



## ACADEMIC COUNCIL MEETING

December 6, 2012

2:30 pm

T-1044

### MEETING NOTES

Present: Lou Anne Bynum (*via phone*), Rose DelGaudio, Ann-Marie Gabel, April Juarez, Pamela Knights, Matthew Lawrence, Gaither Loewenstein, Eloy Oakley, Jorge Ochoa, Greg Peterson, Rodney Rodriguez, Janice Tomson, Dana Van Sinden, Christiane Woerner

Absent: Eva Bagg, Charlotte Joseph, Joan Zuckerman

Observer: Lynn Shaw

Notes: M'Shelle Reece

#### **1. Call to Order**

The meeting was called to order at 2:30 p.m.

#### **2. Approval of Minutes**

The November 15, 2012 Academic Council meeting notes were approved as presented.

#### **3. Discussion - Program Discontinuance Recommendation**

- President Oakley thanked everyone for attending this important meeting and acknowledged the difficulty of discussions and decisions needing to be made.
- Prior to the meeting, members received the Program Discontinuance, Academic Senate Executive Committee Position Statement and Program Reports as well as the Senate's Cost Cutting Proposal.

- Councilmembers agreed to first identify those programs wherein consensus could be reached on programs showing the strongest case for continuance.

The following programs were agreed upon for strongest cases of continuance:

*Film*  
*Human Services*  
*Medical Assisting*  
*Sheet Metal*  
*Faculty from Physical Geography and CPAS*

- Councilmembers came to consensus that the following programs presented the weakest evidence for continuance:

*Auto Body*  
*Aviation*  
*Real Estate*  
*Diagnostic Medical Imaging*

- The following programs are those which the Vice President of Academic Affairs and Academic Senate reached opposing assessments and were deemed to need further discussion.

Councilmembers discussed each of these programs analyzing many assessment factors; i.e., program enrollment, annual number of certificate/degree completions, TOC (total cost of program ownership), workforce/job market demand, program duplication at other institutions, currency of curriculum, equipment, etc.)

*Audio*  
*Auto Mechanics*  
*Carpentry*  
*Diesel Mechanics*  
*HVAC*  
*Interior Design*  
*Photography*  
*Radio/TV*  
*Welding*

- President Oakley will carefully consider all evidence presented today, and throughout the Program Review Process outlined under Administrative Regulation 4024, in reaching his final recommendation to the Board of Trustees.
- Athletics/Kinesiology not considered for discontinuance although cost savings and further reorganization of resources is currently being analyzed.

- Possibility that some courses may still be retained for skills training purposes even though a program is deemed discontinued.
- Campus-wide notification to go out before break for those programs named to be removed from program discontinuance review related to the passage of Proposition 30.
- President Oakley will present his program discontinuance recommendation to the Board of Trustees at the January 22 Board of Trustees meeting.
- Resolution for Reduction in Force related to program discontinuance is anticipated for presentation at the February 26 Board of Trustees Meeting.
- The following were components discussed related to program discontinuance for displaced students and faculty:

*District will be looking at options to minimize impacts to students and assist students to find other avenues to reach their educational goals.*

*Provide counseling for affected students.*

*Hold classes (possibly even over the summer) for students within 6 units of degree or certificate.*

*Have begun discussions with neighboring institutions regarding student transfer to facilitate completion for students of discontinued programs.*

*The District will work with CCA leadership to provide support for affected faculty.*

*Faculty equivalency will be assessed in efforts to retain some faculty.*

*Senate considering resolution to support suspension of new faculty hiring as related to our state mandated full-time faculty obligation.*

#### **4. Discussion - Proposed Reorganization**

- District proposing administrative structure reorganizations as result of program discontinuance and state budget reductions.
- Vice President Peterson distributed a document on the proposed Counseling Department reorganization which outlined phases of revisions to reorganization proposal based upon department discussions.
- Concerns were raised regarding use of contract language, laying off of counselors, and changing name of the department.
- Emphasis made to keep focus of counseling reorganization on striving to improve counseling for our students.

- Senate requested that the format of proposed reorganization charts be revised to be more consistent, using equal criteria for each area and also include cost savings data.
- Senate questions or concerns may still be submitted through Academic Senate President Juarez to President Oakley into the end of the semester or beginning of January.

## **5. Adjournment**

The meeting adjourned at 7:35 p.m.