

ACADEMIC COUNCIL
V111
April 19, 2005

MEETING NOTES

Members Present:

Phyllis Arias	Lee Douglas	David Morse	Janice Tomson
Bonnie Brinkman	Chris Jacobs	Eloy Oakley	Fred Trapp
Lou Anne Bynum	Patrice Kaska	Irma Ramos	
Art Byrd	E. Jan Kehoe	Kevin Ryan	
Lorraine Blouin	Pauline Merry	Sigrid Sexton	

Facilitator(s): Rene Castro; Diane Burbie, NCCJ, Program Specialist

Unofficial Note taker: Mary McEldowney

1. Approval of Minutes: February 8, 2005

- Minutes approved.

2. Options for Forums on Policing

- Group discussion on options for future forums on policing.
 - Janice stated in Academic Senate they discussed ways for better communication regarding policing.
 - LouAnne distributed a handout which are recommendations from Brendan Hayes regarding guidelines for going into a classroom and removing a student. These guidelines revolve around the Williams video tape incident.
 - In the past, the Student Life Manager would go into the classroom to remove the student.
 - Eloy stated having the police going into a classroom will be the last resort and there will have to be a very good reason for the officer to enter. Classrooms remain off limits. An emergency or potential for violence would be a different case.
 - Dr. Kehoe asked what types of forum are available next fall? On Flex Day, classroom procedures for new faculty/first time teachers is one suggestion.
 - LBPD came on board and we've never had the chance to become acquainted. There could be different forums during College Hour with LBPD/faculty; LBPD/Students; LBPD/staff so everyone is able to become acquainted.
 - The last bullet on handout was discussed; why is this statement necessary to have in guidelines? Perhaps included due to LBPD's perspective of LBCC cannot get in the way of LBPD's work.
 - It was discussed if there is anyway for the faculty to know the outcome of a student being removed i.e. suspended, etc. This would be the responsibility of the Dean of A&R, "Release of Information."
 - Janice suggested that LBCC have a forum on how to diffuse anger.
 - Eloy suggested put together a list of topics that faculty would like training in; he will give to Lt. Pryor, LBPD.
 - David likes the discussion and would like to see small level discussions/forums.
- A few ideas were discussed for a course of action.

- Academic Senate will put together a list of possible topics for forums.
- Forums for students should also be included.
- Student disciplinary issues need to be discussed.
- Rumor control is an issue.
 - Female students were upset by alleged sexual assaults and lack of visibility of LBPD.
 - LouAnne stated there is same number of officers now as before; as soon as we know something is factual, LouAnne's area will put a statement out campus wide.
 - Dr. Kehoe gave LouAnne and Gail Schwandner credit for doing a good job of getting information out to LBCC; LB Press Telegram reporter put false information in the paper. This fuels rumors and does not help.

3. Basic Skills – Who Reports What and to Whom?

- The final report was distributed and discussed.
- Phyllis asked how does Academic Council oversee VTEA funds.
- Janice sees Academic Council serving as tracking group.
- Lorraine said there will be a report in the May meeting from Curriculum Committee regarding basic skills task force update.
- A suggestion was that Tribe E make recommendations of structure of tracking and who do they report to?
- David suggested this be a combined effort/task force to be sure the results are as they should be.
- A small advisory group was put together; the group consists of David Morse; PIO for marketing piece; Kevin Ryan; Phyllis Arias; Lee Douglas; Mike Tuitasi. Academic Council will monitor and ask for occasional reports.

4. Review Charges of Planning Committees

- AQSESS
 - The old and new charge for AQSESS was distributed, see handout.
 - The group agreed to put this report aside and have a small group look it over; this will be returned to a future Academic Council meeting and then it will be taken to AQSESS.
- BAC
- The charge for BAC was distributed with handwritten additions, see handout.
 - Academic Council recommended replacing the third bullet with the new statement on the back of the distributed report.
 - BAC added the last handwritten bullet; it was suggested by group to remove the word "schedule."
- The composition of BAC membership was discussed at great length; do we need planning committee reps on committee; do we add two department heads?
 - BAC does not get feedback from planning committees.
 - Dr. Kehoe suggested EMPC direct co-chairs to have a short meeting to explain to reps their role on BAC.
 - The group agreed to have Pauline and Janice contact EMPC to ask to have co-chairs at BAC or leave as is.

- The group agreed to leave BAC membership as is with the exception of adding one department head and one from Management/Department/Supervisor team; these two areas are not represented.
- The charges and composition for IPC and Student Services will be brought back at the next meeting.

6. Other

- Linda Umbdenstock is absent due to death in family and also sickness in family; upon her return she will quickly be up to speed with accreditation.
- Dr. Kehoe – Accrediting commission has accepted our report, and waived visit for mid-term. Mid term report due October 15.
- The date for the May meeting may change; the group will be notified; it will be either May 10 or 17.
- Consultant Rene Castro, NCCJ, introduced himself and explained NCCJ's purpose at the meetings. Rene stated that everyone appears actively engaged, listening, developing ideas; communication is collegial.
- Consultant Diane Burbie, NCCJ, gave her report as finding the group positive, impressed with desire to be thoughtful. Her suggestion was to give background of project or assignment due to the fact the meetings are so far apart; give the Tribe the assignment to resolve problem statement.

Adjournment

Next Academic Council meeting: **Tuesday, May 10 or 17, 2005 TBD**
1:30 –3:30 p.m.
HR Training Room – V111