

**BOARD OF TRUSTEES  
LONG BEACH COMMUNITY COLLEGE DISTRICT**

**Minutes of Meeting of  
December 9, 2014**

BOARD APPROVED  
JANUARY 27, 2015

The meeting of the Board of Trustees of the Long Beach Community College District, County of Los Angeles, California, was held in Building T, Room 1100, Liberal Arts Campus, 4901 East Carson Street, Long Beach, on December 9, 2014.

**CALL TO ORDER**

The meeting was called to order at 4:02 p.m.; the items to be discussed in closed session were announced. After the public comments by Mr. Thomas Hamilton in reference to the personnel issue of Employee ID #0003354, the meeting was adjourned to closed session at 4:25 p.m.

The meeting was reconvened in open session at 5:30 p.m., in Building T, Room 1100, Liberal Arts Campus.

**PLEDGE OF ALLEGIANCE**

Sunny Zia led the pledge of allegiance.

**ROLL CALL**

Present: President Kellogg, Vice President Otto, Member Archuleta,  
Member Baxter, Member Zia

**REPORT ON CLOSED SESSION ITEMS**

Board President Kellogg reported that, in closed session, the Board discussed with its Real Property Negotiators price and terms of payment issues associated with the Purchase and Sale Agreement between the District and the Waterford Group, Inc. (Buyer), for the purchase of the District's Los Coyotes Site. Buyer has requested amendments to the Purchase and Sale Agreement (PSA). The Board voted 5-0 to approve the request to negotiate amendments to the PSA. The Board delegated authority to its Real Property Negotiators to negotiate amendments to the Purchase and Sale Agreement for the Los Coyotes Site subject to final approval by the Board.

Ayes: Irma Archuleta, Ginny Baxter, Jeff Kellogg, Doug Otto and Sunny Zia

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**APPROVAL OF MINUTES**

It was moved by Member Baxter, seconded by Member Zia, that the minutes of the regular meeting of November 11, 2014, be approved to include the PO list for item 12.5, Purchase Order Approvals/Ratifications, corrections to spelling of names Lokilani and Orozco on page 2, and page 16 the next meeting date should read December 9, 2015.

Aye: Irma Archuleta, Ginny Baxter, Jeff Kellogg, Doug Otto and Sunny Zia.  
Motion carried

**INTRODUCTIONS / SPECIAL ANNOUNCEMENTS / PRESENTATIONS**

President Oakley welcomed former Senator Betty Karnette. President Oakley then welcomed and announced the retirement of faculty member Sheree King (twenty-nine years of service) and announced retirees not present: faculty member Rodney Tsukashima (twenty-nine years of service); and classified members Pamela Axup (thirty-three years of service), Alison Bowers (twenty-eight years of service), Patricia Hicks (twenty-five years of service), Ruth MacCullen (nineteen years of service), and Oscar Trejo (twenty-five years of service). President Oakley announced the addition of two new management employees: Mona Hasson, Director, Classified Human Resources and the new Dean of Language Arts & Communications, Jennifer Rodden.

Member Otto, CTA President Dr. Lynn Shaw, and CHI President Karen Robertson presented Robin Devitt, CCA and CTA representative at LBCC since 2007, with flowers and a gift and thanked her for her work at the bargaining table, grievances and representing faculty with human resources. Robin will be moving on to a statewide program serving various community colleges. Member Otto said she will be missed as she was fair, honest, hardworking and dedicated.

**ORDERING OF THE AGENDA**

President Kellogg announced that the item 11.1, ASB President's report would be moved up to now and then then item 12.6 (audit reports) would follow.

President Oakley noticed that Ms. Hasson had arrived and Vice President Rose DelGaudio added that Ms. Hasson would be starting on February 2, 2015.

**STUDENT SUPPORT SERVICES**

**ASB President Report (Informative)**

Ms. Lokilani Hunt reported that it was a successful fall semester. The campuses were able to provide coffee with places to study until late hours and many students took advantage of it. The ASB Cabinet elected a new Student Trustee, Gus Orozco, to finish out the remainder of the term. ASB Leadership Awards Breakfast Banquet was held on Friday, December 12 and Ms. Hunt appreciated everyone who attended. Alexandro Lomeli, ASB Representative of Legislative Affairs provided some information and handouts on the Student Senate for California Community Colleges.

**PUBLIC COMMENTS ON AGENDA ITEMS**

Karen Roberts congratulated faculty for ratifying their contract and her disappointment that the 'me too clause' for the part time faculty would not be honored. Dr. Lynn Shaw reported on the

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new salary structure, the sabbatical process is finally working and the faculty will continue to work on morale. Dr. Shaw received a thank you card from a faculty member about how he/she is already feeling more valued. Elizabeth Thomas said during the October 28 meeting that she felt that Members Kellogg and Otto were too harsh in response to Member Zia's request for background information and more transparency. Ms. Thomas also commented on Member Kellogg's travel costs for the district and she thanked Member Zia for bringing up these issues. Carolyn Byrnes approves of Member Zia requesting the PO detail lists and Kathy Ryan agrees that the purchase order detail should be provided for transparency.

**ADMINISTRATIVE SERVICES**

**2013-14 District and Proposition 39 General Obligation Bonds Financial and Performance Audits**

It was moved by Member Baxter, seconded by Member Zia that the Board of Trustees receive the 2013-14 District Audit covering the Long Beach Community College District, the LBCC Auxiliary Inc., and the Associated Student Body; the 2013-14 Proposition 39 General Obligation Bonds Financial Audit and the 2013-14 Proposition 39 General Obligation Bond Performance Audit. The two additional reports cover the General Obligation Bond Fund, established by Measure E 2008, as required by Proposition 39.

The audit reports presented can be viewed on our website at: [www.lbcc.edu/fiscal/](http://www.lbcc.edu/fiscal/)

Aye: Irma Archuleta, Ginny Baxter, Jeff Kellogg, Doug Otto and Sunny Zia.

Motion carried

**BOARD OF TRUSTEES**

**Progress on New Trustee Goal #3 (Informative)**

Vice President Otto read Board Goal #3:

Support programs to build a more collegial campus community by creating better relationships and communications among all campus stakeholders by:

- Support the establishment of a leadership development program for LBCC faculty and staff.
- Expanding opportunities for interaction among the Board of Trustees and all campus stakeholders.

Member Otto deferred the update on building collegiality to Vice President Rose DelGaudio. Ms. DelGaudio announced that we are starting a leadership academy program to include faculty, classified and management employees. The kickoff will be in the fall of 2015 and will include approximately 25-30 to serve in each cohort. Rose DelGaudio said that Karen Kane is working with her in building the framework for this program.

**Student Success (Informative)**

Vice President Otto deferred the discussion until the Student Equity Plan is presented later in the agenda.

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**The following items were part of the Consent Agenda:**

Member Zia requested the following items be pulled from consent for discussion: Items 12.1 Bond Contract Amendments, 12.4 Ratification of Contracts Under \$175, 000 and 12.5 Purchase Order Approvals/Ratifications and Member Baxter requested the following be pulled from consent for discussion: Items 6.3 Commercial Warrants and 6.4 Budget Increase (Decrease).

**HUMAN RESOURCES (Academic)**

That the Board of Trustees approve/ratify the following actions:

APPOINTMENTS

Hourly Instructor – Winter Intersession 2015	26
Hourly Counselor – Fall 2014	1
Hourly Counselor – Winter Intersession 2015	7
Hourly Counselor – Spring 2015	7
Hourly Librarians – Winter Intersession 2015	9
Sabbatical	9
Stipend	4

IN-SERVICE CHANGES

Change of Title	2
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SEPARATION FROM THE DISTRICT

Retirement	2
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**HUMAN RESOURCES (Classified)**

That the Board of Trustees approve/ratify the following actions:

APPOINTMENTS

Probationary	9
Reinstatement	1
Working Out of Class	4
Temporary	7
Exempt from the Merit System	23
Stipend	2

IN-SERVICE CHANGES

Changes and Modifications	1
Mileage	2

SEPARATION FROM THE DISTRICT

Resignation	1
Retirement	5
Deceased	1

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**FISCAL SERVICES**

That the Board of Trustees approve the following actions:

**Budget Transfers**

**Unrestricted General Fund 01**

Budget Transfer numbers 153568, 569, 580, 581, 586, 590, 604, 629, 631, 632, 634, 666, 674, 675, 677, 701, 706, 741, 759, 760, 784, 789, 790, 805, 812, and 827 for the Unrestricted General Fund 01 total \$547,172. Of that total, \$67,996 involved changes in the major object codes as summarized below:

From:	Academic Salaries	\$	27,209	
	Classified Salaries		13,992	
	Employee Benefits		3,092	
	Supplies and Materials		8,300	
	Services and Operating Expenses		13,074	
	Capital Outlay		<u>2,329</u>	\$ <u>67,996</u>
To:	Academic Salaries	\$	720	
	Classified Salaries		21,320	
	Employee Benefits		190	
	Supplies and Materials		7,695	
	Services and Operating Expenses		12,802	
	Capital Outlay		10,890	
	Other Outgo		<u>14,379</u>	\$ <u>67,996</u>

There are no budget transfers greater than \$25,000 between major object codes for the Unrestricted General Fund 01.

**Restricted General Fund 12**

Budget Transfer numbers 153570, 588, 603, 676, 678, 702, 705, 742, 768, and 806 for the Restricted General Fund 12 total \$390,099. Of that total, \$149,585 involved changes in the major object codes as summarized below:

From:	Academic Salaries	\$	118,380	
	Classified Salaries		12,823	
	Employee Benefits		1,528	
	Supplies and Materials		232	
	Services and Operating Expenses		<u>16,622</u>	\$ <u>149,585</u>
To:	Academic Salaries	\$	900	
	Classified Salaries		111,203	
	Employee Benefits		8,074	
	Supplies and Materials		16,325	
	Services and Operating Expenses		<u>13,083</u>	\$ <u>149,585</u>

Included in the budget transfers of \$149,585 for the Restricted General Fund 12 is the following transfer greater than \$25,000:

<u>AT</u>	<u>From:</u>	<u>Amount</u>
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153603	125000-12-632000-0720 Academic NI Salaries	\$ 116,000
	522600-12-632000-0720 Conferences Classified	771

To:

	210300-12-632000-0720 Classified NI Salaries	\$ 109,332
	395000-12-632000-0720 Employee Benefits	7,439

Budget transfer to cover salary and benefit expenses for a new Applications Developer/Analyst V for the Student Support and Success Program (SSSP).

**Capital Outlay Projects Fund 41**

Budget Transfer numbers 153680 and 776 for the Capital Outlay Projects Fund 41 total \$24,065. Of that total, \$24,065 involved changes in the major object codes as summarized below:

From: Services and Operating Expenses	\$ 17,653	
Capital Outlay	<u>6,412</u>	\$ <u>24,065</u>
To: Services and Operating Expenses	\$ 6,412	
Capital Outlay	<u>17,653</u>	\$ <u>24,065</u>

There are no budget transfers greater than \$25,000 between major object codes for the Capital Outlay Projects Fund 41.

**General Obligation Bond Fund 46**

Budget Transfer numbers 153600, 601, 602, 605, 606, 607, 654, and 811 for the General Obligation Bond Fund 46 total \$14,418,759. Of that total, \$11,040,666 involved changes in the major object codes as summarized below:

From: Supplies and Materials	\$ 1,256	
Services and Operating Expenses	336,525	
Capital Outlay	4,284,853	
Other Outgo	<u>6,418,032</u>	\$ <u>11,040,666</u>
To: Services and Operating Expenses	\$ 1,000,000	
Capital Outlay	7,748,394	
Other Outgo	<u>2,292,272</u>	\$ <u>11,040,666</u>

Included in the budget transfers of \$11,040,666 for the General Obligation Bond Fund 46 are the following transfers greater than \$25,000:

<u>AT</u>	<u>From:</u>	<u>Amount</u>
153600	790100-46-710400-5717 Reserve	\$ 4,550,592
	<u>To:</u>	
	514000-46-710400-5717 Professional Services	\$ 250,000
	544000-46-710400-5717 Other Insurance	300,000

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589000-46-710400-5717	Other Services	50,000
621000-46-710400-5717	Construction and Additions	3,625,592
622000-46-710400-5717	Architect Fees	250,000
625000-46-710400-5717	Building Fixtures	75,000

Budget transfer to cover expenses for repairs, construction, architect, and insurance services for the Building D, 1<sup>st</sup> floor retrofit.

<u>AT</u>	<u>From:</u>	<u>Amount</u>
153601	790100-46-710600-5820 Reserve	\$ 1,105,190
	<u>To:</u>	
	514000-46-710600-5818 Professional Services	\$ 400,000
	612000-46-710600-5818 Site Improvements	600,000
	624000-46-710600-5818 Inspection Fees	105,190

Budget transfer to cover expenses for the planned demolition of Building FF.

<u>AT</u>	<u>From:</u>	<u>Amount</u>
153605	514000-46-710600-5804 Professional Services	\$ 58,170
	544000-46-710600-5817 Other Insurance	5,505
	589000-46-710600-5817 Other Services	23,629
	<u>To:</u>	
	612000-46-710600-5806 Site Improvements	\$ 87,304

Budget transfer to cover expenses for the planned demolition of Buildings OO and PP.

<u>AT</u>	<u>From:</u>	<u>Amount</u>
153606	514000-46-710600-5808 Professional Services	\$ 237,750
	790100-46-710600-5808 Reserve	762,250
	<u>To:</u>	
	621000-46-710600-5820 Construction and Additions	\$ 1,000,000

Budget transfer to cover expenses for Auto Body/Diesel Buildings QQ and RR.

<u>AT</u>	<u>From:</u>	<u>Amount</u>
153607	564000-46-710400-5721 Rental Equipment/Building/	
	621000-46-710400-5721 Construction and Additions	1,439,786
	621100-46-710400-5721 Infrastructure for Construction	132,459
	622000-46-710400-5721 Architect Fees	290,720
	623000-46-710400-5721 Engineering Fees	410
	624000-46-710400-5721 Inspection Fees	100,000
	647000-46-710400-5721 NI Equipment > \$5,000	321,478
	<u>To:</u>	
	790100-46-710400-5731 Reserve	\$ 2,292,272

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Budget transfer to cover future expenses for converting space in Building B. Reserve budget will be transferred to specific expense accounts before work on this project begins.

**Veterans' Stadium Operations Fund 58**

Budget Transfer numbers 153704 and 785 for the Veterans' Stadium Operations Fund 58 total \$15,100. Of that total, \$15,000 involved changes in the major object codes as summarized below:

From: Services and Operating Expenses	\$ <u>15,000</u>
To: Capital Outlay	\$ <u>15,000</u>

There are no budget transfers greater than \$25,000 between major object codes for the Veterans' Stadium Operations Fund 58.

**Contract/Community Education Fund 59**

Budget Transfer numbers 153582 and 679 for the Contract/Community Education Fund 59 total \$33,576. Of that total, \$11,990 involved changes in the major object codes as summarized below:

From: Employee Benefits	\$ 5,714	
Services and Operating Expenses	<u>6,276</u>	\$ <u>11,990</u>
To: Classified Salaries	\$ 10,042	
Employee Benefits	<u>1,948</u>	\$ <u>11,990</u>

There are no budget transfers greater than \$25,000 between major object codes for the Contract/Community Education Fund 59.

**Salary Warrants**

Ratify issuance of the salary warrant Register Nos. 4922 - 4927 for the period October 20, 2014 through November 14, 2014 in the amount of \$7,242,079.37 as listed:

Register No. 4922 Issue Date 10/31/14	Warrant Nos. 212016—212070	\$ 4,972,555.00
Register No. 4923 Issue Date 11/07/14	Warrant Nos. 212071—212180	\$ 1,163,712.37
Register No. 4924 Issue Date 11/07/14	Warrant Nos. 212181—212214	\$ 285,625.89
Register No. 4925 Issue Date 11/07/14	Warrant Nos. 212215—212602	\$ 432,392.83
Register No. 4926 Issue Date 11/14/14	Warrant Nos. 212603—212617	\$ 31,415.28



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Register No. 4927	Warrant Nos. 212618—212631	\$ <u>356,378.00</u>
Issue Date 11/14/14		
Total Salary Warrants Issued:		\$ <u>7,242,079.37</u>

**ACADEMIC AFFAIRS, STUDENT SUPPORT, AND ADMINISTRATIVE SERVICES**

**Contract Awards**

CN 99715.5 – With *Cerritos Community College District*, effective September 9, 2014 through June 30, 2019, for a total contract amount not to exceed \$2,987,500, paid from Restricted General Fund.

CN 99715.7 – With *Pasadena Area Community College District*, effective September 9, 2014 through June 30, 2019, for a total contract amount not to exceed \$2,208,706, paid from Restricted General Fund.

CN 99716.9 – With *Long Beach Unified School District*, effective September 20, 2014 through June 20, 2015, for a total contract amount not to exceed \$250,000, paid from Restricted General Fund.

**Change Order Ratifications**

CN 22049.7 – With *Harper Construction Company, Inc.*, Change Order #5, a credit to decrease the contract amount by (\$8,343), for a total contract amount not to exceed \$30,521,797, paid from General Obligation Bond Fund. Total approved change orders represents 4.5% of the contract amount.

CN 22054.3 – With *Pima Corporation dba Advanced Construction*, Change Order #2, in the amount of \$13,983, for the Storm Water Runoff Compliance project at the Liberal Arts Campus for a total contract amount not to exceed \$3,308,983, paid from General Obligation Bond Fund. Total approved change orders represent 0.42% of the contract amount.

It was moved by Member Otto, seconded by Member Archuleta, that the items on the Consent Agenda be approved and authorized.

Aye: Irma Archuleta, Ginny Baxter, Jeff Kellogg, Doug Otto and Sunny Zia  
Motion carried

**FISCAL SERVICES**

**Commercial Warrants (Item 6.3 pulled from Consent)**

It was moved by Member Otto, seconded by Member Baxter, that the Board of Trustees ratify issuance of commercial warrants listed for the period October 20, 2014 through November 14, 2014 in the amount of \$7,200,212.89.

Unrestricted General Fund 01	\$ 1,935,582.62
Restricted General Fund 12	695,259.75
Child and Adult Development Fund 33	41,187.62
Capital Outlay Projects Fund 41	56,691.09
General Obligation Bond Fund 46	3,947,091.54
Veterans' Stadium Operations Fund 58	16,037.18

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Contract/Community Education Fund 59	33,275.40
Self-Insurance Fund 61	3,566.94
Payroll Clearing Fund 76	419,543.92
Retiree Health Fund 79	<u>51,976.83</u>

Total Commercial Warrants Issued: \$ 7,200,212.89

Included in the total warrant expenditures of \$7,200,212.89 are the following payments greater than \$25,000, excluding utilities and employee benefits:

**Unrestricted General Fund 01**

1. \$ 257,136 to *Long Beach Police Department* for security services for September 2014. (This warrant is jointly funded with the Restricted General Fund 12.)
2. \$ 79,850 to *Highpoint Technology Solutions, Inc.* for licensing, installation, and one-year maintenance of PeopleSoft campus mobile solution.

**Restricted General Fund 12**

1. \$ 146,535 to *Los Angeles City College Foundation* for Goldman Sachs 10,000 Small Businesses Grant first payment, grant period October 1, 2014 – September 30, 2015.
2. \$ 31,628 to *Pacific Coast Regional Small Business Development Corp.* for reimbursement of expenses related to the operation and delivery of services provided by the SBDC Service Center for June – July 2014.
3. \$ 27,000 to *Hanover Research Council, LLC* for research services related to Long Beach City College adult education consortium AB86.
4. \$ 25,713 to *Snap-on Industrial* for automotive shop equipment for advance transportation courses.
5. \$ 13,533 to *Long Beach Police Department* for security services for September 2014. (This warrant is jointly funded with the Unrestricted General Fund 01.)

**General Obligation Bond Fund 46**

1. \$1,878,265 to *Harper Construction Company, Inc.* for design and construction services for the Mathematics and Technology Building at the Liberal Arts Campus for September 2014.
2. \$ 869,732 to *Barnhart-Balfour Beatty Construction, Inc.* for design and construction services of Building GG at the Pacific Coast Campus for September 2014.
3. \$ 724,652 to *Bayley Construction* for construction services for the MDAB Renovation project at the Pacific Coast Campus for August – September 2014.
4. \$ 144,355 to *Dell Marketing LP* for computers and networking equipment for MDAB Renovation project phase II, and for the Building JJ Tenant Improvement project.
5. \$ 82,308 to *Community Bank Escrow #1660* for retention associated with the MDAB Renovation project at the Pacific Coast Campus.

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6. \$ 32,055 to GRD Consulting, LLC for facility planning and technical support services for construction projects for September 2014.
7. \$ 29,250 to *Gonzalez/Goodale Architects* for submittal of Division of the State Architect (DSA) required documents related to the South Quad Complex at the Liberal Arts Campus.

Aye: Irma Archuleta, Ginny Baxter, Jeff Kellogg, Doug Otto and Sunny Zia.  
Motion carried

**Budget Increase (Decrease) (Item 6.4 pulled from Consent)**  
**Restricted General Fund 12**

It was moved by Member Zia, seconded by Member Baxter, that the Board of Trustees approve the following actions:

2014 - 2015 Budget Revisions:

Basic Skills Program 2885	\$ 6,870
SBDC Lead Center Programs 8650	(6,873)

2014 - 2015 New Budgets:

James Irvine Grant Program 0155	\$ 125,000
Song Brown - Capitation Program 8094	50,000
Song Brown - Special Programs 8096	62,500

Aye: Irma Archuleta, Ginny Baxter, Jeff Kellogg, Doug Otto and Sunny Zia.  
Motion carried

**ACADEMIC AFFAIRS, STUDENT SUPPORT SERVICES, AND ADMINISTRATIVE SERVICES**

It was moved by Member Otto, seconded by Member Baxter, that the Board of Trustees Authorize the Vice President, Administrative Services, or designee to enter into and execute the following agreements:

**Bond Contract Amendments (Item 12.1 pulled from Consent)**

CN 22030.2 – With *GHD, Inc.*, Amendment #9, to increase the contract amount by \$19,300.80 for a total contract amount not to exceed \$439,300.80, paid from General Obligation Bond Fund. Total approved amendments represent 220% of the contract amount.

CN 22055.6 – With *RBKK, Inc.*, Amendment #1, to change the termination date from December 30, 2014 to July 31, 2015, and to increase the contract amount by \$149,950 for a total contract amount not to exceed \$489,690, paid from General Obligation Bond Fund. Total approved amendment represents 44% of the contract amount.

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**Ratification of Contracts Under \$175,000 (Item 12.4 pulled from Consent)**

It was moved by Member Baxter, seconded by Member Zia, that the Board of Trustees ratify contracts under \$175,000 for the period of October 15, 2014 through November 25, 2014 as listed:

CN 22059.5	Red Five Security Consulting Services, LLC	\$ 98,183.00	Security camera assessment & installation program plan
CN 50032.9	Providence Little Company of Mary	No Cost	Clinical – Nursing, Allied Health & Dietetics
CN 50042.6	CHLB, LLC dba College Medical Center	No Cost	Clinical – Nursing & Allied Health
CN 50043.1	Department of Veterans Affairs	No Cost	Clinical – DMI program
CN 99708.2	Nathaniel R. Jemison	\$ 7,000.00	Amend. #1, Business Advisor - SBDC
CN 99714.4	Connie Koch dba Syndicating Resources	\$ 66,000.00	Program Advisor to support college’s entrepreneurship programs & Innovation Fund SoCal
CN 99716.2	Linda Ann Lingle	\$ 27,000.00	Legislative Advocacy on behalf of the District in Washington D.C.

Aye: Irma Archuleta, Ginny Baxter, Jeff Kellogg, Doug Otto and Sunny Zia.  
 Motion carried

**PURCHASING**

**Purchase Order Approvals/Ratifications (Item 12.5 pulled from Consent)**

It was moved by Member Zia, seconded by Member Archuleta that the Board of Trustees Authorize the issuance of purchase orders for the period of October 20, 2014 through November 14, 2014, excluding purchase orders and contracts already approved by the Board, in the amount of \$388,660.77 as listed:

PO #74243 – PO #74378 \$388,660.77

PO No.	PO Date	Fund Name	Sum Amount
0000074243	10/20/2014	01 Demco Inc	1500.00
0000074244	10/20/2014	58 Arizona Machinery	750.00
0000074245	10/20/2014	12 Oznet Systems	110.00
0000074246	10/20/2014	12 Asian Women Entrepreneurs	350.00
0000074247	10/21/2014	12 Pacific Coast Business Times	3250.00
0000074248	10/21/2014	01 McWilliams Fluid Connectors Inc	500.00
0000074249	10/21/2014	01 Dell Marketing, L. P.	1000.00

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<b>PO No.</b>	<b>PO Date</b>	<b>Fund</b>	<b>Name</b>	<b>Sum Amount</b>
0000074251	10/21/2014	12	Smart & Final	150.00
0000074252	10/21/2014	46	Snowden Electric Company Inc	4980.00
0000074253	10/23/2014	12	Creatorup Inc	125.00
0000074254	10/23/2014	01	Seaside Printing Company, Inc	1037.68
0000074255	10/23/2014	01	Dell Marketing, L. P.	124.25
0000074256	10/23/2014	01	Eureka	2174.55
0000074257	10/23/2014	01	James Thomas Noonan	250.00
0000074258	10/23/2014	59	Barnes & Noble College Booksellers	710.68
0000074259	10/23/2014	12	Barnes & Noble College Booksellers	12000.00
0000074260	10/23/2014	01	Bernadette McKeever	1500.00
0000074261	10/23/2014	12	OfficeMax	400.00
0000074262	10/23/2014	12	The Hanover Research Council	27000.00
0000074263	10/23/2014	12	Smart & Final	200.00
0000074264	10/24/2014	01	College Source, Inc	13911.00
0000074265	10/24/2014	01	D3 Sports, Inc.	1455.15
0000074266	10/24/2014	01	Harland Technology Services	2440.00
0000074267	10/24/2014	01	Intelecom	1500.00
0000074268	10/24/2014	59	LBACC / The Chamber	2350.00
0000074269	10/24/2014	12	Compansol	299.00
0000074270	10/24/2014	12	Compansol	299.00
0000074271	10/24/2014	01	Governmentjobs.Com	16000.00
0000074272	10/24/2014	01	Long Beach Qingdao Association	100.00
0000074273	10/24/2014	01	OfficeMax	402.73
0000074274	10/24/2014	12	International Diversified Marketing, Inc	161.94
0000074275	10/24/2014	01	OfficeMax	3429.09
0000074276	10/24/2014	01	David Joel McDonald	1500.00
0000074277	10/27/2014	12	National Student Clearinghouse	425.00
0000074278	10/27/2014	01	Dell Marketing, L. P.	1453.76
0000074279	10/27/2014	12	Dell Marketing, L. P.	451.38
0000074280	10/27/2014	12	Prosource Specialties	1000.00
0000074281	10/27/2014	12	The Dave Linden Group Inc	595.00
0000074282	10/27/2014	12	Eric A. Ryan	6000.00
0000074283	10/27/2014	46	Siemens Industry Inc	23334.00
0000074284	10/27/2014	41	Cox Industrial Services, Inc.	5726.20
0000074285	10/27/2014	41	Arakelian Enterprises Inc	2371.98
0000074286	10/27/2014	12	Martin Padilla	800.00
0000074287	10/27/2014	41	Bobby Hendrix	5400.00
0000074288	10/27/2014	12	David Joel McDonald	500.00
0000074289	10/28/2014	41	Universal Metro, Inc	8226.00
0000074290	10/28/2014	41	Alley Cat Development Inc	3712.50
0000074291	10/28/2014	01	Worthington Ford	5000.00
0000074292	10/28/2014	41	Alley Cat Development Inc	3850.00
0000074293	10/29/2014	12	Computerized Assessment (CAPP Assoc)	331.20
0000074294	10/29/2014	12	Workforce Training & Education	9100.00

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<b>PO No.</b>	<b>PO Date</b>	<b>Fund</b>	<b>Name</b>	<b>Sum Amount</b>
0000074296	10/29/2014	01	ASB Enterprises	524.00
0000074297	10/29/2014	12	Benner Metals Corporation	3500.00
0000074298	10/30/2014	12	The Lincoln Electric Company	6000.00
0000074299	10/30/2014	12	SMB Connects Corp	12000.00
0000074300	10/30/2014	46	Oracle America, Inc	16855.15
0000074301	10/31/2014	12	Image IV Systems Inc	150.00
0000074302	10/31/2014	12	Barnes & Noble College Booksellers	826.16
0000074303	10/31/2014	46	Image IV Systems Inc	140.00
0000074304	11/3/2014	01	Image IV Systems Inc	398.90
0000074305	11/3/2014	01	Image IV Systems Inc	37.65
0000074306	11/3/2014	01	Image IV Systems Inc	63.49
0000074307	11/3/2014	01	Image IV Systems Inc	123.05
0000074308	11/3/2014	12	Image IV Systems Inc	52.27
0000074309	11/3/2014	33	Image IV Systems Inc	135.70
0000074310	11/3/2014	01	Image IV Systems Inc	65.90
0000074311	11/3/2014	01	Image IV Systems Inc	307.63
0000074312	11/3/2014	01	Image IV Systems Inc	31.22
0000074313	11/3/2014	12	Public Connections LA	575.00
0000074314	11/3/2014	01	Image IV Systems Inc	99.28
0000074315	11/3/2014	01	Seaside Printing Company, Inc	622.39
0000074316	11/3/2014	01	Seaside Printing Company, Inc	41.42
0000074317	11/3/2014	12	Torrance Area Chamber Of Commerce	125.00
0000074318	11/3/2014	01	Seaside Printing Company, Inc	189.66
0000074319	11/3/2014	12	Seaside Printing Company, Inc	41.42
0000074320	11/3/2014	12	Seaside Printing Company, Inc	507.94
0000074321	11/3/2014	12	Seaside Printing Company, Inc	207.10
0000074322	11/3/2014	33	Seaside Printing Company, Inc	152.60
0000074323	11/4/2014	01	Image IV Systems Inc	241.53
0000074324	11/4/2014	12	Image IV Systems Inc	385.41
0000074325	11/4/2014	46	Image IV Systems Inc	698.11
0000074326	11/4/2014	01	Image IV Systems Inc	36.64
0000074327	11/4/2014	12	Image IV Systems Inc	14.02
0000074328	11/4/2014	12	Image IV Systems Inc	1508.19
0000074329	11/4/2014	46	Nickolas Jose Araya	475.00
0000074330	11/4/2014	01	Electric Car Sales & Service	194.02
0000074331	11/4/2014	01	Verizon Wireless	18.00
0000074332	11/5/2014	46	Oracle America, Inc	16575.58
0000074333	11/5/2014	12	Verizon Wireless	18.00
0000074334	11/5/2014	01	Verizon Wireless	24.51
0000074335	11/5/2014	01	New Tangram	457.37
0000074336	11/6/2014	01	Zee Medical, Inc	0.01
0000074337	11/6/2014	12	California Forward	1000.00
0000074338	11/6/2014	12	Alpha Gamma Sigma, Inc	140.00
0000074339	11/6/2014	12	Instant Signs	77.25

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<b>PO No.</b>	<b>PO Date</b>	<b>Fund</b>	<b>Name</b>	<b>Sum Amount</b>
0000074341	11/6/2014	12	David Joel McDonald	757.02
0000074342	11/6/2014	12	David Joel McDonald	245.25
0000074343	11/6/2014	12	David Joel McDonald	277.95
0000074344	11/6/2014	12	David Joel McDonald	227.27
0000074345	11/6/2014	01	ECS Imaging Inc	1084.55
0000074346	11/6/2014	01	David Joel McDonald	68.67
0000074347	11/6/2014	01	David Joel McDonald	461.62
0000074348	11/6/2014	01	David Joel McDonald	75.76
0000074348	11/6/2014	12	David Joel McDonald	75.76
0000074349	11/6/2014	01	David Joel McDonald	78.48
0000074350	11/6/2014	46	Cosco Fire Protection Inc	1120.00
0000074351	11/7/2014	12	Suntwist Inc	588.00
0000074352	11/7/2014	01	South Coast Supply	934.13
0000074353	11/11/2014	12	OfficeMax	302.90
0000074354	11/11/2014	12	Robert Alan Waddington	4500.00
0000074355	11/11/2014	12	Robert Alan Waddington	3200.00
0000074356	11/11/2014	01	Belmont Shore Business Assn	400.00
0000074357	11/11/2014	01	Mr B's Tees	1882.93
0000074358	11/11/2014	01	Mr B's Tees	3892.18
0000074359	11/11/2014	01	Evans & Sutherland	2500.00
0000074360	11/11/2014	01	Balloon Expressions By Debbie	724.85
0000074361	11/11/2014	41	Karcher Insulation Inc	1250.00
0000074362	11/12/2014	01	M. Hara Lawnmower Center	2180.00
0000074363	11/12/2014	01	Classic Party Rentals	7084.75
0000074364	11/13/2014	46	Best Buy For Business	2520.55
0000074365	11/13/2014	01	United Rentals	0.01
0000074366	11/13/2014	12	LA County Economic Dev Corp	1000.00
0000074367	11/13/2014	12	Asian Women Entrepreneurs	1500.00
0000074368	11/13/2014	12	ASEI	3000.00
0000074369	11/13/2014	01	David Joel McDonald	115.00
0000074370	11/14/2014	01	OfficeMax	916.47
0000074371	11/14/2014	58	DMV Renewal	10.00
0000074372	11/14/2014	01	Cummins-Allison Corp.	465.42
0000074373	11/14/2014	01	Dell Marketing, L. P.	1638.04
0000074374	11/14/2014	12	David Joel McDonald	490.50
0000074375	11/14/2014	01	Dell Marketing, L. P.	178.75
0000074376	11/14/2014	12	Public Connections LA	375.00
0000074377	11/14/2014	01	Long Beach Qingdao Association	135.00
0000074378	11/14/2014	12	True North Research	<u>51894.00</u>
				<u>388660.77</u>

Included in the total amount of purchase orders of \$388,660.77 are the following items greater than \$25,000 which have not been previously Board approved:

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**Restricted General Fund – 12**

PO #74262            *The Hanover Research Council, LLC*            \$27,000.00  
                            AB86 Partnership

PO #74378            *True North Research*            \$51,894.00  
                            Design, develop and conduct market research study

**Bond Fund – 46**

PO #74295            *Alley Cat Development Inc.*            \$37,960.00  
                            Concrete work by the Building T Viking Express area

Aye: Irma Archuleta, Ginny Baxter, Jeff Kellogg, Doug Otto and Sunny Zia.  
Motion carried

**HUMAN RESOURCES**

**Approval of CCA Salary Schedule**

It was moved by Member Otto, seconded by Member Archuleta that the Board of Trustees approve the revised CCA Salary Schedule reached during negotiations between the District and CCA-LBCC in alignment with the Tentative Agreement dated October 20, 2014.

Aye: Irma Archuleta, Ginny Baxter, Jeff Kellogg, Doug Otto and Sunny Zia.  
Motion carried

**Staff Equity Report (Informative)**

Rose DelGaudio, Vice President, Human Resources and Paula Fisher, Faculty/Child Development, presented the annual Staff Equity (Statistics) Report for Long Beach Community College District along with an update on the Staff Equity Plan.

**ACADEMIC SENATE (TITLE 5, SECTION 53203)**

**New, Modified, Inactivated Courses and Degrees**

It was moved by Member Otto, seconded by Member Zia, that the Board of Trustees approve the following curriculum additions and modifications (changes), effective in the 2015-2016 academic year.

**New Course**  
COUNS 898A

**Course Title**  
Educational Planning

**Modified (Changed) Course**  
FILM 2

**Course Title**  
Film History

**Inactivated Course**  
KINIA 45M1

**Course Title**  
Volleyball (Women)

**New Certificate**  
Certificate of Accomplishment

**Certificate Title**  
Unix Networking Administrator



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Aye: Irma Archuleta, Ginny Baxter, Jeff Kellogg, Doug Otto and Sunny Zia  
Motion carried

**General Education Plan A Requirement**

It was moved by Member Zia, seconded by Member Baxter, that the Board of Trustees approve moving ANTHR 1 and 1H from general education Social Science requirement to the Natural Science requirement for Plan A Natural Science, Plan B (CSU) Area B2, Plan C (UC/CSU) Area 5B.

Aye: Irma Archuleta, Ginny Baxter, Jeff Kellogg, Doug Otto and Sunny Zia  
Motion carried

**SUPERINTENDENT-PRESIDENT**

**Student Equity Plan**

It was moved by Member Zia, seconded by Member Archuleta, that the Board of Trustees approve the Long Beach Community College District Student Equity Plan.

Presentation and discussion was led by: Shauna Hagemann, Faculty Co-Chair, Student Success Committee and Counselor, DSPS; Karen Rothstein, Student Equity Coordinator and Associate Dean, Student Success

The plan is available on our website at: [www.lbcc.edu/StudentSuccess/ssc.cfm](http://www.lbcc.edu/StudentSuccess/ssc.cfm)

Aye: Irma Archuleta, Ginny Baxter, Jeff Kellogg, Doug Otto and Sunny Zia  
Motion carried

**ACADEMIC AFFAIRS**

**Instructional Department Highlights (Informative)**

On behalf of Dr. Terri Long, Vice President, Academic Affairs (left briefly to attend the nursing pinning ceremony) Academic Senate President Karen Kane highlighted the Learning and Academic Resources Department (LAR). The department continues its collaboration with departments and programs across campus to better serve the needs of students. During the summer of 2014, the department worked closely with the Library, Counseling, and Reading departments and also worked with the summer bridge program for incoming freshman. LAR provided over 245 classroom orientations at PCC and 75 at LAC in fall 2014. The orientations provide students and faculty with information about available academic support services. In total, the orientations served approximately 1,300 students. The department continues to offer Study Skills videos through YouTube and has over 2 million hits as of August 2014. LAR is continuing its social media presence through Facebook, Instagram, and Twitter. Congratulations to Karen Rothstein, Associate Dean, Emily Gehrman, Department Chairs and the rest of the LAR faculty and staff for their innovative and proactive work to improve student success at LBCC.

**Library and Student Success (Informative)**

Dr. Terri Long, Vice President, Academic Affairs, introduced Dr. Meena Singhal, Associate Vice President, Pacific Coast Campus. Dr. Singhal introduced Colin Williams, Librarian and

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Ruben Amador, Library Systems Technician, to present the report on the Library and Student Success to the Board of Trustees.

**STUDENT SUPPORT SERVICES**

**Puente Program Presentation (Informative)**

Sofia Beas and Darya Meyers provided the Board with a presentation on the Puente Program. The report provided an overview of the history of the program, the Puente Model and Puente Courses – Success Rates Comparison.

**Academic Calendars: 2015-2016 and 2016-2017 (First Reading)**

The Board of Trustees received for first reading the 2015-2016 and 2016-2017 Academic calendars.

**PACIFIC COAST CAMPUS**

No items, no report

**COLLEGE ADVANCEMENT AND ECONOMIC DEVELOPMENT**

No items, no report.

**REPORTS AND COMMUNICATIONS**

**ACADEMIC SENATE PRESIDENT**

Karen Kane congratulated the following faculty on their recent Academic Senate Statewide Committee appointments:

April Juarez –Distance Learning Taskforce

Peter Knapp – Music Workgroup, CID

Jose Ochoa – Agriculture, CID

Jordan Fabish – Basic Skills

Lynn Shaw – Co-chair for Workforce, Jobs and Strong Economy

**SUPERINTENDENT-PRESIDENT**

Superintendent-President Oakley thanked faculty for a successful fall semester. President Oakley shared that he was one of seven leaders who had the opportunity to speak at the White House on the College Opportunity as our college has been recognized as a model for K-16 collaboration. President Oakley asked Board President Kellogg that we adjourn the meeting in memory of Alfred Garcia.

**STUDENT TRUSTEE**

No report.

**BOARD OF TRUSTEES**

Member Baxter thanked the skilled maintenance staff for the float they created for the Belmont Shore Parade - it was a Viking ship with LBCC in lights - everyone applauded. Member Baxter said one of her goals was to increase scholarship applicants and they are up 60% from last year. She thanked Shyra Compton, Alicia Kruienga, and the faculty and staff for their support. Dr. Baxter mentioned that last Thursday night, the nursing and allied health faculty (full and part time) and classified staff got together at the end of the year and Member Baxter appreciated attending this as she had missed the pinning ceremony and the reception. The

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music concerts are continuing this weekend and Member Baxter encouraged everyone to try to attend one of them.

Member Zia reported that she attended the CCLC conference in Rancho Mirage and attended a Brown Act session. Member Zia also attended a session with San Jose Evergreen Community College's, Trustee Archuleta's chancellor, on integrating community in student success, shared governance, and working with the community as the folks at Evergreen and our folks do here. Member Zia congratulated Gus Orozco, our new student trustee and others who were recently elected to our ASB leadership. Member Zia also acknowledged our Homecoming Queen and King, Heather Wilson and Dale Reed. Also, Member Zia said she was invited by ESL to participate in five mock interviews at PCC and it was so nice to hear their stories and thanked the staff for the work that they do.

Member Archuleta praised the faculty, faculty leadership and H/R that they were able to ratify the contract. She also praised management for a clean audit report; she said it was outstanding and congratulated President Oakley.

Member Kellogg – on behalf of the Board, he wished everyone a Merry Christmas and a Happy New Year.

**TRUSTEE COMMITTEES**

No report.

**FUTURE REPORTS**

President Kellogg is requesting that we have a presentation in 2015 on the completed bond projects reported by on-time and on-budget, as has been requested by Member Zia.

**PUBLIC COMMENTS ON NON-AGENDA ITEMS**

The following speakers presented their views and opinions and concerns on the handling of the feral cat colonies at LBCC: Vince Plodzien, Donna Prindle, Antje Hunt, Anna Wong, Stephania Embrey and Ren Apple.

**ADJOURNMENT**

President Kellogg adjourned the meeting at 9:46 p.m. in memory of Alfred Garcia and a retired classified employee, Sandy Hancock.

The next regular meeting of the Board of Trustees will be held on January 27, 2015 with open session at 5:00 p.m. in Building T, Room 1100.

*Jackie Hann*

Assistant Secretary