



## ACADEMIC COUNCIL MEETING

October 4, 2013  
2:30 pm  
(Retreat at Home of Rose DelGaudio)

### SUMMARY MEETING NOTES

Present: Eva Bagg, Lorraine Blouin, Marilyn Brock, Lou Anne Bynum, Rose DelGaudio, John Downey, Ann-Marie Gabel, Kenna Hillman, Shauna Hagemann, Charlotte Joseph, Eloy Oakley, Jorge Ochoa, Greg Peterson, Dana Van Sinden, Christiane Woerner

Absent: David Morse, Carlos Ramos

Notes: M'Shelle Reece

#### **1. Call to Order**

The meeting was called to order at 2:30 p.m.

#### **2. Approval of Minutes**

The May 16, 2013 Academic Council meeting summary notes were approved as presented.

#### **3. Accreditation Steering Committee Report on Focus Group Findings**

- Dr. Eva Bagg and Professor Wheeler joined the retreat to share their LBCC Governance Focus Groups findings. Governance Focus Groups were established and conducted in response to addressing a current accreditation recommendation.
- The following handout was presented:
  - *Interim Report on Long Beach City College's Evaluation of Governance*
- Dr. Bagg and Professor Wheeler walked council members through their report which covered the focus groups' background and methodology, structure and protocol and the summary of their focus group findings.
- Members discussed tensions which are inherent in all college environments and ways to address these tensions.
- Some items noted for improvement included: more institutional communication, increased leadership training, bringing new people into the governance process, and developing a process for moving forward college innovation ideas.

- Council members thanked Dr. Bagg and Professor Wheeler for their work acknowledging the importance of their work in setting the framework for future Academic Council work.

#### 4. Discuss the Planning Process & List of Consultation Concerns – Form Workgroups

- President Oakley and Senate President Van Sinden began talks on building comradery from a shared governance perspective with a goal to address collegial consultation issues raised by the Academic Senate and also discuss how to improve the effectiveness in our planning process.
- The planning process was revised some years back with the intent to have three standing committees: the College Planning Committee, the Budget Advisory Committee and the Facilities Advisory Committee, and from there short-term taskforces would be created to deal with specific issues that might arise related to these committees. But many taskforces created have evolved into more standing committees making our planning process cumbersome and nonproductive.
- President Oakley distributed the following handouts related to the topics of discussion:
  - *Participating Effectively in District and College Governance*
  - *Scenarios to Illustrate Effective Participation in District College Governance*
- Academic Senate President Dana Van Sinden led a brainstorming session asking the council members to identify all of the major issues that challenge our work on Academic Council.
- Council members decided on three issues for further discussion 1) Effective Planning; 2) Communication; and 3) Trust and Respect.
- Committee members broke out into three groups of five individuals to discuss identified topics by using the issues grid format to guide exploration for approximately 30 minutes.
  - **Group 1 - Planning:** John Downey, Ann-Marie Gabel, Eloy Oakley, Jorge Ochoa, Dana Van Sinden
  - **Group 2 - Communication:** Lorraine Blouin, Marilyn Brock, Shauna Hagemann, Kenna Hillman, Greg Peterson
  - **Group 3 - Trust and Respect:** Eva Bagg, Lou Anne Bynum, Rose DelGaudio, Charlotte Joseph, Christiane Woerner
- Due to the limitation of time, each group briefly reported out highlights from their discussions. Each group will follow-up filling in their issues grid tool and identify actionable items from their list before the next meeting.
- The identified items (Effective Planning, Communication, and Trust and Respect) will be added as standing agenda items for further discussion at upcoming committee meetings.

#### 5. Adjournment

The meeting adjourned at 5:35pm.