

**BOARD OF TRUSTEES  
LONG BEACH COMMUNITY COLLEGE DISTRICT**

**Minutes of Meeting of  
March 12, 2013**

The meeting of the Board of Trustees of the Long Beach Community College District, County of Los Angeles, California, was held in Building T, Liberal Arts Campus, 4901 E. Carson Street, Long Beach, on March 12, 2013.

**CALL TO ORDER**

The meeting was called to order at 4:00 p.m., the items to be discussed in closed session were announced and the meeting was adjourned to closed session.

The meeting was reconvened in open session at 5:13 p.m., in Building T, Room 1100, Liberal Arts Campus. President Uranga reported that, in closed session, the Board has approved a 10 day suspension without pay for employee ID number 0001319.

**PLEDGE OF ALLEGIANCE**

Jason Troia led the Pledge of Allegiance.

**ROLL CALL**

Present: President Uranga, Vice President Kellogg, Member Bowen,  
Member Clark, Member Otto and Student Trustee Troia

**WELCOME AND INTRODUCTIONS**

President Oakley welcomed Bill Pearl to the meeting.

**APPROVAL OF MINUTES**

It was moved by Member Kellogg, seconded by Member Clark, that the minutes of the meeting of, February 26, 2013, be approved as distributed.

**ORDERING OF THE AGENDA**

Item 12.4 was pulled from the consent agenda and moved to non-consent for discussion.

**REPORT OF BOARD OF TRUSTEES**

**Committee Reports**

There were no committee reports.

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**STUDENT TRUSTEE (Informational and Summarized)**

Mr. Troia said the comments at the previous meeting are not just about him, but are attacks on the students, as well. He asserts that he is being silenced by the administration. Mr. Troia criticized the costs of scholarships under the Promise Pathways. He is in disagreement with the program discontinuance, student success agenda, fiscal reserves, bailing out the city of Long Beach, layoffs of classified employees and recent travel to the conference in Sacramento of trustees, the superintendent-president and his spokesperson. References were made about international trips listed on the agenda and California job stats related to the discontinued programs - automotive, welding and carpenters. Mr. Troia said that student voices and state data are being excluded. He is unhappy with this leadership and his opinion is that we need a change in administration, and is concerned these issues will have an effect on our 2014 accreditation.

**PUBLIC COMMENTS ON AGENDA ITEMS**

There were no public comments on agenda items.

**The following items were part of the Consent Agenda**

**HUMAN RESOURCES (Certificated)**

That the Board of Trustees approve/ratify the following actions:

**APPOINTMENTS**

Hourly Instructor – Spring 2013	60
Hourly Counselor – Spring 2013	2
Hourly Instructional Specialist – Spring 2013	3
Hourly Non-Instructional Faculty – Spring 2013	5
Hourly Reader – Spring 2013	10
Stipend	28

**IN-SERVICE CHANGES**

Change of Assignment	2
Change of Title	5

**SEPARATION FROM THE DISTRICT**

Resignation	1
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**HUMAN RESOURCES (Classified)**

That the Board of Trustees approve/ratify the following actions:

**APPOINTMENTS**

Temporary	7
Exempt from the Merit System	49

**INSERVICE CHANGES**

Mileage	1
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**FISCAL SERVICES**

**FINANCE**

**Budget Transfers**

Budget Transfer numbers 146008, 018, 037, 049, 051, 054, 090, 124, 125, 154 and 158 for the Unrestricted General Fund 01 total \$133,539. Of that total, \$61,718 involved changes in the major object groups as summarized below:

From: Academic Salaries	\$	34,712	
Employee Benefits		6,174	
Supplies and Materials		400	
Services and Operating Expenses		9,578	
Capital Outlay		<u>10,854</u>	\$ <u>61,718</u>
To: Classified Salaries	\$	39,863	
Employee Benefits		1,023	
Supplies and Materials		5,953	
Services and Operating Expenses		9,154	
Capital Outlay		<u>5,725</u>	\$ <u>61,718</u>

Included in the budget transfers of \$61,718 for the Unrestricted General Fund 01 is the following transfer greater than \$25,000:

<u>AT</u>	<u>From:</u>	<u>Amount</u>
146049	122000-01-671500-0000 Academic NI Salaries	\$ 18,890
	122000-01-684000-0000 Academic NI Salaries	8,096
	395000-01-671500-0000 Staff Benefits NI	5,014
	<u>To:</u>	
	232000-01-671500-0000 Classified Hourly NI Salaries	\$ 22,400
	232000-01-684000-0000 Classified Hourly NI Salaries	9,600

Budget transfer to cover salary and benefit expenses for the temporary position of Associate Director, Public Relations and Marketing.

Budget Transfer numbers 146007, 017, 019, 034, 035, 036, 048, 082, 083, 126, 133 and 159 for the Restricted General Fund 12 total \$184,825. Of that total, \$100,289 involved changes in the major object groups as summarized below:

From: Academic Salaries	\$	16,462	
Classified Salaries		14,727	
Employee Benefits		2,274	
Supplies and Materials		33,000	
Services and Operating Expenses		27,734	
Other Outgo		<u>6,092</u>	\$ <u>100,289</u>
To: Academic Salaries	\$	33,544	
Classified Salaries		25,428	

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Employee Benefits	10,437	
Supplies and Materials	3,880	
Services and Operating Expenses	26,500	
Capital Outlay	<u>500</u>	\$ <u>100,289</u>

Included in the budget transfers of \$100,289 for the Restricted General Fund 12 is the following transfer greater than \$25,000:

<u>AT</u>	<u>From:</u>	<u>Amount</u>
146034	232000-12-609000-0590 Classified Hourly NI Salaries	\$ 7,000
	457000-12-609000-0590 NI Supplies and Materials	1,000
	457300-12-609000-0590 Hospitality	5,500
	458000-12-609000-0590 Software NI	5,000
	521000-12-609000-0590 Mileage and Transportation	672
	522000-12-609000-0590 Conferences – Academic	4,233
	522500-12-609000-0590 Conferences – Administrators/ Managers	1,935
	522600-12-609000-0590 Conferences – Classified	500
	566000-12-609000-0590 Equipment Repairs	100
	585000-12-609000-0590 Postage	225
	<u>To:</u>	
	145000-12-631000-0590 Academic Hourly NI Salaries	\$ 23,543
	395000-12-631000-0590 Staff Benefits NI	2,622

Budget transfer to cover counselor salaries for Spring 2013.

Budget Transfer numbers 146151 and 157 for the General Obligation Bond Fund 46 total \$1,097,102. Of that total, \$123,057 involved changes in the major object groups as summarized below:

From: Supplies and Materials	\$ 559	
Capital Outlay	98,302	
Other Outgo	<u>24,196</u>	\$ <u>123,057</u>
To: Classified Salaries	\$ 10,495	
Employee Benefits	1,364	
Supplies and Materials	85,919	
Services and Operating Expenses	1,083	
Capital Outlay	<u>24,196</u>	\$ <u>123,057</u>

Included in the budget transfers of \$123,057 for the General Obligation Bond Fund 46 is the following transfer greater than \$25,000:

<u>AT</u>	<u>From:</u>	<u>Amount</u>
146157	621000-46-710400-5436 Infrastructure and Construction	\$ 67,904
	624000-46-710600-5606 Inspection Fees	30,000

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<u>To:</u>		
232500-46-710400-5436	Classified Hourly NI Salaries	\$ 10,000
395000-46-710400-5436	Staff Benefits NI	1,300
457000-46-710400-5436	Supplies and Materials	56,604
457000-46-710600-5606	Supplies and Materials	29,315
557000-46-710600-5606	Waste Disposal	685

Budget transfer to cover locksmith overtime and purchases of supplies to install audio and visual computer equipment for Building A at the Liberal Arts Campus and the DD & EE Buildings at the Pacific Coast Campus.

Budget Transfer number 146091 for the Contract/Community Education Fund 59 totals \$10,170. Of that total, \$10,170 involved changes in the major object groups as summarized below:

From: Supplies and Materials	\$ 170	
Services and Operating Expenses	<u>10,000</u>	<u>\$ 10,170</u>
To: Classified Salaries	\$ 9,000	
Employee Benefits	<u>1,170</u>	<u>\$ 10,170</u>

There are no budget transfers greater than \$25,000 for the Contract/Community Education Fund 59.

**Salary Warrants**

Ratify issuance of salary warrants listed on Register Nos. 4801—4804 for the period of February 2, 2013 through February 15, 2013 in the amount of \$593,882.12 as listed:

Register No. 4801 Issue Date 2/08/13	Warrant Nos. 201204—201213	\$ 77,284.26
Register No. 4802 Issue Date 2/09/13	Warrant Nos. 201214—201304	172,169.20
Register No. 4803 Issue Date 2/14/13	Warrant Nos. 201305—201311	28,003.66
Register No. 4804 Issue Date 2/14/13	Warrant Nos. 201312—201330	316,425.00

Total Salary Warrants Issued: \$ 593,882.12

**Commercial Warrants**

Ratify issuance of commercial warrants listed for the period of February 2, 2013 through February 15, 2013 in the amount of \$4,865,591.99.

Unrestricted General Fund 01	\$ 949,961.47
Restricted General Fund 12	348,566.49

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Child and Adult Development Fund 33	546.15
Capital Outlay Projects Fund 41	10,625.21
General Obligation Bond Fund 46	3,532,466.41
Veterans' Stadium Operations Fund 58	5,828.58
Community/Contract Education Fund 59	4,891.72
Self Insurance Fund 61	1,700.93
Payroll Clearing Fund 76	2,819.01
Retiree Benefits Fund 79	<u>8,186.02</u>

Total Commercial Warrants: \$ 4,865,591.99

Included in the total warrant expenditures of \$4,865,591.99 are the following payments greater than \$25,000, excluding utilities and employee benefits summarized on the next page.

**Restricted General Fund 12**

1. \$ 91,699 to *California Community Colleges* for the unused portion of the grant for Nursing Faculty Recruitment and Retention Program.
2. \$ 65,000 to *Long Beach Community College* for financial aid awards for EOPS students.
3. \$ 48,818 to *Economic Development Collaborative* for reimbursement of expenses related to the operation and delivery of services provided by the SBDC in Ventura County.

**General Obligation Bond Fund 46**

1. \$1,474,270 to *Fidelity & Deposit Co. of Maryland* for retrofit of Student Services, Building A at the Liberal Arts Campus.
2. \$ 455,937 to *Harper Construction Company, Inc.* for design of the Mathematics and Technology Building at the Liberal Arts Campus.
3. \$ 411,448 to *Barnhart-Balfour Beatty Construction, Inc.* for design of Student Services, Building GG at the Pacific Coast Campus.
4. \$ 340,592 to *C S Legacy Construction, Inc.* for front quad landscaping at the Liberal Arts Campus.
5. \$ 302,626 to *The Garland Company* for roofing materials of Building S at Veterans' Stadium at the Liberal Arts Campus.
6. \$ 192,853 to *New Tangram, LLC* for classroom lab furniture and workstations for the MDAB Renovation project at the Pacific Coast Campus.
7. \$ 138,411 to *Bayley Construction* for construction costs associated with the MDAB Renovation project at the Pacific Coast Campus.

**Budget Increase (Decrease)**

**Restricted General Fund 12**

**2012-2013 New Budgets:**

Harbor Truck Driver Training Program 7123	\$	220,000
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**Contract/Community Education Fund 59**

**2012-2013 Budget Revisions:**

Long Beach - SBDC Cash Match Program 8681	\$	10,000
State Trade Export Program II (STEP) 2 <sup>nd</sup> Revision 7065		59,909

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**ACADEMIC AFFAIRS, STUDENT SUPPORT, AND ADMINISTRATIVE SERVICES**

Authorize the Vice President, Administrative Services, or designee to enter into and execute the following agreements:

**Grant/Revenue Agreements**

CN 93162.1 – Ratify – With *U.S. Small Business Administration*, effective January 1, 2013 through December 31, 2013. Amount of funding not to exceed \$3,620,194.

**Change Order Ratifications**

CN 22041.6 – With *Bayley Construction*, Change Order #11 for the MDAB Renovation project at the Pacific Coast Campus in the amount of \$94,157 for a total contract amount not to exceed \$22,711,534.40, paid from General Obligation Bond Fund. Total approved change orders represent 2.35% of the construction contract amount.

CN 22048.2 – With *Fidelity and Deposit Company of Maryland*, Change Order #11, for the Building A Student Services Center Retrofit project at the Liberal Arts Campus in the amount of \$28,705, for a total contract amount not to exceed \$7,439,661.78, paid from General Obligation Bond Fund.

**Ratification of Contracts Under \$175,000**

Ratify contracts under \$175,000 for the period of February 12, 2013 through February 25, 2013 as listed:

CN 22053.2	KPFF Consulting Engineers	\$11,500	Veterans' Stadium Parking Lot Phase III
CN 50034.7	California State University, Long Beach	No Cost	Internship for Athletic Training/Practicum
CN 93162.7	Pacific Gateway Workforce Investment Network	\$11,600	Center for Training & Professional Development - Phlebotomy training
CN 93162.8	California Institute For Nursing & Health Care	\$ 4,000	Academic Counseling for nursing students
CN 99690.1	Millbrook Kitchens, Inc.	\$ 4,000	CalWORKs Workstudy
CN 99693.9	Pasadena Community College District	\$75,000	SBDC – Specialty Center
CN 99695.7	Carolyn O'Reilly	\$10,000	Business Advisor
CN 99700.7	Lynda.com, Inc.	\$12,500	Online training
CN 99700.8	TheaterMania.com, Inc.	Service fee per ticket	Online ticketing

It was moved by Member Clark, seconded by Member Kellogg, that the items on the Consent Agenda be approved and authorized.

The motion carried, all voting aye.

**ACADEMIC AFFAIRS, STUDENT SUPPORT, AND ADMINISTRATIVE SERVICES**  
**PURCHASING**

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**Purchase Order Approvals/Ratifications**

It was moved by Member Otto, seconded by Member Clark, that the Board of Trustees authorize the issuance of purchase orders for the period of February 4, 2013 through February 15, 2013, in the amount of \$286,410.42 as listed:

PO #70673 – PO #70731 \$286,410.42

Included in the total amount of purchase orders of \$286,410.42 are the following items greater than \$25,000:

**Restricted General Fund – 12**

PO #70691	<i>EPOC MESSE Frankfurt</i>	\$53,720.00
	International Convention and Exhibit in Dubai	
PO #70692	<i>SOGECOS S.P.A.</i>	\$84,366.32
	Cosmoprof Worldwide Bologna Event	
PO #70721	<i>TSG Advertising Inc.</i>	\$33,149.02
	Radio advertisement for 10,000 Small Businesses program	

The motion carried, all voting aye.

**ACADEMIC SENATE (Title 5, Section 53203)**

**New Materials Fees for School of Kinesiology and Athletics**

It was moved by Member Otto, seconded by Member Clark, that the Board of Trustees approve the materials fees for the specific courses offered in the following department to cover the cost of materials. The fees will be paid at the time of registration.

School of Kinesiology and Athletics  
KING 55, Lifeguard/Water Safety Training (4.0)  
Material Fees \$42.00

KINPP 23, First Aid and Safety Education (3.0)  
Material Fees \$30.00

The motion carried, all voting aye.

**SUPERINTENDENT-PRESIDENT**

**Accreditation Self-Study Update and Timeline**

In order to keep the Board informed, Dr. Eva Bagg, Accreditation Liaison Officer, provided the Board with an accreditation timeline and an overview of the following:

- I. Follow-up on Status of the Student Learning Outcomes Assessment
- II. LBCC Institutional Self Evaluation
- III. Roles and Responsibilities of Governing Boards in Accreditation



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**Proposed Administrative Reorganization**

Superintendent-President Oakley presented a PowerPoint illustrating the District reorganization and cost reductions as a result of program discontinuance.

**Superintendent-President's Report**

President Oakley announced that Dr. Bobbi Villalobos has accepted a job at Harbor College and that she will be missed, as she was a key administrator here at LBCC. CCAOE (California Community College Association for Occupational Education) has chosen Debbie Beitler as the winner of the 2013 Excellence in Teaching Award and Executive Vice President, Lou Anne Bynum, as the winner of the 2013 Excellence in Leadership. AACC (American Association of Community Colleges) has chosen LBCC as a finalist of a national award whose board of trustees/CEO working relationship are exemplary in promoting effectiveness in community college governance. This award will be presented at the convention in April 2013 in San Francisco. Senate President Pro Tem Darryl Steinberg brought the California Senate to retreat in Long Beach to hear presentations on the successes of the LB College Promise, Promise Pathways and linked learning. The first day they went to Cabrillo High School and the second day was here at Long Beach City College. These Senators are looking at this partnership of the three educational institutions as a statewide model. President Oakley provided some background information on what our Economic Development does to support small businesses that provide jobs for our community. He also encouraged ASB, the Student Trustee, or anyone who has questions about the matters of business that have been developing – to please email him or come and see him about it. He also asked that the Student Trustee not only share his concerns or disagreements about LBCC, but share with the Board at the meetings what activities and events the students are involved with here at LBCC.

**ACADEMIC AFFAIRS**

**2013 Summer Session Schedule**

It was moved by Member Clark, seconded by Member Otto, that the Board of Trustees approve the Summer Session 2013 dates as follows:

June 24, 2013 - August 2, 2013

The motion carried, all voting aye.

**STUDENT SUPPORT SERVICES**

**Promise Pathways Report**

Dr. Greg Peterson provided an update on Promise Pathways.

**ADMINISTRATIVE SERVICES**

No items, no report.

**PACIFIC COAST CAMPUS**

No items, no report.

**COLLEGE ADVANCEMENT AND ECONOMIC DEVELOPMENT**

No items, no report.

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**ACADEMIC SENATE**

No report.

**TRUSTEES COMMUNICATIONS**

Member Otto announced upcoming campus events at LBCC: Annual Spring Sing on May 3; Hall of Champions on March 22; Mini Grand Prix @ PCC on April 18 and the Chili Cook-off on April 16. Member Uranga announced that we will hold a “Special Meeting” on Thursday, May 9, 2013; this meeting is in addition to the two regular Board meetings scheduled for May.

**NEW BUSINESS**

There was no new business.

**FUTURE REPORTS**

There were no new requests for future reports.

**PUBLIC COMMENTS (NON-AGENDA ITEMS)**

Ms. Karen Roberts updated the Board on CHI negotiations. The following students addressed the Board on the program discontinuance process and ultimately the programs that have been approved by the Board to be discontinued: Peter Rosenwald, John Kindred, Andrea Donado, Rose Vance, Marshawn Frasier, Thomas Stout, and Karen Harper. ASB President, Josh Lorenzini asked the administration to provide information regarding the committee charged to study the programs that were recommended for discontinuance, as per CA Ed Code 8070 and LBCC Administrative Regulations 4024.5(C). Greg Slaughter, retired faculty member, spoke about a recent incident that occurred on campus and the respect that we should have for each other.

Board President Uranga responded to Josh Lorenzini’s request that administration will bring back information regarding his request at an upcoming meeting.

**ADJOURNMENT**

President Uranga adjourned the meeting at 8:06 p.m. The next regular meeting of the Board of Trustees will be held on March 26, 2013. The first order of business will be adjournment to a closed session, as needed. The Board will reconvene in open session at 5:00 p.m. in Building T, Room 1100, Liberal Arts Campus.

Assistant Secretary