ACADEMIC COUNCIL RETREAT
Friday, March 2, 2007
Home of Rose Del Gaudio

MINUTES

Members Present: Phyllis Arias, Don Berz, Lou Anne Bynum, Rose DelGaudio, Lee Douglas, John Downey, Gene Farrell, Kenna Hillman, Pauline Merry, David Morse, Eloy Oakley, Velvet Pearson, Kevin Ryan, Sigrid Sexton, Janice Tomson, Linda Umbdenstock, Chris Villa

Guests: Shauna Hagemann, Brad Roa, Paul Savoie, Connie Sears

Note Taker: M’Shelle Reece

1. Call to Order: The meeting called to order at 1:00 p.m.

2. Approval of Minutes: No meeting minutes submitted for approval.

3. Planning Structure Review

Superintendent-President Eloy Oakley opened the retreat stating the purpose of the retreat is to review the District’s planning process structure and its effectiveness. He conveyed the need to focus on planning at the highest level, identify people’s roles and responsibilities, focus on action-oriented work, use taskforces to achieve outcomes and ensure that progress is made and measured. Discussion commenced regarding the college’s current planning process, its effectiveness, its disconnects, and input for improvement/change. The Council identified the following items as elements essential to a successful planning structure:

- Everyone can see connections
- Clear and timely information for resource allocation
- Planning drive budget and allocation
- Everyone can see value in process
- Make sure there is feedback to where ideas originated
- Everyone on the same plan

Academic Senate President David Morse discussed the District’s planning process “disconnects” and how these disconnects inhibit the effectiveness of planning. The Council then separated into groups to identify and list disconnects of our current planning process. The following is a list of disconnects identified:

Disconnects
- Faculty (and others?) do not understand the process
- Planning driving budget is not realistic
- Expectations may not be realistic
After disconnects of the planning process were identified, the Council discussed alternative planning structures that could improve the focus and action of the planning process. There was discussion regarding development of a steering committee within the planning structure, and alternatively a planning structure molded to the District’s Educational Master Plan. It was decided that two taskforces be assembled 1.) to review the planning structure as it relates to the Master Plan goals, and 2.) to review and redefine the disconnects of our current planning process. The following is the list of members assigned to each taskforce:

**Taskforce - Review Planning Structure as Relates to Master Plan Goals**
Rose Del Gaudio  
Kenna Hillman  
David Morse  
Paul Savoie  
Janice Tomson  
Chris Villa  
Shawna Hagemann  
Leticia Suarez

**Taskforce – Review/Redeﬁne Planning Structure Disconnects**
John Downey  
Linda Umbdenstock  
Kevin Ryan  
Pauline Merry

4. **Adjournment:** The meeting was adjourned at 4:35 p.m.