I. Call to Order
President Sigrid Sexton called the meeting to order at 1:00 p.m.

II. Roll Call
Members Present: Diane Amelotte, Mohammed Araeipour, Rudy Besikof, Bill Brazda, Bonnie Brinkman, Christopher Chinn, Cathy Crane, Candace Dickerson, Lee Douglas, John Downey, Baruch Elimelech, Shauna Hagemann, Nigel Hancock, Kenna Hillman, Ella Hunter, Tom Killian, Peter Knapp, Pamela Knights, Vincent Riojas, Kevin Ryan, Winford Sartin, Sigrid Sexton, Wil Shaw, Dana Van Sinden, Christiane Woerner, Joan Zuckerman

Guest: Kellee Green

Members Excused: Phyllis Arias, Chris Jacobs, Kris Mudunuri, Yolanda Padilla, Elsa Saucedo, Steven Wallech, Lark Zunich

Members Absent: Lorraine Blouin, Phillip Huerta, Natalia Schroeder, DeWayne Sheaffer, Gregory Slaughter

III. Approval of Minutes
The minutes from October 10, 2008 were approved.

IV. Approval of Agenda
The agenda was approved.

V. Public Comments
No public comments.

VI. Faculty Comments
No faculty comments.

VII. Reports and Announcements
A. President’s Report – Sigrid Sexton
   1. Changes to Policy
      Sigrid Sexton voiced senate concerns regarding changes to Policy 2006 to Eloy Oakley, Superintendent-President. Kevin Ryan and Sigrid Sexton met with Eloy Oakley and asked to leave the original shared governance definition as is. President Oakley will meet with Trustee Jeff Kellogg to consider these changes. Sigrid checked with Mark Wade Lieu, ASCCC President, who did not perceive agreement between ASCCC and CCLC in the CCLC revision template. Sigrid will keep the senate updated on this issue.
2. **Building Update**
   Ann-Marie Gabel, Vice President/Assistant Superintendent, Administrative Services, and consultant Joyce Black will be invited to a future meeting to give an update on the building progress.

3. **Campus Violence**
   At the last meeting an incidence of violence was reported to the senate. After speaking with Eloy Oakley, Superintendent-President, Don Berz, Vice President of Academic Affairs, and Chris Villa, Vice President of Student Support Services, Sigrid Sexton felt proper action is being taken. The senate asked Sigrid to request an action plan for violence on campus from Chris Villa.

3. **ASCCC Area D Meeting**
   David Morse is the LBCC delegate for the Academic Senate for California Community Colleges Area D Meeting on October 27. Delegates will vote to accept or reject resolutions at the ASCCC Fall 2008 Plenary Session. Resolution topics include: amend ASCCC rules and mission; equity and diversity; track accreditation expenditures; counseling standards of practice; student learning outcomes resource library; ARCC data on basic skills; define AA/AS; learning assistance coordinators and instructors minimum qualifications; add/drop deadlines; basic skills initiative / opportunities; information competency and career success; and a resolution written by David Morse that addresses accreditation requirements to include student learning outcomes in faculty evaluations. Faculty were encouraged to contact Sigrid with input on the resolutions.

4. **Accreditation**
   The Accreditation Team gave an overall positive appraisal of the college in their exit meeting. There are recommendations in the areas of student learning outcomes and program review/program plan. The final report will be presented to the college in January.

B. **Assistant President's Report – Shauna Hagemann**
   No report

C. **Secretary/Treasurer's Report – Kevin Ryan**
   Lunch was served by Javier Villasenor’s restaurant and purchased with funds from the senate treasury.

   The senate has a balance of $1,179.78 in its treasury.

D. **Curriculum Committee Report – Cathy Crane**
   At the last Curriculum Committee meeting members voted for a five week winter intersession within the 16 Week Calendar, and to not embed Flex Days within the 16 Week Calendar. Other actions included a music course and a geography course approved for Plan A, and core competencies were merged to condense the list. The following motion was submitted; however, due to lack of a quorum later in the curriculum meeting no vote was taken: The Curriculum Committee recommends that the Academic Senate support the reorganization plan so long as it establishes the fundamental premise that any single course, series of courses, or program whose primary purpose is curriculum and/or instruction have direct line reporting to the Vice President of Academic Affairs.
E. Faculty Professional Development Report – John Downey

1. Flex Day
   October 30 is Flex Day. Faculty were asked to register for workshops to ensure attendance is high enough to avoid cancellation.

2. New Faculty
   A new faculty follow up session is scheduled for November 7.

F. Equivalency Committee Report – Kristin Hartford
   No report.

G. Associate Faculty Report – Ella Hunter/Vincent Riojas
   No report.

H. Grants Advisory Committee Report
   Sigrid Sexton spoke with Marty Alvarado, Interim Director of Grants, who looks forward to the Grants Advisory Committee meetings.

I. Shared Governance Planning Committees

1. Budget Advisory Committee
   Winford Sartin reported that the Budget Advisory Committee met and discussed that state revenues are down in the first quarter and that the year end shortfall may be up to $1.6 billion. Members developed a list of strategies to save money and ideas to generate revenue. Sigrid Sexton reported that administration is asking everyone at the college to participate in forums to add to the list. The strategies will be prioritized at the next BAC meeting.

J. Committee on Committee Memberships – Joan Zuckerman
   No report.

K. Registration Task Force – Nigel Hancock

1. Credit/No Credit
   Terms in the administrative regulations have been changed from “credit/no credit” to “pass/no pass” as mandated by Title 5. PeopleSoft will be updated to reflect the changes, which take effect in fall 2009.

2. Rosters
   A process is needed for faculty to be informed of changes in class rosters. Nigel Hancock asked faculty for suggestions.

L. Student Success Plan Committee
   John Downey reported that members of the Student Success Plan Committee will participate in a workshop presentation on Flex Day.

M. Career and Technical Education Committee
   Sigrid Sexton reported that the Career and Technical Education Committee is concentrating on the process to determine VATEA and capital outlay. Sigrid and John Hugunin will attend the capital outlay meeting as invited guests.
VIII. Old Business

A. 16 Week Calendar Recommendations
The Senate continued discussion on decisions related to the proposed 16 Week Calendar.

1. Flex Day Placement
Cathy Crane communicated discussion from the Curriculum Committee that embedding Flex Days within the semester disrupts and changes the flow of courses, and that faculty participation is healthy at other colleges when Flex Days are scheduled outside of the calendar. The senate discussed the motion from the Curriculum Committee, results of past surveys, and input from colleagues. The senate will review the survey conducted by the 16 Week Calendar Committee and the survey conducted by Faculty Professional Development and continue this discussion at the next meeting.

2. Length of Intersession
The Curriculum Committee passed a motion on a five week winter intersession, and the senate passed a motion on a six week winter intersession with the flexibility of offering classes of varying session lengths. Senators voiced opinions on both sides of the issue. Discussion included results from past surveys; alignment with other educational institutions; consideration for support staff; student preference; and input from departments that some courses are adaptable to a five week period and some courses are better taught in six weeks. The senate relied heavily on input from the Curriculum Committee. A motion to rescind the senate’s motion of a six week winter intersession will be placed on the next agenda.

3. Review of CCA Document
This item was not discussed.

B. Reorganization
A reorganization chart will be submitted to the Board of Trustees on November 11. The senate discussed reorganization concerns. Senators asked the Senate Executive Committee to develop a list of concerns, which will be presented at the next meeting.

C. Institutional Research Task Force
This item was not discussed.

D. Residency and Double Counting Plan B Taskforce: Recommendation on Double Counting
Cathy Crane presented the recommendation from the Residency and Double Counting Plan B Taskforce on Double Counting, which was approved by Curriculum Committee.

The Academic Senate m/s/u (Cathy Crane / Kenna Hillman) passed a motion to approve the recommendation from the Residency and Double-Counting Plan B Task Force that no change be made to the current General Education Plan B policy regarding double-counting; and that the Associate Degree/General Education Subcommittee review and modify the placement of the CSU American Institutions Requirement and courses on the LBCC General Education Plans document in order to communicate the role of this requirement more clearly to students.
IX. New Business  
A. Committee Memberships Nominations  
No nominations were presented.

B. Future Agenda Items  
- Intersession within the 16-Week Calendar  
- Flex Day within the 16-Week Calendar  
- College Reorganization  
- Institutional Research  
- Building Update

C. Announcements  
No announcements.

X. Next Meeting  
The next meeting will be held on October 31, 2008, 1:00 p.m., at PCC in the Student Center.

XI. Adjournment  
The meeting was adjourned at 3:15 p.m.