

ACADEMIC COUNCIL

March 16, 2010

1:00 - 3:00 p.m.

T-1046

SUMMARY NOTES

Members Present: Phyllis Arias, Eva Bagg, Lou Anne Bynum, Rose DelGaudio, John Downey, Ann-Marie Gabel, Shauna Hagemann, Peter Knapp, Don Low, David Morse, Eloy Oakley, Kevin Ryan, Janice Tomson

Absent: Donald Berz, Cathy Crane, Lynn Shaw, Joan Zuckerman, Sigrid Sexton

Note Taker: M'Shelle Reece

1. Call to Order:

The meeting was called to order at 1:00 p.m.

2. Approval of Minutes

The meeting summary notes of February 16, 2010 were approved with minor edits.

3. Core Taskforce Update

Vice President Bynum reported most departments have submitted their Core Reduction Reports to Academic Affairs. Reports are currently being analyzed. Some department submittals indicated all courses were core with no reductions; therefore, department heads and deans may need to help faculty go back and reanalyze if any course selections can be reduced and still meet the student need. Class schedule change decisions must be made quickly in order to make the catalog printing deadline of March 18, wherein cuts may still be made, but no courses may be added. President Oakley instructed that a mechanism be put in place to address further review of the process; i.e., further reductions if necessary and follow-up on outcomes.

4. SLO Officer Position Update and Discussion

The creation of an SLO Officer position for instructional departments has been proposed for the purpose of inputting data into TracDat, the college's database that supports the Outcomes Assessment Process, and to support management, communication, guidance, monitoring, and quality control of Outcomes Assessment plans. Academic Senate President Ryan reported the Academic Senate has agreed on criteria for the SLO Officer positions. A document was distributed via e-mail to members following the meeting regarding job description, duties, qualifications, compensation, and selection and removal procedures. Members further discussed funding of this position and recommended future review of the position to evaluate effectiveness of the position. Dr. Bagg stressed the

importance of establishing a link between the SLO Officer position and Institutional Effectiveness due to the importance of the data to her department.

5. CCA Request to Form an Innovation Tribe

President Oakley reported that CCA President Sheaffer has requested that the Academic Council consider the idea of establishing an Academic Council Innovation Taskforce to consider innovation ideas from CCA members. After much deliberation, members agreed that the Academic Council is not the appropriate forum for such a taskforce, recommending that the College Planning Committee, Academic Senate, Curriculum, or President Leadership Council would be a more appropriate venue for this taskforce as these committees currently include CCA representation.

6. CPC College Goals

Academic Senate President Ryan reported that a subgroup under the CPC has established nine CPC college goals, and the CPC prioritized the first five as – 1) Fiscal Responsibility, 2) Student Success, 3) Basic Skills, 4) PCC, and 5) Career Technical Education. These goals will be submitted to the Budget Advisory Committee and reviewed after spring break. It was recommended that these goals be included as reminders on all planning agendas. Dr. Morse and Dr. Bagg are planning to present upcoming workshops on how to draft goals.

7. Other

President Oakley addressed members regarding establishing the new Master Plan. Members of the Board of Trustees have communicated a desire to have community forums to gain input on drafting the new Master Plan. President Oakley requested members begin thinking of ideas on ways best to facilitate this request for community involvement.

President Oakley informed members that due to our \$9.5 million deficit related to the state budget crisis, our current FTES status of 950 over cap, and the uncertainty that cost reduction agreements can be met in constituent negotiations, the district is forced to review consideration of cancelling the summer session. Members agreed this will no doubt have a serious impact on students and employees, but discussed this may be necessary in order to preserve the fall schedule from further course reductions. At this point, President Oakley has shared this with CCA President Sheaffer who is consulting his constituents for input. President Oakley will further update and correspond on this subject via e-mail as discussions continue. A decision must be made soon to meet the March 31 class schedule printing deadline.

Meeting adjourned at 2:50 p.m.