



## ACADEMIC COUNCIL MEETING

March 21, 2013

2:30 pm

T-1046

### SUMMARY MEETING NOTES

Present: Eva Bagg, Rose DelGaudio, Ann-Marie Gabel, Charlotte Joseph; April Juarez, Pamela Knights, Matthew Lawrence, Gaither Loewenstein, Eloy Oakley, Jorge Ochoa, Rodney Rodriguez, Dana Van Sinden, Christiane Woerner

Absent: Lou Anne Bynum, Greg Peterson, Janice Tomson, Joan Zuckerman

Notes: M'Shelle Reece

#### **1. Call to Order**

The meeting was called to order at 2:30 p.m.

#### **2. Approval of Minutes**

The February 21, 2013 Academic Council meeting summary notes were approved with noted edits.

#### **3. Department Chair Reorganization**

- A draft Department Chair Reorganization proposal was presented to the Senate at the February Academic Council meeting to begin the collegial consultation process and to receive the Senate's input.
- The issue of improving the department chair structure has been a topic of discussion for many years. Some areas marked for improvement include department chair compensation, formula for reassigned time, grouping of departments in relation to the equality of workload, efficiency, administrative support for department chairs and various contract language.

- The Senate is currently considering a motion this Friday requesting the postponement of the department chair reorganization until a mutually agreed upon process is established.
- President Oakley stressed that the intent of the restructure proposal is not an attempt to undermine the department chair position, but rather for the sole purpose of improving the current structure as he strongly believes this is crucial to the betterment of the college. He requested that the college not begin a formal debate challenging who has the right to restructure the college, but that everyone come together and focus on working toward solutions to improve our current structure and how all groups can come to a reasonable agreed upon proposal to move forward.
- Senate President Juarez distributed a handout titled Principles and Procedures for the Reorganizing of Departments. These principles and procedures were crafted through a Senate workgroup last summer.
- Both the Senate leadership and the Vice President of Academic Affairs have been engaging in the collegial consultation process by meeting with affected departments using the questions created within the principles and procedures to identify where departments have major concerns to the initial restructure proposal.
- President Oakley requests that Senate leadership take more time and work with the Vice President of Academic Affairs in an effort to come together on an agreeable procedure and completion timeline to move forward a final proposal.
- The Senate is scheduled to discuss this topic at their Senate meeting tomorrow and will get back to the Administration.

#### **4. Program Discontinuance – Student Impact Update**

- In Vice President Peterson's absence, President Oakley updated the Senate on program discontinuance.
- The college is in the process of assessing all students affected.
- The Administration is preparing a report to be presented to Board of Trustees that will outline all interactions with students related to program discontinuance. A list is also being created that will identify the various options available to students affected; i.e., summer teach out wherein five or more students need a course to complete; credit by exam or substitution, testing out of large unit course, transfer to other institutions, etc.
- As these documents are finalized, they will be shared with the Senate leadership and also posted on the college website for accessibility.
- Work has begun with remaining faculty to analyze existing programs for possible modification and/or development of new programs.
- There will be an opportunity for faculty who have been laid off to teach the summer teach out courses as they have this right if they so choose.

## 5. Miscellaneous

### Accreditation

- Dr. Bagg addressed members regarding fulfilling our 2008 Accreditation Recommendation: *Evaluate the Role of College Wide Leadership in Institutional Governance and Use that Evaluation to Ensure the Integrity and Effectiveness of Organizational Processes, Practices and Decision Making*. An Academic Council subgroup was formed sometime back and interview questions were drafted to begin this evaluation process, but the task had been put on hold. The college is now moving forward to fulfill this recommendation. Accreditation Co-Chairs Dr. Bagg and Professor Wheeler will be leading this endeavor and focus groups are currently being formed.

### Management Team Reorganization

- Council members were provided with a handout which was distributed at the last Board of Trustees meeting in response to Senate's request for a one-page document outlining all reductions, additions and the net impacts of the Management Team reorganization proposal.
- A question was raised as to why the position of the Dean of Academic Services was not listed. It was explained that although duties to this position have changed, the position itself was not added or deleted, therefore not listed in the reorganization.

## 6. Adjournment

The meeting adjourned at 3:55 pm.