

PRESIDENT'S LEADERSHIP COUNCIL

April 25, 2008

V111

MINUTES

Members Present: Donald Berz, Marilyn Brock, Alta Costa, Rose DelGaudio, Ann-Marie Gabel, John Kindred, Eloy Oakley, Vincent Riojas, Sigrid Sexton, Christopher Villa

Members Absent: Ginny Baxter, Lou Anne Bynum, Joan Carr, Mary McEldowney, DeWayne Sheaffer, Bobbi Villalobos

Guests: Betty Heiserman, Eva Bagg

Note Taker: M'Shelle Reece

Call to Order

The meeting was called to order at 10:09 a.m.

1. Approval of Minutes

The minutes of the meetings of March 7, 2008 were approved as distributed.

2. Review President Leadership Council Charge

President Oakley presented the Council with proposed revisions to Administrative Regulations 2006.6.A. Revisions to Regulation 2006.6 had been brought before the President Leadership Council previously, but were never finalized. Questions were raised at Academic Council meetings regarding this regulation, therefore it is being brought back again for further review and input before revisions are finalized. Concluding discussion on the regulation verbiage presented, it was decided that Academic Senate President Sexton and President Oakley would finalize verbiage, incorporating input given at the meeting, and submit final revisions at the next Board of Trustees Meeting.

3. Review Administrative Regulation on Interim Academic Administrative Appointments

As inquiries have been made regarding the District's procedures for interim academic appointments, President Oakley requested the Council review Regulation 3003 and asked for input. The Council discussed the current process for academic administrative hiring and recommended that the entire regulation be reworked emphasizing that verbiage needs to be included that would assure consultation in the process. President Oakley directed Vice President DelGaudio to rework the current regulation language and send to Council members for review and input.

4. Accreditation Update

President Oakley called upon Dr. Eva Bagg, Accreditation Liaison Officer and Co-Chair of the Accreditation Self-Study Committee, to bring the Council up to date on Accreditation

Self-Study Report. Dr. Bagg reported the committee is currently incorporating feedback from town hall meetings into the document. A second draft is scheduled to go out the second week of May and will also be brought back to this body at the May 23 meeting for final review, input and sharing with constituent groups. President Oakley announced that Dr. Barbara Beno, President of ACCJC, is scheduled to give a presentation at our June 24 Board of Trustees Meeting regarding accreditation expectations.

5. Review Revision to Regulations 4003, 4011, 4021, 4022, and 4025

Academic Senate President Sexton presented the Council with revisions to Administrative Regulations 4003, 4011, 4021, 4022, and 4025, stating these revisions have been through the Curriculum Committee. It was noted that additional changes still need to be made to the regulations, but the proposed revisions need to be finalized to bring us in line with Title V changes that are required by fall. President Oakley conveyed that the District will soon begin reviewing all District Policies and Administrative Regulations for updating and compliance. Risk Services Director, Mike Collins, will be working with various areas providing templates to begin this process.

6. Renaming LAC Update

President Oakley informed the Council that concerns have been raised regarding the renaming of the LAC campus, and given that we are ending the spring semester, it has been decided to postpone renaming LAC campus until fall to ensure that all concerns can be heard.

7. Breach of Employee Data

President Oakley informed the Council that the Administration has discovered that a district employee has taken personal employee information with the intent of using it for illegal purposes. The district has mailed notification letters to employees who have been identified as employees whose information was breached. The district has also established a hotline to answer any questions. The Council discussed possible next steps to consider on this issue and determined that a general notification should be sent out to all employees via district e-mail. It was further suggested that the district may want to consider establishing mandated refresher training sessions regarding the district's policy on confidential employee information.

8. Superintendent/President 12-Month Agenda

President Oakley distributed and reviewed a draft of his 12-month agenda indicating this is primarily an extension of his previous 18-month agenda. He welcomed comments and asked members to share his 12-month agenda with their constituents.

9. Adjournment: The meeting adjourned at 11:50 a.m.