

# ACADEMIC COUNCIL

Friday, May 1, 2007

12:00 p.m. - 1:30 p.m.

English Lounge

## MINUTES

**Members Present:** Phyllis Arias, Don Berz, , Rose DelGaudio, Lee Douglas, John Downey, Kenna Hillman, Pauline Merry, David Morse, Eloy Oakley, Velvet Pearson, Kevin Ryan, Sigrid Sexton, Janice Tomson, Linda Umbdenstock, Chris Villa

**Absent:** Lou Anne Bynum; Gene Farrell

**Note Taker:** M'Shelle Reece

- 1. Call to Order:** The meeting called to order at 12:00 p.m.
- 2. Approval of Minutes:** Meeting minutes approved with the revision to add Leticia Suarez to the Taskforce on Review Planning Structure as relates to Master Plan Goals.
- 3. Taskforce Report - Review of Planning Structure**

Linda Umbdenstock, Administrative Dean of Planning, reported that their taskforce concluded that faculty and others do not have an adequate understanding of the planning process. She emphasized the need for systematic education on the power and value of planning and stressed the need to communicate that planning is a leadership function. She outlined and gave a brief overview of the following perceived disconnects of the current planning structure - use of meeting time; measurement of criteria; program planning and program review; leadership training; committee relationships; department, division and committee coordination; business processes; and planning process resources.

The Council discussed the necessity of training leadership positions to improve the flow of planning information both up and down the leadership ladder and stressed that plans must be operationalized to be effective.

David Morse, Academic Senate President, reported their taskforce agreed on the need to streamline the planning process and focus on outcomes, but that the taskforce did not come to consensus on how best to achieve this.

The Council engaged in discussions on various planning structures, focusing on a core planning body. They agreed that if a core planning group is assembled, there would be a need to expand the members to possibly include deans, department heads, and ASB. They identified the importance of coordinating planning with the Master Plan, Board goals, and Superintendent-President's goals and discussed the relationship of a core planning body to the Educational Master Plan Committee.

**4. Discussion - Formation of Taskforce to Review Program Review Process**

The Council discussed the formation of a program review taskforce. They collaborated on development of the taskforce charge and deliberated on the size and timeframe when the taskforce would begin the program review.

**5. Future Meetings**

The Council agreed to meet again on May 22, 2007 at 1:00 p.m.

**6. Adjournment:** The meeting was adjourned at 1:25 p.m.