I. Call to Order
President Sigrid Sexton called the meeting to order at 1:00 p.m.

II. Roll Call
Members Present: Diane Amelotte, Mohammed Araeipour, Phyllis Arias, Rudy Besikof, Bill Brazda, Bonnie Brinkman, Christopher Chinn, Cathy Crane, Candace Dickerson, Lee Douglas, John Downey, Baruch Elimelech, Nigel Hancock, Kenna Hillman, Ella Hunter, Tom Killian, Peter Knapp, Matt Lawrence, David Morse, Kris Mudunuri, Adrian Novotny, Vincent Riojas, Kevin Ryan, Winford Sartin, Elsa Saucedo, Sigrid Sexton, DeWayne Sheaffer, Dana Van Sinden, Christiane Woerner, Joan Zuckerman, Lark Zunich

Guests: Tricia Alexander, Eva Bagg

Members Absent: Shauna Hagemann, Rigo Ibarra, Chris Jacobs, Pamela Knights, Yolanda Padilla, Natalia Schroeder, Wil Shaw, Gregory Slaughter

III. Approval of Minutes
The minutes from February 6, 2009 were approved.

IV. Approval of Agenda
The agenda was approved.

V. Public Comments
No public comments.

VI. Faculty Comments
No faculty comments.

VII. Reports and Announcements
A. President's Report – Sigrid Sexton
1. Accreditation
   Faculty and administration are discussing Accreditation recommendations, particularly implementation of student learning outcomes and combining program review and program planning. The SLO Tribe was established to develop a plan to address the accreditation recommendations regarding SLOs. Patricia Alexander, Student Learning Outcomes coordinator, gave an update to the Senate. It is expected that General Education Outcomes will be mapped to general education courses by fall 2009. ESL, Nursing, and Electricity programs will be the first to assess Program Level Outcomes for their courses. The Institutional Student Learning Outcomes Committee has
met and is working on Student Learning Outcomes for the non-instructional areas.

2. **Reorganization**
The reorganization was discussed at Academic Council. Some positions are on hold. Changes that are cost neutral will be considered. Other changes will be considered in better economic times.

3. **Board Dinner**
All members of the Board of Trustees and Eloy Oakley, Superintendent-President, will attend the Board dinner. Each senator will contribute $25 and an additional $35 if they attend with a guest.

4. **College Mission Statement**
The Budget Advisory Committee compared the Budget Strategies and Priorities with the College Mission Statement and the Mission Statement of California Community Colleges. This discussion will continue at the College Planning Committee.

5. **Building Plans**
A group of concerned faculty met with Christopher Villa, Vice President of Student Support Services, and consultant Joyce Black to discuss building plans and ways to improve communication. Consideration is being given to faculty voice that the Student Health Center remain in its current location and not housed in Building A. Building M user group meetings will be scheduled soon.

B. **Assistant President's Report – Shauna Hagemann**
No report.

C. **Secretary/Treasurer's Report – Kevin Ryan**
Diane Amelotte, Bonnie Brinkman, Candace Dickerson, and Lark Zunich were thanked for providing refreshments at the meeting.

The Senate has a balance of $1,242.22 in its treasury.

D. **Curriculum Committee Report – Cathy Crane**
Approximately thirty routine course reviews are due on April 30, 2009. The list of course reviews scheduled for 2009/10 is available online. The first due date will be November 30, 2009.

E. **Faculty Professional Development Report – John Downey**
John Downey thanked Phyllis Arias for the learning styles presentation at the February 20 New Faculty Orientation event.

The next Flex Day is scheduled for March 25. Flex presenter forms are due by February 28.

F. **Equivalency Committee Report – Kristin Hartford**
No report.

G. **Associate Faculty Report – Ella Hunter/Vincent Riojas**
No report.
H. Grants Advisory Committee Report
   No report.

I. Shared Governance Planning Committees
   1. College Planning Committee
      The Program Review/Program Plan Implementation Taskforce is being
developed. TracDat, a software data organization tool, is being considered.
There are concerns that the process for program review/program plan has
not been sufficiently developed to proceed with software purchase. A
presentation demonstrating implementation of TracDat at Mt San Antonio
College is scheduled for March 2.

2. Budget Advisory Committee
   Winford Sartin reported that the Governor is expected to sign the budget
package approved by the State Senate. The package includes the following
for California community colleges in the 2009/10 academic year: no COLA;
$185.4 million augmentation to fund 3% enrollment growth; no student fee
increases; maintain funding for the Cal Grant Program. LBCC is operating
in a deficit and must focus on reducing spending. The Budget Advisory
Committee is soliciting non-contractual cost cutting suggestions from all
areas of the college.

3. Facilities Advisory Committee
   Sigrid Sexton reported that the Facilities Advisory Committee is reviewing
the process for decisions made for Building A.

4. Student Success Committee
   No report.

J. Committee on Committee Memberships – Joan Zuckerman
   No report.

K. Registration Task Force – Nigel Hancock
   The Registration Task Force continues to discuss faculty concern regarding the
discontinuance of hard copy roll books. Registration administration is open to a
solution to provide a roll book that faculty could download and print.

L. Career and Technical Education Committee
   The Career and Technical Education Committee will meet next week.

VIII. Old Business
   A. Assessment of Shared Governance, Response to Superintendent-
      President Eloy Oakley’s Visit
      Senators reviewed impressions from Superintendent-President Eloy Oakley’s
visit to the Senate regarding the Vice President of Academic Affairs position.
The Academic Senate requested that the Senate President work with the CCA
President to investigate legal concerns. It was decided that a resolution would
be submitted to ASCCC and that a Senate motion would be written to set a
timeline for proceeding with hiring a permanent Vice President of Academic
Affairs.
IX. New Business

A. Basic Skills Position in Negotiations
It was noted that the correct title for this position is Instructional Specialist, not Basic Skills. Sigrid Sexton reported that CCA has alerted her to an administrative desire to have Instructional Specialists report directly to deans. Sigrid has brought this concern to the Superintendent-President and the Vice President of Academic Affairs and they have denied this intention.

B. Floating Flex Day Definition
The Senate is preparing a definition of the Floating Flex Day to be used as a guide in negotiations. The Floating Flex Day is six hours of professional development time required of each full-time faculty member to replace a previous set-aside Flex Day. This obligation can be met through workshops offered on or off campus. There would not be a specific day set aside for these activities. Feedback was received from senators. John Downey will submit the definition for approval at the next Senate meeting.

C. College Planning Committee Report
A presentation on the College Planning Committee was made to the Senate by Eva Bagg, Associate Dean of Institutional Effectiveness, and Sigrid Sexton. The committee is co-chaired by the Academic Senate President and the Vice President of Academic Affairs. All constituency groups at the college are represented on the committee, which acts as the central coordinating and directive body for the college’s planning efforts. A discussion ensued on the weaknesses of the current planning process and its implementation. These concerns will be brought forward for discussion either to the Academic Council or the College Planning Committee.

D. Faculty Titles
This item was not discussed.

E. Committee Memberships Nominations
A motion was m/s/u (Joan Zuckerman / Cathy Crane) approved to accept the recommendation from the Committee on Committee Memberships for faculty to sit on the following committees:

- Valedictorian Selection Task Force
  Debbie Bouwens
  Tahir Aziz
  John Downey
  Lisa Orr
  Mohammad Araeipour

- Scholarship Committee
  Ingrid Wollank
  Diane Amelotte

F. Future Agenda Items
- Accreditation Report
- College Planning Committee
- Floating Flex Day Definition
- Instructional Specialists Positions
- Vice President of Academic Affairs Search
- Web Task Force Update
G. Announcements

1. Town Hall Meeting/Mixer
   DeWayne Sheaffer announced a Town Hall meeting on February 25 and a faculty mixer on March 19, both sponsored by CCA.

X. Next Meeting
   The next meeting will be held on March 6, 2009, 1:00 p.m., at PCC in the Student Center.

XI. Adjournment
   The meeting was adjourned at 3:10 p.m.