



ACADEMIC COUNCIL MEETING

March 6, 2014

2:30 pm

T-1046

SUMMARY MEETING NOTES

Present: Eva Bagg, Lou Anne Bynum, John Downey, Rose DelGaudio, Shauna Hagemann, Charlotte Joseph, Karen Kane, David Morse, Eloy Oakley, Jorge Ochoa, Greg Peterson, Rodney Rodriguez, Dana Van Sinden

Absent: Lorraine Blouin, Marilyn Brock, Ann-Marie Gabel, Kenna Hillman

Notes: M'Shelle Reece

1. Call to Order

The meeting was called to order at 2:30 pm.

1. Approval of Minutes

- The November 14, 2013 meeting summary notes were approved with one correction.

2. Update: Winter Intersession

- President Oakley distributed a two-page handout depicting extension course revenues and demographic statistics related to our winter 2014 extension courses and intersession courses.
- A demographical breakdown was conducted to determine if we are reaching the same types of students with extension courses that we normally reach. Data show that we are reaching similar students. This is encouraging since the district had only a short time to market extension courses after the passage of AB 955.
- Data indicates more outreach is needed to DSPS students to make sure they are informed of this opportunity and to determine if this is a good option for them as courses are compressed.

- Students may apply for financial assistance from the LBCC Foundation via scholarships, and BOGG eligible students may apply for additional grants.
- The Academic Senate and the Student Success Committee have submitted some questions regarding the data for which President Oakley has asked Dr. Bagg to consolidate all questions and respond.
- Currently legislation is changing to redefine what it means to “supplant” a course. The college is monitoring and in communications regarding this legislation.
- The Vice President of Academic Affairs and the deans are working together on the summer schedule, identifying our high demand courses which will determine our summer intersession and extension course offerings.
- At this time, enrollment targets keep moving and are difficult to determine. It is hopeful by winter we will better know our 2015-16 enrollment targets.

3. Administrative Reorganization

- In Vice President Brock’s absence, Executive Vice President Bynum distributed the proposed reorganization chart for Academic Services.
- Current proposal is to eliminate the Dean of Academic Services and the Associate Dean of Academic Services and create two new positions, the Director of Academic Services and Associate Dean of Student Success.
- Proposed reorganization equates to a \$39,000 estimated cost savings.
- The proposed reorganization is in response to a number of concerns raised regarding job duties not being completed, and also as part of a continuous reassessment/evaluation related to the 2008 reorganization which was forced by state budget cuts wherein the amount of administrators were reduced. Vice President Brock, Dr. Bagg, and Dr. Singhal have been meeting on how to address the concerns raised and the proposal is a result of their discussions.
- Senate raised a concern that the director position should be an academic position as it relates to program and curriculum development.
- Dr. Bagg explained that Associate Dean of Student Success would address this concern and that the academic tie is just being shifted from Academic Services over to Institutional Effectiveness and Student Success.
- President Oakley asked that a meeting be set with Dr. Brock and Charlotte Joseph to answer her questions regarding how these positions tie to academic matters.
- David Morse raised a concern that organizational charts did not show the math and reading/writing success centers reporting to area departments. Dr. Bagg reassured that even though it is not reflected on the chart, they would still be closely tied to the department. Senate asked if organizational chart could be revised to indicate this cross reference reporting.

- Job descriptions are being finalized and will be shared with Senate which will answer a lot of these questions.
- Concern was raised that faculty will not apply for a director position as it is not an academic administrator position and it would not allow them to be in the STRS retirement system. It was explained that even if the position had a different title, the position must have an oversight role over faculty or instruction for the position to be classified as an academic administrator. Vice President DelGaudio explained STRS retirement would not be an issue, as if you are currently in STRS you have the right to elect to stay in STRS if you transfer positions.
- It was requested that a historical summary of the rationale for the proposed reorganization be drafted and brought back to the next Academic Council meeting along with entire organizational charts for the affected areas identifying cross reference reporting.

4. Accreditation

- Dr. Bagg reported the self-evaluation standards drafts have been posted on our website under the accreditation page. Districtwide notification has been sent out encouraging feedback.
- Accreditation flex day presentations are being scheduled. Forums for classified staff and students will be done on both campuses.
- After feedback is collected and incorporated, a final version will be shared districtwide.
- The final draft is scheduled to go to the Board of Trustees June 10.
- The final report must be submitted with all evidence by deadline of August 1.

5. Workgroup Updates

- Planning Workgroup Update – Discussion of the development of a participatory governance handbook to be used for training new committee members. The group is also looking at establishing criteria on evaluating the need for a standing committee and evaluating subcommittees.

Proposals are being reviewed for bringing in an expert on managing meetings. This would begin with committee chairs and then extend to other appropriate faculty/staff. Goal is to make meetings more efficient and effective.

- Trust and Respect Workgroup Update – Continuing to make progress on top three issues for improvement. Our Faculty Professional Development Coordinator and Human Resources Department are working on offering professional development around the topic of defining what student success is. The state level is also discussing the meaning of student success. The District is working to determine the correct ways to capture different kinds of data related to student success to ensure accurate reporting.

6. Miscellaneous

- President Oakley distributed a report for review from the Center for Community College Student Engagement (CCCSE) regarding challenges community colleges face in serving men of color and the importance to our nation that we improve the outcomes of these students
- President Oakley requested the help of the Senate Executive Committee in getting faculty to turn in the daily attendance sheets requested related to the TBA class issue.
- The problem is tied to a breakdown in the Tutor Track System which faculty use to capture information, therefore daily attendance sheets are being requested as backup instead.
- The issue is critical, as the college could stand to lose 535 FTEs if we cannot provide the backup required.

Adjournment

The meeting adjourned at 4:35 pm.