



ACADEMIC COUNCIL MEETING

September 20, 2012

2:30 p.m.

T-1046

MEETING NOTES

Members Present: Eva Bagg, Lou Anne Bynum, Rose DelGaudio, Ann-Marie Gabel, April Juarez, Charlotte Joseph, Pamela Knights, Matthew Lawrence, Gaither Loewenstein, Eloy Oakley, Jorge Ochoa, Greg Peterson, Rodney Rodriguez, Janice Tomson, Dana Van Sinden; Christiane Woerner

Absent: Joan Zuckerman

Notes: M'Shelle Reece

1. Call to Order

The meeting was called to order at 2:30 p.m.

2. Approval of Minutes

The May 10, 2012 Academic Council meeting notes were approved.

3. Accreditation Self-Study & SLO Report

- Due to the new academic year and new members, all members took turns giving self-introductions.
- Dr. Bagg briefed members on our accreditation self-study requirements and timeline.
- A narrative report on how LBCC rates itself using the ACCJC rubric for SLO assessment due to ACCJC by October 15, 2012.
- LBCC plans to report as not yet proficient. Rating is based on data collected. Although the college is currently at approximately 95% completion rate for defined student learning outcomes at all levels, the college lags in its percentage of on ongoing assessment –

currently at approximately 25%. It was agreed that the process has been set to reach proficiency, but more time is needed in our program review cycle (currently at 2 years of a 3-year cycle) for proficiency to come to fruition.

- There must also be completion of SLO work under the small percentage of departments that have not completed defining their student learning outcomes.
- Dr. Bagg cited the need for increased integration of professional development with the work of the ASLO Subcommittee to close the loop on assessment.
- Dr. Bagg and President Oakley stated that LBCC could possibly receive sanction from AACJ based upon our reporting as not yet proficient.
- It is crucial that accreditation co-chairs prepare a report to our Board of Trustees outlining our specific plan to reach proficiency by the end of the 2012-13 academic year.
- Designated LBCC employees are scheduled to attend an all-day ACCJC self-evaluation training workshop on October 5 prescribed for colleges who are scheduled for upcoming self-study review.
- In the spring, LBCC will establish subgroups organized around the accreditation standards.

4. Promise Pathways Update

- Dr. Peterson reported that work is being done with departments to gain their feedback on a review of the past year.
- LBCC began with 966 students, current census is a little below 900.
- Students who fell below 6 units have been removed from the program.
- Placement issues related to the reading pilot are currently being addressed.
- Promise Pathways coach training complete and coaching up and running

5. Program Discontinuance Process/Timeline

- Dr. Loewenstein outlined LBCC's program discontinuance process and provided members with a copy of his presentation from the 9/12/12 Board of Trustees meeting.
 - Vice President of Academic Affairs to meet with affected department/program area deans and faculty to review/discuss program discontinuance criteria and process.
 - Second meetings scheduled first two weeks of October to present further data.
 - Following second meeting, written report will be prepared by area dean and academic vice president.

- Academic Council will be provided with all 19 written reports.
 - At the November 15 Academic Council meeting, members will hear testimony from affected areas. Academic Council will set guidelines and time limits for testimony.
 - After review of materials received and testimony given, the Academic Council will forward their recommendation to the Superintendent-President who will provide final recommendation for consideration and action by the Board of Trustees.
 - At their January 2013 meeting, Board of Trustees will take action on the recommendation.
- Dr. Loewenstein stated that 17 instructional programs and two full-time faculty positions (1 in Geography and 1 in Computer Proficiency for Academic Success/CPAS) have been slated for discontinuance review under processes established in District Administrative Regulations 4024.
 - Academic Senate members questioned the inclusion of the two faculty positions and why this would not be considered instead under Administrative Regulations 4005 on curriculum and instruction or under the principles and procedures for departmental reorganization (Senate President Juarez provided handouts re: Regulations 4005 and the reorganizing of departments). Dr. Loewenstein explained that after meetings with the deans, it was determined the two faculty positions should be included in the program discontinuance process to ensure fairness as these positions are not related to any instructional program or certificate. He indicated that if the reduction of one of these positions affects single faculty courses, then the appropriate established procedures for curriculum and/or department reorganization will be followed.
 - President Oakley stated the District is committed to making the process as fair and transparent as possible and provide opportunity for input.
 - Academic Senate President Juarez commended Dr. Loewenstein for his openness and availability to answer questions and discuss the process.
 - LBCC is estimating cuts between \$2 and \$4 million. The District will set forth action related to program discontinuance based upon budget projections after results are known for the November election, which will include the status of Proposition 30 passing and other revenue projections.

6. Program Reorganization

- Our next Academic Council meeting will provide comprehensive lists of all reductions college wide, including all levels of organization within the college.

7. Adjournment

The meeting adjourned at 4:40 p.m.