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| <p style="text-align:center"><b>BOARD OF TRUSTEES<br/>LONG BEACH COMMUNITY COLLEGE DISTRICT</b></p> |
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**Minutes of Meeting of  
February 26, 2013**

The meeting of the Board of Trustees of the Long Beach Community College District, County of Los Angeles, California, was held in Building T, Liberal Arts Campus, 4901 E. Carson Street, Long Beach, on February 26, 2013.

**CALL TO ORDER**

The meeting was called to order at 4:05 p.m., the items to be discussed in closed session were announced and the meeting was adjourned to closed session.

The meeting was reconvened in open session at 5:15 p.m., in Building T, Room 1100, Liberal Arts Campus. President Uranga reported that, in closed session, no action was taken.

**PLEDGE OF ALLEGIANCE**

Boy Scouts Troop 140 led the Pledge of Allegiance.

**ROLL CALL**

Present: President Uranga, Vice President Kellogg, Member Bowen,  
Member Clark, Member Otto and Student Trustee Troia

**WELCOME AND INTRODUCTIONS**

President Oakley announced that classified employee, John Doss, (thirty-three years of service) and Laura Wan, Dean, Business and Social Sciences, (fourteen years of service) are retiring and asked everyone to join him in congratulating them in their retirement. Ms. Wan thanked the Board for the opportunity to work at LBCC.

**APPROVAL OF MINUTES**

It was moved by Member Clark, seconded by Member Kellogg, that the minutes of the meeting of, January 22-23, 2013, be approved as distributed.

**ORDERING OF THE AGENDA**

Items 9.3 and 12.11 were moved to immediately before the Board of Trustees Report.

**SUPERINTENDENT-PRESIDENT**

**CCC Board of Governors Classified Employee of the Year Nominee**

It was moved by Member Bowen, seconded by Member Kellogg, that the Board of Trustees endorse Rena Pheng as Long Beach City College's nominee for California Community College Classified Employee of the Year.

The motion carried, all voting aye.

**ADMINISTRATIVE SERVICES**

**Citizens Oversight Committee Annual Report for 2012**

It was moved by Member Clark, seconded by Member Kellogg, that the Board of Trustees accept the Citizens Oversight Committee Annual Report for 2012.

The motion carried, all voting aye.

**REPORT OF BOARD OF TRUSTEES**

**CHI-LBCC and District Initial Bargaining Proposals**

California statute and regulations prescribe that the initial proposal of employee organizations be received during a meeting of the Board of Trustees.

President Uranga declared the public hearing open and called for comments. Karen Roberts told the Board that CHI is interested in working in a spirit of collaboration and will keep the Board updated as to their progress.

After hearing no more responses, President Uranga declared the public hearing closed.

**Committee Reports**

There were no committee reports.

**STUDENT TRUSTEE**

Mr. Troia said that he didn't have all that much to say tonight, but the program discontinuance process is very emotional for us as was reflected in his comments at the last meeting and is sorry if he got a little carried away. He asked the Board to stand with their students and the community of Long Beach and move to reconsider the program discontinuance.

**PUBLIC COMMENTS ON AGENDA ITEMS**

The following students/staff/community addressed the Board on agenda items regarding reductions in force and how administration is addressing students impacted by Program Discontinuance: Nathan Douglas, Melvin Morgan, Karen Harper, Dr. Lynn Shaw, Shirley Gooding, Oliver Elder and AFT President, Thomas Hamilton.

**The following items were part of the Consent Agenda**

**HUMAN RESOURCES (Certificated)**

That the Board of Trustees approve/ratify the following actions:

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APPOINTMENTS

|   |     |
|---|-----|
| Academic Administrative Appointment           | 1   |
| Hourly Instructor – Spring 2013               | 463 |
| Hourly Counselor – Spring 2013                | 14  |
| Hourly Instructional Specialist – Spring 2013 | 55  |
| Hourly Librarian – Spring 2013                | 13  |
| Hourly Reader – Winter Intersession 2013      | 5   |
| Non-paid Intern                               | 1   |
| Stipend                                       | 7   |

IN-SERVICE CHANGES

|                                    |   |
|------------------------------------|---|
| Change of Assignment               | 1 |
| Change of Title                    | 7 |
| Reinstatement of Employment        | 1 |
| Termination of Employment Contract | 1 |

SEPARATION FROM THE DISTRICT

|                         |   |
|-------------------------|---|
| Non-Renewal of Contract | 4 |
| Retirement              | 1 |

**HUMAN RESOURCES** (Classified)

That the Board of Trustees approve/ratify the following actions:

APPOINTMENTS

|                              |     |
|------------------------------|-----|
| Probationary                 | 6   |
| Reinstatement                | 2   |
| Working Out of Class         | 4   |
| Temporary                    | 16  |
| Exempt from the Merit System | 246 |

INSERVICE CHANGES

|         |   |
|---------|---|
| Mileage | 5 |
|---------|---|

SEPARATION FROM THE DISTRICT

|                        |   |
|------------------------|---|
| Release from Probation | 1 |
| Resignation            | 3 |
| Retirement             | 1 |

**FISCAL SERVICES**

**FINANCE**

**Budget Transfers**

Budget Transfer numbers 145608, 617, 620, 630, 631, 659, 661, 701, 711, 744, 746, 767, 768, 771, 787, 797, 804, 817, 835, 857, 891, 911, 925, 946, 957, 958, 970, 985, 986, 991 and 992 for the Unrestricted General Fund 01 total \$398,940. Of that total, \$82,655 involved changes in the major object groups as summarized below:

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|                                 |    |               |                  |
|---------------------------------|----|---------------|------------------|
| From: Academic Salaries         | \$ | 2,107         |                  |
| Employee Benefits               |    | 37            |                  |
| Supplies and Materials          |    | 25,043        |                  |
| Services and Operating Expenses |    | 34,413        |                  |
| Capital Outlay                  |    | <u>21,055</u> | \$ <u>82,655</u> |
|                                 |    |               |                  |
| To: Classified Salaries         | \$ | 14,602        |                  |
| Employee Benefits               |    | 1,700         |                  |
| Supplies and Materials          |    | 12,947        |                  |
| Services and Operating Expenses |    | 38,960        |                  |
| Capital Outlay                  |    | <u>14,446</u> | \$ <u>82,655</u> |

There are no budget transfers greater than \$25,000 for the Unrestricted General Fund 01.

Budget Transfer numbers 145619, 638, 674, 709, 758, 764, 766, 797, 834, 859, 860, 906, 907, 910, 926, 956, 988 and 993 for the Restricted General Fund 12 total \$164,942. Of that total, \$111,278 involved changes in the major object groups as summarized on the next page:

|                                 |    |               |                   |
|---------------------------------|----|---------------|-------------------|
| From: Academic Salaries         | \$ | 2,748         |                   |
| Classified Salaries             |    | 51,997        |                   |
| Employee Benefits               |    | 13,770        |                   |
| Supplies and Materials          |    | 3,963         |                   |
| Services and Operating Expenses |    | 9,323         |                   |
| Capital Outlay                  |    | 2,500         |                   |
| Other Outgo                     |    | <u>26,977</u> | \$ <u>111,278</u> |
|                                 |    |               |                   |
| To: Academic Salaries           | \$ | 175           |                   |
| Classified Salaries             |    | 5,405         |                   |
| Employee Benefits               |    | 730           |                   |
| Supplies and Materials          |    | 12,323        |                   |
| Services and Operating Expenses |    | 86,645        |                   |
| Capital Outlay                  |    | <u>6,000</u>  | \$ <u>111,278</u> |

Included in the budget transfers of \$111,278 for the Restricted General Fund 12 is the following transfer greater than \$25,000:

| <u>AT</u> | <u>From:</u>  | <u>Amount</u> |
|-----------|---|---------------|
| 145860    | 210300-12-684710-8699 Classified Administrators     | \$ 14,000     |
|           | 212000-12-684710-8699 Classified AFT NI Salaries    | 5,030         |
|           | 233000-12-684710-8699 Classified Hourly NI Salaries | 25,000        |
|           | 395000-12-684710-8699 Employee Benefits             | 12,853        |
|           | <u>To:</u>  |               |
|           | 457000-12-684710-8699 NI Supplies and Materials     | \$ 500        |
|           | 514000-12-684710-8699 Professional Services         | 56,383        |

Budget transfer of surplus funds from 10,000 Small Businesses Program to budget for media, advertising and recruitment expenses.

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Budget Transfer numbers 145803, 838, 839 for the General Obligation Bond Fund 46 total \$64,309,622. Of that total, \$41,580,958 involved changes in the major object groups as summarized below:

|                                 |    |                   |                      |
|---------------------------------|----|-------------------|----------------------|
| From: Classified Salaries       | \$ | 11,997            |                      |
| Employee Benefits               |    | 1,560             |                      |
| Services and Operating Expenses |    | 2,572,648         |                      |
| Capital Outlay                  |    | 38,444,753        |                      |
| Other Outgo                     |    | <u>550,000</u>    | \$ <u>41,580,958</u> |
| To: Supplies and Materials      | \$ | 5,739             |                      |
| Services and Operating Expenses |    | 303,054           |                      |
| Capital Outlay                  |    | 284,764           |                      |
| Other Outgo                     |    | <u>40,987,401</u> | \$ <u>41,580,958</u> |

Included in the budget transfers of \$64,309,622 for the General Obligation Bond Fund 46 are the following transfers greater than \$25,000:

| <u>AT</u> | <u>From:</u>  | <u>Amount</u> |
|-----------|---|---------------|
| 145803    | 589000-46-710600-5606 Other Operating Expenses and Services   | \$ 30,000     |
|           | 790100-46-710600-5801 Reserves                                | 550,000       |
|           | <u>To:</u>  |               |
|           | 457000-46-710600-5606 NI Supplies and Materials               | \$ 5,000      |
|           | 514000-46-710400-5701 Professional Services                   | 150,000       |
|           | 568000-46-710400-5701 Maintenance, Bldg, Grounds, Furnishings | 150,000       |
|           | 612000-46-710600-5606 Site Improvements                       | 25,000        |
|           | 612000-46-710400-5701 Site Improvements                       | 100,000       |
|           | 621000-46-710400-5701 Construction and Additions              | 150,000       |

For MDAB Project expenses and Liberal Arts Campus Improvement projects.

The following transfers totaling \$62,883,101 represent the revised prioritization and revised project budgets approved by the Facilities Advisory Committee:

| <u>AT</u> | <u>From:</u>                                | <u>Amount</u> |
|-----------|---|---------------|
| 145839    | 5705 – Energy Projects                      | \$ 1,325,020  |
|           | 5719 – LAC Performing Arts Building         | 18,362,393    |
|           | 5721 – LAC Family/ Consumer Ed Building F   | 994,764       |
|           | 5728 – LAC Primary Gymnasium                | 23,564,267    |
|           | 5732 – LAC Secondary Gymnasium Building Q   | 11,244,352    |
|           | 5734 – LAC Art Building K                   | 1,417,398     |
|           | 5805 – Energy Projects                      | 12,986        |
|           | 5806 – PCC Circulation Access               | 809,278       |
|           | 5815 – PCC Construction Trades Building M   | 70,909        |
|           | 5820 – PCC Auto Body/ Diesel Building Q & R | 5,081,734     |

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| <u>To:</u>                                     |              |
| 5437 – LAC Central Plant                       | \$ 1,338,006 |
| 5716 – Contingencies                           | 14,797,338   |
| 5717 – LAC Science Building D                  | 4,072,946    |
| 5718 – LAC Outdoor Physical Education Labs     | 831,926      |
| 5720 – LAC Liberal Arts Building M & N         | 7,290,445    |
| 5722 – LAC College Center Building E           | 5,520,939    |
| 5723 – LAC Language Arts Building P            | 2,078,332    |
| 5731 – LAC Technology Studies Building B       | 6,090,015    |
| 5736 – LAC Auditorium Building J               | 6,277,262    |
| 5738 – LAC Building O                          | 800,000      |
| 5739 – LAC Building G                          | 9,702,596    |
| 5740 – LAC Building H                          | 2,845,899    |
| 5818 – PCC Fine Arts/ Senior Center Building F | 1,237,397    |

**Salary Warrants**

Ratify issuance of salary warrants listed on Register Nos. 4795 – 4800 for the period of December 20, 2012 through February 1, 2013 in the amount of \$3,624,026.51 as listed:

|   |                               |                        |
|---|-------------------------------|------------------------|
| Register No. 4795<br>Issue Date 1/10/13 | Warrant Nos. 200662 – 200756  | \$ 908,527.26          |
| Register No. 4796<br>Issue Date 1/10/13 | Warrant Nos. 200757 – 200829  | 187,122.47             |
| Register No. 4797<br>Issue Date 1/10/13 | Warrant Nos. 200830 – 201159  | 190,140.00             |
| Register No. 4798<br>Issue Date 1/16/13 | Warrant Nos. 201160 – 201167  | 31,652.23              |
| Register No. 4799<br>Issue Date 1/16/13 | Warrant Nos. 201168 – 201175  | 216,417.00             |
| Register No. 4800<br>Issue Date 1/31/13 | Warrant Nos. 201176 – 201203  | <u>2,090,167.55</u>    |
|   | Total Salary Warrants Issued: | \$ <u>3,624,026.51</u> |

**Commercial Warrants**

Ratify issuance of commercial warrants listed for the period of December 20, 2012 through February 1, 2013 in the amount of \$7,019,319.44.

|                                     |                 |
|-------------------------------------|-----------------|
| Unrestricted General Fund 01        | \$ 2,476,767.16 |
| Restricted General Fund 12          | 438,849.14      |
| Child and Adult Development Fund 33 | 15,334.28       |
| Capital Outlay Projects Fund 41     | 16,959.42       |
| General Obligation Bond Fund 46     | 3,076,018.32    |

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|--------------------------------------|-------------------|
| Veterans' Stadium Operations Fund 58 | 25,272.59         |
| Community/Contract Education Fund 59 | 10,161.62         |
| Self Insurance Fund 61               | 77,040.83         |
| Student Financial Aid Fund 74        | 623.00            |
| Payroll Clearing Fund 76             | 398,487.97        |
| Retiree Benefits Fund 79             | <u>483,805.11</u> |

Total Commercial Warrants: \$ 7,019,319.44

Included in the total warrant expenditures of \$7,019,319.44 are the following payments greater than \$25,000, excluding utilities and employee benefits:

**Unrestricted General Fund 01**

1. \$ 87,309 to *SimplexGrinnell, LP* for mandatory detection monitoring, fire alarm testing and inspection.
2. \$ 40,748 to *Barnes & Noble* for reimbursement of Fall 2012 Pell Grant advances.
3. \$ 32,500 to *Vicenti, Lloyd & Stutzman, LLP* for the 2011-2012 annual financial audit. (This warrant is jointly funded with the General Obligation Bond Fund 46.)
4. \$ 30,399 to *Dell Financial Services* for annual lease payment for 2012-2013 for servers and storage in the data center.

**Restricted General Fund 12**

1. \$ 56,689 to *Santa Monica Community College District* for reimbursement of expenses related to the operation and delivery of services provided by the SBDC Service Center.
2. \$ 32,373 to *Santa Clarita Community College District* for reimbursement of expenses related to the operation and delivery of services provided by the SBDC Service Center.
3. \$ 30,228 to *Dell Marketing, LP* for the purchase of twenty-two laptop computers and two laser printers for Child Development students.
4. \$ 28,176 to *Economic Development Collaborative—Ventura County* for reimbursement of expenses related to the operation and delivery of services provided by the SBDC Service Center.

**General Obligation Bond Fund 46**

1. \$ 692,545 to *Cordoba Corporation* for bond project construction management for November and December 2012.
2. \$ 681,766 to *Harper Construction Company, Inc.* for design of the Mathematics and Technology center.
3. \$ 270,835 to *Angeles Contractor, Inc.* for construction work on the Building CC Renovation project at the Pacific Coast Campus.
4. \$ 205,466 to *Spinitar* for materials associated with the MDAB project at the Pacific Coast Campus.
5. \$ 181,925 to *Pyramid Building & Engineering, Inc.* for master drainage project at the Pacific Coast Campus.
6. \$ 151,893 to *Julian Fonseca* for the casework in the Pacific Coast Campus Bookstore, Building EE.
7. \$ 124,593 to *Asphalt, Fabric & Engineering, Inc.* for asphalt trench repair at the Liberal Arts Campus.

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- 8. \$ 95,646 to *The Garland Company, Inc.* for roofing material costs associated with the CC Building—Fitness Center Modernization project at the Pacific Coast Campus.
- 9. \$ 70,799 to *Lynne Capouya, Inc.* for design services associated with the campus landscaping at the Pacific Coast and Liberal Arts Campuses.
- 10. \$ 62,096 to *Ian Thomas Group* for infrastructure repair at the Pacific Coast Campus.
- 11. \$ 30,092 to *Wilshire State Bank* for retention associated with the Building CC Modernization project.
- 12. \$ 4,300 to *Vicenti, Lloyd & Stutzman, LLP* for the 2011-2012 annual bond financial audit. (This warrant is jointly funded with the Unrestricted General Fund 01.)

**Self Insurance Fund 61**

- 1. \$ 75,000 to *Keenan & Associates* to increase the balance of the property and liability trust account.

**Budget Increase (Decrease)**

**Restricted General Fund 12**

**2012-2013 Budget Revisions:**

|  |    |        |
|--|----|--------|
| Youth Employment Strategies for Success (YESS) Program 8780      | \$ | 56,115 |
| Cooperative Agencies Resources for Education (CARE) Program 4313 | \$ | 300    |

**2012-2013 New Budgets:**

|  |    |         |
|--|----|---------|
| SBDC Service Center Programs 8670, 71, 73, 76, 77, 78 and 79 | \$ | 839,802 |
| State Trade Export Program II (STEP) 7066                    | \$ | 142,520 |

**General Obligation Fund 46**

**2012-2013 New Budgets:**

|   |    |           |
|---|----|-----------|
| Cost of Issuance from the \$237 million December 2012 Bond Issuance | \$ | 1,470,804 |
|---|----|-----------|

**Contract/ Community Education Fund 59**

**2012-2013 Budget Revisions:**

|   |    |        |
|---|----|--------|
| State Trade Export Program II (STEP) 7065 | \$ | 47,250 |
|---|----|--------|

**Financial Aid Fund 74**

**2012-2013 Budget Revisions:**

|  |    |       |
|--|----|-------|
| Cooperative Agencies Resources for Education (CARE) Program 3613 | \$ | (300) |
|--|----|-------|

**ACADEMIC AFFAIRS, STUDENT SUPPORT, AND ADMINISTRATIVE SERVICES**

Authorize the Vice President, Administrative Services, or designee to enter into and execute the following agreements:

**Bond Contract Awards**

CN 22053.3 – Ratify – With *Nixon Peabody LLP*, to provide bond counsel services effective February 5, 2013 for a minimum fee of \$31,050 per issuance plus .0003 of principal amount above \$20.0 million and actual expenses in support of the transactions.



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CN 22053.4 – With *AMEC Environment & Infrastructure, Inc.*, effective March 1, 2013 through February 28, 2014 for a total contract amount not to exceed \$75,000, paid from General Obligation Bond Fund.

CN 22053.5 – With *Leighton Consulting, Inc.*, effective March 1, 2013 to February 28, 2014 for a total contract amount not to exceed \$75,000, paid from General Obligation Bond Fund.

CN 22053.6 – With *Ninyo & Moore Geotechnical and Environmental Sciences Consultants*, effective March 1, 2013 to February 28, 2014 for a total contract amount not to exceed \$75,000, paid from General Obligation Bond Fund.

**Bond Contract Amendments**

CN 22030.2 – With *GHD, Inc.*, Amendment #6, to increase the contract amount by \$120,000 for a total contract amount not to exceed \$420,000, paid from General Obligation Bond Fund.

**Change Order Ratifications**

CN 22047.9 – With *Angeles Contractor, Inc.*, Change Order #2 for the Bldg. CC Renovation project at the Pacific Coast Campus in the amount of \$115,702.04 for a total contract amount not to exceed \$4,750,154.04, paid from General Obligation Bond Fund. Total approved change orders represent 3.49% of the contract amount.

CN 22048.2 – With *Fidelity and Deposit Company of Maryland*, Change Orders #8 and #9, for the Building A Student Services Center Retrofit project at the Liberal Arts Campus in the amounts of \$563 and \$5,050, respectively, for a total contract amount not to exceed \$7,410,956.78, paid from General Obligation Bond Fund.

CN 22051.7 – With *Asphalt, Fabric & Engineering, Inc.*, Change Order #1, for the Asphalt Trench Repair project at the Liberal Arts Campus in the amount of \$1,497 for a total contract amount not to exceed \$247,197, paid from General Obligation Bond Fund. Total approved change order represents .06% of the contract amount.

CN 22052.2 – With *Allied Paving Company*, Change Order #2, for the Veterans' Memorial Stadium Parking Lot M (Phase I) project at the Liberal Arts Campus in the amount of \$4,885 for a total contract amount not to exceed \$314,792, paid from General Obligation Bond Fund. Total approved change orders represent 9.19% of the contract amount.

**Use of Other Agencies Bids**

Educational & Institutional Cooperative Services, Inc. (E&I) #CNR01222 – With *Matrix Fitness Systems, Inc. and Opti-Fit International, Inc. (dealer/distributor)* for Recreational and Athletic Equipment, supplies, and services effective December 1, 2008 through November 30, 2013.

CMAS #4-09-75-0035A – With *Humanscale, Inc.* for the purchase and warranty of ergonomic keyboard system furniture effective June 30, 2012 through June 30, 2017.

**Amendment to Board Action**

CN 22030.2 – Amend the board action of January 22, 2013 with *GRD, Inc.*, to revise the name to *GHD, Inc.*

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CN 22048.5 – Amend the board action of January 22, 2013 with *Mobile Modular Management Corporation*, to revise the contract number from CN 22048.4 to CN 22048.5.

**Acceptance of Project Completion**

CN 22045.2 – With *Green Giant Landscape, Inc.* for the Lew Davis St. Parking Lot & Landscape project at the Liberal Arts Campus for a total fee of \$795,574. Project was completed on February 4, 2013.

CN 22051.7 – With *Asphalt Fabric & Engineering, Inc.* for the Asphalt Trench Repair project at the Liberal Arts Campus for a total fee of \$247,197. Project was completed on February 4, 2013.

CN 22051.9 – With *Fon-Seca Cabinet & Fixture Company* for the Bookstore Casework project at the Pacific Coast Campus for a total fee of \$170,054.30. Project was completed on January 16, 2013.

PO 69420 – With *George A. Dominguez dba G. A. Dominguez* for the installation of Health Services Modular at the Pacific Coast Campus for a total fee of \$14,712. Project was completed on August 21, 2012.

**Ratification of Contracts Under \$175,000**

Ratify contracts under \$175,000 for the period of January 8, 2013 through February 11, 2013 as listed:

|            |  |              |  |
|------------|--|--------------|--|
| CN 50032.4 | Long Beach Memorial Medical Center                         | No Cost      | Clinical - Nursing                           |
| CN 50033.1 | Metropolitan State Hospital                                | No Cost      | Clinical - Dietetics                         |
| CN 50033.5 | University of Central Florida                              | No Cost      | Student Field Placement                      |
| CN 50033.6 | Long Beach Memorial Medical Center                         | No Cost      | Clinical - DMI                               |
| CN 50033.7 | Superior Financial Group                                   | No Cost      | Lender eligibility services for SBDC clients |
| CN 50034.3 | American Red Cross   | No Cost      | Emergency support                            |
| CN 50034.5 | Ewing Marion Kauffman Foundation & Innovation Fund America | No Cost      | Pilot program                                |
| CN 99649.3 | Broadcast Music, Inc.                                      | \$ 5,143.27  | License fee                                  |
| CN 99688.9 | Pike Mini Market   | \$ 4,000.00  | CalWORKs Workstudy                           |
| CN 99696.7 | Harrington, Foxx, Dubrow & Canter, LLP                     | \$100,000.00 | Legal Services                               |
| CN 99700.5 | Ridelinks, Inc.  | \$ 31,480.00 | AQMD Online Survey                           |

**PURCHASING**

**Purchase Order Approvals/Ratifications**

Authorize the issuance of purchase orders for the period of January 8, 2013 through February 1, 2013, in the amount of \$1,534,357.03 as listed:

PO #70564 – PO #70672

\$1,534,357.03

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Included in the total amount of purchase orders of \$1,534,357.03 are the following items greater than \$25,000:

**Unrestricted General Fund – 01**

|           |   |              |
|-----------|---|--------------|
| PO #70582 | <i>Schools Excess Liability Fund</i>              | \$ 57,718.00 |
|           | Self-Assessment for Workers' Compensation Program |              |

**Restricted General Fund – 12**

|           |  |              |
|-----------|--|--------------|
| PO #70586 | <i>Rief Media, Inc.</i>                | \$ 81,000.00 |
|           | Update 10,000 Small Businesses website |              |

**Capital Outlay Projects Fund – 41**

|           |                                       |              |
|-----------|---------------------------------------|--------------|
| PO #70669 | <i>Opti-Fit International, Inc.</i>   | \$ 90,681.94 |
|           | Equipment for Bldg. CC Fitness Center |              |

**General Obligation Bond Fund – 46**

|           |                                       |              |
|-----------|---------------------------------------|--------------|
| PO #70619 | <i>Dell Marketing LP</i>              | \$120,960.87 |
|           | Networking equipment for Bldg. A      |              |
| PO #70621 | <i>Dell Marketing LP</i>              | \$129,086.01 |
|           | Computers for Bldg. A                 |              |
| PO #70664 | <i>New Tangram LLC</i>                | \$626,004.37 |
|           | Furniture for Bldg. A                 |              |
| PO #70669 | <i>Opti-Fit International, Inc.</i>   | \$ 40,613.01 |
|           | Equipment for Bldg. CC Fitness Center |              |

It was moved by Member Kellogg, seconded by Member Clark, that the items on the Consent Agenda be approved and authorized

The motion carried, all voting aye.

**HUMAN RESOURCES**

**Resolution, Reduction or Discontinuance of Particular Kinds of Service**

It was moved by Member Clark, seconded by Member Kellogg that the Board of Trustees adopt Resolution No. 022613A, Reduction or Discontinuance of Particular Kinds of Service.

Roll Call Vote:

Uranga - Aye  
Kellogg - Aye  
Bowen - Nay  
Clark - Aye  
Otto - Aye

Student Trustee Troia - No (advisory vote only; does not determine the vote required to carry any measure before the Board).

The motion carried by a vote of 4-1-0

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**Resolution, Reduction of Classified Service**

It was moved by Member Clark, seconded by Member Kellogg that the Board of Trustees adopt Resolution No. 022613B, Reduction of Classified Service.

Roll Call Vote:

Uranga - Aye  
Kellogg - Aye  
Bowen - Nay  
Clark - Aye  
Otto - Aye

Student Trustee Troia - No (advisory vote only; does not determine the vote required to carry any measure before the Board).

The motion carried by a vote of 4-1-0

**Receipt of District Initial Bargaining Proposal to CHI-LBCC**

It was moved by Member Otto, seconded by Member Clark, that the Board of Trustees receive the District Initial Proposal for reopener negotiations for 2012-13.

**ARTICLE II – ASSOCIATION AND MANAGEMENT RIGHTS**

- II.H. Assigned Time for Association Business

**ARTICLE VI – EVALUATION**

- Align with full-time faculty expectations and process

**ARTICLE VII – HOURS OF EMPLOYMENT/SERVICE LOAD**

- Delineation of professional responsibilities of faculty members
- Exploration of professional development/training opportunities

**ARTICLE X – SALARY**

- Schedule 7 – Committee Compensation

**ARTICLE XII – REOPENERS**

- Revise and update re-opener language

Public comment on the initial proposal will be received at the meeting of the Board of Trustees on February 26, 2013.

The motion carried, all voting aye.

**Receipt of CHI-LBCC Initial Bargaining Proposal to District**

It was moved by Member Kellogg, seconded by Member Otto, that the Board of Trustees receive the CHI-LBCC Initial Proposal for reopener negotiations for 2012-13.

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**ARTICLE I – RECOGNITION**

- Update and revise ambiguous language referencing previous full time retirees.

**ARTICLE II – ASSOCIATION AND MANAGEMENT RIGHTS**

- A-I. Clarification of current implementation consistency.
- F. Clarification that dues are ONLY deducted from earnings resulting from an assignment, not “other” pay.
- H. Reassigned Time for Association Business.

**ARTICLE III – GRIEVANCE**

- H. Review of current process and addition of binding arbitration to create parity and consistency with other labor units and labor relations.

**ARTICLE IV – LEAVES**

- B. Improve protections for bargaining unit members impacted by extended illness leave regardless of unwritten “first day of assignment” practice.

**ARTICLE V – PERSONNEL FILES**

- Add provision for the removal of outdated derogatory information.

**ARTICLE VI – EVALUATION**

- Negotiate a fair and consistent evaluation procedure that is non-discriminatory and must be utilized by the district or a default evaluation of “excellent” if it is not complete will be entered on behalf of the unit member.
- Add additional provisions to require remediation of faculty PRIOR to any needs improvement or unsatisfactory assessment.

**ARTICLE VII – HOURS OF EMPLOYMENT/SERVICE LOAD**

- Clarify procedure when two or more courses with different section numbers are scheduled to meet same date, time and place in order to count toward large lecture assignment.

**ARTICLE VIII – WORKING CONDITIONS**

- F. Improve opportunities to participate and remuneration for conferences and staff development opportunities.
- H. Revisit compliance with this provision and improve remuneration (tied to Art. C.1).
- J. Selection Pools – Add language for rehire rights for long term, effective faculty.
- L. Add language for WINTER Session.

**ARTICLE X – SALARY**

- Open Narrative for improvements to all Schedules and all extra work.
- B. – Update to reflect 16-week calendar.
- C.1. – Update to reflect uniformity and fairness.
- C.2. – Remove – All voluntary flex participation should be compensated.
- Increase opportunities for committee participation, improve compensation.
- Add reassigned time for committee participation.

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ARTICLE XII – REOPENERS

- Revise and update re-opener language.

ARTICLE XVI – DURATION

SCHEDULES – Improvements to all schedules (4-7), rates and stipends.

\*\*This sunshine proposal is NOT intended to be a comprehensive submission of bargaining proposals or final intent, but a generalized overview of issues to be brought to the table for consideration, discussion and mutual agreement.

The motion carried all voting aye.

**ACADEMIC SENATE (Title 5, Section 53203)**

No Items, No Report

**SUPERINTENDENT-PRESIDENT**

**Addressing Students Impacted by Program Discontinuance**

Vice President Greg Peterson presented to the Board a PowerPoint that included the following information followed by time for questions:

- Number of Students Impacted
- Program Completion Options
  - Finishing Out the Discontinued Certificates & Degrees
  - Transitioning Student Coursework into Similar Programs
  - Bridging Students into Similar Programs at Other Colleges
- Communicating with Students

**Superintendent-President's Report**

President Oakley thanked the Little Hoover Commission for selecting LBCC to hold their meeting at where they have testimony and discussion on higher education issues that we are dealing with in our own community college, along with other education organizations. He said the frustrations at these board meetings could get worse if the sequestration cuts go into effect on Friday, if the federal government does not settle their differences over the budget cuts; it will directly impact funding here at the community college and even jobs in Long Beach. President Oakley thanked the Associate Student Body and its new president for allowing him to answer some of their questions and concerns on program discontinuance and will follow up with them again. He thanked the faculty leadership and Academic Senate's leadership for working on program discontinuance making their input invaluable as it helped shape the outcome. We will hold off on faculty hiring except for cyber security while we weigh the needs of the college. President Oakley said we will try to significantly limit the impact of the classified staff – even though there are seven classified staff tied to the program discontinuance, he will work with AFT leadership to invest back into the classified staff. Even though we are cutting degrees or certificates in some programs, we have a commitment to teach these skills to students to help them find employment in this region.

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Member Otto added to President Oakley's comments with saying that we have lost close to \$10 million in funding. This used to be a cyclical problem, but now it is structural with greater and deeper problems.

**ACADEMIC AFFAIRS**

No items, no report.

**STUDENT SUPPORT SERVICES**

No items, no report.

**ADMINISTRATIVE SERVICES**

**2012-2013 Mid-Year Budget Performance Report**

Ann-Marie Gabel, Vice President, Administrative Services, presented the 2012-2013 Mid-Year Budget Performance Report for the Unrestricted General Fund and the financial activity occurring from July 1, 2012 through December 31, 2012.

**2012-2013 CCFS-311Q Second Quarterly Financial Status Report**

It was moved by Member Kellogg, seconded by Member Clark, that the Board of Trustees approve the 2012-2013 Second Quarterly Financial Status Report for the Long Beach Community College District, and authorize transmittal of the report to the California Community Colleges Chancellor's Office.

The motion carried, all voting aye.

**PACIFIC COAST CAMPUS**

No items, no report.

**COLLEGE ADVANCEMENT AND ECONOMIC DEVELOPMENT**

No items, no report.

**ACADEMIC SENATE**

Dr. Juarez reported that Academic Senate passed a resolution that they will not participate in the process of hiring new faculty and are asking President Oakley to suspend the current hiring of new faculty until they go back and revisit the process. Dr. Juarez also thanked President Oakley for hiring Dr. Loewenstein as VP of Academic Services and praised Dr. Loewenstein for his work ethic, dedication, and his open-door policy.

**TRUSTEES COMMUNICATIONS**

Member Otto announced that on Sunday & Monday, April 7-8 we will have a student success training program for LBCC trustees, facilitated by ACCT and Dr. Byron McClenney. Member Kellogg reminded everyone of the Ribbon Cutting Ceremony at PCC, Building DD & EE on Wednesday, February 27 and the Beverly O'Neill Student Leadership Conference - Mentor Mixer on Friday, March 1.

**NEW BUSINESS**

There was no new business.

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**FUTURE REPORTS**

There were no new requests for future reports.

**PUBLIC COMMENTS (NON-AGENDA ITEMS)**

Ryan Ahari, Rich Copenhagen and Emily Kinner, all from Student Senate for CA Community Colleges asked the Board to reconsider their vote on program discontinuance and that student involvement was not considered in the decision making of the process of program discontinuance.

The following students asked the Board to reconsider their vote to discontinue programs announced at the Board meeting in January and the impacts of the action: Moran Bragdon, David Root, Andrea Donado, Kenneth Jones, Rosny Hang, Michele Garcia, Kimberly Simmons, Oliver Elder, Jason Adams and Regina Watkins.

**ADJOURNMENT**

President Uranga adjourned the meeting at 7:26 p.m. The next regular meeting of the Board of Trustees will be held on March 12, 2013. The first order of business will be adjournment to a closed session, as needed. The Board will reconvene in open session at 5:00 p.m. in Building T, Room 1100, Liberal Arts Campus.

Assistant Secretary