I. Call to Order
President Sigrid Sexton called the meeting to order at 1:00 p.m.

II. Roll Call
Members Present: Diane Amelotte, Mohammed Araeipour, Phyllis Arias, Rudy Besikof, Bill Brazda, Bonnie Brinkman, Christopher Chinn, Candace Dickerson, Lee Douglas, John Downey, Baruch Elimelech, Shauna Hagemann, Nigel Hancock, Kenna Hillman, Ella Hunter, Rigo Ibarra, Tom Killian, Peter Knapp, David Morse, Kris Mudunuri, Adrian Novotny, Kevin Ryan, Elsa Saucedo, Sigrid Sexton, Wil Shaw, Gregory Slaughter, Joan Zuckerman

Members Absent: Cathy Crane, Michael Hubbard, Chris Jacobs, Pamela Knights, Matt Lawrence, Yolanda Padilla, Vincent Riojas, Winford Sartin, Natalia Schroeder, DeWayne Sheaffer, Dana Van Sinden, Christiane Woerner, Lark Zunich

III. Approval of Minutes
The minutes from March 6, 2009 were approved.

IV. Approval of Agenda
The agenda was approved with the addition of VII. I. 5. Staff Equity Committee; and a change in VIII. B. from Regulation 2006 to Policy 2006.

V. Public Comments
No public comments.

VI. Faculty Comments
No faculty comments.

VII. Reports and Announcements
A. President's Report – Sigrid Sexton
   1. SLO Support
      The Academic Senate Executive Committee will discuss writing a motion or resolution in support of faculty efforts to establish student learning outcomes.

   2. Academic Senate Executive Committee
      Academic Senate Executive Committee members attend many groups at the college and are well informed. It would be beneficial for additional senators to participate in the various groups. A method will be developed to initiate more involvement. Senators were asked to send suggestions to Sigrid Sexton. This issue will be listed on a future agenda.
3. **President’s Forum**
   Faculty were invited to a President’s Forum on March 13 for an informal discussion on affairs of the college. The forum was well attended. Superintendent-President Eloy Oakley plans to host future forums.

4. **Instructional Specialists**
   CCA was successful in negotiating a contract for the Instructional Specialists. They will report to department heads.

B. **Assistant President's Report – Shauna Hagemann**
   Elections continue for the Academic Senate, the Curriculum Committee, and department heads.

C. **Secretary/Treasurer's Report – Kevin Ryan**
   Lee Douglas, Nigel Hancock, Wil Shaw, and Gregory Slaughter were thanked for providing refreshments at the meeting.

   The Senate has a balance of $975.32 in its treasury.

D. **Curriculum Committee Report – Cathy Crane**
   No report.

E. **Faculty Professional Development Report – John Downey**
   Today is the last day to register for March 25 Flex Day activities.

   Senators were thanked for their efforts and support for the successful Board of Trustees dinner.

F. **Equivalency Committee Report – Kristin Hartford**
   No report.

G. **Associate Faculty Report – Ella Hunter/Vincent Riojas**
   No report.

H. **Grants Advisory Committee Report**
   No report.

I. **Shared Governance Planning Committees**
   1. **College Planning Committee**
      Sigrid Sexton reported that the College Planning Committee is preparing the yearly budget priorities to be sent to the Budget Advisory Committee. CPC members requested the addition of Distance Learning and Career and Technical Education to the budget priorities.

   2. **Budget Advisory Committee**
      No report.

   3. **Facilities Advisory Committee**
      No report.

   4. **Student Success Committee**
      Co Chair Shauna Hagemann reported that the Student Success Committee is assessing the flow chart and looking at criteria for proposal presentations. Criteria includes: address one or more student success strategies; long term
feasibility; and innovation and integration. An LTE was hired to assist the committee. Lisa Goddard who resigned as Co Chair was thanked for her contributions to the committee.

5. **Staff Equity Committee**

The Staff Equity Committee reports to the College Planning Committee and to the Academic Senate. Lee Douglas reported that the committee met yesterday and discussed a Faculty Internship Mentoring Program to target students in their last year of a master’s program, and hiring regulations for the adjunct faculty hiring process.

J. **Committee on Committee Memberships – Joan Zuckerman**

No report.

K. **Registration Task Force – Nigel Hancock**

The Registration Task Force is reviewing a downloadable printable spreadsheet which includes a roll book. Consensus among faculty will be reached before the spreadsheet is implemented. The issue of computer access for adjunct faculty teaching night classes will be addressed.

The last date to enter a withdrawal is April 19. In the case that a withdrawal is entered and then the student reappears in class Ross Miyashiro, Dean of Admissions and Records, will reinstate the student.

L. **Career and Technical Education Committee**

No report.

**VIII. Old Business**

A. **Student Records Processes Committee**

A motion was submitted to approve the charge and membership of the Student Record Processes Committee. The Senate discussed the membership and suggested changes. The motion was withdrawn for further revision.

B. **Policy 2006**

Sigrid Sexton discussed Policy 2006 on Participation in Governance with Superintendent-President Eloy Oakley. Administration was in agreement on realignment of the title with the content and retention of the shared governance paragraph. The policy will be submitted to the Board of Trustees for approval.

**IX. New Business**

A. **Accreditation Update**

David Morse reported that the Program Review/Program Plan Implementation Taskforce formed workgroups to address the various charges. The taskforce will attend a day-long meeting on April 3 to develop a proposal which will be presented at the Department Head meeting before spring break. The final plan is expected to be presented to the College Planning Committee on April 23. The new process will include involvement from faculty, staff, and students.

Sigrid Sexton reported that the SLO Tribe which includes subcommittee chairs of ASLO and Course Evaluation has developed a plan for SLO implementation. The Senate expressed concerns including implementation of the plan with limited resources; establishing an appeals process for routine course review; the need for a clear timeline; and the possibility of infringement on academic
freedom. The importance of department and faculty collaboration in the development of SLOs was discussed.

B. Faculty Titles
A small group will make a recommendation. No report is ready as yet.

C. Recommendation from Textbook Committee: Marty Wayland
Marty Wayland, Bookstore Director, reported that the Textbook Committee was formed due to a request from the Board of Trustees to lower costs for students. The LBCC Textbooks and Materials Adoption Process Guidelines drafted by the committee will be included in the Faculty Handbook. A Flex Day presentation will be given on Open Education Resource, which provides textbooks and other information to students online.

D. Honors Academic Senate Award for Students
A motion was m/s/u (Adrian Novotny / Peter Knapp) approved to grant a $250 scholarship for this year’s Honors Academic Senate Award.

Adrian Novotny will consult with Honors Coordinator Paul Savoie to develop criteria for the award.

E. Elections for Screening Committees:
Dean of Counseling and Student Support Services
Dean of Business and Social Science
Dean of Health, Science and Mathematics
The Academic Senate elected faculty for the following Screening Committees:

Dean of Counseling and Student Support Services – Jannie MacKay
Dean of Business and Social Science – Gene Carbonaro
Dean of Health, Science and Mathematics – Joan Zuckerman

The Senate thanked nominees Mark Matsui, Renae Powell, Theresa Butler, Patricia Alexander, and Boris Vukov for their interest in serving on the Screening Committees. A CCA representative and a joint CCA/Academic Senate representative will be selected from these nominees.

F. Committee Membership Nominations
A motion was m/s/u (Joan Zuckerman / Rudy Besikof) approved to accept the recommendation from the Committee on Committee Memberships for faculty to sit on the following committees:

Student Success Committee
Emily Gehrman – Learning and Academic Resources

2009 Title V Collaborative Planning Group
May Xu – Mathematics
Dave Gayle – Life Science

G. Future Agenda Items
- Academic Senate Executive Committee Functions
- Academic Senate Honors Award Criteria
- Accreditation Update
- Web Taskforce Recommendations
H. Announcements
   1. ASCCC Area D Meeting
      David Morse announced that four LBCC faculty will attend the ASCCC Area D meeting on March 28.

   2. Library/LAR Center
      Lee Douglas announced that the Library and the Learning and Academic Resources Center will open in their permanent location on April 1.

X. Next Meeting
   The next meeting will be held April 3, 2009, 1:00 p.m., at LAC in the Board Room.

XI. Adjournment
   The meeting was adjourned at 3:05 p.m.