I. Call to Order
President Sigrid Sexton called the meeting to order at 1:00 p.m.

II. Roll Call
Members Present: Diane Amelotte, Mohammed Araeipour, Phyllis Arias, Bill Brazda, Bonnie Brinkman, Christopher Chinn, Cathy Crane, Candace Dickerson, Lee Douglas, John Downey, Baruch Elimelech, Shauna Hagemann, Nigel Hancock, Kenna Hillman, Ella Hunter, Chris Jacobs, Peter Knapp, Pamela Knights, Kris Mudunuri, Winford Sartin, Natalia Schroeder, Sigrid Sexton, DeWayne Sheaffer, Gregory Slaughter, Dana Van Sinden, Christiane Woerner, Joan Zuckerman, Lark Zurich

Guests: Kellee Green, Michael Hubbard, Eloy Oakley, Giselle Richards, Larry White

Members Excused: Rudy Besikof, Tom Killian, Vincent Riojas, Kevin Ryan, Wil Shaw, Steven Wallech

Members Absent: Lorraine Blouin, Phillip Huerta, Yolanda Padilla, Elsa Saucedo

III. Approval of Minutes
The minutes from September 12, 2008 were approved.

IV. Approval of Agenda
The agenda was approved.

V. Public Comments
No public comments.

VI. Faculty Comments
No faculty comments.

VII. Reports and Announcements
A. President's Report – Sigrid Sexton
   1. State Appointments
      David Morse has been appointed to a state resolution committee and Jannie MacKay has been appointed to a state basic skills group.

   2. Retreat
      The Academic Senate Retreat will be held at PCC on October 24th. Shared governance will be discussed with a guest from the state.
3. **Parking**
   Students have been late to class due to parking problems, resulting in dismissal from class in some cases. Faculty were asked to take parking issues into consideration, especially at the beginning of the semester.

B. **Assistant President's Report – Shauna Hagemann**
   Kenna Hillman is no longer able to hold the position of LAC Representative. The senate thanked Kenna for her service. Peter Knapp was elected to serve as the LAC Representative and will sit on the Academic Senate Executive Committee.

C. **Secretary/Treasurer's Report – Kevin Ryan**
   Bonnie Brinkman, Diane Amelotte, Lark Zunich, and Candace Dickerson were thanked for providing refreshments at the meeting.

   The senate has a balance of $1,422.93 in its treasury.

D. **Curriculum Committee Report – Cathy Crane**
   1. **Title 5 Change**
      Ross Miyashiro, Dean of Admissions and Records, will give a presentation to the Curriculum Committee on a Title 5 change that affects course repetition, including withdrawal. There are numerous scenarios of the mandated change that is currently in effect.

   2. **Student Leadership Institute Planning Meeting**
      Cathy Crane will attend the Student Leadership Institute Planning meeting on October 9. Faculty from Speech Communication and Counseling will also be in attendance.

E. **Faculty Professional Development Report – John Downey**
   New faculty were introduced to the Board of Trustees on September 23 and will be guests of the senate in January.

   Presenter proposal forms for the October 30 Flex Day are due today. Individual group applications may still be submitted.

F. **Equivalency Committee Report – Kristin Hartford**
   No report.

G. **Associate Faculty Report – Ella Hunter/Vincent Riojas**
   No report.

H. **Grants Advisory Committee Report**
   The Interim Director of Grants, Marty Alvarado, stated that her office is reconsidering the Grants Advisory Committee; however, the committee is under the purview of the senate. Sigrid Sexton sent the committee’s charge to Marty Alvarado and will discuss future plans for the committee.

I. **Shared Governance Planning Committees**
   1. **College Planning Committee**
      The College Planning Committee met yesterday and approved the Distance Learning Plan. The college budget was presented and will be discussed at the next meeting. An update from the Program Plan/Program Review...
Taskforce was presented. A software product should be chosen by the end of the Fall semester. The Student Success budget is being developed and will be presented as soon as possible.

2. **Budget Advisory Committee**
   Winford Sartin reported that the Board of Trustees approved the budget on September 23.

J. **Committee on Committee Memberships – Joan Zuckerman**
   No report.

K. **Registration Task Force – Nigel Hancock**
   The issue of students recorded as withdrawing when they were actually No Shows is still occurring. Nigel Hancock and Sigrid Sexton will speak with Ross Miyashiro, Dean of Admissions and Records, to resolve the issue.

L. **Student Success Plan Committee**
   Shauna Hagemann reported that Rodney Rodriquez, Instructional Specialist in the Student Success Center, gave a presentation to the Student Success Plan Committee. The committee looks forward to presentations from the other Instructional Specialists soon. The committee reviewed their charge and discussed developing a template for presentations from the centers. Shauna will attend the Student Success Institute Conference next week.

M. **Career and Technical Education Committee**
   No report.

VIII. **Guest Eloy Oakley, Superintendent-President**
   Eloy Oakley, Superintendent-President, addressed the reorganization explaining the rationale behind many of the changes, and reviewed priority college initiatives. The reorganization proposal came from many areas of the college and is evolving as discussion takes place. Realigning the college structure to maximize resources will benefit faculty, staff, and students. To serve our students the college must work together to face the challenge of changes from the state and the current economy. Eloy Oakley thanked faculty for their efforts over the summer to implement the Student Success Center. Other initiatives are also in progress. The compressed calendar continues to be discussed. Distance education is an important part of our future and we must find a better way to make it a viable part of the college. The Chancellor's Office proposed *Vets to Engineering*, a plan to address the wave of returning vets to the workforce. CSULB and LBCC were the first educational institutions they contacted. Economic and Resource Development is a good place to begin developing this project. Eloy welcomed further discussion on all issues and is working with Sigrid Sexton to compile frequently asked questions.

   Sigrid Sexton thanked Superintendent-President Oakley for visiting the senate.

IX. **Old Business**
A. **16-Week Calendar Recommendations**
   The Senate continued discussion on decisions related to the proposed 16-Week Calendar and addressed the placement of Flex Days and the length of the winter intersession and two summer sessions. The senate will include the Curriculum Committee's recommendation to hold finals on the last day of class in this list of recommendations. The recommendations are expected to be completed at the next meeting.
1. **Flex Day Placement**  
A motion was m/s/u (Phyllis Arias / Kenna Hillman) passed that the Academic Senate stipulates the placement of at least two of the college Flex Days within the spring and fall semesters.

A motion was m/s (Bonnie Brinkman / Phyllis Arias) passed that the Academic Senate stipulates that the college not schedule Flex Days on college day or graduation day.

2. **Length of Intersession and Summer Session**  
This item was not discussed.

3. **Class Time Patterns**  
This item was not discussed.

B. **Reorganization Forums**  
This item was not discussed.

C. **Institutional Research Task Force**  
This item was not discussed.

D. **Endorsement of Reading as a Department**  
The English Department initiated a resolution with support from the department. The Academic Senate m/s/u (Bonnie Brinkman / Cathy Crane) passed a motion to accept Resolution 44:1 Of Independence for a Reading Department for first and second reading.

WHEREAS the Educational Testing Service's "The Perfect Storm" (highlighting the disastrous impact of how a diminishing literacy among America's workers creates an increasing class of citizens who can barely sustain their survival), the increasing number of under-prepared students enrolling at LBCC, and the release of the Student Success Plan illustrate that never before in the history of Long Beach City College has there been a greater need or more crucial time to emphasize the importance of college literacy, and

WHEREAS the Reading Program has always maintained a passion for, and commitment to, helping students achieve high levels of literacy with the understanding that it is integral to student success, and

WHEREAS what started as a four-member reading program in 1979 with 20% release time to coordinate the efforts of both the Reading Program and the Writing and Reading Center has now grown to encompass ten full-time and ten part-time instructors, all of whom are ready to become prominent partners in the Long Beach City College Student Success Plan, and

WHEREAS Reading class offerings have grown from 22 to 56 and encompass five different levels, and

WHEREAS department status would in no way diminish Reading's support of and collaboration with our colleagues in the English Department, but would enable Reading to focus on issues unique to its discipline and shift into a high-visibility position at LBCC, further emphasizing the importance of college literacy campus-wide; therefore,
BE IT RESOLVED that the Reading Program proposes to become a Reading Department beginning in Spring 2009.

X. New Business
A. Committee Memberships Nominations
   The Academic Senate m/s/u (Joan Zuckerman / John Downey) approved a motion to accept the recommendation from the Committee on Committee Memberships for Jan Quinn-Weyant to sit on the Equivalency Committee.

B. Future Agenda Items
   - 16-Week Calendar
   - College Reorganization
   - Institutional Research

C. Announcements
   No announcements were made.

XI. Next Meeting
   The next meeting will be held on October 10, 2008, 1:00 p.m., at LAC in the Board Room.

XII. Adjournment
   The meeting was adjourned at 3:15 p.m.