

# ACADEMIC COUNCIL

April 20, 2010

1:00 - 3:00 p.m.

T-1046

## SUMMARY NOTES

**Members Present:** Phyllis Arias, Eva Bagg, Don Berz, Lou Anne Bynum, John Downey, Ann-Marie Gabel, Shauna Hagemann, Peter Knapp, Don Low, David Morse, Kevin Ryan, Lynn Shaw, Janice Tomson, Joan Zuckerman

**Absent:** Cathy Crane, Rose DelGaudio, Eloy Oakley

**Note Taker:** M'Shelle Reece

### **1. Call to Order:**

The meeting was called to order at 1:00 p.m.

### **2. Approval of Minutes**

The meeting summary notes of March 16, 2010 were approved with minor edits.

### **3. Process Oversight Group (POG) Follow-up Report, Recommendation, and Blue Print Approval**

Dr. Eva Bagg and Kim Anderson distributed and discussed the following documents with council members:

- 1) Process Oversight Group (POG) Follow Up Report to Academic Council (4/20/10)
- 2) Memo Re: POG's Work and Recommendations to Academic Council (4/20/10)
- 3) LBCC Accreditation Blueprint (revision date 4/19/10)

The Process Oversight Group was created by the SLO Taskforce last year in order to address the crisis of LBCC's ACCJC warning status. Now that LBCC's warning status has been lifted, the POG recommends the Academic Council create a Standing Accreditation Oversight Committee. This recommendation is based on their observation that more areas of the college need to be involved in accreditation oversight and the need for accreditation to be incorporated into all areas of the college as a regular practice of ongoing work.

Council members debated over the membership and charge presented by the POG for this new Accreditation Oversight Committee. Therefore, a taskforce was created (Eva Bagg, Kim Anderson, Janice Tomson, David Morse and Kevin Ryan) to further discuss the proposed committee's membership and charge and bring back their recommendations to the next meeting.

Dr. Bagg and Ms. Anderson then reviewed the Accreditation Blueprint which depicts the status of our progress to date to meet accreditation proficiency by 2012. The Academic Council gave approval that this blueprint may be shared throughout the college as a tool to track status and communicate our accreditation progress.

## **2. Process for Consolidation/Merger of Departments**

Executive Vice President Berz stated that, to his knowledge, the district does not currently have a policy regarding the consolidation/merger of departments. Therefore, the Academic Council agreed that a subgroup be formed to develop a process for the creation, consolidation/merger and division of a department(s). The Academic Council recommended the following areas be included in this subgroup membership, with specific members be chosen through the Academic Senate: 1 Curriculum Committee member, 1 Senate Executive Committee member, 2 Deans, 2 Department Heads, 1 CCA representative, and 1 Student Services Representative. Upon completion, the draft process will be forwarded to the appropriate college area to be finalized into a formal District Policy and Regulations format for final approval.

## **1. SLO Officer Position Update and Discussion**

A final version of the SLO Officer Assignment was distributed. One grammatical revision was requested. The document was approved by the Academic Council for the purposes of starting the selection process.

Meeting adjourned at 2:15 p.m.