

**BOARD OF TRUSTEES  
LONG BEACH COMMUNITY COLLEGE DISTRICT**

**Minutes of Meeting of  
August 27, 2013**

BOARD APPROVED  
SEPTEMBER 10, 2013

The meeting of the Board of Trustees of the Long Beach Community College District, County of Los Angeles, California, was held in Building T, Room 1100, Liberal Arts Campus, 4901 East Carson Street, Long Beach, on August 27, 2013.

**CALL TO ORDER**

The meeting was called to order at 4:05 p.m., the items to be discussed in closed session were announced and the meeting was adjourned to closed session.

The meeting was reconvened to open session at 5:05 p.m., in Building T, Room 1100, Liberal Arts Campus. Board President Kellogg announced that there were no public comments on closed session items. Board President Kellogg reported that, in closed session, there was no action taken.

**PLEDGE OF ALLEGIANCE**

Roberto Uranga led the Pledge of Allegiance.

**ROLL CALL**

Present: President Kellogg, Vice President Clark, Member Bowen,  
Member Otto, Member Uranga and Student Trustee Donado

**APPROVAL OF MINUTES**

It was moved by Member Clark, seconded by Member Bowen, that the minutes of the Retreat meeting of, July 23, 2013, be approved as distributed. The motion carried. It was moved by Member Clark, seconded by Member Otto, that the minutes of the regular meeting of July 23, 2013, be approved as distributed with the correction to page eleven under the Superintendent's Report where Member Otto said that an estimate of the recall election will cost about ~~\$6,000-7,000~~ \$600,000-700,000 for a recall of two trustees.

The motion carried, all voting aye.

**WELCOME AND INTRODUCTIONS**

Board President Kellogg welcomed everyone to the meeting. President Oakley introduced Dana Van Sinden, Academic Senate Assistant President, who was filling in for Phyllis Arias.

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President Oakley then announced that classified employee Thomas Jarvi, (thirty-one years) is retiring; Mr. Jarvi was not present.

**ORDERING OF THE AGENDA**

There was no reordering of the agenda.

**PUBLIC COMMENTS ON AGENDA ITEMS**

CCA President Dr. Lynn Shaw commented on Board Goal #2, asking where is the Board's support for CTE, when eleven programs were discontinued, twelve faculty members were laid off and nineteen retired. She said morale is low and there is a lack of respect for students and teachers.

**BOARD OF TRUSTEES**

**Revised Administrative Regulation 2015 – Annual Organizational Meeting and Board Officers**

This Regulation was presented for informational purposes only.

**Revised Administrative Regulation 2013 – Audits**

This Regulation was presented for informational purposes only.

**Audit Subcommittee**

It was moved by Member Uranga, seconded by Member Clark that as per Administrative Regulation 2013.3, the Board President shall serve as a member of the audit subcommittee and another member of the Board will be appointed by the Board President. Board President Kellogg appointed Member Otto to serve on the audit subcommittee.

The motion carried, all voting aye.

**Approval of Board Goals**

It was moved by Member Clark, seconded by Member Uranga, that the Board of Trustees approve to restate their Goals for 2013-2014:

1. Support the Student Success agenda by:
  - Implementing the Educational Master Plan
  - Implementing the Promise Pathways Program
  - Expanding the Long Beach City College Promise
  
2. Support the Career Technical Education Workforce Development and Economic Development agendas to strengthen the regional economy by:
  - Implementing and expanding programs to serve small business development
  - Implementing the Goldman Sachs 10,000 small businesses initiative
  - Organizing a local economic development summit
  
3. Allocate resources in a manner that prioritizes these Board Goals

The motion carried, all voting aye.

The following items were part of the Consent Agenda

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**HUMAN RESOURCES (Academic)**

That the Board of Trustees approve/ratify the following actions:

**APPOINTMENTS**

Hourly Instructor – Summer 2013	5
Long Term Substitute	1
Stipend	8

**IN-SERVICE CHANGES**

Change of Assignment	1
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**SEPARATION FROM THE DISTRICT**

Resignation	1
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**HUMAN RESOURCES (Classified)**

That the Board of Trustees approve/ratify the following actions:

**APPOINTMENTS**

Probationary	7
Reinstatement	2
Working Out of Class	1
Temporary	16
Exempt from the Merit System	102

**SEPARATION FROM THE DISTRICT**

Resignation	1
Retirement	1

**FISCAL SERVICES**

**FINANCE**

**Budget Transfers**

That the Board of Trustees approve the following actions:

**Budget Transfers**

**Unrestricted General Fund 01**

Budget Transfer numbers 147776, 787, 790, 799, 808, 823, 862, 867, 868, 895, 896, 898, 927, 942, 994, 148058, 060, 109, 134, 194, 244, 311, and 349 for the Unrestricted General Fund 01 total \$1,639,295. Of that total, \$40,679 involved changes in the major object codes as summarized below:

From: Services and Operating Expenses	\$	8,611	
Capital Outlay		649	
Other Outgo		31,419	
		<u>31,419</u>	\$ <u>40,679</u>
To: Academic Salaries	\$	978	
Classified Salaries		32,444	

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Employee Benefits	4,551	
Supplies and Materials	2,057	
Services and Operating Expenses	<u>649</u>	<u>\$ 40,679</u>

There are no budget transfers greater than \$25,000 between major object codes for the Unrestricted General Fund 01.

**Restricted General Fund 12**

Budget Transfer numbers 147788, 789, 834, 897, 968, 971, 983, 984, 148027, 065, 067, 072, 076, 078, 081, 095, 101, 108, 130, 132, 151, 160, 165, 167, 169, 172, 198, 212, 343, and 346 for the Restricted General Fund 12 total \$328,017. Of that total, \$199,772 involved changes in the major object codes as summarized below:

From: Academic Salaries	\$ 5,064	
Classified Salaries	54,480	
Employee Benefits	11,010	
Supplies and Materials	23,643	
Services and Operating Expenses	80,841	
Capital Outlay	<u>24,734</u>	<u>\$ 199,772</u>
To: Academic Salaries	\$ 46,388	
Classified Salaries	64,933	
Employee Benefits	40,914	
Supplies and Materials	4,083	
Services and Operating Expenses	43,400	
Capital Outlay	16	
Other Outgo	<u>38</u>	<u>\$ 199,772</u>

Included in the budget transfers of \$199,772 for the Restricted General Fund 12 are the following transfers greater than \$25,000:

<u>AT</u>	<u>From:</u>		<u>Amount</u>
148065	210300-12-684710-8699	Classified Salaries Administrators	\$ 14,200
	211000-12-684710-8699	Classified Salaries Managers	10,200
	395000-12-684710-8699	Employee Benefits	10,736
	<u>To:</u>		
	514000-12-684710-8699	Professional Services	\$ 35,136

Budget transfer for professional services for the 10,000 Small Businesses Program.

<u>AT</u>	<u>From:</u>		<u>Amount</u>
148095	212000-12-609000-8091	Classified Salaries	\$ 7,348
	432000-12-499911-8091	IN Supplies and Materials	10,286
	522000-12-609000-8091	Conferences Academic	1,014
	641000-12-499911-8091	Equipment Instructional < \$5000	9,775
	647000-12-609000-8091	Equipment NI > \$5000	3,841

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<u>To:</u>		
129000-12-120300-8091	Academic Salaries NI	\$ 23,995
395000-12-120300-8091	Employee Benefits NI	8,269

Budget transfer for academic salaries and benefits for the Nursing Assessment and Remediation Grant.

<u>AT</u>	<u>From:</u>	<u>Amount</u>
148169	457000-12-684500-9613 NI Supplies and Materials	\$ 4,992
	457300-12-684500-9610 Hospitality	1,359
	514000-12-150100-9610 Professional Services	910
	522200-12-210100-9611 Conferences Academic	13,836
	589500-12-150100-9610 On Line Service Software	736
	641000-12-070100-9610 Instructional Equipment	7,267
	647000-12-684500-9613 Equipment NI > \$5000	1,274

<u>To:</u>		
210300-12-684500-9613	Classified Salaries Administrators	\$ 21,306
395000-12-684500-9613	Employee Benefits NI	9,068

Budget transfer to move salary and benefit expenses for VTEA Program administration.

**Child Development Fund 33**

Budget Transfer number 147835 for the Child Development Fund 33 totals \$4,430. Of that total, no transfers involved changes in the major object codes.

There are no budget transfers greater than \$25,000 between major object codes for the Child Development Fund 33.

**Capital Projects Fund 41**

Budget Transfer number 147892 for the Capital Projects Fund 41 totals \$28,817. Of that total, \$13,513 involved changes in the major object codes as summarized below:

From: Supplies and Materials	\$	13,513
To: Capital Outlay	\$	13,513

There are no budget transfers greater than \$25,000 between major object codes for the Capital Projects Fund 41.

**General Obligation Bond Fund 46**

Budget Transfer numbers 148254, 255, and 304 for the General Obligation Bond Fund 46 total \$4,136,635. Of that total, \$921,887 involved changes in the major object codes as summarized below:

From: Services and Operating Expenses	\$	719,887	
Capital Outlay		<u>202,000</u>	\$ <u>921,887</u>
To: Services and Operating Expenses	\$	202,000	

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Capital Outlay	414,630	
Other Outgo	<u>305,257</u>	\$ <u>921,887</u>

Included in the budget transfers of \$921,887 for the General Obligation Bond Fund 46 are the following transfers greater than \$25,000:

<u>AT</u>	<u>From:</u>		<u>Amount</u>
148255	514000-46-710400-5705	Professional Services	\$ 247,438
	514000-46-710400-5726	Professional Services	200,000
	<u>To:</u>		
	621000-46-710400-5437	Construction and Additions	\$ 247,438
	623000-46-710400-5704	Engineering Fees	100,000
	624000-46-710400-5704	Inspection Fees	100,000

Budget transfer to cover deficits, to fund the Central Plant Expansion and for Parking Surface Improvement.

<u>AT</u>	<u>From:</u>		<u>Amount</u>
148304	514000-46-710400-5436	Professional Services	\$ 167,192
	514000-46-710600-5638	Professional Services	100,000
	514000-46-710600-5802	Professional Services	5,257
	612000-46-710600-5638	Site Improvements	100,000
	621100-46-710600-5616	Construction and Additions	100,000
	<u>To:</u>		
	621000-46-710400-5437	Construction and Additions	\$ 167,192
	790100-46-710400-5716	Reserve for Contingencies	305,257

Budget transfer to cover deficits, to fund the Central Plant Expansion and to transfer budget contingencies from projects that are mostly complete.

**Contract/Community Education Fund 59**

Budget Transfer numbers 147849, 879, 982, 148073, 075, and 099 for the Contract/Community Education Fund 59 total \$159,616. Of that total, \$82,994 involved changes in the major object codes as summarized below:

From:	Classified Salaries	\$	405	
	Employee Benefits		22	
	Supplies and Materials		1,864	
	Services and Operating Expenses		<u>80,703</u>	\$ <u>82,994</u>
To:	Classified Salaries	\$	57,221	
	Employee Benefits		25,178	
	Supplies and Materials		168	
	Other Outgo		<u>427</u>	\$ <u>82,994</u>

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Included in the budget transfers of \$82,994 for the Contract/Community Education Fund 59 are the following transfers greater than \$25,000:

<u>AT</u>	<u>From:</u>		<u>Amount</u>
148075	514000-59-684720-6401	Professional Services	\$ 49,345
	<u>To:</u>		
	210300-59-684720-6401	Classified Salaries Administrators	\$ 32,920
	395000-59-684720-6401	Employee Benefits	14,485
	457000-59-684720-6401	Supplies and Materials	168
	552000-59-684720-6401	Electricity	1,772

Budget transfer to cover expenses for SBDC Pine Avenue office.

**Salary Warrants**

Ratify issuance of the salary warrant Register No. 4830 - 4835 for the period July 1, 2013 through August 2, 2013 in the amount of \$6,355,228.49 as listed:

Register No. 4830 Issue Date 7/10/13	Warrant Nos. 203819—203923	\$ 940,911.73
Register No. 4831 Issue Date 7/10/13	Warrant Nos. 203924—203985	\$ 383,212.02
Register No. 4832 Issue Date 7/10/13	Warrant Nos. 203986—204249	\$ 189,212.03
Register No. 4833 Issue Date 7/15/13	Warrant Nos. 204250—204275	\$ 377,016.08
Register No. 4834 Issue Date 7/15/13	Warrant No. 204276—204286	\$ 272,518.00
Register No. 4835 Issue Date 7/31/13	Warrant No. 204287—204330	\$ <u>4,192,358.63</u>
	Total Salary Warrant Issued:	\$ <u><u>6,355,228.49</u></u>

**Commercial Warrants**

Ratify issuance of commercial warrants listed for the period July 1, 2013 through August 2, 2013 in the amount of \$8,466,574.67.

Unrestricted General Fund 01	\$ 2,305,589.49
Restricted General Fund 12	893,023.84
Child and Adult Development Fund 33	928.15
Capital Projects Fund 41	170,939.78
General Obligation Bond Fund 46	3,446,579.86
Veterans' Stadium Operation Fund 58	19,042.47

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Contract/Community Education Fund 59	12,890.78
Self-Insurance Fund 61	686,895.76
Payroll Clearing Fund 76	410,217.30
Retiree Benefits Fund 79	<u>520,467.24</u>

Total Commercial Warrants: \$ 8,466,574.67

Included in the total warrant expenditures of \$8,466,574.67 are the following payments greater than \$25,000, excluding utilities and employee benefits:

**Unrestricted General Fund 01**

1. \$ 47,268 to *Dell Financial Services* for annual lease payment for servers and storage in the data center, 2013-2014.
2. \$ 28,885 to *Security Engineered Machinery* for two heavy duty paper shredders (one for LAC and the other for PCC).
3. \$ 25,544 to *Community College League of California* for 2013-2014 annual membership dues.

**Restricted General Fund 12**

1. \$ 362,380 to *LACC Foundation* for services provided at Los Angeles City College to small business owners participating in the 10,000 Small Businesses Program from June 1, 2013 through June 30, 2014.
2. \$ 67,207 to *Dell Marketing, LP* for computer equipment for the VTEA/Perkins Grant program.
3. \$ 51,000 to *Cummins Service Training* for one ISX12G CM2180 training engine for the Advanced Transportation Technologies and Energy Center.
4. \$ 35,329 to *Long Beach Unified School District* for services for the CTE Pathways-Community Collaborative grant.
5. \$ 29,718 to *Western Graphics Plus* for flash drives and sling backpacks branded with the LBCC logo for financial aid outreach.
6. \$ 28,983 to *Santa Clarita Community College District* for reimbursement of expenses related to the operation and delivery of services provided by the SBDC Service Center.

**Capital Projects Fund 41**

1. \$ 97,870 to *Opti-fit International, Inc.* for equipment for Building CC Fitness Center at PCC. (This warrant is jointly funded with the General Obligation Bond Fund 46.)
2. \$ 60,773 to *Krueger International, Inc.* for furniture for Building P conference room and multiple rooms in Building D at LAC.

**General Obligation Bond Fund 46**

1. \$ 1,242,950 to *Fidelity & Deposit Co of Maryland* for the Building A Student Services Center Retrofit project at LAC.
2. \$ 702,112 to *Bayley Construction* for construction services of the MDAB Renovation Project at PCC.



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3. \$ 356,784 to *Barnhart-Balfour Beatty Construction, Inc.* for design services of Building GG at PCC.
4. \$ 202,408 to *New Tangram, LLC* for furniture, installation and design services in Building A at LAC.
5. \$ 140,055 to *Angeles Contractor, Inc.* for Building CC renovation at PCC.
6. \$ 91,176 to *Sewup JPA* for insurance premium for storm water runoff compliance construction at LAC.
7. \$ 86,156 to *BCA Architects, Inc.* for design services of Building C at LAC.
8. \$ 58,721 to *Community Bank, Escrow #1660* for escrow retention for the MDAB renovation at PCC.
9. \$ 44,268 to *Opti-fit International, Inc.* for equipment for Building CC Fitness Center at PCC. (This warrant is jointly funded with the Capital Projects Fund 41.)
10. \$ 43,491 to *Division of State Architect* for review of renovation plans for Building C at LAC.
11. \$ 35,875 to *Allied Paving Company* for resurfacing of the Veterans' Stadium parking lot at LAC.
12. \$ 32,870 to *Hill Partnership, Inc.* for architectural design services for the MDAB renovation at PCC.
13. \$ 29,060 to *GRD Consulting, LLC* for facility planning and technical support services for construction projects for June 2013.
14. \$ 25,533 to *Cirks Construction* for Building Z improvement at LAC.
15. \$ 25,224 to *Lynne Capouya, Inc.* for design services associated with the campus landscaping at PCC and LAC.
16. \$ 25,000 to *Cambridge West Partnership, LLC* for the five year construction plan submitted for 2015-2019.

**Self Insurance Fund 61**

1. \$ 668,367 to *Statewide Association Community Colleges JPA* for property and liability renewal contribution and risk management reserve for the 2013-2014 fiscal year.

**Budget Increase (Decrease)**

**Unrestricted General Fund 01**

2012- 2013 Budget Revisions:

Material Fees Program 0990	\$ (8)
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**Restricted General Fund 12**

2012- 2013 Budget Revisions:

Cooperative Agencies Resources for Education (CARE) Program 4313	\$ (175)
Restricted Lottery Program 1690	120,306

**General Obligation Bond Fund 46**

2012- 2013 Budget Revisions:

Increase Budget for Additional Interest Earned Program 5716	\$ 258,781
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**Contract/Community Education Fund 59**

2012- 2013 New Budget:

CA State Trade Export Program II (STEP) Program 7066 \$ 165,576

2012- 2013 Budget Revisions:

CA State Trade Export Program (STEP) Program 7065 (116,901)

**Financial Aid Fund 74**

2012- 2013 Budget Revisions:

Cooperative Agencies Resources for Education (CARE)

Financial Aid Program 3613 \$ 175

**ACADEMIC AFFAIRS, STUDENT SUPPORT, AND ADMINISTRATIVE SERVICES**

Authorize the Vice President, Administrative Services, or designee to enter into and execute the following agreements:

**Grant/Revenue Agreements**

CN 93165.4 – With *Los Angeles Universal Preschool*, effective July 1, 2013 through June 30, 2014. Amount of funding is \$382,106.

CN 93165.5 – With *U.S. Department of Transportation*, effective July 15, 2013 through August 31, 2014. Amount of funding is \$211,733.

**Bond Contract Awards**

CN 22055.5 – With the lowest responsive bidder, for the Front Quad Tree Replacement project at the Liberal Arts Campus paid from General Obligation Bond Fund. The total project estimate is \$592,328.

CN 22055.3 – With *Cambridge West Partnership, LLC*, effective July 1, 2013 through June 30, 2014, for a contract amount not to exceed \$249,000, paid from General Obligation Bond Fund.

**Contract Awards**

CN 99632.4H – With *Dell Financial Services, LLC*, to enter into a 36-month lease with annual payments of \$33,542.48 plus taxes, shipping and maintenance fees, paid from Unrestricted General Fund.

**Contract Amendments**

CN 93162.3 – Ratify – With the *Chancellor's Office, California Community Colleges*, Amendment #1, to change the termination date from June 30, 2013 to June 30, 2014.

CN 95008.3 – With *Burnham Benefits Insurance Services, Inc.*, Amendment #4, to change the termination date from June 30, 2013 to June 30, 2014, at an annual cost not to exceed \$150,000, paid from Unrestricted General Fund.

**Change Order Ratifications**

CN 22047.9 – With *Angeles Contractor, Inc.*, Change Order #6, for the Building CC Renovation project at the Pacific Coast Campus in the amount of \$20,159.76 for a total

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contract amount not to exceed \$4,831,095.74, paid from General Obligation Bond Fund. Total approved change orders represent 5.25% of the contract amount.

CN 22050.4 – With *C. S. Legacy Construction, Inc.*, Change Order #2, for the North Campus Front Quad Landscaping project at the Liberal Arts Campus in the amount of \$8,866.84 for a total contract amount not to exceed \$2,327,493.24 paid from General Obligation Bond Fund. Total approved change orders represent 2.46% of the contract amount.

**Use of Other Agencies Bids**

National Purchasing Partners (NPP): Authorization to use the contracts competitively bid through NPP with the following vendors:

- |                                     |                          |
|-------------------------------------|--------------------------|
| Airgas, Inc.                        | Mannington Commercial    |
| Allsteel, Inc.                      | Maxon Furniture, Inc.    |
| DIRTT Environmental Solutions, Inc. | New Grass, LLC           |
| Global Industries, Inc.             | Playworld Systems, Inc.  |
| Goodyear Tire & Rubber Co.          | Staples Advantage        |
| Grainger Industrial Supply          | Verizon Wireless         |
| John Deere Co.                      | WESCO Distribution, Inc. |
| LD Products                         | Westlake                 |
| MES Municipal Emergency Services    |                          |

National IPA Contract #100489-01 – With *Network Services Company and Waxie Sanitary Supply* as the participating authorized dealer/distributor for janitorial and sanitation supplies effective August 2, 2010 through August 1, 2014 with a 1-year option to renew.

**Amendment to Board Action**

CN 99680.3 – Amend the Board action of July 26, 2011 with *Siemens Industry, Inc.*, to revise the total contract amount from \$138,876 to \$139,876.

**Ratification of Contracts Under \$175,000**

Ratify contracts under \$175,000 for the period of July 10, 2013 through August 7, 2013 as listed:

CN 22054.6	RBKK, Inc.	\$150,000.00	Inspector of Record Services
CN 22054.8	Winefield & Associates, LP dba Alta Environmental	\$100,000.00	Hazardous materials consulting
CN 93150.3	Bethany Lutheran Church	\$ 1,430.00	LAC CDC parking lot lease
CN 93165.1	Centro C.H.A., Inc.	\$ 43,050.00	Workforce training for carpentry
CN 99675.9	Pyro-Comm Systems, Inc.	\$ 540.00	Installation/monitoring fire alarm at 309 Pine Avenue
CN 99680.5	Pioneer Medical Group, Inc.	\$ 3,500.00	Physician services for Student Health Services

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CN 99693.7	Higher One, Inc.	\$ 5,000.00	Financial Aid debit cards and ATMs
CN 99699.7	Windom International, LLC	\$ 3,000.00	SBDC – Consulting Services
CN 99702.4	Protection One Alarm Monitoring, Inc.	\$ 4,873.58	Security system – Bldg. A
CN 99702.7	University of La Verne	\$ 25,000.00	SBDC Service Center
CN 99702.8	MailFinance, Inc.	\$ 85,318.80	Mailing equipment, supplies and services
CN 99703.8	William B. Clarke dba Clarke & Associates	\$ 10,000.00	Development and writing of program proposals

**PURCHASING**

**Purchase Order Approvals/Ratifications**

Authorize the issuance of purchase orders for the period of June 29, 2013 through August 1, 2013, in the amount of \$3,325,410.50 as listed:

PO #71375 – PO #71591            \$3,325,410.50

Included in the total amount of purchase orders of \$3,325,410.50 are the following items greater than \$25,000:

**Unrestricted General Fund – 01**

PO #71400	<i>Protected Insurance Program for Schools</i>	\$1,162,453.00
	<i>Workers’ Compensation Contribution 2013-2014</i>	
PO #71406	<i>Computerland of Silicon Valley</i>	\$ 55,385.00
	<i>Adobe Creative Cloud Site License</i>	
PO #71431	<i>Pacific Coast Elevator Corporation</i>	\$ 68,000.00
	<i>dba Amtech Elevator Services</i>	
	<i>Elevator service and testing</i>	
PO #71512	<i>Oracle America Inc.</i>	\$ 281,533.84
	<i>PeopleSoft Enterprise Technical Support Services</i>	
PO #71529	<i>Oracle America Inc.</i>	\$ 74,417.51
	<i>Software support/license</i>	
PO #71549	<i>SimplexGrinnel</i>	\$ 135,581.00
	<i>Fire detection monitoring, alarm testing and inspection</i>	

**Restricted General Fund – 12**

PO #71419	<i>David Joel McDonald</i>	\$ 30,000.00
	<i>dba S and B Compton</i>	
	<i>Catering services</i>	
PO #71448	<i>Delco Electric Enterprises Inc.</i>	\$ 30,000.00
	<i>Parking lot lighting repair and service</i>	
PO #71528	<i>The College Board</i>	\$ 29,998.70
	<i>Accuplacer online testing units</i>	



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leaders, the Roosevelt Institute conference in New York and the CCLC Student Trustee workshop in Anaheim. Ms. Donado and LBCC students and members of the California Community College Association of Student Trustees (CCCAST) strongly oppose AB955. Ms. Donado wants the Board to continue the shuttle schedule from campus to campus and that about 300 signatures have been gathered to petition to reinstate the service. Ms. Donado also corrected her previous statements that there were signs of toxic waste on the 3340 Los Coyotes property, and that the signs read hazardous materials.

President Oakley responded to Ms. Donado on the shuttle concerns, saying that the shuttle service is an arrangement between ASB and this Board and that together we will work on keeping the shuttle. He reminded everyone that the parking funds help pay for the service and our fees are very low compared to other colleges.

**Board of Trustees**

Member Uranga said he was pleased with College Day and that the Board wants to work more closely with faculty, staff and students. Member Otto talked about the retreat and in addition to reaffirming their goals they discussed communication and branding, e-books, STEM strategies, distance learning and morale. Member Clark thanked the student trustee for bringing up items that refer to the students. Member Otto talked about accreditation and SLOs. President Kellogg talked about the first day of classes, College Day, campus construction and Building A, and announced that the November 12 Board meeting would be moved to LAC.

**PUBLIC COMMENTS ON NON-AGENDA ITEMS**

A student named Stephanie commented on how awful she thought the shuttle service and schedule is and mentioned again the petition of 300 signatures she was able to get for additional shuttle services. CHI President Karen Roberts talked about the part-time faculty orientation held on August 20. It was well attended and received positive feedback. She expressed her concerns about how the portables at PCC are not up to standard as there are not enough desks or equipment for students.

**ADJOURNMENT**

President Kellogg adjourned the meeting at 6:10 p.m. The next regular meeting of the Board of Trustees will be held on September 10, 2013. The first order of business will be adjournment to a closed session at 4:00 p.m., as needed. The Board will reconvene in open session at 5:00 p.m. in Building T, Room 1100.

*Jackie Hann*

Assistant Secretary