The meeting of the Board of Trustees of the Long Beach Community College District, County of Los Angeles, California, was held in Building T, Room 1100, Liberal Arts Campus, 4901 East Carson Street, Long Beach, on March 11, 2014.

CALL TO ORDER
The meeting was called to order at 5:05 p.m., in Building T, Room 1100, Liberal Arts Campus.

PLEDGE OF ALLEGIANCE
Member Bowen led the Pledge of Allegiance.

ROLL CALL
Present: President Kellogg, Vice President Clark, Member Bowen, Member Otto (arrived late), Member Uranga and Student Trustee Donado

APPROVAL OF MINUTES
It was moved by Member Clark, seconded by Member Uranga, that the minutes of the regular meeting of February 25, 2014, be approved as distributed.

Aye: Mark Bowen, Tom Clark, Jeff Kellogg, and Roberto Uranga
Motion carried

PUBLIC HEARING
None

INTRODUCTIONS/SPECIAL ANNOUNCEMENTS/PRESENTATIONS
None.

ORDERING OF THE AGENDA
There was no reordering of the agenda.

PUBLIC COMMENTS ON AGENDA ITEMS
None.
BOARD OF TRUSTEES
Revised Regulation 1001 – Development of Policy and Administrative Regulations
The revised regulation was presented for informational purposes only and does not require Board action.

The following items were part of the Consent Agenda

HUMAN RESOURCES (Academic)
That the Board of Trustees approve/ratify the following actions:

APPOINTMENTS
Hourly Instructor – Spring 2014 682
Hourly Counselor – Spring 2014 13
Hourly Teacher – Spring 2014 4
Hourly Instructional Specialist – Spring 2014 53
Hourly Librarian – Spring 2014 17
Hourly Reader – Spring 2014 11
Stipend 6

IN-SERVICE CHANGES
Change of Assignment 1
Change of Title 1

SEPARATION FROM THE DISTRICT
Non-Renewal of Contract 1

HUMAN RESOURCES (Classified)
That the Board of Trustees approve/ratify the following actions:

APPOINTMENTS
Probationary 1
Temporary 5
Exempt from the Merit System 105

SEPARATION FROM THE DISTRICT
Resignation 1

FISCAL SERVICES
That the Board of Trustees approve the following actions:

Budget Transfers
Unrestricted General Fund 01
Budget Transfer numbers 150294, 295, 323, 333, 338, 362, 367, 382, 389, 392, and 401 for the Unrestricted General Fund 01 total $167,282. Of that total, $30,604 involved changes in the major object codes as summarized below:
From: Academic Salaries $ 14,946  
    Employee Benefits 829  
    Supplies and Materials 1,037  
    Services and Operating Expenses 4,756  
    Capital Outlay 9,036 $ 30,604  

To:  
    Classified Salaries $ 12,453  
    Employee Benefits 232  
    Supplies and Materials 6,180  
    Services and Operating Expenses 8,000  
    Capital Outlay 3,739 $ 30,604  

There are no budget transfers greater than $25,000 between major object codes for the Unrestricted General Fund 01.

**Restricted General Fund 12**

Budget Transfer numbers 150166, 296, 297, 325, 326, 351, 383, 384, 389, 392, 408, 409, and 414 for the Restricted General Fund 12 total $711,765. Of that total, $199,587 involved changes in the major object codes as summarized below:

From: Classified Salaries $ 70,393  
    Employee Benefits 29,374  
    Supplies and Materials 500  
    Services and Operating Expenses 70,715  
    Capital Outlay 13,605  
    Other Outgo 15,000 $199,587  

To: Academic Salaries $ 23,478  
    Classified Salaries 24,796  
    Employee Benefits 12,213  
    Supplies and Materials 46,258  
    Services and Operating Expenses 22,186  
    Capital Outlay 59  
    Other Outgo 70,597 $199,587  

Included in the budget transfers of $199,587 for the Restricted General Fund 12 are the following transfers greater than $25,000:

<table>
<thead>
<tr>
<th>AT</th>
<th>From:</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>150383</td>
<td>514000-12-609000-0282 Professional Services</td>
<td>$ 38,362</td>
</tr>
</tbody>
</table>

To:

<table>
<thead>
<tr>
<th>AT</th>
<th>From:</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>212000-12-609000-0282 Classified NI Salaries</td>
<td>$ 2,799</td>
<td></td>
</tr>
<tr>
<td>233000-12-609000-0282 Classified Hourly NI Salaries</td>
<td>20,736</td>
<td></td>
</tr>
<tr>
<td>395000-12-609000-0282 Employee Benefits, NI</td>
<td>3,996</td>
<td></td>
</tr>
<tr>
<td>457000-12-609000-0282 NI Supplies and Materials</td>
<td>831</td>
<td></td>
</tr>
<tr>
<td>457300-12-609000-0282 Hospitality</td>
<td>10,000</td>
<td></td>
</tr>
</tbody>
</table>
Budget transfer to cover expenses for four Student Ambassadors and an Outreach Assistant, and to further align the Lumina Budget with the most recent modifications for year 3 and year 4.

<table>
<thead>
<tr>
<th>AT</th>
<th>From:</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>150383</td>
<td>514000-12-684600-7143 Professional Services</td>
<td>$31,695</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>To:</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>129000-12-684600-7143 Academic NI Salaries</td>
<td>$23,478</td>
</tr>
<tr>
<td>395000-12-684600-7143 Employee Benefits, NI</td>
<td>8,217</td>
</tr>
</tbody>
</table>

Budget transfer to allocate salary and benefits for the Department Head of Electronics/Electricity to lead curriculum development for the Trade Adjustment Assistance Community College and Career Training (TAACCCT) project.

<table>
<thead>
<tr>
<th>AT</th>
<th>From:</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>150384</td>
<td>212000-12-609000-8093 Classified NI Salaries</td>
<td>$59,796</td>
</tr>
<tr>
<td></td>
<td>233000-12-609000-8093 Classified Hourly NI Salaries</td>
<td>262</td>
</tr>
<tr>
<td></td>
<td>395000-12-609000-8093 Employee Benefits, NI</td>
<td>26,872</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>To:</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>456500-12-609000-8093 Duplicating, NI</td>
<td>$4,750</td>
</tr>
<tr>
<td>457000-12-609000-8093 NI Supplies and Materials</td>
<td>1,472</td>
</tr>
<tr>
<td>522200-12-609000-8093 Conferences, Academic</td>
<td>2,500</td>
</tr>
<tr>
<td>589500-12-609000-8093 On Line Service-Software Licensing</td>
<td>7,611</td>
</tr>
<tr>
<td>646000-12-609000-8093 Equipment, NI</td>
<td>70,597</td>
</tr>
</tbody>
</table>

Budget transfer to meet recent modifications from the Chancellor's Office for the Assessment and Remediation/Augmentation Program.

**Capital Outlay Projects Fund 41**

Budget Transfer numbers 150315, 316, and 411 for the Capital Outlay Projects Fund 41 total $65,410. Of that total, $60,410 involved changes in the major object codes as summarized below:

<table>
<thead>
<tr>
<th>From: Services and Operating Expenses</th>
<th>$45,410</th>
</tr>
</thead>
<tbody>
<tr>
<td>Capital Outlay</td>
<td>15,000</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>To: Classified Salaries</th>
<th>$366</th>
</tr>
</thead>
<tbody>
<tr>
<td>Employee Benefits</td>
<td>44</td>
</tr>
<tr>
<td>Services and Operating Expenses</td>
<td>15,000</td>
</tr>
<tr>
<td>Capital Outlay</td>
<td>45,000</td>
</tr>
</tbody>
</table>

There are no budget transfers greater than $25,000 between major object codes for the Capital Outlay Projects Fund 41.
General Obligation Bond Fund 46
Budget Transfer numbers 150317, 318, 319, 320, and 321 for the General Obligation Bond Fund 46 total $580,748. Of that total, $273,427 involved changes in the major object codes as summarized below:

From:  
Supplies and Materials $ 35,747  
Services and Operating Expenses 41,778  
Capital Outlay 58,498  
Other Outgo 137,404  
Total $ 273,427

To:  
Services and Operating Expenses $ 58,498  
Capital Outlay 214,929  
Total $ 273,427

Included in the budget transfers of $273,427 for the General Obligation Bond Fund 46 are the following transfers greater than $25,000:

<table>
<thead>
<tr>
<th>AT</th>
<th>From:</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>150318</td>
<td>790100-46-710600-5806 Reserve for Contingencies</td>
<td>$ 137,404</td>
</tr>
<tr>
<td></td>
<td>To:</td>
<td></td>
</tr>
<tr>
<td></td>
<td>612000-46-710600-5806 Site Improvements</td>
<td>$ 137,404</td>
</tr>
</tbody>
</table>

Budget transfer to cover expenses for parking lot improvements.

<table>
<thead>
<tr>
<th>AT</th>
<th>From:</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>150319</td>
<td>457000-46-710400-5436 NI Supplies and Materials</td>
<td>$ 35,000</td>
</tr>
<tr>
<td></td>
<td>514000-46-710400-5436 Professional Services</td>
<td>25,124</td>
</tr>
<tr>
<td></td>
<td>To:</td>
<td></td>
</tr>
<tr>
<td></td>
<td>621000-46-710400-5436 Construction and Improvements</td>
<td>$ 7,124</td>
</tr>
<tr>
<td></td>
<td>625000-46-710400-5436 Building Fixtures</td>
<td>20,000</td>
</tr>
<tr>
<td></td>
<td>646000-46-710400-5436 Equipment, NI</td>
<td>33,000</td>
</tr>
</tbody>
</table>

Budget transfer to cover expenses for Building A Student Services Retrofit including layout changes, furniture, and improved security.

<table>
<thead>
<tr>
<th>AT</th>
<th>From:</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>150321</td>
<td>621100-46-710400-5735 Infrastructure for Construction</td>
<td>$ 58,498</td>
</tr>
<tr>
<td></td>
<td>To:</td>
<td></td>
</tr>
<tr>
<td></td>
<td>568000-46-710400-5735 Maintenance and Repairs</td>
<td>$ 58,498</td>
</tr>
</tbody>
</table>

Budget transfer to cover expenses for swimming pool leak repairs.

Contract/Community Education Fund 59
Budget Transfer numbers 150300 and 324 for the Contract/Community Education Fund 59 total $5,456. Of that total, $3,892 involved changes in the major object codes as summarized below:
Minutes, Meeting of the Board of Trustees
March 11, 2014

From: Classified Salaries $ 500
     Employee Benefits 60
     Services and Operating Expenses 3,332 $ 3,892

To: Academic Salaries $ 360
    Classified Salaries 2,975
    Employee Benefits 407
    Supplies and Materials 150 $ 3,892

There are no budget transfers greater than $25,000 between major object codes for the Contract/Community Education Fund 59.

Salary Warrants
Ratify issuance of the salary warrant Register Nos. 4871 - 4874 for the period February 3, 2014 through February 14, 2014 in the amount of $833,867.54 as listed:

Register No. 4871           Warrant Nos. 207584—207591 $ 239,649.63
Issue Date 02/10/14

Register No. 4872           Warrant Nos. 207592—207710 $ 166,047.22
Issue Date 02/10/14

Register No. 4873           Warrant Nos. 207711—207721 $ 90,550.69
Issue Date 02/13/14

Register No. 4874           Warrant Nos. 207722—207737 $ 337,620.00
Issue Date 02/13/14

Total Salary Warrants Issued: $ 833,867.54

Commercial Warrants
Ratify issuance of commercial warrants listed for the period February 3, 2014 through February 14, 2014 in the amount of $2,760,404.98.

Unrestricted General Fund 01 $ 1,219,013.20
Restricted General Fund 12 187,178.20
Child and Adult Development Fund 33 6,689.68
Capital Outlay Projects Fund 41 75,937.53
General Obligation Bond Fund 46 1,241,257.48
Veterans’ Stadium Operations Fund 58 8,216.56
Contract/Community Education Fund 59 10,673.10
Student Financial Aid Fund 74 141.50
Payroll Clearing Fund 76 533.50
Retiree Health Fund 79 10,764.23

Total Commercial Warrants Issued: $ 2,760,404.98
Included in the total warrant expenditures of $2,760,404.98 are the following payments greater than $25,000, excluding utilities and employee benefits:

**Unrestricted General Fund 01**
1. $ 73,951 to *Oracle America, Inc.* for software updates, license, and support for October 1, 2013 – December 31, 2013.
2. $ 50,000 to *United States Postal Service* for postage meter expenses.

**Restricted General Fund 12**
1. $ 53,459 to *El Camino Community College District* for reimbursement of expenses related to the operation and delivery of services provided by the SBDC Service Center.
2. $ 28,094 to *Economic Development Collaborative* for reimbursement of expenses related to the operation and delivery of services provided by the SBDC Service Center.

**Capital Outlay Projects Fund 41**
1. $ 36,875 to *Alley Cat Development, Inc.* for Child Development Center front entry and play area renovation at the Liberal Arts Campus.

**General Obligation Bond Fund 46**
1. $ 912,195 to *Allied Paving Company* for resurfacing of the Veterans’ Stadium parking lot M at the Liberal Arts Campus.
2. $ 174,709 to *Pima Corporation* for the Storm Water Runoff Compliance project at the Liberal Arts Campus.
3. $ 48,492 to *GRD Consulting, LLC* for facility planning and technical support services for construction projects for January 2014.
4. $ 44,820 to *Cirks Construction, Inc.* for Building M steam radiator replacement at the Liberal Arts Campus.
5. $ 33,960 to *A & T Europe, S.p.A.* for materials for the pool renovation project at the Liberal Arts Campus.

**Budget Increase (Decrease)**

**Restricted General Fund 12**

**2013-2014 Budget Revision:**

<table>
<thead>
<tr>
<th>Program</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Board Financial Assistance Program (BFAP) Program 0710</td>
<td>$ (47,482)</td>
</tr>
</tbody>
</table>

**2013-2014 New Budgets:**

<table>
<thead>
<tr>
<th>Program</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>California Puente Project Program 1010</td>
<td>$ 1,500</td>
</tr>
<tr>
<td>LBUSD GEAR Up Grant Program 7117</td>
<td>91,141</td>
</tr>
<tr>
<td>LBCC Auxiliary Pepsi Student Success Grants Program 0193</td>
<td>25,630</td>
</tr>
</tbody>
</table>

**Financial Aid Fund 74**

**2013-2014 Budget Revision:**

<table>
<thead>
<tr>
<th>Program</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cooperative Agencies Resources for Education (CARE) Financial Aid Program 3614</td>
<td>$ (16,125)</td>
</tr>
</tbody>
</table>
ACADEMIC AFFAIRS, STUDENT SUPPORT, AND ADMINISTRATIVE SERVICES
Authorize the Vice President, Administrative Services, or designee to enter into and execute the following agreements:

**Bond Contract Amendments**
CN 22035.8 – With Mobile Modular Management Corporation, Change Order #4, in the amount of $280,135 for a total contract amount not to exceed $1,154,888, paid from General Obligation Bond Fund.

CN 22047.2 – With BCA Architects, Inc., Amendment #3, to increase the contract amount by $19,715 for a total contract amount not to exceed $707,918.70 paid from General Obligation Bond Fund.

CN 22053.4 – With AMEC Environment & Infrastructure, Inc., Amendment #2 to change the termination date from February 28, 2014 to June 30, 2015.

**Contract Awards**
CN 99711.2 – With The RP Group, Inc., effective March 12, 2014 through September 30, 2017, for a total amount not to exceed $248,440, paid from Restricted General Fund.

**Use of Other Agencies Bids**
CMAS Contract #4-14-71-0021F - With McMurray Stern, Inc. for the purchase, warranty and installation of high-density mobile filing and storage systems and shelving effective January 17, 2014 through February 28, 2019.

**Ratification of Contracts Under $175,000**
Ratify contracts under $175,000 for the period of February 11, 2014 through February 24, 2014 as listed:

<table>
<thead>
<tr>
<th>Contract Number</th>
<th>Vendor/Program Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>CN 22056.4</td>
<td>Moffatt &amp; Nichol tBP/Architecture, Inc. Parcel merger</td>
<td>$ 14,975.00</td>
</tr>
<tr>
<td>CN 22056.5</td>
<td>Addscape, Inc. Swimming pool feasibility study</td>
<td>$ 18,000.00</td>
</tr>
<tr>
<td>CN 22056.6</td>
<td>Windsor Garden Convalescent Center Parking lot 6 repaving</td>
<td>$115,000.00</td>
</tr>
<tr>
<td>CN 50037.6</td>
<td>St. Mary Medical Center Clinical – Dietetic program</td>
<td>No Cost</td>
</tr>
<tr>
<td>CN 50038.1</td>
<td>Department of Veterans Affairs Clinical – Multiple programs</td>
<td>No Cost</td>
</tr>
<tr>
<td>CN 93167.9</td>
<td>Pacific Gateway Investment Network Curriculum development in alternative fuels</td>
<td>$ 15,000.00</td>
</tr>
<tr>
<td>CN 99707.3</td>
<td>Steven Lehat Business Advisor - ITC</td>
<td>$ 2,000.00</td>
</tr>
<tr>
<td>CN 99707.7</td>
<td>Ryan Smolar dba Smolarcorp Business Advisor - SBDC</td>
<td>$ 11,040.00</td>
</tr>
<tr>
<td>CN 99708.5</td>
<td>Charles E. Lowe Business Advisor - SBDC</td>
<td>$ 19,320.00</td>
</tr>
<tr>
<td>CN 99710.5</td>
<td>California Conference for Equality &amp; Justice Facilitating Latino Student Success in Long Beach</td>
<td>$ 50,000.00</td>
</tr>
</tbody>
</table>
CN 9910.6  The Boys and Girls Clubs $ 50,000.00 Facilitating Latino Student of Long Beach Success in Long Beach

PURCHASING
Purchase Order Approvals/Ratifications
Authorize the issuance of purchase orders for the period of February 3, 2014 through February 14, 2014, in the amount of $325,562.65 as listed:

PO #72741 – PO #72791 $325,562.65

Included in the total amount of purchase orders of $325,562.65 are the following items greater than $25,000:

Unrestricted General Fund – 01
PO #72777 Community College League Database subscription renewals $35,283.32

Restricted General Fund – 12
PO #72774 The College Board Accuplacer tests $40,997.50

PO #72776 VS Athletics Athletic equipment $52,204.50

It was moved by Member Bowen, seconded by Member Clark, that the items on the Consent Agenda be approved and authorized.

Aye: Mark Bowen, Tom Clark, Jeff Kellogg, and Roberto Uranga; Motion carried

HUMAN RESOURCES
Revised Regulation 3019 – Nepotism
The revised regulation was presented for informational purposes only and does not require Board action.

Member Uranga recommended that Rose DelGaudio look into whether the regulation should address Board members. Ms. DelGaudio said that she will research the matter.

ACADEMIC SENATE (TITLE 5, SECTION 53202)
No items.

SUPERINTENDENT-PRESIDENT
Student Success – Student Life Leadership Program
Connie Sears, Dean, Student Affairs, Kinesiology, Athletics, & Health Education and Anita Gibbins, Director of Student Health Services & Student Life, staff and students presented to the Board an introduction into understanding how the leadership program helps in the development of students becoming leaders as they become involved by participating in activities and events
with clubs/organizations and student life. There are three tiers to the program: 1) Introduction to Leadership Principles; 2) Personal Leadership Development; 3) Applied Leadership Skills.

**ACADEMIC AFFAIRS**
No items, no report.

**STUDENT SUPPORT SERVICES**

Tentative 2014-2015 Academic Calendar – Informative
The tentative 2014-2015 academic calendar was submitted for first reading and will be available in the office of the Vice President, Student Support Services, for review by staff, students, and the public.

**ASB President Report**
ASB President Marco Mendoza shared with the Board upcoming activities for both Student Life and ASB.

**ADMINISTRATIVE SERVICES**

New Regulation 6012 – Payroll Functions - Informative
The new regulation was presented for informational purposes only and does not require Board action.

**Pacific Coast Campus**
No items, no report.

**COLLEGE ADVANCEMENT AND ECONOMIC DEVELOPMENT**
Not items, no report.

**REPORTS AND COMMUNICATIONS**

Academic Senate President
No report.

**Superintendent-President**
President Oakley reported that he recently attended an awards ceremony in Sacramento to accept the 2014 James Irvine Foundation Leadership Award for our work on Promise Pathways. President Oakley said he is getting a lot of requests about the work we are doing here at LBCC and said he spends a big part of his week sharing this work with those interested in this model. He will be participating with Chris Steinhauser, superintendent of LBUSD and Donald Para, president of CSULB in a college access affinity group webinar about the College Promise. This webinar is sponsored by the U.S. Department of Education and will be shared with all of the stakeholders across the country. President Oakley thanked Dr. Baxter, Executive Director, LBCC Foundation, for all the foundation’s work on raising funds that support these programs. President Oakley congratulated and thanked the coaching staff and our athletic director for a superb year.

President Oakley asked Dr. Peterson to address the prior issue that student trustee Donado brought up at the last board meeting about the student representation fee. Dr. Peterson cited that California Education Code 76060.5 allows for a student representation fee of $1, if approved by
students and requires a 2/3’s or more approval vote or equals or exceeds the average of the number of students who voted in the previous three ASB elections. ASB is very interested in moving this forward and will be bringing this to the students again. Once they have the approval that meets the requirements Dr. Peterson said it will be brought to the Board for their approval.

**Student Trustee**

Ms. Donado reported that ASB has started the communications again to have an election with hopes of approving the Student Representation Fee by summer. Ms. Donado also passed out materials introducing SB 1017 Taxation: Oil Severance Tax Law. The proposed severance tax is intended to increase additional revenue for education. Ms. Donado spoke about her concerns of a prior arrest of one of our alumni during an open meeting and this has created fear with other students that this incident will bring retaliation to other students who speak out.

**Board of Trustees**

None.

**Trustee Communications**

None.

**FUTURE REPORTS**

There were no new requests for future reports.

**PUBLIC COMMENTS ON NON-AGENDA ITEMS**

A student from Cerritos College, Jennifer Ovalle, shared her concerns for LBCC students and how they have expressed that they don’t feel safe on their own campus, when expressing their own opinions.

**ADJOURNMENT**

President Kellogg adjourned the meeting at 5:50 p.m. The next regular meeting of the Board of Trustees will be held on March 25, 2014. The first order of business will be adjournment to a closed session at 4:00 p.m., as needed. The Board will reconvene in open session at 5:00 p.m. in Building T, Room 1100.

**Jackie Hann**

Assistant Secretary