>	<u>From:</u>	<u>Amount</u>
142855	456500-12-609000-8097 Duplicating	\$ 488
	457000-12-609000-8097 Supplies	964
	457300-12-609000-8097 Hospitality	397
	514000-12-609000-8097 Professional Services	30,089
	522000-12-609000-8097 Conferences Academic	502
	<u>To:</u>	
	111000-12-120300-8097 Academic Instructional Salaries	17,390
	111000-12-123800-8097 Academic Instructional Salaries	5,897
	211000-12-609000-8097 Classified NI Salaries	654
	395100-12-120300-8097 Employee Benefits, Instructional	6,147
	395100-12-123800-8097 Employee Benefits, Instructional	2,064
	395000-12-609000-8097 Employee Benefits, NI	288

To cover expenses for instructional salaries and benefits for the Workforce Innovation Partnership Nursing Grant.

Budget Transfer number 142839 for the Contract/Community Education Fund 59 in the amount of \$1,482 as listed:

From: Classified Salaries	\$ 885	
Employee Benefits	115	
Services and Operating Expenses	<u>482</u>	<u>\$ 1,482</u>
To: Supplies	\$ 482	
Services and Operating Expenses	<u>1,000</u>	<u>\$ 1,482</u>

There are no budget transfers greater than \$25,000 for the Contract/Community Education Fund 59.

**Salary Warrants**

Ratify issuance of salary warrants listed on Register Nos. 4748-4753 for the period of April 30, 2012 through May 18, 2012 in the amount of \$7,397,161.99 as listed:

Register No. 4748 Issue Date 4/30/12	Warrant Nos. 109229 – 109301	\$ 5,576,509.80
Register No. 4749 Issue Date 5/10/12	Warrant Nos. 109302 – 109422	\$ 892,348.29
Register No. 4750 Issue Date 5/10/12	Warrant Nos. 109423 – 109452	\$ 265,527.30
Register No. 4751	Warrant Nos. 109453 – 109802	\$ 288,795.79





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10. \$ 149,912 to George A. Dominguez for the Pacific Coast Campus Multi-Disciplinary Academic Building Portable Swing Space Phase 3.
11. \$ 138,768 to Apex Audio for fixtures and equipment for the Liberal Arts Campus Building J.
12. \$ 73,569 to Lynne Capouya, Inc. for landscaping design services for both campuses.
13. \$ 69,900 to Tecta America Southern California, Inc. for Building T roof repair.
14. \$ 56,806 to Oceanstate Development, Inc. for the Liberal Arts Campus Building I landscape and parking lot.
15. \$ 50,466 to Dell Marketing, L.P. for computer equipment for the Pacific Coast Campus Multi-Disciplinary Academic Building (MDAB).
16. \$ 46,729 to New Tangram, LLP for furniture, fixtures, and equipment for the Building I Bookstore.

**Budget Increase (Decrease)**

Contract/Community Education Fund 59

**2011-2012 New Budgets:**

SBDC Lead Center Program 8685 \$ 2,450

**ACADEMIC AFFAIRS, STUDENT SUPPORT AND ADMINISTRATIVE SERVICES**

Authorize the Vice President, Administrative Services, or designee to enter into and execute the following agreements:

**Grant/Revenue Agreements**

CN 93158.1 – Ratify – With the *Chancellor's Office, California Community Colleges*, Amendment #1, to increase funding by \$42,000 for a total amount not to exceed \$137,000.

CN 93159.2 – With *California Community Colleges, Chancellor's Office* effective July 1, 2012 through August 31, 2013. Amount of funding is \$49,389.

**Bond Contract Awards**

CN 22050.2 – With *Cordoba Corporation*, effective July 1, 2012 through June 30, 2014, for a total contract amount not to exceed \$10,262,946 paid from General Obligation Bond Fund.

CN 22050.4 – With *C. S. Legacy Construction, Inc.*, for the North Campus Front Quad Landscaping project at the Liberal Arts Campus for a total contract amount not to exceed \$2,271,564.25 paid from General Obligation Bond Fund.

**Bond Contract Amendments**

CN 22019.1 – With *Martinez Architects, Inc.*, Amendment #12, to increase the contract amount by \$72,197.84 for a total contract amount not to exceed \$1,608,347.84, paid from General Obligation Bond Fund.

CN 22047.7 – With *Henrikson Owen & Associates, Inc.*, Amendment #1, to increase the contract amount by \$3,674.80 for a total contract amount not to exceed \$88,674.80, paid from General Obligation Bond Fund.

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**Contract Awards**

CN 95012.4 – With *Keenan & Associates*, effective July 1, 2003 through the end of the plan or until all benefits have been paid.

CN 99681.9 – With *Chavez Shimasaki Strategic Education Services, Inc.*, effective July 1, 2012 through August 31, 2013 for a total contract amount not to exceed \$45,500, paid from Unrestricted General Fund.

**Contract Amendments**

CN 99643.5 – With *Affiliated Computer Service Inc.*, (ACS) to change the name to Xerox Education Services, Inc.

CN 99668.1 – With *Substance Abuse Foundation of Long Beach*, Amendment #2, to increase the contract amount by \$5,000 for a total contract amount not to exceed \$35,000, paid from Restricted General Fund.

**Use of Other Agencies Bids**

Trustees of the California State University Agreement # 2724 – with *Steelcase, Inc.*, and *New Tangram LLC*, as the participating authorized Steelcase dealer/distributor for the procurement of office furniture, including but not limited to: panel systems, workstations, seating, casegoods, filing, storage and ancillary products which includes project management, technical design and installation services in accordance with the UC Strategic Sourcing Agreement Number 701/OP/050 with effective dates of November 1, 2010 through October 31, 2015.

U.S. Communities, Master Agreement No. 0204011 – with *Virco, Inc.*, for the procurement of the following types of furniture: freestanding classroom, seating, storage, technology, library, science laboratory, cafeteria, audio visual, and office with effective dates of January 1, 2012 through December 31, 2014.

**Amendment to Board Action**

CN 99665.2 – Amend the board action of October 26, 2010 with *Redevelopment Agency of the City of Long Beach (City)* to revise the effective dates to extend through June 30, 2013.

**Acceptance of Project Completion**

CN 22048.4 – With *Fon-Seca Cabinet & Fixture Company*, for the Building I Casework project at the Liberal Arts Campus for a total fee of \$268,401. Project was completed on February 15, 2012.

**Rejection of Bids**

Bid C1294E – Infrastructure Asphalt (Trench) Repair at the Liberal Arts Campus, to reject all bids.

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**Ratification of Contracts Under \$25,000**

Ratify contracts under \$25,000 for the period of May 8, 2012 through May 23, 2012 as listed:

CN 99690.1	\$10,000.00
CN 99690.3	\$10,000.00
CN 99691.3	\$ 5,000.00

**PURCHASING**

**Purchase Order Approvals/Ratifications**

Authorize the issuance of purchase orders for the period of April 16, 2012 through April 27, 2012, in the amount of \$244,898.57 as listed:

PO #69297 – PO #69360	\$244,898.57
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There are no items greater than \$25,000 included in the total amount of purchase orders of \$244,898.57.

It was moved by Member Clark, seconded by Member Otto, that the items on the Consent Agenda be approved and authorized.

Roll Call Vote:

Otto	Yes
Uranga	Yes
Bowen	Yes
Clark	Yes
Kellogg	Yes

The motion carried by a vote of 5-0

**HUMAN RESOURCES**

**Resolution, Reduction of Classified Service**

It was moved by Member Kellogg, seconded by Member Clark, that the Board of Trustees adopt Resolution No. 061212A, Reduction of Classified Service for the position of Instructional Assistant, .045 FTE.

Roll Call Vote:

Otto	Yes
Uranga	Yes
Bowen	Yes
Clark	Yes
Kellogg	Yes

The motion carried by a vote of 5-0

**ACADEMIC SENATE (Title 5, Section 53203)**

**Revised Administrative Regulation – 4019 Administrative Regulations on Acceptance of Transfer**

The revised regulation was submitted for informational purposes only.

**Revised Administrative Regulation – 4022 Administrative Regulations on Acceptance of Transfer**

The revised regulation was submitted for informational purposes only.

**Review of Career/Technical Programs**

The following programs submitted an Education Code 78016 Review:

Accounting Clerk  
Computer Applications Software Specialist  
Customer Service  
Data Entry  
Desktop Publishing: Writing/Publishing Concentration  
Drafting - Architectural Core Skills Career Certificate  
Drafting - Mechanical Core Skills Career Certificate  
Drafting - Mechanical Design  
Fashion Design: Assistant Designer  
Fashion Design: Sample Maker  
Floral Design  
International Business  
Library Technician  
Photojournalism  
Radio/Television Broadcast News  
Radio/Television Multi Media Production  
Radio/Television Performance  
Radio/Television Producer  
Retail Management Food Industry Emphasis

**Revision to Curriculum Guide: Associate in Arts in Kinesiology for Transfer**

It was moved by Member Kellogg, seconded by Member Clark, that the Board of Trustees approve the Associate in Arts in Kinesiology for Transfer Curriculum Guide.

Roll Call Vote:

Otto	Yes
Uranga	Yes
Bowen	Yes
Clark	Yes
Kellogg	Yes

The motion carried by a vote of 5-0

**New Curriculum Guide: Homeland Security Administration**

It was moved by Member Bowen, seconded by Member Kellogg, that the Board of Trustees approve the Homeland Security Administration Curriculum Guide.

Roll Call Vote:

Otto	Yes
Uranga	Yes
Bowen	Yes
Clark	Yes
Kellogg	Yes

The motion carried by a vote of 5-0

**Approval of Certificate of Accomplishment**

It was moved by Member Bowen, seconded by Member Clark, that the Board of Trustees approve the following Certificate of Accomplishment:

Type II: Computerized Tomography Program (CT)

Roll Call Vote:

Otto	Yes
Uranga	Yes
Bowen	Yes
Clark	Yes
Kellogg	Yes

The motion carried by a vote of 5-0

**SUPERINTENDENT-PRESIDENT**

**Superintendent-President's Report**

President Oakley said he attended a screening of a new documentary film about colleges featuring one of our LBCC students; he hopes that we can get a preview of the movie here on our campus. Oakley talked about a press conference with Mayor Bob Foster, Chair for California Competes, hosted here at LBCC and that the California State Budget, 2012-2013 is due this Friday. President Oakley asked that we adjourn tonight's meeting in memory of Dr. Bernie Gleason who recently passed away.

**TRUSTEES COMMUNICATIONS**

Member Kellogg asked that the college engage in support for Mr. Brian Banks, a past Long Beach high school student who was just released from prison after being found innocent of the original charges that sent him to jail. Mr. Banks will pursue his desire to play football with the NFL, and will need assistance in any way that college and community can give him.

**ACADEMIC AFFAIRS**

No items, no report.

**STUDENT SUPPORT SERVICES**

No items, no report.

**PACIFIC COAST CAMPUS**

No items, no report.

**ECONOMIC AND RESOURCE DEVELOPMENT**

No items, no report.

**ACADEMIC SENATE**

Senate President Janice Tomson talked about the work of the Academic Senate over the past year and described the process as: promoting dialogue, and maintaining and honoring faculty roles.

**NEW BUSINESS**

Vice President Uranga asked that the status of the Redevelopment Agency, which was reported on earlier in the meeting be presented to the Board on a quarterly basis.

**FUTURE REPORTS**

There were no new requests for future reports.

**PUBLIC COMMENTS (NON-AGENDA ITEMS)**

There were no comments.

**ADJOURNMENT**

President Otto adjourned the meeting at 6:40 p.m. The next regular meeting of the Board of Trustees will be held on June 26, 2012. The first order of business will be adjournment to a closed session, as needed. The Board will reconvene in open session at 5:00 p.m. in Building T, Room 1100, Liberal Arts Campus.

Assistant Secretary