

**BOARD OF TRUSTEES
LONG BEACH COMMUNITY COLLEGE DISTRICT**

**Minutes of Meeting of
January 28, 2014**

BOARD APPROVED
FEBRUARY 25, 2014

The meeting of the Board of Trustees of the Long Beach Community College District, County of Los Angeles, California, was held in Building T, Room 1100, Liberal Arts Campus, 4901 East Carson Street, Long Beach, on January 28, 2014.

CALL TO ORDER

The meeting was called to order at 4:10 p.m., the items to be discussed in closed session were announced and the meeting was adjourned to closed session.

The meeting was reconvened to open session at 5:05 p.m., in Building T, Room 1100, Liberal Arts Campus.

PLEDGE OF ALLEGIANCE

Member Otto led the Pledge of Allegiance.

ROLL CALL

Present: President Kellogg, Vice President Clark, Member Bowen, Member Otto, Member Uranga and Student Trustee Donado

REPORT ON CLOSED SESSION ITEMS

Board President Kellogg announced that there were no public comments on closed session items and reported that, in closed session, there was no action taken.

APPROVAL OF MINUTES

It was moved by Member Clark, seconded by Member Uranga, that the minutes of the regular meeting of December 10, 2013, be approved as distributed.

Aye: Mark Bowen, Tom Clark, Jeff Kellogg, Doug Otto and Roberto Uranga
Motion carried

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PUBLIC HEARING

CCA-LBCC and District Initial Bargaining Proposals

LBCCE/AFT and District Initial Bargaining Proposals

President Kellogg declared the public hearing open and called for comments. Hearing no response, President Kellogg declared the public hearing closed.

INTRODUCTIONS/SPECIAL ANNOUNCEMENTS/PRESENTATIONS

None.

ORDERING OF THE AGENDA

Item 12.11 was moved to immediately before the Consent Agenda items. The Pacific Coast Campus Update is postponed until the February 25 meeting.

PUBLIC COMMENTS ON AGENDA ITEMS

None.

BOARD OF TRUSTEES

Revision to Policy 2017 – Board Education

This revised policy was presented for first reading/discussion only.

ADMINISTRATIVE SERVICES

Citizens Oversight Committee Annual Report for 2013

It was moved by Member Clark, seconded by Member Uranga, that the Board of Trustees accept the Citizens Oversight Committee Annual Report for 2013 as presented.

Aye: Mark Bowen, Tom Clark, Jeff Kellogg, Doug Otto and Roberto Uranga
Motion carried

The following items were part of the Consent Agenda

HUMAN RESOURCES (Academic)

That the Board of Trustees approve/ratify the following actions:

APPOINTMENTS

Academic Administrative	1
New Contract Faculty	17
Hourly Counselor – Winter Intersession 2014	9
Hourly Instructional Specialist – Winter Intersession 2014	1
Hourly Instructor – Winter Intersession 2014	18
Sabbatical	8
Stipend	6

IN-SERVICE CHANGES

Change of Assignment	1
Change in Contract – Automobile Allowance	2
Department Head Election	2
Termination of Cell Phone Stipend	2

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SEPARATION FROM THE DISTRICT

Resignation	1
Retirement	1

HUMAN RESOURCES (Classified)

That the Board of Trustees approve/ratify the following actions:

APPOINTMENTS

Probationary	10
Reinstatement	1
Temporary	29
Exempt from the Merit System	85

INSERVICE CHANGES

Leave of Absence without Pay	1
Mileage	1

SEPARATION FROM THE DISTRICT

Release from Probation	1
Resignation	2
Medical Separation	1

FISCAL SERVICES

Budget Transfers

Unrestricted General Fund 01

Budget Transfer numbers 149451, 452, 470, 474, 485, 501, 502, 503, 506, 507, 540, 545, 547, 548, 590, 620, 630, 633, 634, 676, 692, 693, 700, 704, 712, 713, 714, 735, and 751 for the Unrestricted General Fund 01 total \$1,465,625. Of that total, \$803,493 involved changes in the major object codes as summarized below:

From: Academic Salaries	\$	6,302	
Employee Benefits		673	
Supplies and Materials		2,519	
Services and Operating Expenses		20,171	
Capital Outlay		2,182	
Other Outgo		771,646	\$ <u>803,493</u>
To: Academic Salaries	\$	299,351	
Classified Salaries		266,076	
Employee Benefits		171,229	
Supplies and Materials		7,893	
Services and Operating Expenses		9,941	
Capital Outlay		49,003	\$ <u>803,493</u>

Included in the budget transfers of \$803,493 for the Unrestricted General Fund 01 are the following transfers greater than \$25,000:

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<u>AT</u>	<u>From:</u>		<u>Amount</u>
149630	790100-01-790200-0000	Reserves	\$ 532,240
	<u>To:</u>		
	11xx00-01-xxxxxx-0010	Academic Instructional Salaries	\$ 116,000
	12xx00-01-xxxxxx-0000	Academic NI Salaries	28,000
	21xx00-01-xxxxxx-0000	Classified NI Salaries	217,000
	22xx00-01-xxxxxx-0010	Classified Instructional Salaries	24,500
	395000-01-xxxxxx-0000	NI Employee Benefits	99,720
	395100-01-xxxxxx-0000	Instructional Employee Benefits	47,020

Budget transfer to cover expenses for the one-time bonus for instructional and non-instructional employees. Many departments were affected by the transfer, thus "x" was used to condense the list of various departments.

<u>AT</u>	<u>From:</u>		<u>Amount</u>
149704	790100-01-790200-0000	Reserves	\$ 202,681
	<u>To:</u>		
	13xx00-01-xxxxxx-0011	Academic Hourly Instructional Salaries	\$ 147,937
	14xx00-01-xxxxxx-0011	Academic Hourly NI Salaries	7,414
	23xx00-01-xxxxxx-0011	Classified Hourly NI Salaries	3,739
	24xx00-01-xxxxxx-0011	Classified Hourly Instructional Salaries	19,102
	395000-01-xxxxxx-0011	NI Employee Benefits	1,487
	395100-01-xxxxxx-0011	Instructional Employee Benefits	23,002

Budget transfer to cover salary and benefits expenses for the 2013-14 Winter Intersession.

<u>AT</u>	<u>From:</u>		<u>Amount</u>
149712	790100-01-790200-0019	Reserves - Tech Fund	\$ 36,725
	<u>To:</u>		
	646000-01-613000-0019	NI Equipment	\$ 36,725

Budget transfer to cover expenses for the technology refresh of 25 smart classrooms at the Liberal Arts and Pacific Coast Campuses.

Restricted General Fund 12

Budget Transfer numbers 149486, 505, 546, 549, 575, 589, 591, 593, 618, 619, 677, 690, 691, and 750 for the Restricted General Fund 12 total \$112,080. Of that total, \$85,233 involved changes in the major object codes as summarized below:

From: Academic Salaries	\$	3,900	
Classified Salaries		3,500	
Employee Benefits		2,330	
Supplies and Materials		848	
Services and Operating Expenses		74,655	\$ <u>85,233</u>

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To: Academic Salaries	\$	150	
Classified Salaries		43,189	
Employee Benefits		6,437	
Supplies and Materials		16,628	
Services and Operating Expenses		5,889	
Capital Outlay		<u>12,940</u>	\$ <u>85,233</u>

Included in the budget transfers of \$85,233 for the Restricted General Fund 12 is the following transfer greater than \$25,000:

<u>AT</u>	<u>From:</u>		<u>Amount</u>
149591	514000-12-684710-8696 Professional Services	\$	43,680
	<u>To:</u>		
	232000-12-684710-8696 Classified Hourly NI Salaries	\$	39,000
	395000-12-684710-8696 NI Benefits		4,680

Budget transfer to cover the cost of a LTE Program Manager through June 2014 for the 10,000 Small Businesses Program.

Capital Outlay Projects Fund 41

Budget Transfer numbers 149538, 574, 675, and 719 for the Capital Outlay Projects Fund 41 total \$94,000. Of that total, \$32,000 involved changes in the major object codes as summarized below:

From: Capital Outlay	\$	<u>32,000</u>
To: Services and Operating Expenses	\$	<u>32,000</u>

Included in the budget transfers of \$32,000 for the Capital Outlay Projects Fund 41 is the following transfer greater than \$25,000:

<u>AT</u>	<u>From:</u>		<u>Amount</u>
149538	625000-41-710100-5080 Building Fixtures	\$	16,000
	646000-41-710100-5080 Equipment < \$5000		16,000
	<u>To:</u>		
	514000-41-710100-5080 Professional Services	\$	27,000
	589000-41-710100-5080 Other Services		5,000

Budget transfer to cover expenses for program management services and mezzanine demolition of Building Y at the Liberal Arts Campus.

General Obligation Bond Fund 46

Budget Transfer numbers 149454 and 609 for the General Obligation Bond Fund 46 total \$3,835,726. Of that total, \$160,010 involved changes in the major object codes as summarized below:

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From: Capital Outlay \$ 160,010

To: Services and Operating Expenses \$ 160,010

Included in the budget transfers of \$160,010 for the General Obligation Bond Fund 46 is the following transfer greater than \$25,000:

<u>AT</u>	<u>From:</u>	<u>Amount</u>
149454	621000-46-710400-5718 Construction and Additions	\$ 155,510
	<u>To:</u>	
	514000-46-710400-5735 Professional Services	\$ 155,510

Budget transfer to cover expenses for swimming pool improvement feasibility study.

Contract/Community Education Fund 59

Budget Transfer numbers 149550 and 734 for the Contract/Community Education Fund 59 total \$5,267. Of that total, \$5,267 involved changes in the major object codes as summarized on the next page:

From: Classified Salaries	\$ 642	
Employee Benefits	283	
Services and Operating Expenses	<u>4,342</u>	\$ <u>5,267</u>
To: Classified Salaries	\$ 2,876	
Employee Benefits	1,266	
Supplies and Materials	200	
Services and Operating Expenses	915	
Capital Outlay	<u>10</u>	\$ <u>5,267</u>

There are no budget transfers greater than \$25,000 between major object codes for the Contract/Community Education Fund 59.

Salary Warrants

Ratify issuance of the salary warrant Register Nos. 4858 - 4864 for the period November 18, 2013 through January 3, 2014 in the amount of \$ 11,573,549.02 as listed:

Register No. 4858 Issue Date 11/27/13	Warrant Nos. 206396—206454	\$ 4,996,843.19
Register No. 4859 Issue Date 12/10/13	Warrant Nos. 206455—206569	\$ 1,088,547.50
Register No. 4860 Issue Date 12/10/13	Warrant Nos. 206570—206610	\$ 233,625.06
Register No. 4861 Issue Date 12/10/13	Warrant Nos. 206611—206936	\$ 291,037.14

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Register No. 4862 Issue Date 12/16/13	Warrant Nos. 206937—206946	\$ 18,716.77
Register No. 4863 Issue Date 12/16/13	Warrant Nos. 206947—206964	\$ 330,924.00
Register No. 4864 Issue Date 12/20/13	Warrant Nos. 206965—207023	\$ <u>4,613,855.36</u>
Total Salary Warrants Issued:		\$ <u><u>11,573,549.02</u></u>

Commercial Warrants

Ratify issuance of commercial warrants listed for the period November 18, 2013 through January 3, 2014 in the amount of \$11,535,871.42.

Unrestricted General Fund 01	\$ 3,412,656.59
Restricted General Fund 12	889,807.48
Child and Adult Development Fund 33	19,591.93
Capital Outlay Projects Fund 41	42,747.73
General Obligation Bond Fund 46	6,323,531.67
Veterans' Stadium Operations Fund 58	24,958.62
Contract/Community Education Fund 59	29,009.79
Self-Insurance Fund 61	13,865.18
Student Financial Aid Fund 74	158.00
Payroll Clearing Fund 76	705,800.50
Retiree Health Fund 79	<u>73,743.93</u>

Total Commercial Warrants Issued: \$ 11,535,871.42

Included in the total warrant expenditures of \$11,535,871.42 are the following payments greater than \$25,000, excluding utilities and employee benefits:

Unrestricted General Fund 01

1. \$ 628,289 to *Long Beach Police Department* for security services for July, August, and September 2013. (This warrant is jointly funded with the Restricted General Fund 12.)
2. \$ 485,000 to *Dell Marketing LP* for new computers, related equipment, and training for computer lab refresh and network firewalls for the Pacific Coast and Liberal Arts Campuses.
3. \$ 79,640 to *Oracle America, Inc.* for PeopleSoft software updates, license, and support for Human Resources and Payroll for July 31, 2013 – July 30, 2014.
4. \$ 33,542 to *Dell Financial Services* for lease payment for servers and storage in the data center.

Restricted General Fund 12

1. \$ 217,428 to *Los Angeles City College Foundation* for 10,000 Small Businesses Program grant disbursement.

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2. \$ 74,416 to *El Camino Community College District* for reimbursement of expenses related to the operation and delivery of services provided by the SBDC Service Center.
3. \$ 59,637 to *Santa Monica Community College District* for reimbursement of expenses related to the operation and delivery of services provided by the SBDC Service Center.
4. \$ 33,067 to *Long Beach Police Department* for security services for July, August, and September 2013. (This warrant is jointly funded with the Unrestricted General Fund 01.)
5. \$ 26,771 to *Economic Development Collaborative* for reimbursement of expenses related to the operation and delivery of services provided by the SBDC Service Center.
6. \$ 25,000 to *Rief Media, Inc.* for online advertising cost and management for the SBDC program.

General Obligation Bond Fund 46

1. \$2,531,051 to *Harper Construction Company, Inc.* for construction services for the Mathematics and Technology Building at the Liberal Arts Campus.
2. \$1,293,563 to *Bayley Construction* for construction services for the MDAB Renovation project at the Pacific Coast Campus.
3. \$ 758,833 to *Cordoba Corporation* for bond project construction management for October and November 2013.
4. \$ 694,858 to *Park West Landscape, Inc.* for front quad palm tree replacement at the Liberal Arts Campus.
5. \$ 240,521 to *Pima Corporation* for the Storm Water Runoff Compliance project at the Liberal Arts Campus.
6. \$ 145,949 to *Presentation Products, Inc./Spinitar* for audio visual equipment and professional labor for Room D135 at the Liberal Arts Campus and for the MDAB Renovation project at the Pacific Coast Campus.
7. \$ 143,729 to *Community Bank Escrow #1660* for retention associated with the MDAB Renovation project at the Pacific Coast Campus.
8. \$ 81,448 to *Fast-Track Construction Corp.* for Building T landscape repair at the Liberal Arts Campus.
9. \$ 65,000 to *GRD Consulting, LLC* for facility planning and technical support services for construction projects for October and November 2013.
10. \$ 43,454 to *Lynne Capouya, Inc.* for landscape architectural services at the Pacific Coast and Liberal Arts Campuses.
11. \$ 28,475 to *KPFF, Inc.* for engineering consulting services for Building T landscape at the Liberal Arts Campus.

Budget Increase (Decrease)

Unrestricted General Fund 01

2013- 2014 Budget Revisions:

Disabled Student Programs & Services Deaf & Hard of Hearing (DSPS DHH)	
District Match Program 0220	\$ (145)

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2013- 2014 New Budget:

2013-2014 Winter Extension Courses Program 0012 \$ 25,018

Restricted General Fund 12

2013- 2014 Budget Revisions:

SBDC Center for International Trade Development (CITD) Program 7060 \$ (10,737)

State Trade Export Program II (STEP II) Program 7066 (9)

SBJA Federal Jobs Act Program 8644 (5,413)

10,000 Small Businesses Program 8696 742,927

2013- 2014 New Budgets:

Trade Adjustment Assistance Community College Career Training, Leveraging, Integrating, Networking (TAACCCT LINCS SCM) Program 7132 \$ 542,747

Trade Adjustment Assistance Community College Career Training Coordinating Supplies, Supply Chain Management (TAACCCT) Single Institution Program 7143 870,525

Beauty Industry Market Access (BIMA) Program 7067 183,130

Contract/Community Education Fund 59

2013- 2014 Budget Revision:

City of Long Beach Business Seminars Cash Match Program 6401 \$ 79,125

Student Financial Aid Fund 74

2013- 2014 Budget Revision:

Extended Opportunities Program and Services (EOPS) Financial Aid Program 3414 \$ 47,763

ACADEMIC AFFAIRS, STUDENT SUPPORT, AND ADMINISTRATIVE SERVICES

Authorize the Vice President, Administrative Services, or designee to enter into and execute the following agreements:

Grant/Revenue Agreements

CN 93167.6 – With *U.S. Department of Commerce*, effective October 1, 2013 through September 30, 2016. Amount of funding is \$300,000.

CN 93167.7 – With *U.S. Small Business Administration*, to provide funding for the Small Business Development Center program effective January 1, 2014 through December 31, 2014. Amount of funding is \$3,341,010.

Bond Contract Amendments

CN 22018.8 – With *Hill Partnership, Inc.*, Amendment #18, to increase the contract amount by \$70,945 for a total contract amount not to exceed \$3,271,117.47, paid from General Obligation Bond Fund.

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CN 22041.7 – With *TYR, Inc.*, Amendment #2, to increase the contract amount by \$280,000 for a total contract amount not to exceed \$860,000, paid from General Obligation Bond Fund.

Contract Awards

CN 99708.7 – With *Santa Monica Community College District*, effective January 1, 2014 through December 31, 2014, for a total contract amount not to exceed \$300,000, paid from Restricted General Fund.

CN 99708.8 – With *Pacific Coast Regional Small Business Development Corporation*, effective January 1, 2014 through December 31, 2014, for a total contract amount not to exceed \$270,000, paid from Restricted General Fund.

CN 99708.9 – With *Economic Development Collaborative – Ventura County*, effective January 1, 2014 through December 31, 2014, for a total contract amount not to exceed \$318,000, paid from Restricted General Fund.

CN 99709.1 – With *El Camino Community College District*, effective January 1, 2014 through December 31, 2014, for a total contract amount not to exceed \$300,000, paid from Restricted General Fund.

CN 99709.2 – With *Santa Clarita Community College District*, effective January 1, 2014 through December 31, 2014, for a total contract amount not to exceed \$317,000, paid from Restricted General Fund.

CN 99709.3 – With *Pasadena Community College District*, effective January 1, 2014 through December 31, 2014, for a total contract amount not to exceed \$75,000, paid from Restricted General Fund.

CN 99709.4 – With *University of La Verne*, effective January 1, 2014 through December 31, 2014, for a total contract amount not to exceed \$75,000, paid from Restricted General Fund.

Contract Amendments

CN 93164.8 – With *California Department of Education*, Amendment #1 to increase funding by \$7,368 for a total amount of \$507,568.

CN 99644.2 – With *RBC Capital Markets, LLC, E. J. De La Rosa & Co. Inc.*, and *Piper Jaffray & Co.*, Amendment #4, to provide underwriting services for the sale of general obligation bonds.

CN 99672.9 – With *Vicenti, Lloyd & Stutzman, LLP.*, Amendment #1, to increase the contract amount by \$6,080 for a total contract amount not to exceed \$376,990, paid from Unrestricted General and General Obligation Bond Funds.

Change Order Ratifications

CN 22041.6 – With *Bayley Construction*, Change Order #18, for the MDAB Renovation project at the Pacific Coast Campus in the amount of \$190,690, for a total contract amount not to exceed \$23,123,845.40, paid from General Obligation Bond Fund. Total approved change orders represent 4.20% of the contract amount.

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CN 22047.9 – With *Angeles Contractor, Inc.*, Change Orders #8 and #9, for the Building CC Renovation project at the Pacific Coast Campus for credits in the amounts of (\$91,722.60) and (\$13,005) respectively, for a total contract amount not to exceed \$4,733,981.36, paid from General Obligation Bond Fund. Total approved change orders represent 3.14% of the contract amount.

Use of Other Agencies Bids

CMAS Contract #3-07-70-2382A – With *RGB Systems, Inc. DBA: Extron Electronics* for the purchase of technology goods and services, the warranty of hardware, and maintenance effective October 19, 2012 through September 30, 2017.

Bid C1433: Purchase of Television Production Equipment & Supplies – for the Music & Radio/Television Department to: *Samy’s Camera, Inc.* for items 1 through 4, 7, and 9 through 15 for an amount of \$111,792.00; and *Adorama, Inc.* for items 5, 6, and 8 for an amount of \$10,672.00. The total amount of the awards is \$122,464.00 plus applicable taxes.

Amendment to Board Action

CN 22048.2 – Amend the board action of April 23, 2013 with *Fidelity & Deposit Company of Maryland* to correct the amount of Change Order #15 from (\$98,587) to \$98,587, Change Order #16 from (\$33,678) to \$33,678, and the total contract amount not to exceed from \$7,454,003.78 to \$7,718,533.78.

Ratification of Contracts Under \$175,000

Ratify contracts under \$175,000 for the period of November 26, 2013 through January 10, 2014 as listed:

CN 22055.1	Landmark Site Contractors	\$ 73,297.00	Crosswalks at Lew Davis St. project
CN 50026.5	Bel Vista Healthcare Center	No Cost	Clinical – Dietetic program
CN 50030.3	CSU Dominguez Hills	No Cost	Internship for Human Services
CN 50033.6	Long Beach Memorial Medical Center	No Cost	Clinical – DMI program
CN 50035.6	Gordon Lane Care Center	No Cost	Clinical - Dietetic
CN 50037.2	Los Alamitos Medical Center	No Cost	Clinical – DMI program
CN 50037.5	Regency Oaks Post Acute Care Center	No Cost	Clinical - Dietetic
CN 50037.9	La Casa Mental Health Rehab Center	No Cost	Clinical – Dietetic program
CN 50038.2	DP3 Hangars LLC	No Cost	Facility use
CN 50038.3	L.B. Dept. of Health & Human Services	No Cost	Clinical – Dietetic program
CN 93164.6	California Department of Education	\$ 94,248.00	General Child Care & Development Programs

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CN 93166.6	El Camino CCD	\$ 75,000.00	AB 118 program training
CN 93166.7	Pacific Gateway Workforce Investment Network	\$130,000.00	Commercial driver training
CN 93167.1	National Association for Community College Entrepreneurship	\$ 20,000.00	NACCE Sam's Club Shared Vision 2014
CN 95012.8	Discovery Benefits, Inc.	No Cost	Medical/Dependent Care reimbursement accounts
CN 99665.2	City of Long Beach	\$ 1.00	Annual rent for Pine St. office space
CN 99696.6	Liebert Cassidy	\$ 3,250.00	Institutional membership
CN 99699.3	Edward W. Von Leffern	\$ 7,500.00	Business Advisor
CN 99700.7	Lynda.com, Inc.	\$ 12,500.00	Online training
CN 99702.6	Rief Media, Inc.	\$ 83,300.00	Website maintenance
CN 99701.8	Professional Trucking School	\$ 91,000.00	Commercial driver training program
CN 99703.6	Total Compensation Systems, Inc.	\$ 7,200.00	Actuarial study
CN 99705.6	David M. Pahl	\$ 2,500.00	Business Advisor
CN 99706.1	Monjaras and Wismeyer Group, Inc.	\$ 15,000.00	Disability compliance
CN 99706.4	Links Sign Language & Interpreting Services	\$ 26,790.00	Interpreter services
CN 99706.6	Rief Media, Inc.	\$ 42,700.00	Digital marketing to support enrollment
CN 99706.7	Cision US Inc.	\$ 6,750.00	Press release distribution and data base services
CN 99706.8	Omnicap Group, LLC	\$ 5,000.00	Post issuance tax compliance requirements and consulting
CN 99707.1	Humboldt State University Sponsored Programs Foundation	\$ 7,256.56	2013 SBDC Statewide Partnership

PURCHASING

Purchase Order Approvals/Ratifications

Authorize the issuance of purchase orders for the period of December 18, 2013 through January 3, 2014, in the amount of \$1,715,097.17 as listed:

PO #72436 – PO #72616

\$1,715,097.17

Included in the total amount of purchase orders of \$1,715,097.17 are the following items greater than \$25,000:

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Unrestricted General Fund – 01

PO #72464 *Registrar – Recorder County Clerk* \$450,000.00
 Board of Trustees election cost

PO #72555 *ECS Imaging Inc.* \$ 42,145.00
 Software licenses for Laserfiche

Child & Adult Development Fund – 33

PO #72582 *The Great American Lunchbox* \$ 38,000.00
 Lunch/milk for CDC

Capital Outlay Projects Fund – 41

PO #72594 *Alley Cat Development Inc.* \$ 36,875.00
 CDC/LAC front entry and play area renovation

General Obligation Bond Fund – 46

PO #72500 *Blue Diamond Landscape, Inc.* \$ 34,452.91
 Bldg. A landscape and maintenance

PO #72501 *DWR Construction, Inc.* \$125,508.24
 Bldg. R Pool Renovation project

PO #72523 *Cirks Construction, Inc.* \$ 44,820.00
 Bldg. M steam radiator replacement

It was moved by Member Uranga, seconded by Member Clark, that the items on the Consent Agenda be approved and authorized.

Aye: Mark Bowen, Tom Clark, Jeff Kellogg, Doug Otto and Roberto Uranga
 Motion carried

HUMAN RESOURCES

Receipt of District Initial Bargaining Proposal to CCA-LBCC

It was moved by Member Clark, seconded by Member Uranga, that the Board of Trustees receive the District Initial Bargaining Proposal for reopener negotiations for 2013-14.

- Article VII – Fringe Benefits: Retiree Medical Plan
- Article VIII – Working Conditions: Offices / Computers
- Article X – Faculty Evaluation:
 - Coordinators and Instructional Specialists
 - Coaching assignments
 - Revisions and Clarifications
- Article XI – Hours of Employment/Service Load:
 - New Faculty Orientation
 - Days of Service / Full-Time Service / Hours of Service
 - Online Teaching
 - Office Hours

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- Work Experience Classes
- Release Time
- Additional Duty Days
- Article XII – Salary: Credit for Advanced Study
- Article XIII – Department Head Election Procedure: Eligibility

Aye: Mark Bowen, Tom Clark, Jeff Kellogg, Doug Otto and Roberto Uranga
Motion Carried

Receipt of CCA-LBCC Initial Bargaining Proposal to District

It was moved by Member Uranga, seconded by Member Clark, that the Board of Trustees receive the LBCCE/AFT Initial Proposal for reopener negotiations for 2012-13.

- Article VII – Fringe Benefits
- Article XI – Hours of Employment/Service Load
 - Equity
- Article XII – Salary
- Article XIV – Retirement Options and Benefits
 - Improvements

CCA-LBCC reserves the right to open and examine all other articles and appendices for improvements and clarification. Furthermore, it is understood that the opening of any additional article shall be by mutual consent between CCA-LBCC and the District.

Aye: Mark Bowen, Tom Clark, Jeff Kellogg, Doug Otto and Roberto Uranga
Motion carried

Receipt of District Initial Bargaining Proposal to LBCCE/AFT

It was moved by Member Uranga, seconded by Member Clark, in accordance with applicable state laws and regulations, it is recommended that the Board of Trustees receive the District Initial Proposal for reopener negotiations for 2012-13.

- ARTICLE III – ORGANIZATIONAL RIGHTS AND SECURITY
 - Duplication of Agreement
 - Release time
 - Update/revise language related to bulletin boards
- ARTICLE IX – PAY AND ALLOWANCES: Based on available ongoing District resources
- ARTICLE X – HOURS AND OVERTIME
 - Shift differential language alignment with Article IX.G
 - Language update regarding new academic year (months)
- ARTICLE XI – HEALTH AND WELFARE BENEFITS
 - Retiree medical contribution rates
 - Retiree medical plan option
 - Lifetime medical cap
- ARTICLE XIII – LEAVES
 - Modify Leave article for efficiency of District business
 - Working out of class opportunities

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- ARTICLE XVI – LAYOFF AND RE-EMPLOYMENT
- Final paycheck issue date
 - Re-employment in a lower classification
- ARTICLE XVIII – GRIEVANCE PROCEDURE: Level 3 (Mediation) language clarification
- ARTICLE XXVI – AGREEMENT CONDITIONS AND DURATION: Update terms of Agreement
- ARTICLE XXVII – NEGOTIATIONS: Update Public Notice and re-opener negotiations

Aye: Mark Bowen, Tom Clark, Jeff Kellogg, Doug Otto and Roberto Uranga
Motion carried

Receipt of LBCCE/AFT Initial Bargaining Proposal to District

It was moved by Member Uranga, seconded by Member Clark, that the Board of Trustees receive the LBCCE/AFT Initial Proposal for reopener negotiations for 2013-14.

- ARTICLE III – ORGANIZATIONAL RIGHTS AND SECURITY
- Explore a system for using Union release time that allows for adequate participation for Executive Board members
- ARTICLE IX – PAY AND ALLOWANCES
- Explore the establishment of a fair and equitable compensation model for classified employees
- ARTICLE X – HOURS AND OVERTIME
- Restructure compensatory time to ensure fairness to the employees and fiscal prudence to the District and explore alternative work schedules
- ARTICLE XXV – STAFF DEVELOPMENT
- Explore and establish options for providing additional educational opportunities for bargaining unit employees and ensure adequate funding within the program

Aye: Mark Bowen, Tom Clark, Jeff Kellogg, Doug Otto and Roberto Uranga
Motion carried

ACADEMIC SENATE (TITLE 5, SECTION 53202)

No items.

SUPERINTENDENT-PRESIDENT

No items.

ACADEMIC AFFAIRS

No items, no report.

STUDENT SUPPORT SERVICES

ASB President Report

ASB President Marcos Mendoza shared with the Board the upcoming ASB Leadership Retreat next Friday & Saturday, along with other activities for both Student Life and ASB.

ADMINISTRATIVE SERVICES

Resolution, Authorizing Issuance and Sale of General Obligation Refunding Bonds (Federally Taxable)

It was moved by Member Clark, seconded by Member Otto, that the Board of Trustees adopt Resolution No. 012814A to authorize the issuance and sale of General Obligation Refunding Bonds, 2014 Series C (federally taxable), in an aggregate principal amount not to exceed \$25,000,000.

That the Board review and accept the Preliminary Official Statement (POS), the Escrow Agreement, and the Contract of Purchase in form only.

That the Board authorize the Superintendent-President or the Vice President, Administrative Services to sign the Contract of Purchase, and all other relevant documents on the District's behalf.

Aye: Mark Bowen, Tom Clark, Jeff Kellogg, Doug Otto and Roberto Uranga
 Motion carried

Resolution, Non-Resident Tuition Fees

It was moved by Member Uranga, seconded by Member Otto, that the Board of Trustees Adopt Resolution No. 012814B authorizing the following Non-Resident Tuition Fees for 2014-15 beginning with Fall 2014 Semester:

- (a) \$193.00 per unit for non-resident students and international students.
- (b) \$37.00 per unit for capital outlay fee for non-resident and international students.
- (c) \$46.00 per unit for normal enrollment fee.

The following table tabulates fees for non-resident students and international students:

Non-Resident and International Students

Non-Resident and International Tuition	\$193.00	Per unit
Fees		
Capital Outlay Fee	37.00	Per unit
Normal Enrollment Fee	<u>46.00</u>	Per unit
TOTAL	\$276.00	Per unit

Aye: Mark Bowen, Tom Clark, Jeff Kellogg, Doug Otto and Roberto Uranga
 Motion carried

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2013-2014 Mid-Year Budget Performance Report (Informative)

To keep the Board and the college community informed about the status of the budget, the 2013-2014 Mid-Year Budget Performance Report was prepared. The report covers the Unrestricted General Fund and the financial activity occurring from July 1, 2013 through December 31, 2013.

Ann-Marie Gabel, Vice President, Administrative Services, presented the report.

2013-2014 CCFS-311 Q Second Quarterly Financial Status Report

It was moved by Member Otto, seconded by Member Clark, that the Board of Trustees approve the 2013-2014 Second Quarterly Financial Status Report for the Long Beach Community College District, and authorize transmittal of the report to the California Community Colleges Chancellor's Office.

Aye: Mark Bowen, Tom Clark, Jeff Kellogg, Doug Otto and Roberto Uranga
Motion carried

REPORTS AND COMMUNICATIONS

Academic Senate President

No report.

Superintendent-President

President Oakley announced and reported on the following:

- Faculty, students and staff will be returning to campus next week.
- Faculty member Nancy Allen is retiring with thirty-one years of service.
- Congratulations to Ms. Irma Ramos in her recent appointment as the vice chancellor of human resources for North Orange County Community College District.
- Kenneth Starkman will soon be arriving as our new dean of CTE.
- A big welcome to our 14 new faculty and congratulations to 8 of our faculty members who were approved for sabbaticals.
- A positive article in the Press Telegram regarding our Innovate SoCal that was well attended – thanks to the hard work of Lou Ann and her team.
- Recent editorials congratulating LBCC on programs we have sponsored, such as the extension courses and the LB Promise – this speaks highly of the college, faculty and staff for the work we are doing.
- Upcoming opportunity to participate with Chancellor White at the first 2014 State of the CSU Address.
- Governor's budget: very hopeful and thankful to the Governor for paying down the debt of K-12 districts and community colleges. It's the right step forward, but it is inevitable we will face these same budget issues again until the state fixes its tax system.

Student Trustee

Ms. Donado thanked the Board for the opportunity to attend the legislative conference and CCAST in Sacramento. She thanked Dr. Clark for including her in the visits with legislators and her main concern is education for ESL students and how legislators could be more friendly to ESL students. A lot of discussion and communications at the conference were about transfer

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rates for minorities and Ms. Donado would like to bring back programs such as SANKOFA and PUENTE. Ms. Donado thanked Anne-Marie Gabel for responding to her public records request and she will be picking it up. She asks that the Board take a look at the Student Life matter that she has exposed.

Board of Trustees

Member Kellogg reported on attending the California Community College League 2014 Effective Trustee Workshop for new trustees and the Annual Legislative Conference. It was well attended. On Monday, there was an opportunity to go to the Capital and visit with local officials. One of the presenters on a panel for higher education highly praised LBCC's College Promise and Pathways. The budget was mentioned, and we will just have to wait and see where it goes with the revise. Member Kellogg reminded everyone that this Friday is the State of the College Address.

Trustee Communications

None.

Future Reports

No new requests.

PUBLIC COMMENTS ON NON-AGENDA ITEMS

Patricia Schreima presented a handout outlining a request for new policy regarding students who have been awarded a bachelor's degree from an accredited college or university in the United States to be exempt from the LBCC general education breath requirements and the proficiency requirements, should they pursue an associate's degree at this institution.

ADJOURNMENT

President Kellogg adjourned the meeting at 6:08 p.m. The next regular meeting of the Board of Trustees will be held on February 25, 2014. The first order of business will be adjournment to a closed session at 4:00 p.m., as needed. The Board will reconvene in open session at 5:00 p.m. in Building T, Room 1100.

Jackie Hann

Assistant Secretary