I. Call to Order
President Sigrid Sexton called the meeting to order at 1:00 p.m.

II. Roll Call
Members Present: Diane Amelotte, Mohammed Araeipour, Phyllis Arias, Rudy Besikof, Bill Brazda, Bonnie Brinkman, Christopher Chinn, Cathy Crane, Lee Douglas, John Downey, Baruch Elimelech, Shauna Hagemann, Ella Hunter, Chris Jacobs, Tom Killian, Peter Knapp, Pamela Knights, Matt Lawrence, David Morse, Kris Mudunuri, Adrian Novotny, Yolanda Padilla, Vincent Riojas, Kevin Ryan, Winford Sartin, Natalia Schroeder, Sigrid Sexton, Wil Shaw, Gregory Slaughter, Dana Van Sinden, Christiane Woerner, Joan Zuckerman, Lark Zunich

Members Absent: Candace Dickerson, Nigel Hancock, Kenna Hillman, Rigo Ibarra, Elsa Saucedo, DeWayne Sheaffer

III. Approval of Minutes
The minutes from February 20, 2009 were approved.

IV. Approval of Agenda
The agenda was approved.

V. Public Comments
No public comments.

VI. Faculty Comments
No faculty comments.

VII. Reports and Announcements
A. President's Report – Sigrid Sexton
   1. Floating Flex Day
      The Senate prepared a definition of the Floating Flex Day to be used as a guide in negotiations. However, CCA President DeWayne Sheaffer stated it is not needed at this time.

   2. Web Taskforce
      Sigrid Sexton presented the Web Taskforce's recommendations to the Executive Vice President of Academic Affairs and the Superintendent-President.

B. Assistant President's Report – Shauna Hagemann
   Elections are being conducted for the Academic Senate, Curriculum Committee, and department heads. All tenure review committees have been formed.
C. Secretary/Treasurer's Report – Kevin Ryan
Christopher Chinn, Baruch Elimelech, Matt Lawrence, and Wil Shaw were thanked for providing refreshments at the meeting.

The Senate has a balance of $1,772.42 in its treasury.

D. Curriculum Committee Report – Cathy Crane
Currently, 27 routine course reviews must be completed by the April 30, 2009 deadline. Over 250 routine course reviews are scheduled for 2009/10. November 30, 2009 is the deadline to submit a review.

E. Faculty Professional Development Report – John Downey
The Flex Schedule Booklet will be emailed to full-time faculty on Monday and hard copies will be delivered to division or area secretaries by Wednesday for part-time faculty by the end of the week.

F. Equivalency Committee Report – Kristin Hartford
Kristin Hartford submitted a written report: Two applicants were awarded equivalency; one in Counseling and one in Film.

G. Associate Faculty Report – Ella Hunter/Vincent Riojas
No report.

H. Grants Advisory Committee Report
No report.

I. Shared Governance Planning Committees
1. College Planning Committee
Sigrid Sexton reported that the College Planning Committee reviewed the Accreditation update, prepared budget directives, and discussed budget goals. The college must save $5 million to avoid using reserves. Enrollment management is key to achieving that goal.

2. Budget Advisory Committee
Winford Sartin reported that the Budget Advisory Committee is soliciting suggestions to cut costs and is considering increasing the rate for one-day parking permits. Payroll is working with PeopleSoft to set up self-service for payroll information, eliminating the need for hard copy direct deposit notices. A CCA poll indicated 25 faculty are interested in a “golden handshake” retirement. The District will research potential savings for the college.

Senators expressed concern that mailing payroll information through the college system may expose personal information. Winford will forward this concern to the committee.

3. Facilities Advisory Committee
Sigrid Sexton reported that the Facilities Advisory Committee discussed decisions made for Building A and faculty concerns. However, it was clear that changes to the original plans are not likely.

4. Student Success Committee
John Downey reported that the Student Success Committee reviewed and discussed the application flyer for the Dean of Student Success position. The committee reviewed the Student Success Initiative Evaluation Plan provided by Eva Bagg, Associate Dean of Institutional Effectiveness.

J. Committee on Committee Memberships – Joan Zuckerman
No report.

K. Registration Task Force – Nigel Hancock
No report.

L. Career and Technical Education Committee
Sigrid Sexton reported that the Career and Technical Education Committee was visited by Lou Anne Bynum, Vice President of Economic and Resource Development, who reviewed Career and Technical grant and partnership opportunities.

VIII. Old Business
A. Instructional Specialists Reporting Structure
Sigrid Sexton met with representatives from CCA to discuss the reporting structure for Instructional Specialists. It is expected that the specialists will report to department heads; therefore, no action is needed at this time.

B. Student Records Processes Committee
Sigrid Sexton discussed the membership of the Student Record Processes Committee with Superintendent-President Eloy Oakley who was in agreement after a minor change. The Senate discussed the charge and composition of the committee and suggested changes. The revised document will be voted on at a future meeting.

IX. New Business
A. Accreditation Update
The SLO Tribe was established to develop a plan to address SLO accreditation recommendations. Natalia Schroeder reported that the tribe decided on a commitment to the Nichols Model and will formulate a plan of action and a timeline. At the next Flex Day guests from other colleges will demonstrate success they have experienced utilizing a tool for learning outcomes.

David Morse reported that the Program Review/Program Plan Implementation Taskforce is working on a recommendation which will be forwarded to the College Planning Committee. The college is considering TracDat as a tool to implement the Program Review/Program Plan. A presentation demonstrating TracDat was held in an online conference with Mt San Antonio College. It was noted that a process would be developed first, and then a tool would be chosen.

B. Interim Administrative Hires: Resolution for ASCCC
A motion was m/s/u (Cathy Crane / John Downey) approved to accept the Academic Senate for California Community Colleges Resolution – Selection Process and Duration for Interim Administrative Positions written by David Morse, and to forward it to the ASCCC.

WHEREAS Upper-level administrative positions at community colleges throughout California are facing high rates of turnover due to retirements and a variety of other factors, leading to the significant utilization of interim replacements in these
positions, in some cases for extended periods of time, and

WHEREAS Title 5 section 53021 provides that “no interim appointment or series of interim appointments exceed one year in duration” and that even with the approval of the Chancellor extensions of such appointments may not exceed one year, and

WHEREAS reaffirmation of college accreditation is placed at risk through excessive administrative vacancies or reliance on interim administrators, and

WHEREAS Faculty are directly impacted by most of these interim appointments and should therefore be included in the selection process; therefore,

BE IT RESOLVED that the Academic Senate for California Community Colleges urge the Chancellor’s Office of the California Community Colleges to ensure that all Title 5 provisions regarding the length of interim appointments are enforced, and

BE IT FURTHER RESOLVED that the Academic Senate for California Community Colleges urge local senates to pursue local policies that would ensure faculty roles in the selection process for interim administrative appointments, and

BE IT FINALLY RESOLVED that the Academic Senate for California Community Colleges investigate Title 5 regulation changes to strengthen faculty roles in making interim administrative appointments.

C. Interim Administrative Hires: Motion
After discussion the following motion was m/s (Gregory Slaughter / Rudy Besikof) passed:

Title 5 section 53021 provides that "no interim appointment or series of interim appointments exceed one year in duration" and that even with the approval of the Chancellor extensions of such appointments may not exceed one year; therefore, we move that the Academic Senate President meet with the Superintendent-President in order to verify his commitment to accept applications and proceed with hiring a permanent Vice President of Academic Affairs during the 2009/2010 academic year.

D. Endorsements for ASCCC Executive Board Positions
David Morse provided a background of his experience with the Academic Senate for California Community Colleges (ASCCC). A motion was m/s/u (Bonnie Brinkman / Cathy Crane) approved to endorse David Morse as a nominee for a position on the ASCCC Executive Committee Board.

Lynn Shaw will be invited to speak to the Senate regarding her interest as a nominee for a position on the ASCCC Executive Committee Board.

E. Faculty Titles
The Senate discussed appropriate faculty titles. A workgroup was formed to investigate practices at other colleges and make a recommendation. Matt Lawrence and Ella Hunter volunteered for the workgroup.
F. Committee Memberships Nominations
A motion was m/s/u (Joan Zuckerman / John Downey) approved to accept the recommendation from the Committee on Committee Memberships for faculty to sit on the following committees:

Student Success Committee
Giselle Richards

2009 Title V Collaborative Planning Group
Rodney Rodriguez - English
Fran Cahill – ESL
Lee Douglas – LAR
Alicia Andujo – Counseling

Program Plan/Program Review Implementation Team
Jeff Wheeler
Joan Zuckerman

Distance Learning Plan Oversight Committee
Dena Laney
April Juarez

G. Future Agenda Items
• Accreditation Report
• ASCCC Endorsement
• Academic Senate Executive Committee Functions
• Security

H. Announcements
1. Powwow
Adrian Novotny announced that an annual powwow will be held this weekend at CSULB.

2. Board of Trustees Dinner
The Senate will host a dinner for the Board of Trustees and administrators.

X. Next Meeting
The next meeting will be held on March 20, 2009, 1:00 p.m., at LAC in the Board Room.

XI. Adjournment
The meeting was adjourned at 2:55 p.m.