I. **Call to Order**  
President Kevin Ryan called the meeting to order at 1:00 p.m.

II. **Roll Call**  
*Members Present:* Diane Amelotte, Mohammed Araeipour, Phyllis Arias, Rudy Besikof, Christopher Chinn, Cathy Crane, Dennis Di Giovanni, Lee Douglas, John Downey, Baruch Elimelech, Shauna Hagemann, Nigel Hancock, Michael Hubbard, Ella Hunter, Rigo Ibarra, Tom Killian, Peter Knapp, Matt Lawrence, David Morse, Kris Mudunuri, Adrian Novotny, Kevin Ryan, Winford Sartin, Natalia Schroeder, Ramchandran Sethuraman, Sigrid Sexton, Wil Shaw, Janice Tomson, Dana Van Sinden, Christiane Woerner, Joan Zuckerman, Lark Zunich

*Guests:* Cindy Munoz, DeWayne Sheaffer

*Members Absent:* Kenna Hillman, Chris Jacobs, Pamela Knights, Yolanda Padilla, Lynn Shaw

III. **Approval of Minutes**  
The minutes from March 5, 2010 were approved.

IV. **Approval of Agenda**  
The agenda was approved with the addition of IX. New Business G. Cancellation of Summer School.

V. **Public Comments**  
No public comments.

VI. **Faculty Comments**  
No faculty comments.

VII. **Reports and Announcements**  
A. **President’s Report – Kevin Ryan**
   1. **Teaching and Learning Center Subcommittee**  
      Senators were asked to consider a position on the Teaching and Learning Center Subcommittee.

   2. **Minimum Qualifications**  
      Every two years the Academic Senate for California Community Colleges conducts a review of the Disciplines List, which establishes minimum qualifications for faculty of California community colleges. Two resolutions regarding minimal qualifications will be voted on at the upcoming Plenary Session. One was drafted by Lynn Shaw: *Alternatives to No Equivalent to*
the Associate Degree for Minimum Qualifications. As the voting delegate, Kevin Ryan asked senators for input.

3. **Valedictorian Committee**
   Senate participation was requested for the valedictorian selection process. John Downey, Matt Lawrence, Christopher Chinn, and Rigo Ibarra volunteered to sit on the committee.

4. **Title V Grant**
   An appointee is needed to act as liaison between the Academic Senate and the Title V Grant Committee. Senators were asked to volunteer.

5. **SLO Officer**
   The Academic Council will discuss SLO Officers. Assessment data will be input to courses in TracDat and assessment plans will be coordinated by SLO Officers within each department.

6. **Task Force Chair**
   Giselle Richards will chair the Task Force to Solicit Faculty Input Re Desirable Qualities for New Vice President of Academic Affairs. Janice Tomson and Joan Zuckerman will sit on the task force.

7. **Legislative Liaison**
   Legislative Liaison David Morse distributed the status/ASCCC position for bills in the 2009-2010 Legislation Session. Issues include adjunct faculty reemployment preference, student transfer, articulation, and textbooks.

B. **Assistant President's Report – John Downey**
   Elections are ongoing for Academic Senate, Curriculum Committee, Career and Technical Education Committee, and department heads.

C. **Secretary/Treasurer's Report – Shauna Hagemann**
   Chris Jacobs, Pamela Knights, Matt Lawrence, and Dana Van Sinden were thanked for providing refreshments at the meeting.

   The Senate has a balance of $968.70 in its treasury.

D. **Curriculum Committee Report – Cathy Crane**
   1. **Approval**
      At the March Curriculum Committee meeting Administrative Regulations 4020 on Attendance were passed for second reading. Revisions included language to be compliant with Title 5 regarding census reporting, and the deletion of a mandatory drop for students with an excess of 20% absence—faculty will now define what constitutes excessive absences. Nigel Hancock voiced concerns regarding attendance reporting within PeopleSoft, which were addressed. The committee also approved six courses for Advanced Placement Tests.

   2. **SLO Progress Presentation**
      At the March 18 Department Head meeting Cathy Crane gave a PowerPoint presentation, *Race to 2012*, on the progress of student learning outcomes.
E. Faculty Professional Development Report – Lynn Shaw
John Downey reported that an orientation was conducted to acquaint new faculty members with offices of the vice presidents.

F. Equivalency Committee Report – Kristin Hartford
No report.

G. Associate Faculty Representative Report – Ella Hunter
Ella Hunter distributed Faculty Links to part-time faculty, who showed interest in committee participation.

H. Grants Advisory Committee
Sigrid Sexton reported that co-chairs need to be selected for the Grants Advisory Committee.

I. Student Record Processes Committee – Nigel Hancock
The Student Record Processes Committee distributed a spreadsheet to faculty last summer to replace roll books. The committee reviewed the feedback and is now preparing a second edition spreadsheet to send to faculty.

J. Career and Technical Education Committee
No report.

K. Honors Program – Paul Savoie
No report.

L. Shared Governance Planning Committees
1. College Planning Committee
   Kevin Ryan reported that the College Planning Committee developed nine goals based on Program Plan/Program Review and plans from the Superintendent-President and the Board of Trustees. Five goals were ranked, which will drive the budget. This information will be forwarded to the Budget Advisory Committee.

2. Budget Advisory Committee
   No report.

3. Facilities Advisory Committee
   No report.

4. Student Success Committee
   No report.

5. Staff Equity Committee
   No report.

VIII. Old Business
A. Academic Senate Student Award
   This item was not discussed.

B. SLO Progress
   Cathy Crane reported that the college is off warning from Accreditation due to the Program Plan/Program Review process; however, only level one of four levels of student learning outcomes has been completed. Significant progress is
expected by the April 2011 mid-term report, and the college must achieve 100% compliance by the Fall 2012 Accreditation visit.

All but five course outlines include student learning outcomes. Assessment data will be input to courses in TracDat and assessment plans will be coordinated by SLO Officers. Course Assessment Plans are due May 14, 2010. The Vocational Nursing Department was first to complete all of their plans and will receive a $250 instructional materials grant provided as an incentive through the LBCC Foundation. Additional incentive grants are planned for this year. Program Assessment Plans may be addressed after a program or department has completed their Course Assessment Plans.

Cathy thanked faculty who participated in the process; the Foundation for monetary incentive; and administration for their support.

IX. New Business
   A. SLO Coordinator & PP/PR Move under Academic Senate
      This item was not discussed.

   B. Teaching & Learning Center Committee New Member
      Phyllis Arias volunteered to sit on the Teaching & Learning Center Committee.

   C. Resolution on Excess Units
      A motion was m/s/u (David Morse/Rudy Besikof) passed that the Academic Senate endorses the Academic Senate President to carry a resolution Benefits of “Excess Units” to the ASCCC Area D meeting.

      Whereas, Various parties statewide, including the California Legislative Analyst’s Office and the Chancellor for California Community Colleges, have voiced concern that students accrue “excess units” beyond those they truly need for degree or certificate completion or for transfer (e.g., CCCC Press Release, January 29, 2010), thus placing a financial burden on California taxpayers that those concerned believe serves no purpose;

      Whereas, While in certain cases students may accrue large numbers of units beyond the requirements for their educational goals for invalid reasons or through irresponsibility, in many cases students exceed requirements due to necessity, such as when fulfilling enrollment obligations for financial aid, insurance, or other benefits requiring enrollment in a minimum number of units, or for useful and valid educational reasons, such as exploration regarding career or educational goals, diversifying marketability, retaining required currency, fulfilling differing transfer requirements for multiple institutions, or a change of major;

      Whereas, Many students enter community colleges without clear predetermined career paths or educational goals and should not be denied the opportunity to explore a variety of potential interests and possible career paths while they search for a desirable life direction; and

      Whereas, Condemnation of high unit counts and attempts to eliminate all accrual of “excess units” without due consideration and acknowledgment of the possibility that “excess units” may serve various legitimate educational purposes does a disservice to students, whether those who are just beginning their academic or professional careers or those who are already educated and seeking retraining;

      Resolved, That the Academic Senate for California Community Colleges affirms that high unit counts beyond direct necessity for degree or certificate completion or for transfer are not inherently negative and urges all statewide constituencies to acknowledge the benefits that
accrual of such units may in many cases render when considering limitations on accumulation of units.

D. Committee Membership Nominations
A motion was m/s/u (Christiane Woerner/Rudy Besikof) passed to accept the recommendation from the Committee on Committee Memberships for faculty to sit on the following groups:

Faculty Teaching and Learning Center Steering Subcommittee
Emily Gehrman
Lauren Sharp
Heidi Neu
Sarah Vure

Reorganization Evaluation Task Force
Rachel Hollenberg
Melvin Cobb

Student Success Committee
Sandra O'Toole

E. Future Agenda Items
- Academic Senate Student Award
- Budget Crisis
- Budget Review by Faculty
- SLO Coordinator & Program Planning/Program Review Move under Academic Senate
- Summer Session 2010
- Title V Grant – Current
- Valedictorian Selection Process

F. Announcements
1. Publication
   Matt Lawrence submitted a manuscript, *Pint-Sized Philosophical Puzzles: Sip Your Way to the Bottom of Life's Big Questions*, which will be published by Wiley-Blackwell later this year.

   2. Presentation
   Rudy Besikof has been accepted to present on the design of his dissertation at the Council for the Study of Community Colleges Conference next month in Seattle.

G. Cancellation of Summer School
Kevin Ryan reported that Eloy Oakley, Superintendent-President, requested Senate input on a proposal to severely limit courses offered in summer 2010 due to the budget situation. After a lengthy discussion, a motion was m/s (Adrian Novotny/Rigo Ibarra) passed that the Academic Senate goes on record that it does not endorse cancellation of summer school 2010 because it is against our mission and not a healthy way to address the budget crisis, support student success, or serve the community.

After further discussion a motion was m/s (Janice Tomson/Cathy Crane) passed that the Academic Senate requests the Academic Senate President to
write a letter to the editor of the Press Telegram explaining the Senate’s position on the 2010 summer session.

X. Next Meeting
The next meeting will be held April 23, 2010, 1:00 p.m., at LAC, Board Room, Building I.

XI. Adjournment
The meeting was adjourned at 3:00 p.m.