MEETING SUMMARY NOTES

Members Present: Ann-Marie Gabel, Don Berz, Joan Carr, Hurticine Chukwudire, Cindy Frye, Chi-Chung Keung, Don Low, Eloy Oakley, Kevin Ryan

Members Absent: Ginny Baxter, Mary McEldowney, Isaac Romero, DeWayne Sheaffer

Note Taker: M’Shelle Reece

Call to Order

The meeting was called to order at 10:00 a.m.

1. Approval of Minutes

The minutes of the meeting of January 29, 2010 were approved.

2. Report of Fixed Cost Reduction Team

The Fixed Cost Reduction Team, composed of all constituent groups, met from February 16 to March 15. Due to the existing budget crisis, the Team was charged with identifying fixed cost saving options and determining the amount of the deficit. The Team agreed to begin with the initial assumption that there is currently a projected deficit totaling $10,226,185 for fiscal year 2010-11. In order to maintain a 5.5% reserve in accordance with Board policy, the College needs to reduce expenditures by $9,532,537. Furthermore, the Team agreed on a goal that the reduction of the deficit should be split 50/50 between fixed and discretionary costs and drafted a list of ideas for fixed cost reductions. The list of cost reduction ideas was distributed to members and has been forwarded to the various bargaining units for their individual consideration as well as to the Executive Committee. It is hopeful that bargaining units will come together and agree on equitable reductions in order to avoid further class reductions or possible employee layoffs.

3. Update on Summer 2010

For clarification purposes, President Oakley stated that there was never a decision made to cancel the summer session, and noted that it was not he, but faculty, that contacted the press. He explained the timeline of budget and district events that forced us into the position of having to look at the possibility of cancelling summer session due to consequences of the current and predicted worsening state budget crisis. A decision to not cancel summer session
has been made and district wide notification will go out. President Oakley cautioned that the 2011 summer session could be in jeopardy of further reductions or cancellation if the budget crisis worsens.

Chi-Chung Keung reminded everyone of the upcoming ribbon cutting for the PCC Industrial Technology Building on April 2.

8. **Adjournment:** The meeting adjourned at 11:25 a.m.