I. Call to Order
President Sigrid Sexton called the meeting to order at 1:00 p.m.

II. Roll Call
Members Present: Diane Amelotte, Mohammed Araeipour, Phyllis Arias, Rudy Besikof, Lorraine Blouin, Bill Brazda, Bonnie Brinkman, Cathy Crane, Candace Dickerson, Lee Douglas, John Downey, Baruch Elimelech, Nigel Hancock, Ella Hunter, Chris Jacobs, Tom Killian, Peter Knapp, Pamela Knights, Kris Mudunuri, Kevin Ryan, Winford Sartin, Elsa Saucedo, Natalia Schroeder, Sigrid Sexton, Wil Shaw, Gregory Slaughter, Christiane Woerner, Joan Zuckerman, Lark Zunich

Guests: Eva Bagg, Julian Del Gaudio, Kristin Hartford, Jeff Wheeler

Members Excused: Christopher Chinn, Shauna Hagemann, Kenna Hillman, Vincent Riojas, Steven Wallech, Dana Van Sinden

Members Absent: Phillip Huerta, Yolanda Padilla, DeWayne Sheaffer

III. Approval of Minutes
The minutes from May 9, 2008 were approved.

IV. Approval of Agenda
The agenda was approved with the addition of IX. New Business G. Accreditation - Presentation for Appreciation.

V. Public Comments
No public comments.

VI. Faculty Comments
No faculty comments.

VII. Reports and Announcements
A. President's Report – Sigrid Sexton
1. Welcome
   Sigrid Sexton welcomed new and returning senators and guests.

2. Reorganization
   Two Campus Community Forums have been scheduled to discuss the proposed college reorganization. The forums will be held September 9 at LAC and on September 24 at PCC. Faculty were encouraged to attend and give input. More forums will be scheduled if needed. This item will be included in a future senate agenda.
3. **16 Week Calendar**
   The 16 Week Calendar Task Force submitted recommendations for a 16 week calendar to the President’s Leadership Council in the spring. However, due to pending negotiations and unresolved issues, the College Calendar Committee did not approve the 16 week calendar for fall 2009. Sigrid Sexton welcomed input from faculty. The Senate will be asked to make recommendations on Flex Day placement and the Curriculum Committee will be asked to make a recommendation on the decision regarding scheduling final exams.

B. **Assistant President's Report – Shauna Hagemann**
   No report.

C. **Secretary/Treasurer's Report – Kevin Ryan**
   John Downey, Shauna Hagemann, Phyllis Arias, and Joan Zuckerman were thanked for helping Kevin Ryan provide refreshments at the meeting.

   The senate has a balance of $1,061.26 in its treasury.

D. **Curriculum Committee Report – Cathy Crane**
   1. **GPA for Concurrent Enrollment**
      Christopher Villa, Vice President of Student Support Services, waived the minimum 2.0 GPA to be eligible for concurrent enrollment in high school and LBCC for students entering the Alternate Fuels program this semester. Cathy Crane will meet with Christopher Villa to discuss faculty involvement in deciding the minimum requirements for students concurrently enrolled in high school and LBCC.

   2. **Title 5 Changes**
      Ross Miyashiro, Dean of Admissions and Records, announced Title 5 changes to be implemented this fall. One that will greatly impact students is a limit on the number of enrollments in the same course, with withdrawals counting as an enrollment. This information has not yet been published for students. Cathy will meet with Ross to discuss this issue and report back to the senate.

   3. **ASB Leadership Workshops**
      Cathy Crane met with Byron Breland, Dean of Student Affairs, to discuss the formation of leadership workshops/classes for ASB student leaders. Concern was expressed regarding the formation of classes without faculty participation and the Curriculum Committee process. Additional conversations with the Dean of Student Affairs and new ASB staff members are anticipated.

E. **Faculty Professional Development Report – John Downey**
   The Department Head Academy and New Faculty Orientation was held over the summer. Mentoring activities will continue through spring, including a new faculty and families welcome dinner scheduled tonight.

   The next Flex Day will be held October 30. Faculty planning to conduct workshops may contact the Faculty Professional Development Office and request a **Presenter Proposal Form** which is due by September 26.
F. Equivalency Committee Report – Kristin Hartford

1. 2007/08 Year End Report
   The Equivalency Committee held an emergency meeting after the end of the spring 2008 semester; therefore, the 2007/08 Year End Report was presented today. Five equivalency statements were approved: Fire Science, Journalism, Administrative Justice, Architecture, and Music. Fourteen equivalency applications were approved: Computer Science, Fire Science, Italian, Japanese, Spanish, Philosophy, Journalism, Administrative Justice, Architecture, Mathematics, Biology (2), Film, and Music.

2. August 18 Meeting
   At the August 18 Equivalency Committee meeting the following was approved: a Health equivalency statement and a Health equivalency application, three Math applications, and two Japanese Foreign Language applications.

G. Associate Faculty Report – Ella Hunter/Vincent Riojas
   No report.

H. Grants Advisory Committee Report
   No report.

I. Shared Governance Planning Committees
   1. Budget Advisory Committee
      Kevin Ryan reported that the state budget has not been approved; therefore, no action has been taken to approve the college’s budget. A $5 million deficit exists.

   2. College Planning Committee
      Sigrid Sexton reported that the College Planning Steering Committee met and discussed the orientation to be conducted at the first general meeting. Maria Narvaez, Planning Analyst, will create a chart of the college committee structure.

J. Committee on Committee Memberships – Joan Zuckerman
   A member of the Committee on Committee Memberships is on sabbatical; therefore, an election will be held to fill the position.

K. Registration Task Force – Nigel Hancock
   In spring 2007 the senate passed a motion endorsing full printing of roll books at the beginning of each semester and a second printing per request. However, Ross Miyashiro, Dean of Admissions and Records, would like to discontinue printing roll books. This information will be discussed at a Department Head meeting and placed on a future senate agenda.

   Nigel Hancock noted that there was a problem last semester with students being recorded as withdrawing when they were actually No Shows. Nigel asked faculty to send examples of dropped students that appear on the roster as withdrawing after the census date.

L. Student Success Plan
   Sigrid Sexton reported that the Student Success Centers were organized and initiated over the summer. Concerns were expressed regarding the amount of hours assigned to part-time staff to meet the needs of the students. The role of
department heads in administration of the centers was also discussed this summer.

M. Career and Technical Education Committee
No report.

VIII. Old Business
A. Academic Senate Fall Retreat
On October 24 the Academic Senate will hold a retreat on shared governance. Beth Smith, South Representative, ASCCC (Academic Senate for California Community Colleges) Executive Committee, will give a presentation. LBCC administrators will be invited. The senate and guests will explore ways to improve shared governance practices at the college. Input was encouraged. Faculty interested in attending may contact Sigrid Sexton.

B. ARCC Data
Last semester the senate reviewed the ARCC report (Accountability Report for Community Colleges). This data is collected by the state and may be used to inform resource allocation decisions in the future. It is recognized that faculty need to be involved in the conversation as decisions are made regarding what research to conduct to inform the ARCC data and how to interpret the findings. A motion was m/s/u (Phyllis Arias / Mohammed Araeipour) passed that the Academic Senate establish an Academic Senate taskforce to examine the ARCC data, and that the senate establish the charge and composition of the taskforce.

C. Student Conduct Survey
Sigrid Sexton reported that a Student Conduct Task Force was created a few years ago in response to concerns regarding the handling of student conduct issues on campus. The task force conducted a faculty survey in spring 2007 to identity problems. The results were forwarded to the Dean of Student Affairs. A second survey was promised as stated in the Accreditation Report. A group will be formed to begin the survey process.

D. Faculty Links
The senate decided to continue Faculty Links, a communication tool between the senate and faculty.

IX. New Business
A. Academic Senate President’s Agenda for 2008-2009
Senators reviewed the Academic Senate President’s Mission and Agenda for the coming year. It will be revisited at the September 12 meeting. Once the mission and agenda document has been finalized it will be shared with faculty and the entire college community.

B. Endorsement of Reading/English Split
Jeff Wheeler, English Department Head, reported that consideration has been given to establish a separate reading department. In the last ten years the number of reading faculty has grown dramatically. The department discussed that it may be more functional for reading to be a separate department from English. The senate was asked for endorsement and direction for the split. The senate discussed options and will include this issue on the next agenda.
C. Donation to Academic Senate Scholarship Fund
The senate discussed the amount of the Academic Senate Scholarship Fund and the criteria for selection. The discussion will continue.

D. Committee Memberships Nominations
The Academic Senate m/s/u (Joan Zuckerman / Rudy Besikof) approved a motion to accept the recommendation from the Committee on Committee Memberships for faculty to sit on the following committees:

Admission and Registration Implementation Taskforce
Patricia Hays
Bonnie Brinkman
Linda King
Delia DuRoss

Budget Advisory Committee
Kevin Ryan

Student Success Committee
Jan Quinn-Weyant
Shannon Runningbear
Marie-Laure Hinton

Commencement Committee
Paula Fisher

Technology Plan Task Force
Julian DelGaudio

E. Future Agenda Items
- Academic Senate President’s Goals
- Academic Senate Scholarship Fund
- ARCC Data
- Building Update - Ann Marie Gable and Joyce Black
- College Reorganization
- Reading/English Split
- Roll Books
- Success Center Budget
- 16-Week Calendar

F. Announcements
1. Condolences
The Academic Senate expressed condolences to Vincent Riojas whose life partner passed away.

G. Accreditation - Presentation for Appreciation
The Academic Senate presented plaques to Julian DelGaudio and Eva Bagg, Associate Dean of Institutional Effectiveness, for their extraordinary efforts on the Accreditation Report. Julian was involved in the self study in 2002 and in 2008 and worked tirelessly to prepare the accreditation report. The senate expressed appreciation to Eva for efforts at considering all points of view in her work on the self study. Both co-chairs of this accreditation made a much appreciated effort at reflecting the views of all parties accurately and fairly.
X. **Next Meeting**  
The next meeting will be held on September 12, 2008, 1:00 p.m., at LAC in the Board Room.

XI. **Adjournment**  
The meeting was adjourned at 3:10 p.m.