



ACADEMIC COUNCIL MEETING

May 6, 2014
2:30 pm
T-1046

SUMMARY MEETING NOTES

President's Executive Committee		Academic Senate Executive Committee	
✓	Marilyn Brock	A	Lorraine Blouin
✓	Lou Anne Bynum	✓	John Downey
✓	Rose DelGaudio	✓	Shauna Hagemann
✓	Ann-Marie Gabel	✓	Kenna Hillman
✓	Eloy Oakley	✓	Karen Kane
✓	Greg Peterson	✓	Charlotte Joseph
✓	Eva Bagg	✓	Jorge Ochoa
		A	David Morse
		✓	Dana Van Sinden

Summary Notes: M'Shelle Reece

1. Call to Order

The meeting was called to order at 2:30 pm.

2. Approval of Minutes

- The April 3, 2014 meeting summary notes were approved with noted corrections.

3. Evaluation of Student Support Services Reorganization Pertaining to Kinesiology

- This is the second reorganization evaluation survey being conducted for the 2008 Student Services Reorganization pertaining to the Kinesiology Department.
- Vice President Peterson distributed two handouts – a survey summary report and an evaluation summary document.
- 150 surveys sent out to internal SAKA participants – 27 responses received.
- 50 surveys sent out to external participants – 15 responses received.

- Concerns were raised that there should have been more outreach when participation level was this low and to note this for future evaluations.
- Dr. Peterson reported that survey results indicated departments continued to be successful under the reorganization although areas of concern were found.
- Three areas of concerns were noted in the evaluation summary:
 - Perceptions of the integration of the instructional department of Kinesiology in Student Support Services
 - Reduced support for individual departments caused by consolidation of dean positions
 - Disconnects in communication, especially as they pertain to employee perceptions and ongoing change
- Issues/concerns raised regarding the Kinesiology survey instrument:
 - No comments section was included in the survey
 - Work needs to be done to make sure survey questions collect the appropriate data/information which is needed
 - Technology issues related to survey distribution – second half of survey not coming through to some participants
 - Perception of confidentiality – fear that identity can be tied to survey submissions
- President Oakley announced that he had discussions with Vice President Brock, Vice President Peterson, and Senate President Van Sinden, and his current recommendation is to move Kinesiology back under the Academic Affairs (Life Science) reporting structure. The Athletics Department is to remain with Student Services. He requested that members discuss and finalize this recommendation and reserve discussion regarding reviewing the reorganization process in general to be addressed later under separate agenda item #5.
- Members voiced that although the evaluation process had issues, they did not want the evaluation to be redone and members agreed that Kinesiology should be moved under Academic Affairs.
- Future areas slated for reorganization evaluations were noted:
 - Counseling
 - Student Success joined with Institutional Effectiveness
 - Library moved to PCC under Dr. Singhal
 - Combination or moving of DSPS/Cal Works

4. Review the Reorganization Evaluation Process

- Members began reviewing a handout of the current established process for evaluating reorganizations which was approved through Academic Council in 2012.
- Under “Purpose” everyone agreed that the purpose was still accurate.
- Under “Process,” members began discussing what is the optimal time to perform an evaluation after a reorganization has taken place. After further discussion, it was decided that there was not enough meeting time left to complete this task as one agenda item was still left for discussion. Therefore, a workgroup was formed (*Members - Eva Bagg, Karen Kane, Greg Peterson, Kenna Hillman, Dana Van Sinden*) that will begin to work on this over the summer.

5. Draft Table of Contents for Planning Committee Handbook

- Dr. Eva Bagg distributed and gave a review of the draft table of contents for the proposed Participation Governance Handbook.
- The following additions were suggested:
 - Add a subset under faculty to include information regarding selection for release time positions, faculty mentor/mentee process and volunteers
 - Under committees, include shared governance committees, union committees and planning committees
 - Include a resources/critical links section at the end of the handbook
- To continue work on the handbook over the summer, a workgroup was formed (*Members - Eva Bagg, Lou Anne Bynum, Greg Peterson, Dana Van Sinden*).

6. Miscellaneous

- As a follow-up to the previous meeting, Vice President Brock distributed the Career Technical Education Department organization chart (as of July 1, 2014).