

# ACADEMIC COUNCIL

January 19, 2010

1:00 - 3:00 p.m.

T-1046

## SUMMARY NOTES

**Members Present:** Phyllis Arias, Eva Bagg, Lou Anne Bynum, Donald Berz, Rose DelGaudio, John Downey, Shauna Hagemann, Ann-Marie Gabel, Peter Knapp, Don Low, David Morse, Eloy Oakley, Kevin Ryan, Lynn Shaw, Joan Zuckerman

**Absent:** Cathy Crane,

**Note Taker:** M'Shelle Reece

### 1. Call to Order:

The meeting was called to order at 1:00 p.m.

### 2. Approval of Minutes

The meeting minutes of December 15, 2009 were approved.

### 3. Core Taskforce Update

Vice President Bynum distributed an updated version of the document titled Draft #3 - Academic Council Institutional Guidelines for Defining "Core." She went over revisions, indicated in red, made since the previous meeting. The Council would like to finalize this document as soon as possible to set guidelines to help the college get through the next few expected difficult budget years. Even with the course reductions already made, LBCC is currently 400 FTEs over cap. The overall goal is to reduce course offerings, while keeping the institution comprehensive. One concern discussed was that some areas previously met enrollment management targets, while other areas did not. Another topic discussed is the option of further reducing courses or cancelling the summer session. The Council decided that a new expanded taskforce should be formed to meet and bring back more prescriptive recommendations to finalize this document as these guidelines must move on to faculty for review and input soon if reductions/reallocations are to be made the fall schedule. New expanded taskforce members: Lou Anne Bynum, David Morse, Cathy Crane, Kevin Ryan, Sigrid Sexton, Peter Knapp, Shauna Hagemann, Don Berz, Eva Bagg.

**4. Class Initiative – Cohort Data**

Dr. Eva Bagg presented CLASS Initiative data for LBCC first time college students from fall 2006 through spring 2009. The cohort data included students who participated in pre-collegiate/basic skills assessments and the success rates of their courses taken. This data is being analyzed and used to implement changes to increase student success.

**5. Standing Enrollment Management Committee**

Dr. David Morse reported that Enrollment Management oversight falls under the College Planning Committee, it is recommended that the taskforce set to review the College Planning Committee structure also take on the duty of discussing the oversight of the Enrollment Management Committee. This topic will be discussed at the next CPC meeting.

Meeting adjourned at 3:00 p.m.