MOTION 1

A motion was moved/seconded/unanimously/passed that the Academic Senate approve the Student Learning Outcomes (SLO) Officers/Assignment Instructional Departments.

Proposal:
The central mission of Long Beach City College is its commitment to student learning and success. The student learning outcomes assessment process supports student learning, continuously assesses that learning, and directs actions that contribute to sustained and effective improvements. Decentralizing the management of this college-wide endeavor will distribute the workload, establish a system-embedded quality control at the department level to produce meaningful results and actions, and protect confidentiality of both individual students and faculty. Therefore, it is proposed that an SLO Officer position be established for instructional departments. This approach is being proposed as a pilot assignment that will be evaluated for its effectiveness after two (2) years.

Position:
The SLO Officer will be the lead faculty responsible for the effective and systematic functioning of the department’s Outcomes Assessment Process for the course and program levels. The input of data into TracDat, the college’s database that supports the Outcomes Assessment Process, is a core responsibility. In addition, management, communication, guidance, monitoring, and quality control of the Outcomes Assessment plans and results for the department will be required of the individual. This will entail the establishment of an internal management process, based on published deadline schedules, submitted assessment plans, and the department’s culture.

Development of process and task specific skills will necessitate initial and ongoing training. Training and technical support will be available throughout the tenure to elicit deliverables equivalent to the published expectations. Some training will be mandated. Acceptance of this assignment will require a minimum 2-year commitment. At the end of this time individuals will be able to reapply for this position.

Responsibilities:
- Organization of the department’s process in coordination with the college’s expectations
- Communication to colleagues about the department and college’s Outcomes Assessment Processes
- Reminders and follow-up communications to colleagues
- Internal management of the department’s process including scheduling of all phases of assessment at the course and program levels
- Quality Control of submitted assessment plan information
- Input of Outcomes Assessment information into TracDat in a timely manner
- Input of Program Review information into TracDat in a timely manner
- Liaison for the department and to the college’s ASLO Subcommittee
- Report to and liaison with department head(s) to whom they are responsible
- Liaison with Faculty Professional Development for ongoing faculty needs and interests in relationship to assessment and student learning
- Train successor to maintain sustainability for the department
Qualifications:
1. Efficient and effective communication skills
2. Functional skills and ease of use of electronic technology
3. Willingness and ability to work closely and well with colleagues
4. Interest and engagement with all levels and aspects of the Outcomes Assessment Process enhance this one
5. Good organizational skills and a demonstrated ability to plan and follow through
6. Effective planning skills
7. Demonstrated compliance with established college’s processes and published timelines
8. Demonstrated past history of effective and efficient engagement in educational matters
9. Any faculty member of good standing in a department who is not engaged as a Department Head. Only in extraordinary circumstances will a Department Head be considered for this position.

Compensation:
Total semester compensation will be $1,200. Payment will be as a stipend and to be paid with half at the beginning of the semester and the final amount at the end of the semester when the required work has been logged into TracDat and verified. The initial $600.00 will be paid at the end of the first full month of the semester.

**MOTION 2**

A motion was moved/seconded/passed that the Academic Senate recommend to the President’s Leadership Council the following revisions to Administrative Regulations 3027 Professional Titles.

3027.1 The Administrative Dean, Human Resources, shall be responsible for administering these regulations.

3027.2 The following professional titles are authorized full-time tenure-track faculty.
   - **Assistant Professor**: all full-time tenure track faculty prior to tenure.
   - **Associate Professor**: all full-time tenured faculty beginning the semester after tenure has been awarded.
   - **Professor**: all full-time tenured faculty after the completion of seven years of full-time service in a tenure track position.

3027.3 The title of Instructor shall be used for all non-tenure track faculty members.

3027.4 Professional titles have no effect on the District compensation to the faculty.

3027.5 Faculty hired prior to 2010 will retain their current title if it is of a higher rank than specified by these regulations. They may also apply for advances in rank according to the regulations under which they were hired.

**MOTION 3**

A motion was moved/seconded/unanimously/passed that the Academic Senate accept the creation of a new Faculty Professional Development Subcommittee: Faculty Teaching and Learning Center Steering Committee.

This subcommittee will be a Faculty Professional Development Subcommittee reporting to the Faculty Professional Development Coordinator, who reports to the Academic Senate and to the Vice President of Academic Affairs for fiscal matters.
Charge:
To coordinate the content and delivery of ongoing faculty professional development in the Faculty Teaching and Learning Center.

Composition: (one faculty member can represent more than one area or program)
Faculty Professional Development Coordinator
One Faculty from Curriculum
One Faculty from the Student Success Committee
One Representing the Academic Senate
One Representing Student Services
One Representing the Pacific Coast Campus
One at Large Representative
One Part-Time Faculty

MOTION 4
A motion was moved/seconded/unanimously/passed to accept the recommendation from the Committee on Committee Memberships for faculty on the following groups:

Enrollment Management Oversight Task Force
Jennifer Rodden
Tom Killian
Heather DY – alternate

Technology Oversight Task Force
Gerry Jenkins, Co-chair
Melvin Cobb
Therese Butler

Taskforce to Solicit Desirable Vice President of Academic Affairs Qualities
Giselle Richards

ELECTION
Lee Douglas was elected to sit on the Hiring Committee for Dean of Student Success.
Michael Hubbard was elected to sit on the Hiring Committee for Dean of Student Affairs.