

**BOARD OF TRUSTEES
LONG BEACH COMMUNITY COLLEGE DISTRICT**

**Minutes of Meeting of
April 29, 2014**

BOARD APPROVED
MAY 27, 2014

The meeting of the Board of Trustees of the Long Beach Community College District, County of Los Angeles, California, was held in Building T, Room 1100, Liberal Arts Campus, 4901 East Carson Street, Long Beach, on April 29, 2014.

CALL TO ORDER

The meeting was called to order at 4:10 p.m., the items to be discussed in closed session were announced and the meeting was adjourned to closed session.

The meeting was reconvened to open session at 5:05 p.m., in Building T, Room 1100, Liberal Arts Campus.

PLEDGE OF ALLEGIANCE

Member Otto led the Pledge of Allegiance.

ROLL CALL

Present: President Kellogg, Vice President Clark, Member Bowen,
Member Otto and Student Trustee Donado

Absent: Member Uranga

REPORT ON CLOSED SESSION ITEMS

Board President Kellogg announced that there were no public comments on closed session items and reported that, in closed session, there was no action taken.

APPROVAL OF MINUTES

It was moved by Member Clark, seconded by Member Otto, that the minutes of the regular meeting of March 25, 2014, be approved as distributed.

Aye: Mark Bowen, Tom Clark, Jeff Kellogg, Doug Otto

Absent: Roberto Uranga

Motion carried

Minutes, Meeting of the Board of Trustees
April 29, 2014

PUBLIC HEARING

None

INTRODUCTIONS/SPECIAL ANNOUNCEMENTS/PRESENTATIONS

President Oakley welcomed Professor Pat McKean and his journalism students, including the beginning news writers. Professor McKean announced the recent journalism award winners this year.

Professor McKean also presented President Oakley with the prestigious “First Amendment” award from the Journalism Association of Community Colleges.

ORDERING OF THE AGENDA

There was no reordering of the agenda.

PUBLIC COMMENTS ON AGENDA ITEMS

None.

BOARD OF TRUSTEES

Revised Board Meeting Calendar for 2014

It was moved by Member Otto, seconded by Member Clark, that the Board of Trustees approve the change of the meeting date for July 22, 2014 to July 29, 2014 and postpone the retreat originally scheduled for July 22.

<u>Meeting Dates</u>	<u>Location</u>
January 28, 2014	LAC
February 25, 2014	LAC
March 11, 2014	LAC
March 25, 2014	LAC
April 29, 2014 5 TH Tuesday	LAC
May 27, 2014	LAC
June 10, 2014	PCC
June 24, 2014	LAC Budget Workshop
July 29, 2014 5 TH Tuesday	LAC Oath of Office & Annual Board Reorganization Meeting
August 26, 2014	LAC
September 9, 2014	LAC Budget Workshop and Public Hearing
September 23, 2014	LAC
October 28, 2014	LAC
November 11, 2014	PCC
December 9, 2014	LAC

Aye: Mark Bowen, Tom Clark, Jeff Kellogg, Doug Otto

Absent: Roberto Uranga

Motion carried

**Minutes, Meeting of the Board of Trustees
April 29, 2014**

Resolution, Classified School Employee Week

It was moved by Member Otto, seconded by Member Clark, that the Board of Trustees adopt Resolution No. 042914A declaring the week of May 18-24, 2014, as Classified School Employee Week in the Long Beach Community College District.

Aye: Mark Bowen, Tom Clark, Jeff Kellogg, Doug Otto
Absent: Roberto Uranga
Motion carried

The following items were part of the Consent Agenda

HUMAN RESOURCES (Academic)

That the Board of Trustees approve/ratify the following actions:

APPOINTMENTS

Hourly Instructor – Spring 2014	4
Hourly Counselor – Spring 2014	2
Hourly Instructional Specialist – Spring 2014	1
Stipend	12

IN-SERVICE CHANGES

Change of Assignment	1
Department Head Election	3

HUMAN RESOURCES (Classified)

That the Board of Trustees approve/ratify the following actions:

APPOINTMENTS

Probationary	7
Reinstatement	2
Working Out of Class	1
Temporary	18
Exempt from the Merit System	25

INSERVICE CHANGES

Change to Previous Board	1
--------------------------	---

SEPARATION FROM THE DISTRICT

Release from Probation	2
Resignation	3

FISCAL SERVICES

That the Board of Trustees approve the following actions:

Minutes, Meeting of the Board of Trustees April 29, 2014

Budget Transfers

Unrestricted General Fund 01

Budget Transfer numbers 150613, 635, 636, 657, 658, 671, 693, 694, 740, 741, 748, 755, 756, 757, 766, 767, 787, 788, 831, 834, 886, 901, 902, 903, 934, 935, 942, 945, and 952 for the Unrestricted General Fund 01 total \$656,517. Of that total, \$151,461 involved changes in the major object codes as summarized below:

From: Academic Salaries	\$	17,452	
Classified Salaries		3,599	
Employee Benefits		2,875	
Supplies and Materials		29,403	
Services and Operating Expenses		89,886	
Capital Outlay		2,642	
Other Outgo		5,604	\$ <u>151,461</u>
To: Academic Salaries	\$	4,326	
Classified Salaries		34,234	
Employee Benefits		4,716	
Supplies and Materials		60,099	
Services and Operating Expenses		17,930	
Capital Outlay		30,156	\$ <u>151,461</u>

Included in the budget transfers of \$151,461 for the Unrestricted General Fund 01 is the following transfer greater than \$25,000:

<u>AT</u>	<u>From:</u>		<u>Amount</u>
150788	568000-01-653000-0000	Maintenance - Building, Grounds & Furnishings	\$ 30,000
	<u>To:</u>		
	457000-01-653000-0000	Supplies and Materials	\$ 30,000

Budget transfer to cover supplies for grounds maintenance including seed and fertilizer.

Restricted General Fund 12

Budget Transfer numbers 150612, 692, 715, 717, 718, 749, 750, 768, 769, 785, 786, 836, 840, 887, 888, 889, 899, 900, 902, 905, 906, 936, and 937 for the Restricted General Fund 12 total \$505,795. Of that total, \$193,235 involved changes in the major object codes as summarized below:

From: Academic Salaries	\$	83,031	
Classified Salaries		9,886	
Employee Benefits		12,811	
Supplies and Materials		32,926	
Services and Operating Expenses		41,901	
Capital Outlay		8,850	
Other Outgo		3,830	\$ <u>193,235</u>

Minutes, Meeting of the Board of Trustees April 29, 2014

To:	Classified Salaries	\$	4,724	
	Employee Benefits		2,078	
	Supplies and Materials		35,750	
	Services and Operating Expenses		66,384	
	Capital Outlay		<u>84,299</u>	\$ <u>193,235</u>

Included in the budget transfers of \$193,235 for the Restricted General Fund 12 are the following transfers greater than \$25,000:

<u>AT</u>	<u>From:</u>		<u>Amount</u>
150836	145000-12-632000-0720	Academic Hourly NI Counselors	\$ 10,000
	145500-12-632000-0720	Academic Hourly NI Counselor Overload	10,000
	146000-12-632000-0720	Academic Hourly Summer Counselors	6,228
	395000-12-632000-0720	Employee Benefits, NI	3,672
	<u>To:</u>		
	646000-12-632000-0720	NI Equipment \$200-\$4999.99	\$ 29,900

Budget transfer to cover the purchase of computers for the Student Success and Support Program.

<u>AT</u>	<u>From:</u>		<u>Amount</u>
150887	145000-12-631000-7116	Academic Hourly NI Counselors	\$ 50,663
	395000-12-631000-7116	Employee Benefits, NI	7,093
	<u>To:</u>		
	457000-12-609000-7116	NI Supplies and Materials	\$ 18,689
	522500-12-609000-7116	Conferences, Administrator, Mgr.	35,067
	646000-12-609000-7116	NI Equipment \$200-\$4999.99	4,000

Budget transfer to cover expenses for California Community College Linked Learning Initiative (CCLLI grant) including buying course books and implementing a Medical Terminology Course at six high schools to prepare students to earn LBCC credit by exam.

Capital Outlay Projects Fund 41

Budget Transfer numbers 150656, 754, and 885 for the Capital Outlay Projects Fund 41 total \$73,147. Of that total, \$61,803 involved changes in the major object codes as summarized below:

From:	Supplies and Materials	\$	26,475	
	Services and Operating Expenses		18,100	
	Capital Outlay		<u>17,228</u>	\$ <u>61,803</u>
To:	Services and Operating Expenses	\$	21,155	
	Capital Outlay		<u>40,648</u>	\$ <u>61,803</u>

Minutes, Meeting of the Board of Trustees April 29, 2014

Included in the budget transfers of \$61,803 for the Capital Outlay Projects Fund 41 is the following transfer greater than \$25,000:

<u>AT</u>	<u>From:</u>	<u>Amount</u>
150885	457000-41-710100-5080 Supplies/Redevelopment	\$ 12,548
	568000-41-710100-5080 Maintenance/Redevelopment	18,100
	<u>To:</u>	
	642000-41-190100-5080 Instructional Equipment > \$5,000	\$ 30,648

Budget transfer to cover expenses for spectrometer purchase for Physical Sciences Department.

General Obligation Bond Fund 46

Budget Transfer number 150953 for the General Obligation Bond Fund 46 totals \$441,377. Of that total, \$11,661 involved changes in the major object codes as summarized below:

From: Classified Salaries	\$ 5,041	
Employee Benefits	605	
Services and Operating Expenses	415	
Capital Outlay	<u>5,600</u>	<u>\$ 11,661</u>
To: Classified Salaries	\$ 5,000	
Employee Benefits	600	
Services and Operating Expenses	362	
Capital Outlay	<u>5,699</u>	<u>\$ 11,661</u>

There are no budget transfers greater than \$25,000 between major object codes for the General Obligation Bond Fund 46.

Veterans' Stadium Operations Fund 58

Budget Transfer number 150939 for the Veterans' Stadium Operations Fund 58 totals \$7,400. Of that total, \$7,000 involved changes in the major object codes as summarized below:

From: Capital Outlay	\$ <u>7,000</u>	<u>\$ 7,000</u>
To: Supplies and Materials	\$ 2,000	
Services and Operating Expenses	<u>5,000</u>	<u>\$ 7,000</u>

There are no budget transfers greater than \$25,000 between major object codes for the Veterans' Stadium Operations Fund 58.

Contract/Community Education Fund 59

Budget Transfer numbers 150751, 835, and 938 for the Contract/Community Education Fund 59 total \$100,108. Of that total, \$85,889 involved changes in the major object codes as summarized below:

From: Classified Salaries	\$ 12,386
---------------------------	-----------

Minutes, Meeting of the Board of Trustees April 29, 2014

	Employee Benefits	5,450	
	Services and Operating Expenses	<u>68,053</u>	\$ <u>85,889</u>
To:	Classified Salaries	\$ 47,034	
	Employee Benefits	20,695	
	Supplies and Materials	324	
	Services and Operating Expenses	<u>17,836</u>	\$ <u>85,889</u>

Included in the budget transfers of \$85,889 for the Contract/Community Education Fund 59 is the following transfer greater than \$25,000:

<u>AT</u>	<u>From:</u>		<u>Amount</u>
150938	514000-59-684711-6401 Professional Services		\$ 67,729
	<u>To:</u>		
	210300-59-684720-6401 Classified Administrators Salaries		\$ 34,566
	212000-59-684720-6401 Classified NI Salaries		12,468
	395000-59-684720-6401 Employee Benefits, NI		20,695

Budget transfer to cover Small Business Development Center (SBDC) salaries and to move budget to the correct department code for College Advancement & Economic Development (CAED) – Long Beach SBDC.

Salary Warrants

Ratify issuance of the salary warrant Register Nos. 4876 - 4881 for the period March 3, 2014 through April 4, 2014 in the amount of \$6,589,808.49 as listed:

Register No. 4876 Issue Date 03/10/14	Warrant Nos. 207793—207961	\$ 1,066,485.55
Register No. 4877 Issue Date 03/10/14	Warrant Nos. 207962—208010	\$ 207,547.96
Register No. 4878 Issue Date 03/10/14	Warrant Nos. 208011—208316	\$ 263,263.89
Register No. 4879 Issue Date 03/14/14	Warrant Nos. 208317—208335	\$ 34,132.99
Register No. 4880 Issue Date 03/14/14	Warrant Nos. 208336—208350	\$ 339,529.00
Register No. 4881 Issue Date 03/31/14	Warrant Nos. 208351—208411	\$ <u>4,678,849.10</u>
Total Salary Warrants Issued:		\$ <u>6,589,808.49</u>

Minutes, Meeting of the Board of Trustees April 29, 2014

Commercial Warrants

Ratify issuance of commercial warrants listed for the period March 3, 2014 through April 4, 2014 in the amount of \$19,721,297.45.

Unrestricted General Fund 01	\$ 11,166,713.43
Restricted General Fund 12	1,194,963.25
Child and Adult Development Fund 33	10,331.47
Capital Outlay Projects Fund 41	45,033.91
General Obligation Bond Fund 46	6,107,542.32
Veterans' Stadium Operations Fund 58	23,670.05
Contract/Community Education Fund 59	24,932.99
Self-Insurance Fund 61	65,913.04
Student Financial Aid Fund 74	616.00
Payroll Clearing Fund 76	595,681.35
Retiree Health Fund 79	<u>485,899.64</u>

Total Commercial Warrants Issued: \$ 19,721,297.45

Included in the total warrant expenditures of \$19,721,297.45 are the following payments greater than \$25,000, excluding utilities and employee benefits:

Unrestricted General Fund 01

1. \$ 8,501,321 to *Board of Governors of the California Community Colleges* for repayment for the excess 2012-13 apportionment received from the State due to larger than expected local property tax revenue. This anticipated repayment was accrued as a liability at June 30, 2013 as part of our year-end apportionment calculation.
2. \$ 147,402 to *Dell Marketing LP* for technology refresh of network equipment and lab equipment for libraries at both Pacific Coast and Liberal Arts Campuses, and Building O2.
3. \$ 127,892 to *Presentation Products, Inc./Spinitar* for audio visual equipment and installation for technology refresh of Building D at the Liberal Arts Campus.
4. \$ 33,707 to *SimplexGrinnell, LLP* for mandatory detection monitoring, fire alarm testing and inspection.
5. \$ 26,482 to *Waxie's Enterprises, Inc.* for custodial supplies.
6. \$ 26,136 to *Nuventive, LLC* for annual TracDat subscription from June 2014 to June 2015.

Restricted General Fund 12

1. \$ 112,980 to *Santa Monica Community College District* for reimbursement of expenses related to the operation and delivery of services provided by the SBDC Service Center.
2. \$ 102,000 to *Peace 4 Kids, Inc.* for construction and operation of a mobile teaching/commercial kitchen for the SBA Earmark program.

Minutes, Meeting of the Board of Trustees April 29, 2014

3. \$ 95,000 to *Los Angeles Chamber of Commerce* for reimbursement of expenses related to the operation and delivery of services provided by the SBDC Service Center.
4. \$ 84,999 to *El Camino Community College District* for reimbursement of expenses related to the operation and delivery of services provided by the SBDC Service Center.
5. \$ 53,151 to *Long Beach Community College District* for transfer of EOPS/CARE funds from the Los Angeles County Office of Education (LACOE) to Farmers and Merchants Bank for disbursement through the direct deposit system.
6. \$ 44,599 to *Pasadena Community College District* for reimbursement of expenses related to the operation and delivery of services provided by the SBDC Service Center.
7. \$ 40,997 to *The College Board* for online student Accuplacer testing units.
8. \$ 35,000 to *California Conference for Equality and Justice* for disbursement of the Lumina Latino Student Success Grant.
9. \$ 35,000 to *Boys & Girls Clubs of Long Beach* for disbursement of the Lumina Latino Student Success Grant.
10. \$ 34,668 to *Blackboard Connect, Inc.* for the annual service fees for campus notification system for the period of March 2014 to March 2015.
11. \$ 30,695 to *Economic Development Collaborative* for reimbursement of expenses related to the operation and delivery of services provided by the SBDC Service Center.
12. \$ 26,209 to *Long Beach Unified School District* for services for the CTE Pathways-Community Collaborative grant.

General Obligation Bond Fund 46

1. \$ 3,059,577 to *Harper Construction Company, Inc.* for design and construction services for the Mathematics and Technology Building at the Liberal Arts Campus.
2. \$ 360,714 to *Bayley Construction* for construction services for the MDAB Renovation project at the Pacific Coast Campus.
3. \$ 354,947 to *Pima Corporation* for the Storm Water Runoff Compliance project at the Liberal Arts Campus.
4. \$ 320,775 to *Cordoba Corporation* for bond project construction management for February 2014.
5. \$ 288,862 to *Allied Paving Company* for resurfacing of the Veterans' Stadium Parking Lot M at the Liberal Arts Campus.
6. \$ 288,565 to *The Garland Company* for roofing materials of the MDAB Renovation project at the Pacific Coast Campus.
7. \$ 217,407 to *5M Contracting, Inc.* for Building C interior demolition at the Liberal Arts Campus.
8. \$ 184,025 to *Trane USA, Inc.* for the Central Plant Expansion Project at the Liberal Arts and Pacific Coast Campuses.
9. \$ 156,324 to *DWR, Inc.* for Building R pool renovation at the Liberal Arts Campus.
10. \$ 97,647 to *Barnhart-Balfour Beatty Construction, Inc.* for design services of Building GG at the Pacific Coast Campus.

Minutes, Meeting of the Board of Trustees April 29, 2014

- 11. \$ 88,739 to *Fast-Track Construction Corp.* for Building T heating hot water system at the Liberal Arts Campus.
- 12. \$ 84,000 to *Cambridge West Partnership, LLC* for consultation services and for space inventory at the Liberal Arts and Pacific Coast Campuses.
- 13. \$ 82,365 to *Addscape, Inc.* for Parking Lot 6 expansion at the Pacific Coast Campus.
- 14. \$ 66,082 to *Hill Partnership, Inc.* for architectural design services for the MDAB renovation project at the Pacific Coast Campus.
- 15. \$ 40,079 to *Community Bank Escrow #1660* for retention associated with the MDAB Renovation project at the Pacific Coast Campus.
- 16. \$ 35,974 to *Lynne Capouya, Inc.* for design services associated with the campus landscaping at the Liberal Arts and Pacific Coast Campuses.
- 17. \$ 33,960 to *A & T Europe S.p.A.* for replacement of lost warrant for materials for the pool renovation project at the Liberal Arts Campus.
- 18. \$ 26,760 to *GRD Consulting, LLC* for facility planning and technical support services for construction projects for February 2014.
- 19. \$ 25,006 to *Fast-Track Construction Corp.* for Building T landscape repair at the Liberal Arts Campus.

Self-Insurance Fund 61

- 1. \$ 60,000 to *Keenan and Associates* for property and liability insurance claims for the Fiscal Year 2013-14.

Budget Increase (Decrease)

Unrestricted General Fund 01

2013- 2014 Budget Revision:

LBCC Extension Courses Winter 2014 Program 0012 \$ 33,070

Restricted General Fund 12

2013- 2014 Budget Revisions:

Project Youth Employment Strategies for Success (YESS) Program 8780 \$ (198)
 Student Success and Support Program 1720 (82,095)
 LA Small Business Development Center Lead Center Program 8650 253,745

2013- 2014 New Budgets:

Regional Industry Clusters of Opportunity (RICO) II Program 7084 \$ 15,000
 Los Angeles Universal Preschool (LAUP) Computer Training Program 8623 7,160

Capital Outlay Projects Fund 41

2013- 2014 New Budget:

Prop 39 - Clean Energy Job Creation Act Program 5079 \$ 706,947

Self-Insurance Fund 61

2013- 2014 Budget Revision:

Self-Insurance Fund Increase Department 677600 \$ 350,000

Minutes, Meeting of the Board of Trustees
April 29, 2014

Issuance of Commercial Warrant

Authorize the reissuance of commercial warrant No. 19173107, dated September 14, 2011, to Gomez, Marcus R., in the amount of \$341.00. This action is required in accordance with Government Code Section 29802.c which states that all stale dated warrants exceeding two years go to the Board for approval.

ACADEMIC AFFAIRS, STUDENT SUPPORT, AND ADMINISTRATIVE SERVICES

Donations

Accept the donation of \$20,000 from *Anthem Blue Cross* for the Wellness Program and request a letter of appreciation be sent.

Authorize the Vice President, Administrative Services, or designee to enter into and execute the following agreements:

Grant/Revenue Agreements

CN 93167.5 – With *Chancellor's Office, California Community Colleges*, Amendment #2, to change the termination date from June 30, 2014 to December 31, 2014, with no additional funding.

Bond Contract Amendments

CN 22042.1 – With *Lynn Capouya, Inc.*, Amendment #7, to increase the contract amount by \$15,500.33 for a total contract amount not to exceed \$2,119,263.83, paid from General Obligation Bond Fund.

CN 22049.1 – With *Mobile Modular Management Corporation*, Change Order #2, in the amount of \$13,440 for a total contract amount not to exceed \$85,492.46, paid from General Obligation Bond Fund.

CN 22050.2 – With *Cordoba Corporation*, Amendment #3, to change the termination date from June 30, 2014 to June 30, 2016 and increase the contract amount by \$10,125,286 for a total contract amount not to exceed \$20,388,232, paid from General Obligation Bond Fund.

CN 22050.9 – With *Rodney Freight dba Freight Tech Security Specialists*, Amendment #2, to change the termination date from June 30, 2014 to June 30, 2015 and increase the contract amount by \$80,000 for a total contract amount not to exceed \$226,000, paid from General Obligation Bond Fund.

Change Order Ratifications

CN 22041.6 – With *Bayley Construction*, Change Order #20, for the MDAB Renovation project at the Pacific Coast Campus in the amount of \$58,938, for a total contract amount not to exceed \$23,403,301.89, paid from General Obligation Bond Fund. Total approved change orders represent 5.46% of the contract amount.

CN 22055.9 – With *5M Contracting, Inc.*, Change Order #1, for the Building C Interior Demolition & Site Utility Verification project at the Liberal Arts Campus in the amount of \$1,500, for a total contract amount not to exceed \$228,850, paid from General Obligation Bond Fund. Total approved change order represents .66% of the contract amount.

Minutes, Meeting of the Board of Trustees April 29, 2014

CN 22056.2 – With *Allied Paving Company*, Change Order #2, for the Veterans’ Memorial Stadium Parking Lot M Phase 2 & 3 project at the Liberal Arts Campus in the amount of \$28,849, for a total contract amount of \$1,309,124, paid from General Obligation Bond Fund. Total approved change orders represent 6.69% of the contract amount.

Acceptance of Project Completion

CN 22055.9 – With *5M Contracting, Inc.*, for the Building C Interior Demolition & Site Utility Verification project at the Liberal Arts Campus for a total fee of \$228,850. Project was completed on February 21, 2014.

CN 22056.6 – With *Addscape, Inc.*, for the Parking Lot 6 Expansion project at the Pacific Coast Campus for a total fee of \$114,284.03. Project was completed on March 25, 2014.

Ratification of Contracts Under \$175,000

Ratify contracts under \$175,000 for the period of March 8, 2014 through April 11, 2014 as listed:

CN 22051.6	P2S Engineering, Inc.	\$ 8,000.00	Amend. #1 – Bldg. T Heating Hot Water Modification
CN 22054.7	Enovity, Inc.	\$ 3,560.00	Amend. #1 – Bldg. A HVAC Commissioning
CN 22056.7	Hill Partnership, Inc.	\$ 60,960.00	Bldgs. JJ, RR, QQ & FF Feasibility Study
CN 50037.8	Broadway By The Sea	No Cost	Clinical – Dietetic
CN 50038.4	Del Amo Hospital	No Cost	Clinical – Nursing
CN 50039.2	Community Health Care Center	No Cost	Clinical – Medical Assistant
CN 50039.3	GRID Alternatives Greater Los Angeles	No Cost	Solar electric installation internship program
CN 50039.8	Los Alamitos Unified School District	No Cost	Promise Pathways program
CN 50039.9	St. Joseph High School	No Cost	Promise Pathways program
CN 50040.3	Western University of Health Sciences College of Graduate Nursing	No Cost	Internship for nursing program
CN 50040.4	National Student Clearinghouse	No Cost	Data collection on student’s civic learning engagement
CN 50040.5	AMETLL Consortium	No Cost	Manufacturing and Engineering Technology Worked Linked Learning consortium
CN 99677.4	Christine Chiang-Schulthesis	\$ 54,000.00	Amend. #2 - SBDC Business Advisor
CN 99696.1	Martha G. Castro	\$ 337.91	Amend. #1 – SBDC Business Advisor

Minutes, Meeting of the Board of Trustees April 29, 2014

CN 99703.2	Los Angeles City College Foundation	\$ 14,360.00	Amend. #1 Sub-site for Goldman Sachs 10,000 Small Businesses Initiative
CN 99709.1	Brad Pollak Company	\$ 6,300.00	SBDC Business Advisor
CN 99710.2	Molina Healthcare, Inc.	\$100,800.00	CalWORKs work study placements
CN 99710.3	Professional Trucking School	\$160,000.00	Truck driving instruction services
CN 99710.9	Granat Consulting	\$ 1,500.00	CITD Business Advisor
CN 99711.3	Alexis E. Santana Juarez	\$ 10,000.00	SBDC Business Advisor
CN 99711.4	NBC Learn, a division of NBCUniversal Media, LLC	\$ 7,500.00	Database of archival news, video clips and other materials
CN 99711.6	CSUF Auxiliary Services Corporation	\$ 24,907.99	SBDC statewide liaison
CN 99711.7	Estrella pr + Marketing	\$ 33,500.00	SBDC Business Advisor

PURCHASING

Sole Source

Authorize the District to let sole source purchase orders to Laerdal Medical Corporation for Simman Essential and accessories without formal, public advertising and receiving of bids.

Purchase Order Approvals/Ratifications

Authorize the issuance of purchase orders for the period of March 3, 2014 through April 4, 2014, in the amount of \$843,854.40 listed:

PO #72851 – PO #73014	\$843,854.40
-----------------------	--------------

Included in the total amount of purchase orders of \$843,854.40 are the following items greater than \$25,000:

Unrestricted General Fund – 01

PO #72853	<i>Nuventive, LLC</i>	\$26,136.00
	Tracdat annual subscription	

Restricted General Fund – 12

PO #72852	<i>Blackboard Connect, Inc.</i>	\$34,668.50
	Connect Care annual license fee	

Restricted General Fund – 12

PO #72963	<i>Laerdal Medical Corporation.</i>	\$97,358.91
	Patient simulator for the Nursing Program	

**Minutes, Meeting of the Board of Trustees
April 29, 2014**

ACADEMIC AFFAIRS

Child Care Fee Increases

It was moved by Member Clark, seconded by Member Otto, that the Board of Trustees approve the proposed fee increases for the Child Care Center effective July 1, 2014:

Toddlers (2 year olds)

Schedule	Current Rates	Proposed 2014-2015	Proposed 2015-2016
2 days per week	\$88	\$91	\$94
3 days per week	\$130	\$134	\$138
Full-time	\$218	\$225	\$231
Day rate	N/A	\$46	\$48

Part-Day Preschool (3-5 year olds)

Schedule	Current Rates	Proposed 2014-2015	Proposed 2015-2016
2 days per week	\$50	\$52	\$54
3 days per week	\$74	\$76	\$78
Full-week	\$122	\$126	\$130
Day rate	N/A	\$26	\$27

Preschool (3-5 year olds)

Schedule	Current Rates	Proposed 2014-2015	Proposed 2015-2016
2 days per week	\$84	\$87	\$90
3 days per week	\$124	\$128	\$132
Full-time	\$206	\$212	\$218
Day rate	N/A	\$46	\$48

Aye: Mark Bowen, Tom Clark, Jeff Kellogg, Doug Otto

Absent: Roberto Uranga

Motion carried

STUDENT SUPPORT SERVICES

Student Health Fees for Supplemental Lab Work and Immunizations

It was moved by Member Otto, seconded by Member Clark, that the Board of Trustees approve the following fees for services received at the Student Health Services offices:

Lab Work:

- \$30.00 Physical Exams
- \$13.00 Comprehensive Lab Workup
- \$5.00 Extra Credit labs (receive extra credit in Health Education Class)

Immunizations:

- \$15.00 Flu Vaccine (for Students)
- \$15.00 Flu Vaccine (for Staff)

Minutes, Meeting of the Board of Trustees
April 29, 2014

- \$35.00 Hepatitis B Vaccine
- \$72.00 MMR Vaccine (Measles, Mumps, Rubella)
- \$45.00 Tdap (Tetanus, Diphtheria, Pertussis)
- \$10.00 TB Test re-apply fee (owed for no show TB Reads)
- \$10.00 TB Test (for staff - not requested by HR)

Aye: Mark Bowen, Tom Clark, Jeff Kellogg, Doug Otto

Absent: Roberto Uranga

Motion carried

Annual Approval for Student Trustee to Receive Compensation for Board Meetings

It was moved by Member Clark, seconded by Member Otto, that the Board of Trustees approve compensation for the Student Trustee from June 2014 – May 2015 in the amount of twenty-five (25) percent of the monthly amount paid to publicly elected trustees or \$100 per month.

Aye: Mark Bowen, Tom Clark, Jeff Kellogg, Doug Otto

Absent: Roberto Uranga

Motion carried

ASB President Report (Informative)

ASB President Marco Mendoza shared with the Board upcoming activities for both Student Life and ASB.

ADMINISTRATIVE SERVICES

Community Colleges: Intersession Extension Pilot Program

It was moved by Member Bowen, seconded by Member Otto, that the Board of Trustees approve the recommended fees for Summer 2014 Community College Extension courses of \$225.00 per unit for residents with a \$70.00 per unit discount for Board of Governors Grants (BOGG) waiver-eligible students and \$265.00 per unit for non-residents.

Aye: Mark Bowen, Tom Clark, Jeff Kellogg, Doug Otto

Absent: Roberto Uranga

Motion carried

2013-2014 Third Quarter Budget Performance Report (Informative)

Ann-Marie Gabel, Vice President, Administrative Services, presented the information to the Board to keep the Board and the college community informed about the status of the budget. A copy of the 2013-14 Third Quarter Budget Performance report was prepared. The report covers the Unrestricted General Fund and the financial activity occurring from July 1, 2013 through March 31, 2014.

2013-2014 CCFS-311Q Third Quarterly Financial Status Report

It was moved by Member Bowen, seconded by Member Clark that the Board of Trustees approve the 2013-2014 Third Quarterly Financial Status Report for the Long Beach Community College District, and authorize transmittal of the report to the California Community Colleges Chancellor's Office.

Minutes, Meeting of the Board of Trustees
April 29, 2014

Aye: Mark Bowen, Tom Clark, Jeff Kellogg, Doug Otto

Absent: Roberto Uranga

Motion carried

PACIFIC COAST CAMPUS

No items, no report.

COLLEGE ADVANCEMENT AND ECONOMIC DEVELOPMENT

No items, no report.

REPORTS AND COMMUNICATIONS

Academic Senate President

President Van Sinden announced that she would be sharing her speaking time with faculty that would be willing to share the progress and accomplishments of this year from various departments. Ms. Karen Kane was the first to volunteer and provided the Board with a presentation that centered on the curricular and directional focus changes made in Kinesiology over the last few years.

Superintendent-President

President Oakley's comments:

- Thanked Karen Kane and her team for doing a fabulous job
- Congratulated our new trustees, Dr. Baxter and Sunny Zia, for their recent elections as board members and to Board President Jeff Kellogg on his re-election
- Thanked Pat McKean and the Viking staff for the award presented to him tonight
- Thanked all the bargaining team members and chief negotiators for their work with negotiations
- Thanked Julian DelGaudio and Craig Hendricks for putting together the event with the Historical Society highlighting the history of Long Beach
- Congratulated David Morse who was recently elected to the Academic Senate for California Community Colleges
- Congratulated Coach Cook on LBCC's baseball team capturing their share of the SCC championships
- Thanked everyone's work on the faculty symposium to work on how we can improve our pathways for our students from K-12 to community colleges and all the way to the university
- Lt. Gavin Newsome will visit on Wednesday, April 30.

Student Trustee

Andrea Donado's comments:

- Congratulated newly elected and re-elected trustees
- ASB passed a resolution in favor of textbook reform
- Announced that the ASB Constitution committee finished the revision of the first chapter of its Constitution
- Ms. Donado will be presenting to the City of Long Beach, the need for an audio signal needed at the corner of Carson & Clark for assisting our blind students

Minutes, Meeting of the Board of Trustees
April 29, 2014

- Ms. Donado is working with an organization (Evolve) to support an amendment to Prop 13 pertaining to the method of reassessing value of commercial properties in California to generate more tax revenues
- Invited the Board to the Fashion Design show on May 23

Board of Trustees

Member Clark said Prop 13 has been harmful to education and that he wishes Ms. Donado well with her work on this. Member Bowen asked that this item be placed on a future agenda for the Board to take action on.

Trustee Communications

None.

FUTURE REPORTS

Member Kellogg requests that President Oakley bring information to the Board in June on what the options are in light of a potential vacancy for the seat of Member Uranga. Member Kellogg said we need to reschedule our Board retreat after the new trustees are in office, maybe for August or September; and that the League will join us here on September 12 to host a workshop for the Excellence in Trusteeship Program.

PUBLIC COMMENTS ON NON-AGENDA ITEMS

Dr. Lynn Shaw congratulated the newly and re-elected trustees and hopes that we can all work together. Ms. Shaw said our morale is low and it is tied to fact that the faculty that hasn't had a raise in eight years. Dr. Shaw said that LBCC's faculty salaries are too low and she thinks that the fund balance should be used for raises.

Faculty member Mary Marki reported that a 2013 CTA study ranks LBCC's salary schedule as 67 out of 72 and that the entry level at Cerritos College is \$8,000 more than Long Beach City College. Her concerns are that we won't be able to attract the best teachers for our students.

CHI president Karen Roberts spoke about a report received from President Oakley on contingent commitments referring to the large number of part-time faculty being hired and how the institution can remain effective. Ms. Roberts said she noticed in the budget that COLA was being used for health benefits, but that does not benefit the part-time faculty because they don't receive health benefits.

ADJOURNMENT

President Kellogg adjourned the meeting in memory of James Guerra, Member Uranga's father-in-law, at 7:38 p.m. The next regular meeting of the Board of Trustees will be held on May 27, 2014. The first order of business will be adjournment to a closed session at 4:00 p.m., as needed. The Board will reconvene in open session at 5:00 p.m. in Building T, Room 1100.

Jackie Hann

Assistant Secretary