

PRESIDENT'S LEADERSHIP COUNCIL

February 3, 2012

T-1046

MEETING SUMMARY NOTES

Members Present: Ramon Calvillo, Joan Carr, Alta Costa, Don Berz, Ann-Marie Gabel, Mary McEldowney, Eloy Oakley, Karen Roberts, Mark Taylor, Janice Tomson

Members Absent: Ginny Baxter, Greg Peterson, Lynn Shaw

Notes: M'Shelle Reece

Call to Order

The meeting was called to order at 10:00 a.m.

1. REVIEW DISTRICT POLICY/ADMINISTRATIVE REGULATIONS

Policy & Regulations 3007

Council members reviewed revisions proposed to Policy and Regulations 3007 – Evaluation of Management Personnel. Revisions presented today are the result of Vice President DelGaudio and Academic Senate President Tomson working together after these policy/regulations were presented at our last meeting October 7, 2011. Revisions proposed include updates regarding permanent as well as probationary employees. Members were asked to share these revisions with their constituents for review and submit any concerns to the Office of Human Resources by February 10. Policy/Regulations 3007 are anticipated to be presented at the upcoming Board of Trustees meeting on February 28.

2. BUDGET UPDATE

Vice President Gabel's January 20, 2012 budget update memo was distributed. President Oakley reported that the Governor's budget trigger #2 cuts were imposed on the college in January and that most of these cuts have been incorporated into the adopted budget. But as the spring schedule was completed in January before notice of trigger cuts, the remaining cuts will need to be absorbed into next year's budget. Future budget projections are uncertain at this time as they are contingent upon whether the Governor's ballot measure (a temporary sales tax increase and additional tax on the wealthy) is successful in November. Another factor that may increase State budget revenues, although the amount is speculative, is the initial public offering of Facebook. Unfortunately if the ballot measure fails, this could mean up to an additional \$5 million in cuts and 1,000 FTES reduction for LBCC. Therefore, the Budget Advisory Committee (BAC) was asked to begin discussing strategies to reduce our budgets, but the committee recommended not forming a taskforce to identify where

reductions should be made, but rather recommend that the Administration make the decisions on where cuts should be made. The BAC will forward this recommendation to the College Planning Committee (CPC). Academic Senate President Tomson suggested it would be beneficial to have the BAC or CPC create a taskforce to help establish criteria, processes, procedures to help guide how the college should determine reductions. President Oakley stated as there are no revenue gains expected in the near future, we are going to need to learn to live within revenue projections. He specified that criteria for cuts must be based upon our institutional priorities and all constituent groups should be given as many options as possible from which to decide cuts. He also emphasized that in these budget times with the possibility of more reductions of funds and FTES, the college must focus efforts on making pathways for students as efficient as possible.

3. SUMMER SESSION

President Oakley reported that LBCC will be offering a reduced summer session from June 18-July 27 generating approximately 750 FTES. Other area colleges will be offering similar reduced summer sessions or none at all. Based upon the current budget outlook, it is likely there will be no summer session next year. Classes are being scheduled focusing on the needs of our students and in accordance with the recently signed MOU between CCA and the District. In order to maximize cost savings and efficiencies, efforts will be made to combine/coordinate class locations allowing the shutdown of buildings.

4. FACULTY HIRES

President Oakley reported that we will be hiring six new faculty positions in the following disciplines - Instructional Specialist Math, English, Speech, Culinary Arts, Diagnostic Medical Imaging, and Cyber Security/Computer Forensics. These disciplines were determined as a result of recommendations from the Hiring Priorities Committee.

The district is still analyzing information to finalize the decision on the number of faculty sabbaticals that will be authorized for 2012-13 fiscal year.

5. EMPLOYEE DISCUSSION FORUMS

Similar to last year, President Oakley will be scheduling employee group and student discussion forums during the semester in order to allow open dialog and question/answer sessions regarding the budget and other college related topics of interest.

6. OTHER

The Board of Trustees at their January 24, 2012 meeting confirmed the appointment of Dr. Gaither Loewenstein as our new Vice President of Academic Affairs. Dr. Loewenstein

will begin to appear on campus later this month and department orientations are currently being coordinated.

Vice President Gabel announced the new bookstore will be opening in Building I on February 22. Construction for the Math Tech/Culinary Arts building on the corner of Carson/Clark is scheduled to begin in 2013.

There is a benefit workshop scheduled for all employees at our upcoming flex day and the Art Gallery's current art exhibit features the work of faculty.

7. Adjournment: The meeting adjourned at 12:00 p.m.