

PRESIDENT'S LEADERSHIP COUNCIL

September 26, 2008

V111

MINUTES

Members Present: Lou Anne Bynum, Joan Carr, Ann-Marie Gabel, Ross Miyashiro, La Tonya Neal, Eloy Oakley, Sigrid Sexton, DeWayne Sheaffer, Christopher Villa

Members Absent: Ginny Baxter, Donald Berz, Vincent Riojas, Mary McEldowney

Guests: Hurticine Chukwudire (for Alta Costa)

Note Taker: M'Shelle Reece

Call to Order

The meeting was called to order at 9:32 a.m. President Oakley asked members to introduce themselves.

1. Approval of Minutes

The minutes of the meeting of May 23, 2008, were reviewed. After noting minor corrections, the minutes were approved as amended.

2. Accreditation Update

President Oakley called upon Dr. Eva Bagg, Co-Chair of the Accreditation Self-Study Committee, for an update on the Self-Study and our upcoming accreditation visit. Dr. Bagg reported that the accreditation team's visit is scheduled for October 13-16. The team will arrive in Long Beach on October 13 and will be on the Liberal Arts Campus (LAC) beginning October 14. The team will be housed in Room V111 while conducting their work and reviewing evidence. A welcome reception, open to all, is scheduled for October 14 at 8:30 a.m. in the English Lounge courtyard. A series of open public forums have been scheduled, upon the team's request, in order to provide an opportunity for dialogue with faculty, staff, and students. The first open forum is scheduled for October 14 at 2:00 p.m. in the LAC Board Room. Two additional forums are scheduled to be held simultaneously on October 15 at 8:30 a.m. in both the Board Room at LAC and Dyer Hall at PCC. Following the accreditation team's review and evaluation of the evidence, they will hold an exit meeting on October 16 at 12:00 in LAC D135 wherein the team will report their preliminary findings. Dr. Bagg stated that she has met the accreditation team and is impressed with each of the member's experience and feels they will be a good team to work with. She stated that although the majority of the accreditation team is made up of academia from Northern California, that Dr. Kristin Bruno, Dean of Instructional Services at Glendale Community College, will be familiar with local college districts. An accreditation visit brochure will be distributed district wide the first week of October. The brochure will include pictures and

background information on each of the accreditation team members and a schedule of accreditation visit meetings/events.

3. **Review of New/Amended Policies**

President Oakley presented new/amended Policies 1000, 1001, 1002, 1003, 1004, 2000, 2006, 2015, 2016, 2017, 2018, 2019, 2020, 2021, and 5012 to the committee for its review and stated these are intended to be submitted for first reading at the next Board of Trustees meeting on October 7. Currently, the district is focusing on our policies and regulations associated with accreditation in order to bring us up to date and in line with the latest accreditation standards and Education Code updates. The District has subscribed to the Community College League of California (CCLC) Policy and Procedures Service. This service provides templates to the entire community college system that are researched, reviewed by legal counsel, and up to date with current codes/laws. President Oakley acknowledged that there are other policies and regulations that need updating; however, because those policies will require a longer timeframe to review/revise, and many of those are in review at the Senate, we will deal with those at a later time. Members suggested that Policy 1001 reflect that the Board Policies and Administrative Regulations shall be made available via the "internet" versus the "intranet." There was also question as to some Education Code references. These suggested revisions will be forwarded to Judy Neal for research and consideration. Academic Senate President Sexton conveyed concern with proposed new language in Policy 2006 - Participation in Local Decision Making. It was agreed she will take this concern back to the Senate for discussion and will contact President Oakley regarding the results of her meeting. Hurticine Chukwudire asked if Policy 2006 distributed today was replacing the one approved in May, and President Oakley clarified that it was the language in Administrative Regulation 2006, not the policy, concerning the President's Leadership Council that was revised in May. President Oakley requested that members contact him if anyone has more concerns after further review of distributed policies.

4. **Update on Compressed Calendar**

Currently, the compressed calendar is in discussions with the Academic Senate and Curriculum Committee. There is consensus that the faculty and the college want the compressed calendar, but details of the structure of the compressed calendar needs to be worked through. Sigrid Sexton reported that the Senate has potential recommendations, but are finalizing agreement on the points of: 1) scheduling of final exams, 2) flex day placement, and 3) length of intersessions (*either 5 week or 6 week*). Concerns were expressed regarding classroom scheduling and facility-use issues and President Oakley suggested we look at what neighboring colleges are doing. Once the Academic Senate reaches agreement on recommendations for the compressed calendar, those recommendations will be forwarded to CCA for negotiations, and then forwarded on to President Oakley. Don Berz and Meena Singhal will prepare the final compressed calendar proposal for submission to the Chancellor's Office. Once the compressed calendar is approved at the State, the district will then work on a plan for implementation with a target date of Fall 2009, though everyone

agreed this may be an ambitious target date considering the many departments that will be affected by the new calendar.

5. Update on Reorganization

President Oakley presented a revised draft of the reorganization structure and noted that a few minor changes were made; however, fundamentally it remains the same. He identified the proposed changes in the organizational structure, those being in the School of Business; School of Social Sciences; School of Math, Physical & Life Sciences; Student Success; School of Health Sciences; and Academic Affairs & Services. Currently, the School of Business and Social Sciences and the School of Health and Science are proposed to be split into individual separate schools. President Oakley explained that the area of the School of Health Sciences is a specialized vocational area that requires partnering with the community and hospitals and needs more dedicated support. Furthermore, the creation of a dean position for the School of Health Sciences is also being considered. The proposed realignment for the School of Learning Resources and Teaching Technologies would allow responsibilities to be spread out to other schools of disciplines. Under the proposed realignment, the Library would be moved under the responsibilities of the Dean of Academic Affairs & Services and a new position of Dean of Student Success is to be created to take on the responsibilities of the School of Learning Resources and Teaching Technologies. The responsibilities within the School of Math, Physical & Life Sciences, and the School of Language Arts will remain within those schools; however, the responsibilities of the success centers will be coordinated with the Dean of Student Success. Another proposed change is the creation of the position of Associate Vice President in Administrative Services, which would combine under its responsibilities the areas of Distance Learning Services, Applications Development & Support, Network Services & Technical Support, Academic Computing & Multimedia Services, and Media Production Services. The Associate Vice President position is being created in lieu of the positions of Dean of LRTT and Executive Director of ACIT, which are earmarked for elimination. And lastly, the proposed new position of Dean of Career & Technical Education would be structured under the Vice President of Economic & Resource Development.

Discussions continue to take place with the Academic Council, the President's Executive Committee, and the Senate's Executive Committee, and the proposed organizational structure will continue to take shape through the input from those discussions. Two open forums have been held at PCC and LAC outlining the proposed organizational structure changes and an additional third forum is scheduled for September 30 at the LAC. The current timeline is to continue discussions and receive input by late October with an anticipated November 11 presentation to the Board of Trustees.

Concern was expressed over the perception that our administrator positions are high in number and President Oakley responded indicating LBCCD is a single college district and its organization structure is not like that of multi-college districts such as Rancho, Coast, North Orange, and others wherein they have separate district offices with a separate set of administrators. Unlike multi-college districts, LBCCD serves as its district office and also

has two structures to manage and administer. Thus, as a single college district we wear two hats, one for the overall district representation and accountability requirements through the Chancellor's Office and another for the functioning of the college. He emphasized that you cannot compare the number of administrators at our district with multi-college districts because multi-college have another whole layer of administration in their district offices.

6. Budget Update

Vice President Gabel provided an update on the District's budgetary position as affected by the recently adopted State budget. She reported that the District made concerted efforts to build its reserves for times when funding from the State would be difficult. Because of prudent planning, the District has reserves to get us through these difficult economic times and at this time has decided not to cut expenditures from any of the departments. Currently, we are working with the Budget Advisory Committee to plan, strategize, and set guidelines on how to ensure we lessen our deficit spending in fiscal year 2009/2010. Vice President Gabel stated that she believes the District will be fine for 2008/2009; however, times are tough and 2009/2010 does not look to be any better as the State indicates we need to be prepared to make spending cuts in the future. President Oakley affirmed that the state, as well as the nation, is going through very difficult economic times and the economic struggle will be worse in 2009/2010 and years ahead.

8. Adjournment: The meeting adjourned at 11:58 a.m.