

<p style="text-align:center">BOARD OF TRUSTEES LONG BEACH COMMUNITY COLLEGE DISTRICT</p>

**Minutes of Meeting of
March 26, 2013**

The meeting of the Board of Trustees of the Long Beach Community College District, County of Los Angeles, California, was held in Building T, Liberal Arts Campus, 4901 E. Carson Street, Long Beach, on March 26, 2013.

CALL TO ORDER

The meeting was called to order at 4:05 p.m., the items to be discussed in closed session were announced and the meeting was adjourned to closed session.

The meeting was reconvened in open session at 5:07 p.m., in Building T, Room 1100, Liberal Arts Campus. President Uranga reported that, in closed session, no action was taken.

PLEDGE OF ALLEGIANCE

Jonathan led the Pledge of Allegiance.

ROLL CALL

Present: President Uranga, Vice President Kellogg, Member Bowen,
Member Clark, Member Otto and Student Trustee Troia

WELCOME AND INTRODUCTIONS

Board President Uranga welcomed everyone to the meeting.

APPROVAL OF MINUTES

It was moved by Member Kellogg, seconded by Member Clark, that the minutes of the meeting of, March 12, 2013, be approved as distributed.

ORDERING OF THE AGENDA

There was no reordering of the agenda.

REPORT OF BOARD OF TRUSTEES
2013 CCCT Board Election

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It was moved by Member Clark, seconded by Member Otto, that the Board of Trustees, upon recommendations of the Selection Committee, select and submit seven (7) names for CCCT Board of Directors. The selection is as follows:

Dianne B. McKay	Ventura County CCD
* Cy Gulassa	Peralta CCD
* Louise Jaffe	Santa Monica CCD
* Isabel Barreras	State Center CCD
Sally W. Biggin	Redwoods CCD
Garrett Yee	Ohlone CCD
*Jerry D. Hart	Imperial CCD

*Incumbent

The motion carried, all voting aye.

Committee Reports

There were no committee reports.

STUDENT TRUSTEE (Informational and Summarized)

Mr. Troia informed us that one of our students, Jaemie Canas, was in a bad motorcycle accident and is asking the Board to sign a get-well card for her. Mr. Troia attended the HTCC Student Research Conference for California Community Colleges. Mr. Troia was one of the three awards presented to LBCC honor students. Other items he talked about: campus-wide smoking ban policy that ASB has signed off on; his recent election as treasurer of CCCAST; and, his own research and information on some of the programs that have been approved for discontinuance. Mr. Troia said that the questions relating to the District's program discontinuance decision are being submitted by the ASB president and the deadline for administration to respond is April 5. If responses are not met by the deadline, Mr. Troia indicated that the students will pursue through legal action.

PUBLIC COMMENTS ON AGENDA ITEMS

There were no public comments on agenda items.

The following items were part of the Consent Agenda

HUMAN RESOURCES (Certificated)

That the Board of Trustees approve/ratify the following actions:

APPOINTMENTS

Probationary Faculty – Second Year Contract	8
Probationary Faculty – Third Year Contract	8
Probationary Faculty – Permanent Employees	1
Hourly Instructor – Spring 2013	67
Hourly Counselor – Spring 2013	3
Non-Paid Intern	1
Stipend	23

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IN-SERVICE CHANGES

Change of Title 2

HUMAN RESOURCES (Classified)

That the Board of Trustees approve/ratify the following actions:

APPOINTMENTS

Working Out of Class 1
 Temporary 3
 Exempt from the Merit System 38

INSERVICE CHANGES

Mileage 1

FISCAL SERVICES

FINANCE

Budget Transfers

Budget Transfer numbers 146172, 181, 182, 193, 203, 208, 233, 234, 235, 256, 266, 267 and 271 for the Unrestricted General Fund 01 total \$1,142,329. Of that total, \$17,156 involved changes in the major object groups as summarized below:

From: Academic Salaries	\$	6,922	
Classified Salaries		910	
Employee Benefits		1,438	
Supplies and Materials		232	
Services and Operating Expenses		<u>7,654</u>	\$ <u>17,156</u>
 To: Classified Salaries	\$	7,044	
Employee Benefits		916	
Services and Operating Expenses		1,542	
Capital Outlay		<u>7,654</u>	\$ <u>17,156</u>

There are no budget transfers greater than \$25,000 for the Unrestricted General Fund 01.

Budget Transfer numbers 146184, 185, 230, 235, 236, 237, 238, 258, 259, 268, 269 and 270 for the Restricted General Fund 12 total is \$267,114. Of that total, \$90,817 involved changes in the major object groups as summarized below:

From: Academic Salaries	\$	41,278	
Classified Salaries		920	
Employee Benefits		2,538	
Supplies and Materials		30,268	
Services and Operating Expenses		3,177	
Capital Outlay		11,027	
Other Outgo		<u>1,609</u>	\$ <u>90,817</u>

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To:	Academic Salaries	\$	7,237	
	Classified Salaries		44,768	
	Employee Benefits		9,467	
	Supplies and Materials		2,364	
	Services and Operating Expenses		<u>26,981</u>	\$ <u>90,817</u>

Included in the budget transfers of \$90,817 for the Restricted General Fund 12 is the following transfer greater than \$25,000:

<u>AT</u>	<u>From:</u>		<u>Amount</u>
146269	122000-12-642000-9013 Academic NI Salaries	\$	25,166
	<u>To:</u>		
	211000-12-642000-9013 Classified NI Salaries	\$	23,116
	395000-12-642000-9013 Staff Benefits NI		283
	457000-12-642000-9013 Supplies and Materials		1,006
	522500-12-642000-9013 Academic Conferences		761

Budget transfer to cover salary and benefit expenses for the GO Project Supervisor position, and supply, material and conference expenses.

Budget Transfer number 146265 for the Capital Projects Fund 41 totals \$153,182. Of that total, \$13,513 involved changes in the major object groups as summarized below:

From: Capital Outlay	\$ <u>13,513</u>
To: Supplies and Materials	\$ <u>13,513</u>

There are no budget transfers greater than \$25,000 for the Capital Projects Fund 41.

Salary Warrants

Ratify issuance of the salary warrant Register No. 4805 for the period February 16, 2013 through March 1, 2013 in the amount of \$5,232,091.30 as listed:

Register No. 4805	Warrant Nos. 201331—201389	\$ 5,232,091.30
Issue Date 2/28/13		
	Total Salary Warrants Issued:	\$ <u>5,232,091.30</u>

Commercial Warrants

Ratify issuance of commercial warrants listed for the period February 16, 2013 through March 1, 2013 in the amount of \$3,747,302.47.

Unrestricted General Fund 01	\$ 1,914,659.73
Restricted General Fund 12	380,929.84
Child and Adult Development Fund 33	1,318.81
Capital Outlay Projects Fund 41	2,019.69
General Obligation Bond Fund 46	1,389,844.43
Veterans' Stadium Operations Fund 58	13,924.16

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Community/Contract Education Fund 59	246.21
Self Insurance Fund 61	136.17
Payroll Clearing Fund 76	9,260.84
Retiree Benefits Fund 79	<u>34,962.59</u>

Total Commercial Warrants: \$ 3,747,302.47

Included in the total warrant expenditures of \$3,747,302.47 are the following payments greater than \$25,000, excluding utilities and employee benefits:

Unrestricted General Fund 01

1. \$ 572,689 to *Long Beach Police Department* for security services for the months of October, November and December 2012. (These warrants are jointly funded with the Restricted General Fund 12.)

Restricted General Fund 12

1. \$ 93,664 to *El Camino Community College District* for reimbursement of expenses related to the operation and delivery of services provided by the SBDC Service Center.
2. \$ 91,666 to *Santa Clarita Community College District* for reimbursement of expenses related to the operation and delivery of services provided by the SBDC Service Center.
3. \$ 30,142 to *Long Beach Police Department* for security services in the months of October, November and December 2012. (These warrants are jointly funded with the Unrestricted General Fund 01.)
4. \$ 26,701 to *City of Hawthorne South Bay Workforce Investment Board* for the September 2012 CalWorks work study participants.

General Obligation Bond Fund 46

1. \$ 280,171 to *C S Legacy Construction, Inc.* for front quad landscaping at the Liberal Arts Campus.
2. \$ 227,632 to *Bayley Construction* for the MDAB Renovation Project at the Pacific Coast Campus.
3. \$ 181,983 to *Angeles Contractor, Inc.* for Building CC construction/renovation at the Pacific Coast Campus.
4. \$ 80,039 to *Ian Thomas Group* for infrastructure repair at the Pacific Coast Campus.
5. \$ 72,631 to *Martinez Architects, Inc.* for Building A architectural services at the Liberal Arts Campus.
6. \$ 67,378 to *Pyramid Building & Engineering, Inc.* for master drainage work at the Pacific Coast Campus.
7. \$ 54,800 to *Mobile Modular Management, Corp.* for the rental and setup of the Health Services temporary modular at the Pacific Coast Campus.
8. \$ 54,720 to *Spinitar* for materials associated with the MDAB Renovation Project at the Pacific Coast Campus.
9. \$ 38,515 to *Lynne Capouya, Inc.* for landscape design services for the central quad and pavilion at the Liberal Arts Campus.
10. \$ 31,840 to *GRD Consulting, LLC.* for facility planning and technical support services for construction projects in the month of January 2013.

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ACADEMIC AFFAIRS, STUDENT SUPPORT, AND ADMINISTRATIVE SERVICES

Authorize the Vice President, Administrative Services, or designee to enter into and execute the following agreements:

Donations

Accept the donation of an HP OfficeJet Pro Printer, with a fair market value of \$75.00, from Jessica Losch, 143 Granada Avenue, Long Beach, California 90803, for use in the Electrical Technology Program, and request that a letter of appreciation be sent.

Authorize the Vice President, Administrative Services, or designee to enter into and execute the following agreements:

Grant/Revenue Agreements

CN 93128.4 – Ratify – With *Robert M. Miller, M.D., Inc.*, Amendment #2, to extend the term through October 31, 2014 with a \$2.00 per usable square foot tenant improvement and the following rent amounts:

November 1, 2012 – October 31, 2013	\$5,576.50
November 1, 2013 – October 31, 2014	\$5,743.80

CN 93144.9 – Ratify – With *Magella Medical Group, Inc.*, Amendment # 1, to extend the term through December 31, 2013 with a monthly rent amount of \$5,217.64.

CN 93145.5 – Ratify – With *Leonard Russo D.D.S., Inc.*, Amendment # 3, to extend the term through August 31, 2013 with a monthly rent amount of \$2,939.66.

CN 93145.6 – Ratify – With *Oliver Mason, M.D.* Amendment # 1 to extend the term through November 30, 2014 with a \$2.00 per usable square foot tenant improvement allowance and the following monthly rents:

December 1, 2012 – November 30, 2013	\$2,580.83
December 1, 2013 – November 30, 2014	\$2,559.01

Bond Contract Amendments

CN 22019.1 – With *Martinez Architects, Inc.*, Amendment #16, to increase the contract amount by \$3,544 for a total contract amount not to exceed \$1,621,127.84, paid from General Obligation Bond Fund.

CN 22047.2 – With *BCA Architects, Inc.*, Amendment #2, to increase the contract amount by \$82,149.50 for a total contract amount not to exceed \$688,203.70 paid from General Obligation Bond Fund.

CN 22048.3 – With *Eaton Energy Solutions, Inc.*, Amendment #2, to increase the contract amount by \$11,220 for a total contract amount not to exceed \$148,120, paid from General Obligation Bond Fund.

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Change Order Ratifications

CN 22048.2 – With *Fidelity and Deposit Company of Maryland*, Change Order #10, for the Building A Student Services Center Retrofit project at the Liberal Arts Campus in the amount of \$16,467, for a total contract amount not to exceed \$7,456,128.78, paid from General Obligation Bond Fund.

CN 22048.6 – With *Ocean State Development, Inc.*, Change Orders #2 and #3, for the Building I Landscape & Parking Lot project at the Liberal Arts Campus in the amounts (\$11,958) and \$12,297, respectively for a total contract amount not to exceed \$199,226, paid from General Obligation Bond Fund. Total approved change orders represent 4.93% of the contract amount.

CN 22051.9 – With *Fon-Seca Cabinet & Fixture Company*, Change Order #1, for the Bookstore Casework project at the Pacific Coast Campus for a credit in the amount of (\$8,715.70), for a total contract amount not to exceed \$170,054.30. Total approved change order represents (4.88%) of the contract amount.

Ratification of Contracts Under \$175,000

Ratify contracts under \$175,000 for the period February 26, 2013 through March 12, 2013 as listed:

CN 50034.4	California Community College Athletic Association	No Cost	Event-Men’s Volleyball
CN 50034.8	California State University, Long Beach	No Cost	Internship-Human Development
CN 93163.1	National Association for Community College Entrepreneurship	\$ 10,000.00	Training program for small business owners
CN 99683.4	IMO Ventures, Inc.	\$128,300.00	Business Advisor
CN 99688.2	Leticia Valadez	\$ 98,500.00	Business Advisor
CN 99696.2	Darick J. Simpson	\$ 20,000.00	Business Advisor
CN 99697.2	Bruce Sparks	\$ 50,000.00	Business Advisor
CN 99697.6	Henry Stuart Atkins	\$ 10,000.00	Business Advisor
CN 99698.6	IMO Ventures, Inc.	\$ 10,000.00	Business Advisor
CN 99698.7	Nathaniel R. Jemison	\$ 10,000.00	Business Advisor
CN 99699.1	NCS Pearson, Inc.	\$ 5,000.00	Testing Vouchers
CN 99699.4	Vi Tuong Pham	\$ 12,500.00	Business Advisor

PURCHASING

Purchase Order Approvals/Ratifications

Authorize the issuance of purchase orders for the period February 19, 2013 through March 1, 2013, in the amount of \$255,696.45 as listed:

PO #70732 – PO #70777 \$255,696.45

Included in the total amount of purchase orders \$255,696.45 are the following items greater than \$25,000:

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Restricted General Fund – 12

PO #70772	<i>SIT Group Inc.</i> HDSDI router installation at LAC	\$32,733.54
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General Obligation Bond Fund – 46

PO #70733	<i>Premier Cabling Solutions</i> Installation of cabling at PCC	\$33,230.00
PO #70755	<i>Department of Industrial Relations</i> Labor compliance services for the Mathematics & Technology Building project.	\$73,015.79

It was moved by Member Otto, seconded by Member Clark, that the items on the Consent Agenda be approved and authorized.

The motion carried, all voting aye.

HUMAN RESOURCES

Resolution, Reduction of Classified Service

It was moved by Member Kellogg, seconded by Member Clark, that the Board of Trustees adopt Resolution No. 032613A, Reduction of Classified Service.

The motion carried, all voting aye.

ACADEMIC SENATE (Title 5, Section 53203)

No items, no report.

SUPERINTENDENT-PRESIDENT

Superintendent-President's Report

President Oakley had a few comments about the evacuation of this afternoon's activity in Buildings B, C & D for a suspicious device in Building C. Long Beach Police and bomb squad detonated the device and there were no injuries and is now considered safe. Buildings B & C remain closed while the investigation will go on through the evening. Today is the Horticulture Club Open House and President Oakley congratulates the coordinator, Jorge Ochoa, who received his tenure - listed in this evening's board items. President Oakley thanked faculty for attending today's faculty open hour to discuss issues at LBCC. He echoed Student Trustee Troia's report on our honor students and congratulated honor program students Jason, Amanda and Stephanie and the faculty that mentors our honors students. President Oakley said he has met with Mr. Troia and asks that he bring his questions to him ahead of time so he can respond appropriately. He also thanked faculty leadership and Academic Senate for working through the restructure of department chairs helping improve the department head structure. There will be a legislative report at the next meeting including AB955 (Williams) providing community colleges the ability to offer for-credit classes through extension courses during summer and winter intercessions. Oakley reported on the work that has been done to assist students who have been affected by program discontinuance. Oakley reported that some concerns were raised at the last meeting about student governance. He explained Title 5 and how it addresses student representation. Oakley explained that the recommendations were made available to all the constituent groups where there is representation of all groups. The key to participation is

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that the members attend the meetings where matters are being discussed. The policies and regulations are discussed where this representation is inclusive in the same way.

ACADEMIC AFFAIRS

No items, no report.

STUDENT SUPPORT SERVICES

No items, no report.

ADMINISTRATIVE SERVICES

No items, no report.

PACIFIC COAST CAMPUS

No items, no report.

COLLEGE ADVANCEMENT AND ECONOMIC DEVELOPMENT

No items, no report.

ACADEMIC SENATE

Dr. Juarez talked about the process that we went through with following and implementing regulation 4024 and now it is a great time to improve the process. Academic Senate previously passed a motion to suspend faculty hiring until hiring priorities was updated. Now that the committee has accepted and approved these hiring priorities they are asking administration not to use this new process to hire faculty before Spring 2014.

TRUSTEES COMMUNICATIONS

Member Bowen said that as chairperson on the smoking committee, he recommended that we go with what the student leadership decides on. Since the leadership has come forth with the decision to move toward a smoke-free campus, he would like to have this item placed on a future agenda. Member Bowen also commented on the great quality of the work that our LBCC Theater department does. Member Otto reminded everyone about the following upcoming campus events:

- March 27 Horticulture Open House & Plant Sales, 9-6 p.m.
Autism Awareness Event, PCC
- March 28 Women's History Event, PCC, 11-1 p.m.
- March 29 Children's Easter Event, LAC 4-6 p.m.
- April 7 Volunteering Event @ Ronald McDonald House
Spelling Bee, PCC
- April 16 Mini Grand Prix Chili Cook-off
- April 18 Mini Grand Prix
- May 3 Spring Sing

Member Kellogg reminded everyone that next week is Easter and asks that people help inform others to please not drop off their bunnies on the campus – this is not a safe-haven for these pets.

NEW BUSINESS

There was no new business.

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FUTURE REPORTS

There were no new requests for future reports.

PUBLIC COMMENTS (NON-AGENDA ITEMS)

The following speakers addressed program discontinuance: Students Andrea Donado, Angeline Rodriguez, Michele Garcia, Rose Vance and Lisa Foley; and community member Karen Harper. CHI President Karen Roberts addressed part-time faculty dilemmas and CCA President Lynn Shaw addressed faculty morale and diversity.

Student John Kindred addressed the topic that he mentioned at a previous meeting asking about approximately \$2 billion received by other colleges, UC's and trade schools – have we received any of this special funding? John also said that the community doesn't understand this cutting/restructuring of programs. A former student, Emiliano Uranga shared information about an upcoming CSUDH Labor Fair on August 25.

President Oakley said the district is working on the issue of the faculty morale and that he supports Dr. Shaw and the faculty and certainly wants to continue this working relationship. He supports the need to continue to work on diversity through our hiring practices. He also thanked AFT President Thomas Hamilton for his support and their working relationship as the classified staff have been hit the hardest over the last few years.

ADJOURNMENT

President Uranga adjourned the meeting at 7:10 p.m. The next regular meeting of the Board of Trustees will be held on April 23, 2013. The first order of business will be adjournment to a closed session, as needed. The Board will reconvene in open session at 5:00 p.m. in Building T, Room 1100, Liberal Arts Campus.

Assistant Secretary