

**BOARD OF TRUSTEES
LONG BEACH COMMUNITY COLLEGE DISTRICT**

**Minutes of Meeting of
June 11, 2013**

APPROVED 6-25-13

The meeting of the Board of Trustees of the Long Beach Community College District, County of Los Angeles, California, was held in Building T, Liberal Arts Campus, 4901 E. Carson Street, Long Beach, on June 11, 2013.

CALL TO ORDER

The meeting was called to order at 4:05 p.m., the items to be discussed in closed session were announced and the meeting was adjourned to closed session.

The meeting was reconvened in open session at 5:09 p.m., in Building T, Room 1100, Liberal Arts Campus. President Uranga reported that, in closed session, no action was taken.

PLEDGE OF ALLEGIANCE

Dr. April Juarez led the Pledge of Allegiance.

Board President Uranga presented Dr. Juarez with flowers, thanked her for her service and said she was wonderful to work with.

ROLL CALL

Present: President Uranga, Vice President Kellogg, Member Bowen,
Member Clark and Student Trustee Donado

Absent: Member Otto

WELCOME AND INTRODUCTIONS

President Oakley announced and honored retiring faculty members, Christine Jacobs (thirty-six years) and David Thrift (forty-one years). Academic personnel retiring this year, but not present: Frank Iazzetta (thirty-two years of service), Thomas Killian (forty-four years of service), Olympia Salmas (twenty-seven years of service) and Gabor Vass (seventeen years of service).

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APPROVAL OF MINUTES

It was moved by Member Clark, seconded by Member Kellogg, that the minutes of May 28, 2013, be approved as distributed.

The motion carried, all voting aye.

ORDERING OF THE AGENDA

There was no reordering of the agenda.

REPORT OF BOARD OF TRUSTEES

Welcome New Student Trustee

President Uranga welcomed new Student Trustee Donado to her first meeting. Ms. Donado shared with the Board and the audience what her educational goals are and said she is looking forward to representing the students and working with the Board.

Presentation of Certificates – Citizens Oversight Committee Members

On behalf of the Board of Trustees, Superintendent-President Oakley presented certificates to the following Citizens Oversight Committee members who will be terming out from the committee:

- Barry McDaniel – Representing the Support Organization for the College. Appointed and Served on the committee from 2009-2013 (absent from meeting).
- J.C. Squires – Representing the Community at Large. Appointed and served on the committee from 2009-2013.
- Gary Westling – Representing the Bona-Fide Tax Payers Association. Appointed and served on the committee from 2009-2013.

Appointments to the Citizens Oversight Committee

It was moved by Member Clark, seconded by Member Kellogg, that the Board of Trustees confirm the appointments of Jon Gotz, Elaine McDaniel and David See to the Citizens Oversight Committee to fill the positions listed below for terms through June 30, 2015:

- Jon Gotz – Support Organization for the College
- Elaine McDaniel – Community at Large
- David See – Bona-Fide Payers Association

The motion carried, all voting aye.

Committee Reports

There were no committee reports.

STUDENT TRUSTEE

Student Trustee Donado said she is frustrated with the process of the program discontinuance and that the students are disappointed. She talked about the recall of the trustees and students rights to freedom of speech. She mentioned the ASB banquet a few weeks ago and congratulated those students on their awards. Ms. Donado said that during a recent ASB meeting that there were many conversations going on about how poor our student morale is.

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PUBLIC COMMENTS ON AGENDA ITEMS

There were no public comments on agenda items.

The following items were part of the Consent Agenda

HUMAN RESOURCES (Certificated)

That the Board of Trustees approve/ratify the following actions:

APPOINTMENTS

Stipend	5
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SEPARATION FROM THE DISTRICT

Resignation	1
Retirement	6

HUMAN RESOURCES (Classified)

That the Board of Trustees approve/ratify the following actions:

APPOINTMENTS

Probationary	2
Temporary	8
Exempt from the Merit System	20
Stipend	1

FISCAL SERVICES

FINANCE

That the Board of Trustees approve the following actions:

Budget Transfers

Unrestricted General Fund 01

Budget Transfer numbers 147101, 121, 158, 179, 180, 183, 206, 207, 229, 230, 244, 245, 259 and 260 for the Unrestricted General Fund 01 total \$82,988. Of that total, \$39,443 involved changes in the major object groups as summarized below:

From: Academic Salaries	\$ 8,696	
Employee Benefits	1,304	
Supplies and Materials	11,152	
Services and Operating Expenses	17,932	
Capital Outlay	359	\$ <u>39,443</u>
To: Supplies and Materials	\$ 21,232	
Services and Operating Expenses	1,629	
Capital Outlay	16,582	\$ <u>39,443</u>

There are no budget transfers greater than \$25,000 for the Unrestricted General Fund 01.

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Restricted General Fund 12

Budget Transfer numbers 147119, 120, 132, 134, 175, 213, 243, 261 and 262 for the Restricted General Fund 12 total \$27,980. Of that total, \$22,544 involved changes in the major object groups as summarized below:

From: Academic Salaries	\$	7,924	
Classified Salaries		885	
Employee Benefits		1,441	
Supplies and Materials		1,899	
Services and Operating Expenses		6,195	
Capital Outlay		1,900	
Other Outgo		<u>2,300</u>	\$ <u>22,544</u>
To: Supplies and Materials	\$	9,095	
Services and Operating Expenses		11,550	
Capital Outlay		<u>1,899</u>	\$ <u>22,544</u>

There are no budget transfers greater than \$25,000 for the Restricted General Fund 12.

Capital Outlay Projects Fund 41

Budget Transfer number 147178 for the Capital Outlay Projects Fund 41 totals \$10,000. Of that total, \$10,000 involved changes in the major object groups as summarized below:

From: Capital Outlay			\$ <u>10,000</u>
To: Supplies and Materials			\$ <u>10,000</u>

There are no budget transfers greater than \$25,000 for the Capital Projects Fund 41.

General Obligation Bond Fund 46

Budget Transfer number 147157 for the General Obligation Bond Fund 46 total is \$60,000. There are no changes in the major object groups.

There are no budget transfers greater than \$25,000 for the General Obligation Bond Fund 46.

Salary Warrants

Ratify issuance of the salary warrant Register No. 4817 for the period May 6, 2013 through May 17, 2013 in the amount of \$1,825,039.30 as listed:

Register No. 4818 Issue Date 5/10/13	Warrant Nos. 202637—202742	\$ 942,787.13
Register No. 4819 Issue Date 5/10/13	Warrant Nos. 202743—202804	\$ 229,194.37
Register No. 4820 Issue Date 5/10/13	Warrant Nos. 202805—203130	\$ 302,006.77

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Register No. 4821 Issue Date 5/16/13	Warrant Nos. 203131—203162	\$ 32,935.03
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Register No. 4822 Issue Date 5/16/13	Warrant Nos. 203163—203178	\$ 318,116.00
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Total Salary Warrant Issued: \$ 1,825,039.30

Commercial Warrants

Ratify issuance of commercial warrants listed for the period May 6, 2013 through May 17, 2013 in the amount of \$2,260,126.63.

Unrestricted General Fund 01	\$ 725,181.00
Restricted General Fund 12	314,545.00
Child and Adult Development Fund 33	8,523.47
Capital Outlay Projects Fund 41	39,438.52
General Obligation Bond Fund 46	1,039,636.44
Veterans' Stadium Operations Fund 58	9,277.60
Contract/Community Education Fund 59	4,488.93
Payroll Clearing Fund 76	<u>119,035.67</u>

Total Commercial Warrants: \$ 2,260,126.63

Included in the total warrant expenditures of \$2,260,126.63 are the following payments greater than \$25,000, excluding utilities and employee benefits:

Unrestricted General Fund 01

1. \$ 285,409 to *Long Beach Police Department* for security services for March 2013. (This warrant is jointly funded with the Restricted General Fund 12.)

Restricted General Fund 12

1. \$ 53,720 to *Long Beach Community College District* for reimbursement of expenses related to the State Trade Export Program (STEP) Grant.
2. \$ 49,999 to *Los Angeles Chamber of Commerce* for reimbursement of business advising workshops provided from January to December 2012 for the SBDC Program.
3. \$ 35,565 to *Economic Development Collaborative* for reimbursement of expenses at the SBDC in Ventura County for the month of December 2012.
4. \$ 31,001 to *Humboldt State University* for the Kick Start training program provided for the SBDC Program.
5. \$ 15,021 to *Long Beach Police Department* for security services for March 2013. (This warrant is jointly funded with the Unrestricted General Fund 01.)

Capital Outlay Projects Fund 41

1. \$ 33,639 to *American Harlequin Corp.* for dance floor system in Building J at the Liberal Arts Campus.

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General Obligation Bond Fund 46

1. \$ 400,921 to *Cordoba Corp.* for bond project construction management for April 2013.
2. \$ 170,393 to *Spinitar* for materials associated with Building A at the Liberal Arts Campus.
3. \$ 109,684 to *Barnhart-Balfour Beatty Construction, Inc.* for design services of Building GG at the Pacific Coast Campus.
4. \$ 106,086 to *BCA Architects, Inc.* for design services of Building C at the Liberal Arts Campus.
5. \$ 101,079 to *Gammill Electric, Inc.* for replacement of the substation in Building J at the Liberal Arts Campus.

ACADEMIC AFFAIRS, STUDENT SUPPORT, AND ADMINISTRATIVE SERVICES

Energy Services Finding

That the Board of Trustees adopt the finding on the Central Plant Expansion and Optimization project set forth in the report presented at the May 28, 2013 meeting by staff member Medhanie Ephrem, Deputy Director Operations & Maintenance.

Authorize the Vice President, Administrative Services, or designee to enter into and execute the following agreements:

Grant/Revenue Agreements

CN 93164.4 – Ratify – With the *U.S. Department of Education*, to provide funding for Upward Bound Program effective September 1, 2013 through August 31, 2014. Amount of funding is \$286,466.

CN 93164.5 – Ratify – With the *U.S. Department of Education*, to provide funding for Upward Bound Program effective September 1, 2013 through August 31, 2014. Amount of funding is \$266,098.

Bond Contract Awards

CN 22053.1A – With *Trane U. S., Inc. dba Trane*, for the Central Plant Expansion and Optimization Project at the Liberal Arts and Pacific Coast Campuses for a total contract amount not to exceed \$2,886,925, paid from General Obligation Bond Fund.

Bond Contract Amendments

CN 22029.2 – With *Ninyo & Moore Geotechnical Consultants*, Amendment #7, to change the termination date from June 30, 2013 to June 30, 2014, at no additional cost.

CN 22041.7 – With *TYR, Inc.*, Amendment #1, to change the termination date from June 30, 2013 to June 30, 2014, at no additional cost.

CN 22042.2 – With *Ninyo & Moore Geotechnical Consultants*, Amendment #2, to change the termination date from June 30, 2013 to June 30, 2014, at no additional cost.

Change Order Ratifications

CN 22047.9 – With *Angeles Contractor, Inc.*, Change Order #4 for the Building CC Renovation project at the Pacific Coast Campus in the amount of \$44,506.54 for a total contract amount not to exceed \$4,809,075.98, paid from General Obligation Bond Fund. Total approved change orders represent 4.77% of the contract amount.

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Acceptance of Project Completion

CN 22052.2 – With *Allied Paving Company* for the Veterans’ Stadium Parking Lot M (Phase I) project at the Liberal Arts Campus for a total fee of \$314,792. Project was completed on April 7, 2013.

Ratification of Contracts Under \$175,000

Ratify contracts under \$175,000 for the period of May 14, 2013 through May 28, 2013 as listed:

CN 22054.2	CTG Construction, Inc.	\$ 87,000.00	Buildings Q & R Doors
CN 22054.4	P2S Engineering	\$ 14,500.00	Building D Elevator
CN 50035.4	Paramount Unified School District	No Cost	Promise Pathways
CN 99681.5	Atkinson, Andelson, Loya, Ruud & Romo	\$ 50,000.00	Legal services
CN 99700.9	California State University, Long Beach	\$ 86,653.00	CTE Pathways Initiative II
CN 99701.9	Welch Consulting	\$ 20,000.00	SBDC
CN 99702.1	Sameira Mikhael	\$ 5,000.00	Center for Training & Professional Development
CN 99702.4	Protection One Alarm	\$ 4,044.00	Security system for Building A
CN 99703.4	#0734622	\$174,999.00	Settlement Agreement

PURCHASING

Purchase Order Approvals/Ratifications

Authorize the issuance of purchase orders for the period of May 6, 2013 through May 17, 2013, in the amount of \$332,987.55 as listed:

PO #71050 – PO #71164	\$332,987.55
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Included in the total amount of purchase orders of \$332,987.55 are the following items greater than \$25,000:

Restricted General Fund – 12

PO #71149	<i>M. Lissette Flores</i> Recruitment Contractor for the 10,000 Small Businesses Program	\$32,000.00
PO #71156	<i>Aramark Services Inc.</i> Meal cards for CARE Students	\$29,125.00

It was moved by Member Kellogg, seconded by Member Bowen, that the items on the Consent Agenda be approved and authorized.

The motion carried, all voting aye.

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ACADEMIC SENATE (Title 5, Section 53203)

No items, no report.

SUPERINTENDENT-PRESIDENT

Superintendent-President's Report

President Oakley thanked Dr. Juarez for all her hard work and service as president of the Academic Senate, her collegial manner, her thoughtfulness, and he is looking forward to working with Phyllis Arias as the incoming president this year. President Oakley announced Dr. Byron Breland's departure to San Jose as interim president and said he will do a fine job. He thanked the Valedictorian and the commencement speaker, along with everyone that contributed hard work on this year's commencement, including Camille and all of our media staff. He thanked Marshall Fulbright for the positive changes to this year's ceremony. He mentioned AB 955 and the L.A. Times, which published an article in supporting the item. President Oakley said he has met with the Academic Senate and discussed the work on expanding class offerings.

ACADEMIC AFFAIRS

No items, no report.

STUDENT SUPPORT SERVICES

No items, no report.

ADMINISTRATIVE SERVICES

2012 Annual Report on Campus Crime

Ann-Marie Gabel, Vice President, Administrative Services introduced Lieutenant Julie Prior of the Long Beach Police Department, who in accordance with the Crime Awareness and Campus Security Act of 1990, will present the Annual Report on Campus Crime occurring on the Long Beach City College campuses during 2012.

Facilities Update

Ann-Marie Gabel, Vice President, Administrative Services introduced Tim Wootton, Director of Facilities, who provided a Facilities Update.

The motion carried, all voting aye.

PACIFIC COAST CAMPUS

No items, no report.

COLLEGE ADVANCEMENT AND ECONOMIC DEVELOPMENT

No items, no report.

ACADEMIC SENATE

Dr. Juarez said that she will miss us all.

TRUSTEES COMMUNICATIONS

Student Trustee Donado said that student campus organizations are opposed to AB 955 because it is discriminatory towards students due to its high costs for summer and winter classes.

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NEW BUSINESS

There was no new business.

FUTURE REPORTS

There were no new requests for future reports.

PUBLIC COMMENTS (NON-AGENDA ITEMS)

Community member Peter Rosenwald said that if his questions about the decision made in closed session on property purchased in 2003 located at Wardlow and the Los Coyotes Diagonal identified as address numbers 3020 and 3040 had been answered in a timely manner, he would not be speaking about this to the Board. Mr. Rosenwald also questioned the way the rules read under the public comments on non-agenda items regarding the 5 (five) minutes to each subject and is requesting that they be revised.

ADJOURNMENT

President Uranga asked that the meeting be adjourned after a moment of silence in memory of the Santa Monica college incident. President Uranga adjourned the meeting at 6:16 p.m. The next regular meeting of the Board of Trustees will be held on June 25, 2013. The first order of business will be adjournment to a closed session, as needed. The Board will reconvene in open session at 5:00 p.m. in Building T, Room 1100, Liberal Arts Campus.

Assistant Secretary