



ACADEMIC COUNCIL MEETING

February 21, 2013
2:30 pm
T-1046

SUMMARY MEETING NOTES

Present: Lou Anne Bynum, Rose DelGaudio, Ann-Marie Gabel, Charlotte Joseph; April Juarez, Pamela Knights, Matthew Lawrence, Gaither Loewenstein, Eloy Oakley, Jorge Ochoa, Janice Tomson, Dana Van Sinden, Christiane Woerner

Absent: Eva Bagg, Greg Peterson, Rodney Rodriguez, Joan Zuckerman

Notes: M'Shelle Reece

1. Call to Order

The meeting was called to order at 2:30 p.m.

2. Approval of Minutes

The December 6, 2012 Academic Council meeting notes were approved with one correction.

3. Proposed Reorganization - Update on Changes Related to Academic Areas

- The revised reorganization chart was distributed to Council Members and is hereto attached for reference
- Revisions to reorganization charts presented are the direct result of input received from consultation with the Academic Senate, Department Chairs and affected faculty members following the initial reorganization proposal presented at our previous Academic Council meeting.

- The following area highlights were discussed:

Institutional Effectiveness and Student Success

- After consultation with Lee Douglas, the original proposal for a Director of Student Success was eliminated and the reporting structure restored to current structure
- Most significant change is the merging of the two departments of Institutional Effectiveness and Student Success
- Pursuant to Title V, the District plans to appoint the current Associate Dean of Institutional Effectiveness incumbent to the Dean of Institutional Effectiveness and Student Success position as she meets minimum qualifications for the position

Social Sciences and Arts

- Social Sciences and Arts Departments to be combined into one school

Associate Vice President PCC

- Library Services will report to Associate Vice President at PCC
- Recruitment for this position will first go through internal process, and if unsuccessful will go outside

Student Support Services

- Due to input received, the Dean of Counseling has been reinstated
- Retention of Counseling Department Chair is now being decided in union bargaining
- Consolidation of Admissions and Records and Financial Aid Managers into Enrollment Services
- Consolidation of Director of EOPS, Director of DSPS and CalWORKS Manager
- Eliminate Assistant Athletic Director
- Reclassify Director Upward Bound

The Senate questioned why Kinesiology and Athletics are structured under Student Support Services as opposed to Academic Affairs. The Administration suggested this be addressed through our reorganization review process, and requested the initiation of a review of the 2008 reorganization.

Programs

- Upon recommendation, reinstated Geography and CPAS
- Upon concerns raised, reinstated Honors Program to original reporting structure to Vice President Academic Affairs

- Summary of Management Team Reductions

Eliminated Academic Administrator Positions

1. Associate Vice President PCC
2. Dean Business and Social Sciences

3. Dean Trades and Career Tech
4. Dean Student Success
5. Associate Dean Institutional Effectiveness
6. Director EOPS (combined with DSPS to one position)
7. Director DSPS (combined with EOP&S to one position)
8. Director Communications and Digital Media
9. Director Financial Aid

New Positions

1. Dean Career Tech Education (*will assume responsibility for all tech programs and programs from Social Sciences will be brought over*)
2. Associate Dean Career Tech Education
3. Dean Institutional Effectiveness and Student Success
4. Associate Vice President PCC and Library Services
5. Associate Dean Academic Services
6. Director Categorical and Special Program (*combines EOP&S, DSPS and CalWORKS*)

Overall Management Team reductions of 5.25 FTE.

Upon reduction of an Academic Administrator, the administrative duties are to be assigned to other academic administrators and other managerial duties not requiring an administrator will be assigned to classified managers.

The Senate raised concern under the Dean of Enrollment Services proposed restructure, questioning that a classified manager cannot evaluate faculty. Dr. Peterson will address this concern.

The Senate raised concern over the inequality of clerical support for department heads. The administration suggested this should be addressed through the appropriate Vice President and the department's program review process.

- Summary of Savings

\$1.3 million - Management Team Reductions
- \$400,000 - Other Classified Positions Being Added
\$900,000 Net Savings Reorganization

\$2.4 million - Program Discontinuance (\$1.8 faculty/\$200,000 instructional budget/ \$355,000 classified)
+\$900,000 - Reorganization
\$3.2 million - Program Discontinuance and Reorganization

Vice President Gabel offered to go over breakdown of numbers with any Senate leaders.

4. Program Discontinuance - Update on Student Impact

- President Oakley reported in Dr. Peterson's absence and a handout was distributed and is attached hereto for reference
- The number of students impacted has been identified
- Program completion options are being provided to students (*summer classes, credit by examination and where appropriate substitution*)
- Alternative program completion options addressed for students to remain at LBCC and/or options for students to complete at other colleges
- In relation to accreditation, members discussed certification of students who qualify for concurrent enrollment. This issue will be researched and clarified to ensure we comply with state law
- Ongoing efforts to reach all impacted students regarding their options
 - Deans visited impacted classes
 - E-mail notifications sent to impacted students
 - Workshops provided for impacted students
 - Individual counseling sessions for impacted students

5. Review List of Department Regrouping

- A draft Department Head chart was distributed to Council Members and is attached hereto for reference
- The chart was distributed for the purpose of initiating the collegial consultation process and it was requested Senate review and bring back any questions or concerns
- Department Head regrouping is also being discussed with CCA as relates to Department Head roles, compensation, and reassigned time
- The Senate expressed initial concern that the combining of department heads could create the effect of a wholly administrative position
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6. Accreditation Self-Evaluation

- President Oakley stressed the importance that we keep on track with the process for our accreditation self-evaluation
- Most accreditation committee chairs and co-chairs have been secured and training is to begin

President Oakley thanked faculty for their input related to program discontinuance, emphasizing it was very valuable in making the final recommendation.

7. Adjournment

The meeting adjourned at 4:55 pm.