ACADEMIC SENATE MINUTES
Forty-Fourth Academic Senate, Tenth Regular Meeting
February 6, 2009, 1:00 p.m., LAC, Board Room
Sigrid Sexton, Academic Senate President

I. Call to Order
President Sigrid Sexton called the meeting to order at 1:00 p.m.

II. Roll Call
Members Present: Diane Amelotte, Mohammed Araeipour, Phyllis Arias, Bill Brazda, Bonnie Brinkman, Christopher Chinn, Cathy Crane, Candace Dickerson, Lee Douglas, John Downey, Baruch Elimelech, Shauna Hagemann, Nigel Hancock, Kenna Hillman, Ella Hunter, Rigo Ibarra, Chris Jacobs, Tom Killian, Peter Knapp, Pamela Knights, Matt Lawrence, David Morse, Kris Mudunuri, Adrian Novotny, Yolanda Padilla, Vincent Riojas, Kevin Ryan, Winford Sartin, Elsa Saucedo, Natalia Schroeder, Sigrid Sexton, Wil Shaw, DeWayne Sheaffer, Gregory Slaughter, Dana Van Sinden, Joan Zuckerman, Lark Zunich

Guest: Eloy Oakley

Members Absent: Rudy Besikof, Lorraine Blouin, Christiane Woerner

III. Approval of Minutes
The minutes from January 23, 2009 were approved.

IV. Approval of Agenda
The agenda was approved.

V. Public Comments
No public comments.

VI. Faculty Comments
No faculty comments.

VII. Reports and Announcements
A. President's Report – Sigrid Sexton
   1. President Elect
      The Academic Senate Executive Committee reviewed the procedure for the President Elect position. It is intended that an election be held at the end of the spring semester. The President Elect serves through the fall semester and becomes the President on the first day of the spring semester. If more than one nomination is received the nominees will speak at a senate meeting prior to the election.
2. **Board Dinner**
   On March 6 the Senate will host a dinner for the Board of Trustees and the college executives. The Senate Executive Committee will discuss how the dinner will be funded. Senators were asked to RSVP to Linda Lower.

3. **Plans for Building A**
   Sigrid Sexton asked Christopher Villa, Vice President of Student Support Services, to meet with faculty concerned with plans for Building A. The decision-making process and the Facilities Advisory Committee will be discussed.

4. **Leadership Internship Program**
   A Leadership Internship Program will be launched. In addition, a leadership education group will be formed. This group will hold regular meetings which will include book discussions and speakers. Additional information is forthcoming.

5. **PCC Building Numbering System**
   The PCC building numbering system has recently been changed back to double digits.

6. **Title 5 Grant**
   The college is planning to apply for a new Title 5 grant. A group will be formed to prepare the application.

B. **Assistant President's Report – Shauna Hagemann**
   No report.

C. **Secretary/Treasurer's Report – Kevin Ryan**
   Chris Jacobs, Pamela Knights, Tom Killian, and Joan Zuckerman were thanked for providing refreshments at the meeting.

   In memory of Shannon Runningbear $200 was donated to the Foundation Scholarship fund. The Senate has a balance of $892.42 in its treasury.

D. **Curriculum Committee Report – Cathy Crane**
   The first Curriculum Committee meeting for the semester will be held on February 18. The 276 routine course reviews scheduled for 2009/10 are due in late fall.

E. **Faculty Professional Development Report – John Downey**
   Flex Day presenter proposal forms are being accepted in February. Interested faculty may contact Marie Fenderson or Charlotte Jackson.

   February 20 is the final New Faculty Orientation event. Phyllis Arias will give a presentation on learning styles.

F. **Equivalency Committee Report – Kristin Hartford**
   Kristin Hartford submitted a written report. The Equivalency Committee met for an emergency meeting on January 26 and approved an Earth Science equivalency statement and two equivalency applications: one in Earth Science and one in Counseling.
G. **Associate Faculty Report – Ella Hunter/Vincent Riojas**

Vincent Riojas and Ella Hunter requested clarification on the college’s position regarding Proposition 36, the Substance Abuse and Crime Prevention Act of 2000. A condition of parole is to enroll in school or hold a job. Sigrid Sexton will inquire as to LBCC involvement.

H. **Grants Advisory Committee Report**

The Grants Advisory Committee held their first meeting of the spring semester on January 28. Marty Alvarado, Interim Director of Grants, was introduced. Updates on fall semester activities and anticipated spring activities were presented. A new data tracking software was reviewed. It will provide information on specially funded programs and improve communication of grants at the college. It is expected to be in operation this semester. The next committee meeting is scheduled on March 24.

I. **Shared Governance Planning Committees**

1. **College Planning Committee**

   Sigrid Sexton reported that the College Planning Committee met yesterday and reviewed the grant tracking program. The next meeting is scheduled for February 12. Charges and composition of implementation teams for the Program Review/Program Plan and the Distance Learning Plan were approved.

2. **Budget Advisory Committee**

   Winford Sartin reported that the Budget Advisory Committee discussed the impact of the economy and the budget situation on community colleges. Concern was expressed that high unemployment in California may render the state unable to fund student education. The legislature will vote on a budget package the week of February 9. The Legislative Analyst’s Office considered a 50% fee increase proposal; however, acknowledged it would result in a loss of at least 24,000 full-time students. A group of faculty volunteers met with Ann Marie Gable, Vice President/Superintendent of Administrative Services, to discuss the budget priority statement and its alignment with the mission statement of the California Community Colleges and the college mission statement regarding transfer and certificates. This matter will be forwarded to the College Planning Committee for further discussion.

3. **Facilities Advisory Committee**

   Sigrid Sexton is in communication with the Facilities Advisory Committee Co-chair regarding support of collaboration in the decision-making process for building plans.

4. **Student Success Committee**

   Shauna Hagemann and Kenna Hillman reported that at the Student Success Committee meeting Student Support Services presented an addendum to a previous presentation. The committee discussed their charge and decision-making process. A flowchart created at the formation of the committee stated a direct connection to the College Planning Committee. Concern was expressed that a new flowchart is being developed without input from the faculty co-chair and committee members.

J. **Committee on Committee Memberships – Joan Zuckerman**

No report.
K. Registration Task Force – Nigel Hancock  
New grading software has been installed. The software will not accept input for withdrawals after the withdrawal deadline. Dean of Admissions and Records Ross Miyashiro proposed the elimination of wait lists. Other options exist, including wait lists that automatically enroll students. There may be implementation problems due to outstanding debt, etc., but the problems may be solvable. It was noted that two years ago survey results indicated a faculty preference for wait lists. This issue will be included on a future Senate agenda.

L. Career and Technical Education Committee  
No report.

VIII. Old Business  
A. Vice President of Academic Affairs Position: Eloy Oakley, Superintendent-President  
Eloy Oakley, Superintendent-President, provided background leading up to the appointment and continued employment of the Vice President of Academic Affairs. Three unsuccessful searches were conducted. The most recent search produced finalists that were not interested in long term employment at the college. To ensure stability the office was offered to Don Berz, who previously held the position in an interim capacity. Eloy holds the interest of the college first and foremost and considers Don the best instructional officer in the state. Union leadership was consulted and in agreement with the decision. It has always been the intent to conduct another search; however, due to the current economic climate it will not be conducted in the near future. A consultant will be hired to develop a pool of candidates for a future search. Eloy will continue to consult with faculty leadership in this matter.

The floor was opened for discussion. Concern was expressed regarding the apartment provided for the Vice President in the contract. Eloy noted that it is common business practice to provide housing for interim positions. Close proximity to LBCC is beneficial for the college and allows for 10-12 hour workdays. The Senate inquired about the title of “executive” instead of “interim.” An interim title would not allow full legal signature authority, which is needed to conduct business in the absence of the Superintendent-President. It was noted that the spirit of the law specifies faculty participate in hiring and that legally an interim position has a one-year limit. It was recommended that a search be conducted as soon as possible. Eloy noted that the college is not in violation of the law and that a search would begin sometime next academic year. Long term stability for the college is his primary concern.

Sigrid Sexton thanked Eloy for visiting the Senate.

IX. New Business  
A. Election-Hiring Committee for Dean of Student Affairs  
The Academic Senate elected Joanne Tyler to sit on the Hiring Committee for the Dean of Student Affairs. The Senate thanked nominees Katy Reynolds, Lynne Misajon, and Marshal Fulbright for their interest in the position.

B. Proposed Review of Enrollment Management at the College  
Sigrid Sexton reported that an enrollment management oversight committee was originally established by the Enrollment Management plan; however, the
committee no longer meets. Enrollment management is recognized as reporting to the College Planning Committee. The Senate discussed a process and expressed concern that faculty be involved. Sigrid will present this issue to the College Planning Committee and to the Academic Council.

C. **Floating Flex Day Definition**
This item was not discussed.

D. **Faculty Titles**
This item was not discussed.

E. **Committee Memberships Nominations**
No nominations were submitted.

F. **Future Agenda Items**
- Board of Trustees Dinner
- Department Head Structure
- Faculty Titles
- Floating Flex Day Definition
- Status and Reporting Structure of Instructional Specialists
- Status of Reorganization

G. **Announcements**
The Accreditation Report will be available soon.

X. **Next Meeting**
The next meeting will be held on February 20, 2009, 1:00 p.m., at LAC in the Board Room.

XI. **Adjournment**
The meeting was adjourned at 3:00 p.m.